



## **Head Football Coach - Full Time Position St. John Paul II Catholic High School**

*A full-time position will accompany the coaching position depending on the needs and resources of the School and licensure/certification of the candidate. There is also an opportunity for at least one assistant coach to obtain full-time employment with the School depending on their experience and background as well as the needs and resources of the School.*

### **Overview:**

The Head Football Coach of St. John Paul II (JP II) is responsible for the overall vision, strategy and direction of the high school and middle school football program. A leader with strong integrity both on and off the field, the Head Coach will align the football program to reflect the mission of the school and its core values. The Head Coach will instill a high level of appreciation for the discipline related to the game of football while highlighting the importance of hard work, sportsmanship, and accountability. The ideal candidate will excel at building strong relationships with all stakeholders involved in the football program and greater JP II community.

### **Qualifications:**

- Previous coaching experience at the high school or collegiate level, preferably at a private school
- Bachelor's Degree Preferred
- Teaching Certificate Preferred
- Ability to work effectively with staff, students and parents; familiarity with AHSAA rules, regulations, procedures, and policies
- Ability to obtain First Aid and CPR Certification, along with Youth Protection requirements per the Diocese of Birmingham
- Participation in football at the high school, collegiate or professional level(s) preferred
- Strong oral and written communication skills are required
- Ability to communicate effectively with the media, school administration and greater community
- Excellent interpersonal, organizational, leadership and supervisory skills

### **Performance Responsibilities:**

- Responsible for all matters related to the football program including, but not limited to, player personnel, off-season conditioning, scheduling, fundraising, care/maintenance of equipment and uniforms along with supervision of players during practice, games, travel and other team functions
- Recruit knowledgeable, principled coaching staff that sets the right example for the players both on and off the field
- Directly responsible for developing, evaluating, and producing a depth chart, directing the team during competition, conducting team meetings, and establishing consistent communication with the families of the football program
- Establish support and notoriety for the program and actively build relationships within the Huntsville football community and youth coaches
- Work with coaches of JP II Varsity sports to facilitate and encourage multi-sport athletes
- Exhibit enthusiasm and sincere interest in coaching and working with student-athletes while keeping in focus the character development of the young men of the football program

- Use sound, proven methods of coaching and display knowledge and innovation as the game of football evolves
- Ensure the safety and welfare of the athletes is a top priority in the organization and implementation of practice and game situations
- Clearly communicate with individual players and the team about goals, performance, and progress
- Develop and maintain a highly competitive environment
- Organize, plan, and schedule a year long program of skill and strength development for student-athletes and consistently monitor performance
- Maintain an accurate roster and support the Athletic Department and Academic Interventionist regarding the academic and athletic eligibility of student-athletes
- Communicate and work with athletic trainer and parents involving student-athletes injuries
- Monitor the safety conditions of the field or area in which assigned team is conducting workouts, practices, or games
- Maintain accurate statistics, records, and results of the season
- Enforce discipline and sportsmanlike behavior at all times, and establish and oversee penalties for breach of these standards by individual student-athletes
- Work closely with the Athletic Department in scheduling games and practices
- Prepare and adhere to approved budget
- Maintain an accurate inventory of equipment, uniforms, and supplies and updates it after every season
- Inform student-athletes and families of all school-related policies and team rules
- Ensure compliance with building athletic eligibility policies and works with student-athletes on academic progress
- Work to actively promote current student-athletes to collegiate athletic opportunities
- Establish a sound program for strength and conditioning and injury prevention
- Ensure supervision for all games, practices, and organized team activities

#### **Administrative Responsibilities:**

- Communicate with assistant coaches in regards to roles, duties, and expectations
- Submit weekly Falcon Student-Athlete of the Week nominees
- Attend AHSAA rules interpretation and all-conference meetings
- Work with the Athletic Director to enhance the athletes' experience and raise the money necessary for the program
- Follow proper budget and purchase order procedures
- Maintain and updates team and individual records
- Supervise practice area and locker room when athletes are present to ensure safe and proper conditions
- Maintain cooperative and professional relations with the media regarding team information, statistics, and interviews
- Engage in professional development activities designed to improve coaching skills, football strategies, and football techniques
- Promote and monitor effective individual and team conduct at practice, during games, and in our school and community in an effort to support the expected image and reputation of JP II
- Publicize team and individual accomplishments to the school's Communications Department
- Cooperate with requests for information from the Athletic office on time
- Present a professional image and provide a positive role model in terms of personal habits, language and conduct

**Interested candidates can apply by sending your resume, references and any other relevant documentation to Athletic Director Matt McManus at**

**[mmcmanus@jp2falcons.org](mailto:mmcmanus@jp2falcons.org).**

**About St. John Paul II Catholic High School:**

St. John Paul II Catholic High School is a college preparatory school for grades 9-12, located in Huntsville, Alabama, and serving North Alabama. Founded in 1996 as Catholic High School, St. John Paul II Catholic High School is sponsored by the Diocese of Birmingham in Alabama.

St. John Paul II Catholic High School exists to provide a Catholic education to help our children reach the fullness of a Christian life. In an effort to develop our students in body, mind and spirit, we are given direction with focus on four main pillars of the School: Academics, Athletics, Arts, and Spiritual. It is these pillars that allow us to develop well-rounded, Christian men and women.

For more information on our School, please visit: <https://www.jp2falcons.org/>