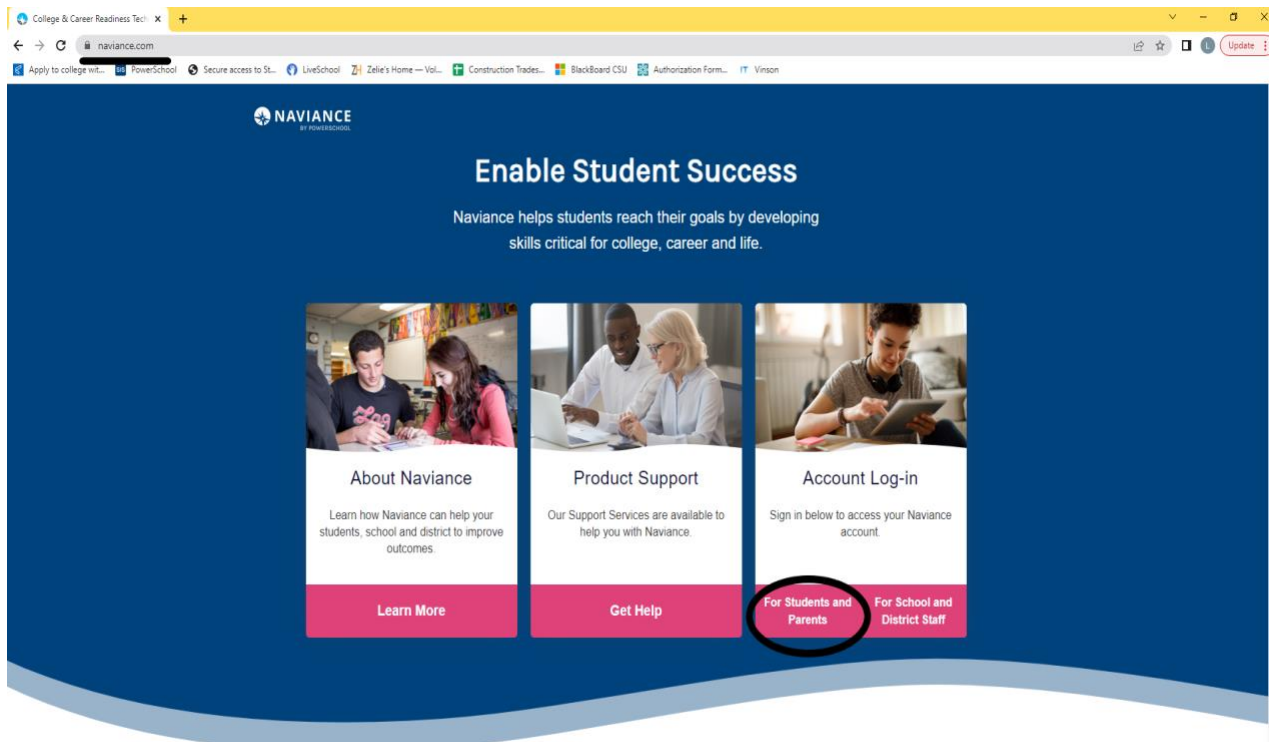
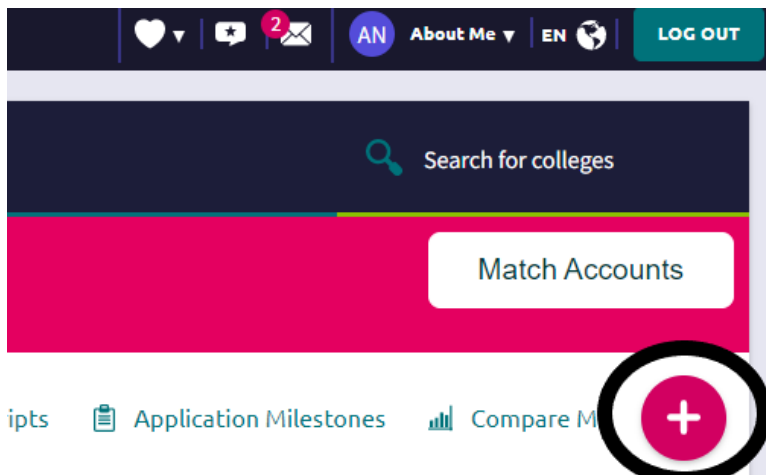
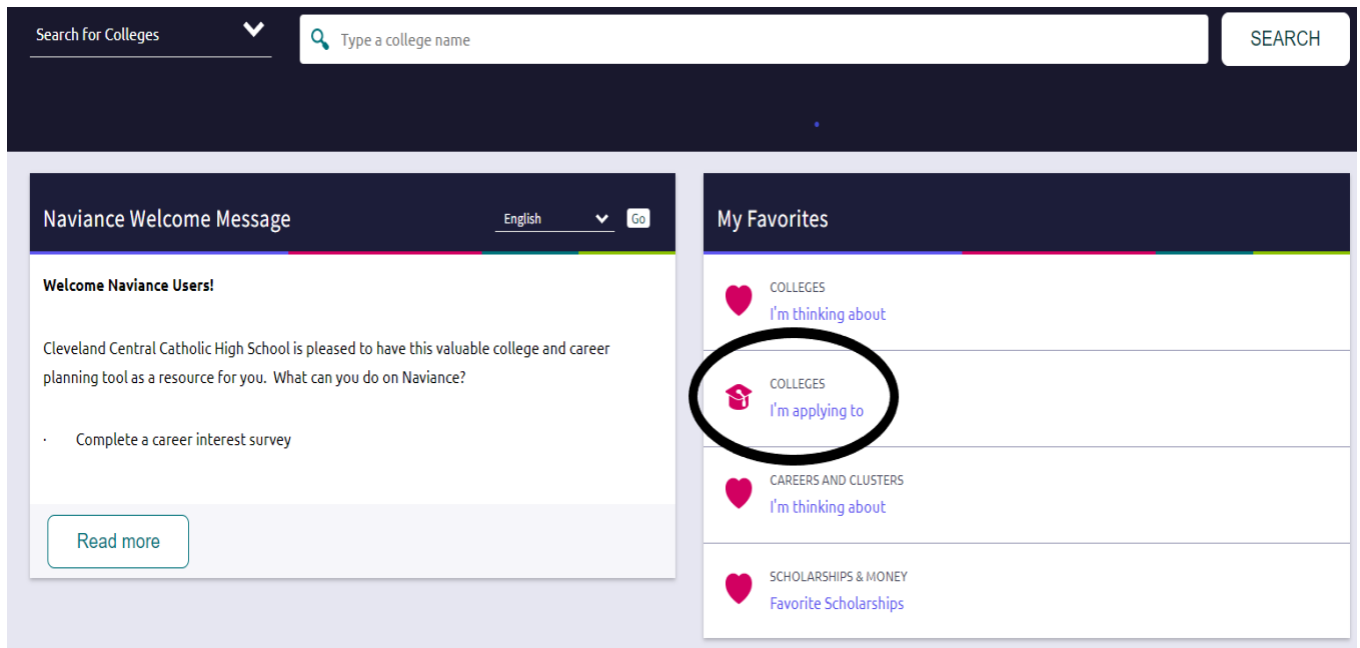


