



5 Riverside Plaza, Blossburg, PA 16912
(570)638-1400 (570)638-1425 Fax
www.bradfordtiogahs.org

March 12, 2025

Dear Vendor:

Bradford-Tioga Head Start, Inc. is accepting proposals from qualified dealers to supply:

One new small or mid-size SUV or crossover with comfort and cargo space

To facilitate this Proposal:

- We attached a Specifications Listing.
- We encourage vendors to submit multiple proposed vehicles (can place all on one Proposal Form)

The following documents must be attached to all proposals:

- The Specifications Listing.
- All proposals must be received on the attached Proposal Form.
- A full Car Specification listing must accompany the Proposal Form.
- The Certification Regarding Debarment and Suspension must be signed/returned with Proposal.

Bradford-Tioga Head Start, Inc. is a non-profit organization and is ***tax exempt***. Pricing must include delivery and registration. Upon delivery, the vehicle will be inspected and approved to ensure that all specifications are met prior to trade/transfer being completed.

Bradford-Tioga Head Start, Inc. reserves the right to reject any and/or all proposals received and to waive any formalities connected with this process. ***Proposals must be received by March 24, 2025.***

You may email, fax, or mail your proposal to:

Bradford Tioga Head Start, Inc.
Wendy Swingle, Executive Director
FAX #: 570-638-1425
5 Riverside Plaza
Blossburg, PA 16912
wswingle@bradfordtiogahs.org

Award notification is expected by March 25, 2025. For additional information, contact me at 570-638-1408.

Sincerely,

A handwritten signature in blue ink that reads "Wendy Swingle".

Wendy Swingle

Executive Director

Attachments: Proposal Form, Specifications Listing, Cert Regarding Debarment & Suspension



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SPECIFICATIONS LISTING
NEW 2025 small to mid-size SUV or crossover

This proposal is for the provision of one new 2025 small to mid-size SUV or crossover.

Specifications:

Model	Small to Mid-size SUV or crossover providing comfort and premium features (for example, Blazer, Edge, Escape, Forester, Outback, Trailblazer, etc.)
Packages	Mid to premium/optimum packages accepted
Interior	Color: Gray, black, or brown preferred
Accessories	• Power Seats
	• Leather Seating
	• All Wheel Drive
	• Heated Front Seats
	• Keyless Access & Start
	• Rear Power Gate
	• Review Camera
• No low-profile tires	



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PROPOSAL FORM

One NEW 2025 AWD VEHICLE (SMALL to MID-SIZED SUV OR CROSSOVER)

I/We hereby submit the following proposal for the provision of one 2025 small to mid-size SUV or Crossover. I/We hereby certify that the prices quoted are for vehicles as set forth in the specifications provided by **Bradford-Tioga Head Start, Inc.** and include all costs including delivery and registration. Vendors are encouraged to submit multiple vehicle proposals on this form. Proposals are due by March 24, 2025, and delivery no later than May 2025. Bradford-Tioga Head Start, Inc. is a non-profit organization and is **tax exempt**. I/We hereby certify that the proposal is submitted without preconditions; that I/We have not had contact with other providers of equipment; that this proposal has been developed exclusive of all other potential and actual suppliers.

Proposals will be evaluated on specifications, pricing, delivery, and past vendor performance.

Please complete the chart below for to include type of vehicle, package, color and total cost

Type of Vehicle	Package	Color	Total Cost

Price quote(s) valid until _____ . Estimated time of delivery _____ .

I/We hereby certify that the above proposal is submitted without preconditions.

Name/Address of Dealership _____

Phone _____ Email _____ Website _____

Salesperson (print name): _____ Signature _____ Date: _____

Bradford -Tioga Head Start, Inc.
5 Riverside Plaza
Blossburg, PA 16912

Certification Regarding Debarment and Suspension

This certification is required by the regulations implementing Executive Order 12549 and 12689, "Debarment and Suspension" (Title 2 CFR Parts 180). These regulations restrict awards, sub awards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

(1) The prospective participant certifies, by submission of this quote, that neither it nor its principals:

- (a) Are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- (b) Have not within a three-year period preceding this contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or Local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses enumerated in paragraph (1) of this certification; and
- (d) Have not within a three-year period preceding this contract had one or more public transactions (Federal, State, or Local) terminated for cause or default.

(2) Where the prospective participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this quote.

Contractor/Vendor _____

Authorized Representative
(Print name) _____

Title _____

Signature _____

Date _____