

TRANSCRIPT RELEASE FORM

(Complete this form and submit to the Guidance office immediately.)

Please note: no college applications will be processed unless this form is filed in our records.

Student's Name _____
Last Name First Name

PARENT AUTHORIZATION

This authorizes the Cleveland Central Catholic High School Guidance Office to prepare and process all transcripts that are requested for submission with college applications and/or scholarship applications, and verifies that I have read the student responsibilities below.

(Parent Signature)

(Date)

ATHLETES: This authorizes the Cleveland Central Catholic High School Guidance Office to process transcripts and test scores that are requested by college/university coaches and by the student for NCAA Clearinghouse.

(Parent Signature)

(Date)

ALL STUDENTS: Please read and sign below.

Discipline Records

I understand the Cleveland Central Catholic School policy as stated in the CCC Student Handbook: "The Common Application and certain universities are now asking for information regarding student suspensions and expulsions. When asked this question, Cleveland Central Catholic will be releasing this information."

Test Scores

I understand that it is my responsibility as a student to arrange for my ACT score to be sent from the ACT website directly to all colleges to which I am applying.

Student Athletes

I understand that to be considered to participate in Division I or II college athletics, I must go onto www.eligibilitycenter.org after the junior year, complete the on-line registration/payment, and submit a request for CCC Guidance to send the transcript to NCAA Clearinghouse.

(Student Signature)

(Date)