



Cleveland Central Catholic High School

6550 Baxter Avenue Cleveland Ohio 44105

Voice: 216-641-2056 ~ Email: admissions@ccc-hs.org ~ Fax: 855-692-2247

Records Request Form

Parent/Guardian:

Please submit this form to the principal, registrar, or counselor at your child's current school for processing.

_____ Last Name	_____ First Name	_____ MI	_____ Date of Birth
_____ Current School	_____ Current School Phone	_____ Current School Fax	

I give permission for copies of all records listed below to be sent to Cleveland Central Catholic High School's Admissions Office.

- Grades from 7th and 8th grade
- Transcripts if student is currently a 9th, 10th or 11th grader looking to transfer
- ALL Immunization Records
- Birth Certificate
- ALL Standardized Test Scores (MAP, IOWA, etc.)
- IEP/SEGO/Service Plan/504/Other Accommodation Plan (*if applicable*)
- ETR (*if applicable*)

_____ Parent /Guardian's Name (Printed)	_____ Contact Number
_____ Parent/Guardian's Signature	_____ Date

Dear School Representative:

Please mail the above named student's requested items listed above to the contact listed below. Please note that students with **Specialized Academic Plan and ETR's** need everything in by **March 5, 2021**.

Ms. DeAndre Branner, M. Ed.
 Director of Admissions
 Cleveland Central Catholic High School
 6550 Baxter Avenue
 Cleveland, Ohio 44105
 216-641-2056, Direct Line
 Email: admissions@ccc-hs.org or Fax: 855-692-2247