HOW TO REQUEST SENDING A TRANSCRIPT TO THE COLLEGE YOU ARE APPLYING TO

- 1) Log on to your Naviance Account. Go to www.naviance.com. Go to *Account Log-in for Students and Parents*. Enter your school name by first entering our school zip code: **44105**. Find Cleveland Central Catholic High School and click. Then click “Student”. Enter your school email address and your password: **6550baxter**



2) Then go to the Colleges I'm applying to tab. Click on the plus sign + in upper-right corner. Type in the name of the college you are applying to.



3) Indicate the APP type (regular decision, early action, etc.) and that you have submitted your application (either through the college's website or through Common App). If using Common App, match your Naviance & Common App accounts. **YOU MUST HAVE COMMON APP ACCOUNT SET UP FIRST! Follow the steps to create that account and complete FERPA.**

BY POWERSCHOOL

Cancel

Your parent/guardian must give consent for you to request transcripts. Contact your counseling office if you think this is a mistake.

Which college are you applying to?

Cuyahoga Community College District, Cleveland, OH

Colleges already in your application list would be unavailable for selection.

App Type

Regular Decision

I'll submit my application

Direct to the institution

I've submitted my application

Add Application

4) Use the ***Request Transcript + button*** to notify your counselor that you are ready to have your transcript sent to the college. **YOU MUST APPLY, INDICATE "APPLIED" ON NAVIANCE, AND REQUEST TRANSCRIPT** to notify/allow your counselor to send materials for you. **Note: *If you have not yet submitted your Transcript Release Form to the Guidance Office, your counselor will NOT be able to submit your transcript to your colleges.***

Colleges I'm applying to

Search for colleges

It looks like you are not currently able to apply to Common App schools. Match your Common App account to Naviance Student account to get started. Match Accounts

Manage Transcripts Application Milestones Compare Me

+ extended profile available

REQUEST TRANSCRIPTS REMOVE