

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

DATE:	October 10, 2023
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School Library Media Center

REVISED AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. Discussion and Possible Action

- A. Monthly Reports
 - 1. Budget Position dated September 30, 2023
 - 2. Purchase Resolution D-775
 - 3. Request for Budget Transfers
- B. Bid Awards
 - 1. RFP E-2324-002 NMHS Theater Equipment
 - 2. RFP E-2324-003 SNIS Streaming Studio Proposal
 - 3. RFP E-2324-001 NMHS Wood Shop Upgrade

4. Items of Information

- A. Employment Report - September 2023
- B. Enrollment Report - October 1, 2023
- C. NMHS Fire Reimbursement Update
- D. NV5/ESG Update
- E. 2024 Board Meeting Dates
- F. October Fundraising Report

5. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

RECEIVED
TOWN CLERK
2023 OCT -6 A 10:46
NEW MILFORD, CT

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

6. Adjourn

Sub-Committee Members: Wendy Faulenbach, Chairperson

Eric Hansell
Pete Helmus
Tom O'Brien

Alternates:

Brian McCauley
Olga I. Rella



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	31,945,654	0	31,945,654	4,177,896	27,119,963	647,795	97.97%
100'S	SALARIES - NON CERTIFIED	10,270,703	0	10,270,703	1,608,369	5,987,575	2,674,759	73.96%
200'S	BENEFITS	11,919,826	0	11,919,826	4,921,950	5,965,107	1,032,769	91.34%
300'S	PROFESSIONAL SERVICES	4,190,999	0	4,190,999	1,208,563	1,707,118	1,275,318	69.57%
400'S	PROPERTY SERVICES	966,567	0	966,567	194,443	275,219	496,905	48.59%
500'S	OTHER SERVICES	10,646,901	0	10,646,901	2,002,932	7,570,189	1,073,780	89.91%
600'S	SUPPLIES	2,785,432	0	2,785,432	728,671	1,469,112	587,649	78.90%
700'S	CAPITAL	117,648	0	117,648	38,866	17,904	60,878	48.25%
800'S	DUES AND FEES	95,448	0	95,448	56,032	12,195	27,221	71.48%
900'S	REVENUE	-2,213,525	0	-2,213,525	-93,394	0	-2,120,131	4.22%
GRAND TOTAL		70,725,653	0	70,725,653	14,844,328	50,124,382	5,756,943	91.86%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	536,509	0	536,509	2,250	0	534,259	0.42%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,252,122	0	2,252,122	286,491	1,825,830	139,801	93.79%
51202	SALARIES - NON CERT - SUBSTITUTUES	984,000	0	984,000	64,508	0	919,492	6.56%
51210	SALARIES - NON CERT - SECRETARY	2,214,497	0	2,214,497	429,927	1,530,653	253,917	88.53%
51225	SALARIES - NON CERT - TUTORS	260,695	0	260,695	12,769	30,264	217,662	16.51%
51240	SALARIES - NON CERT - CUSTODIAL	2,002,422	0	2,002,422	460,542	1,349,529	192,352	90.39%
51250	SALARIES - NON CERT - MAINTENANCE	1,001,597	0	1,001,597	196,754	563,229	241,613	75.88%
51285	SALARIES - NON CERT - TECHNOLOGY	524,386	0	524,386	99,382	355,938	69,067	86.83%
51336	SALARIES - NON CERT - NURSES	494,475	0	494,475	55,746	332,133	106,596	78.44%
TOTAL		10,270,703	0	10,270,703	1,608,369	5,987,575	2,674,759	73.96%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	635,016	0	635,016	111,655	0	523,361	17.58%
52201	BENEFITS - MEDICARE	547,443	0	547,443	86,058	0	461,385	15.72%
52300	BENEFITS - PENSION	1,025,142	0	1,025,142	1,025,142	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	34,650	0	34,650	1,753	0	32,897	5.06%
