Albuquerque Talent Development Academy (ATDA)

Governing Council (GC) Meeting Minutes

06/21/22

GC Members: Jose Scott, President (**Present**)

Brian Jones, Member (**Not Present**)

Gloria Garza, Member (**Present**)

Kelly Wogenrich, Member (**Present**)

Others Present: Lucinda Montano-Molina, Principal

Michael Davis, Assistant Principal/Technology

Corinne Teller, Business Manager

Valerie Espinoza, GC Member Candidate

Call to Order and Pledge of Allegiance @ 5:35 PM: Jose Scott

**[Open Session]**

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| **Approval of Agenda** |
| Motion to ApproveGloria Garza | Motion SecondedKelly Wogenrich |
| VoteJose Scott – Approved Gloria Garza – ApprovedKelly Wogenrich – Approved |

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| **Approval of 05/17/22 Minutes** |
| Motion to ApproveGloria Garza | Motion SecondedKelly Wogenrich |
| VoteJose Scott – Approved Gloria Garza – ApprovedKelly Wogenrich – Approved |

**Public Input –** NONE

**Financial Information Items –** Presented by Corrine Teller

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| **Payment Vouchers and Warrants Over $5,000.00 –** The only warrant over $5,000.00 for the month of May was the standard payment (ATD22-0006) to Saylor Family Trust for the school site. The warrant and all payment vouchers were approved. |
| Motion to ApproveGloria Garza | Motion SecondedKelly Wogenrich |
| VoteJose Scott – Approved Gloria Garza – ApprovedKelly Wogenrich – Approved |

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| **Bank Reconciliation** |
| Motion to ApproveKelly Wogenrich | Motion SecondedGloria Garza |
| VoteJose Scott – Approved Gloria Garza – ApprovedKelly Wogenrich – Approved |

**[Personnel Items]** – NONE

**[Staff/Committee Briefings] Principal’s Report –** Presented by Michael Davis: The APS Spring Site Visit Debrief took place on the morning of June 2. All categories on the site visit rubric were marked green with the exception of items on GC membership and cash reserves as related to school facilities. Both of these items are being addressed as the school moves forward. Spring NWEA data indicates that a drop in overall growth rates that was first noticed last year mid-pandemic has not been recovered in 2021-2022, and Reading growth scores declined amongst 10th and 11th grade students at the school; however, there is no significant drop in NWEA RIT scores versus pre-pandemic scores, and positive growth rates for the year were observed in freshman Reading scores as well as Math scores across all measured grade levels.

**Additional Final Action Items**

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| **Discussion and Possible Action of New GC Member –** Ms. Valerie Espinoza was confirmed by the council as a new GC member by the unanimous vote of those present. |
| Motion to ApproveKelly Wogenrich | Motion SecondedGloria Garza |
| VoteJose Scott – Approved Gloria Garza – ApprovedKelly Wogenrich – Approved |

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| **Discussion and Possible Action of CES Contract** |
| Motion to ApproveGloria Garza | Motion SecondedKelly Wogenrich |
| VoteJose Scott – Approved Gloria Garza – ApprovedKelly Wogenrich – Approved |

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| **Discussion and Possible Action of Attorney Professional Service Agreement**  |
| Motion to ApproveKelly Wogenrich | Motion SecondedGloria Garza |
| VoteJose Scott – Approved Gloria Garza – ApprovedKelly Wogenrich – Approved |

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| **Discussion and Possible Action of Amended ATDA Calendar** – The council approved the addition of 3 instructional hours to December 9, 2022 in order to ensure that instructional contracts be in compliance with the minimum instructional hour requirement of 1080 hours per contract year. The addition of these hours did not change any school days or inservice days as previously scheduled. |
| Motion to ApproveGloria Garza | Motion SecondedKelly Wogenrich |
| VoteJose Scott – Approved Gloria Garza – ApprovedKelly Wogenrich – Approved |

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| **Discussion and Possible Action of Amended Purchasing Policy –** A change in the ATDA purchasing policy was approved. These changes include new specifications for purchase order and quoting requirements.  |
| Motion to ApproveKelly Wogenrich | Motion SecondedGloria Garza |
| VoteJose Scott – Approved Gloria Garza – ApprovedKelly Wogenrich – Approved |

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| **Discussion and Possible Action of Amended Attendance Policy** – The council approved a wording change in the ATDA Student Handbook aligning notification of student absences with the tiered bands of the Attendance for Success Act. |
| Motion to ApproveGloria Garza | Motion SecondedKelly Wogenrich |
| VoteJose Scott – Approved Gloria Garza – ApprovedKelly Wogenrich – Approved |

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| **Discussion and Possible Action of Amended Student Lunch Policy** – A wording clarification in the ATDA Student Handbook pertaining to student sign-in and sign-out procedures was approved by the council. |
| Motion to ApproveKelly Wogenrich | Motion SecondedGloria Garza |
| VoteJose Scott – Approved Gloria Garza – ApprovedKelly Wogenrich – Approved |

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| **Discussion and Possible Action of Amended Behavior Policy** – The council approved the addition of wording to the ATDA Behavior Policy including the use of “excessive displays of affection” as an example of a disruption of the educational process. |
| Motion to ApproveGloria Garza | Motion SecondedKelly Wogenrich |
| VoteJose Scott – Approved Gloria Garza – ApprovedKelly Wogenrich – Approved |

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| **Motion to Enter Closed Session** – The entry into closed session was approved with confirmation that the only item to be discussed in Closed Session be Personnel Matters pursuant to §10-15-1(J). Lucinda Molina was invited into the closed session by the council to participate in the Personnel Matters item. |
| Motion to ApproveGloria Garza | Motion SecondedKelly Wogenrich |
| VoteJose Scott – Approved Gloria Garza – ApprovedKelly Wogenrich – Approved |

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**[Closed Session]** – Entered @ 6:25 PM

**[Open Session]** – Entered @ 6:48 PM

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**Directives from Closed Session**

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| **Motion to Enter Open Session and Confirm Directives Discussed in Closed Session** – A motion was made upon reentry into Open Session to confirm that the only items discussed in closed session were the items listed on the agenda pursuant to the above-named sections of NMSA 1978. The council affirmed their support of the decisions and actions that were approved in closed session. |
| Motion to ApproveGloria Garza | Motion SecondedKelly Wogenrich |
| VoteJose Scott – Approved Gloria Garza – ApprovedKelly Wogenrich – Approved |

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| **Scheduling of Next ATDA Governing Council Meeting*** The July 2022 GC Meeting has been scheduled for 07/12/22 @ 5:30 PM.
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| Motion to ApproveKelly Wogenrich | Motion SecondedGloria Garza |
| VoteJose Scott – Approved Gloria Garza – ApprovedKelly Wogenrich – Approved |

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| **Motion to Adjourn @ 6:52 PM** |
| Motion to ApproveGloria Garza | Motion SecondedKelly Wogenrich |
| VoteJose Scott – Approved Gloria Garza – ApprovedKelly Wogenrich – Approved |