

**Koraes Elementary School**  
**Returning Student Registration Packet**  
**2023-2024 (PK-8)**

For administration to plan for materials and staffing for the upcoming school year, please register your children early for the 2023-2024 school year. Early registration helps us plan for staff and purchasing of student consumables and Chromebooks for the upcoming school year.

To complete your registration for each child, the following forms must be completed and turned in to the school office. The Emergency Form and Tuition Contract must be turned in completed for your children to be considered registered. Health/Dental/Vision forms are due by September 29, 2023.

- Emergency Form** (each student - due at registration)
- Tuition Contract** (one per family - due at registration)
- Copy of Health Form** (Grades K & 6th - due by September 29, 2023)
- Copy of Dental** (Grades K, 2nd & 6th - due by September 29, 2023)
- Copy of Vision** (Grade K - due by September 29, 2023)
- Stewardship Letter** (one per family - due by December 15, 2023)

**A mandatory registration fee of \$150 per child (not to exceed \$450) must be paid in full before March 1, 2023 to be considered registered for the 2022-23 school year.** Please note that the registration fee is non-refundable, and this fee is not added to your Facts account. Returning families who register on or after March 1, 2023 the registration fee is \$300 per child.

A Stewardship Letter from your home Parish, confirming that you are a steward in good standing for the 2023 calendar year must be submitted to the school office (per the instructions /guidelines on the 2023-2024 Tuition K-8 schedule) to qualify for discounted tuition billing.

Existing families who are registered on FACTS for the 2022-2023 school year do not have to register on FACTS for the 2023-2024 year. Information will roll over and the credit card or bank information on file will be used.

We encourage all parents to take advantage of our Koraes Promoter Program, described in this packet to help reduce your overall tuition expense.

**ANY RETURNING FAMILY WHO REGISTERS AFTER MAY 26th WILL PAY A \$300 LATE REGISTRATION FEE PER CHILD DUE IN FULL AT THE TIME OF REGISTRATION. NO EXCEPTIONS.** (SCHOOL BOARD DECISION JANUARY 2020)

**\*Please keep this page for your records.\***