52810	BENEFITS - HEALTH INSURANCE	9,044,200	0	9,044,200	3,466,599	5,577,601	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	105,000	0	105,000	16,302	88,698	0	100.00%
52830	BENEFITS - LIFE INSURANCE	128,000	0	128,000	21,756	106,244	0	100.00%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	400,375	0	400,375	192,684	192,564	15,127	96.22%
TOTAL		11,919,826	0	11,919,826	4,921,950	5,965,107	1,032,769	91.34%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	31,945,654	0	31,945,654	4,177,896	27,119,963	647,795	97.97%
51200	NON-CERTIFIED SALARIES	10,270,703	0	10,270,703	1,608,369	5,987,575	2,674,759	73.96%
52000	BENEFITS	11,919,826	0	11,919,826	4,921,950	5,965,107	1,032,769	91.34%
53010	LEGAL SERVICES	265,000	0	265,000	248,081	16,919	0	100.00%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	2,975	0	72,025	3.97%
53200	PROFESSIONAL SERVICES	2,458,546	0	2,458,546	636,634	1,057,210	764,702	68.90%
53201	MEDICAL SERVICES - SPORTS	2,700	0	2,700	0	0	2,700	0.00%
53210	TIME & ATTENDANCE SOFTWARE	11,500	0	11,500	2,974	0	8,526	25.86%
53220	IN SERVICE	113,450	0	113,450	41,619	2,228	69,603	38.65%
53230	PUPIL SERVICES	610,783	0	610,783	95,006	437,078	78,699	87.12%
53300	OTHER PROF/ TECH SERVICES	37,910	0	37,910	1,637	4,183	32,090	15.35%
53310	AUDIT/ACCOUNTING	43,313	0	43,313	43,313	0	0	100.00%
53500	TECHNICAL SERVICES	223,047	0	223,047	102,454	35,901	84,691	62.03%
53530	SECURITY SERVICES	231,700	0	231,700	14,751	153,599	63,350	72.66%
53540	SPORTS OFFICIALS SERVICES	118,050	0	118,050	19,118	0	98,932	16.19%
54101	CONTRACTUAL TRASH PICK UP	81,720	0	81,720	19,989	61,731	0	100.00%
54301	REPAIRS & MAINTENANCE	483,287	0	483,287	127,041	98,926	257,320	46.76%
54302	FIRE / SECURITY MAINTENANCE	1,700	0	1,700	0	1,700	0	100.00%
54303	GROUNDS MAINTENANCE	12,200	0	12,200	2,000	240	9,960	18.36%
54310	GENERAL REPAIRS	39,070	0	39,070	8,973	5,120	24,977	36.07%
54320	TECHNOLOGY RELATED REPAIRS	43,163	0	43,163	986	2,518	39,659	8.12%
54411	WATER	68,195	0	68,195	5,869	60,726	1,600	97.65%
54412	SEWER	14,300	0	14,300	9,323	4,978	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	222,932	0	222,932	20,263	39,280	163,389	26.71%
55100	PUPIL TRANSPORTATION - OTHER	220,595	0	220,595	16,713	78,287	125,595	43.07%
55101	PUPIL TRANS - FIELD TRIP	23,000	0	23,000	0	4,220	18,780	18.35%
55110	STUDENT TRANSPORTATION	5,931,003	0	5,931,003	876,376	4,926,359	128,268	97.84%
55200	GENERAL INSURANCE	315,645	0	315,645	304,445	11,200	0	100.00%
55300	COMMUNICATIONS	26,396	0	26,396	16,759	8,976	661	97.50%
55301	POSTAGE	32,700	0	32,700	1,111	31,100	489	98.51%
55302	TELEPHONE	44,342	0	44,342	11,672	32,670	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	8,000	0	8,000	1,515	0	6,485	18.94%
55505	PRINTING	28,810	0	28,810	2,446	9,383	16,981	41.06%
55600	TUITION - TRAINING	30,000	0	30,000	0	0	30,000	0.00%
55610	TUITION - PUBLIC PLACEMENTS	1,265,684	0	1,265,684	350,157	553,957	361,571	71.43%
55630	TUITION - PRIVATE PLACEMENTS	2,676,461	0	2,676,461	420,974	1,914,037	341,450	87.24%
55800	TRAVEL	44,265	0	44,265	765	0	43,500	1.73%
56100	GENERAL INSTRUCTIONAL SUPPLIES	175,426	0	175,426	28,059	26,231	121,136	30.95%
56110	INSTRUCTIONAL SUPPLIES	423,105	0	423,105	160,696	35,919	226,490	46.47%
56120	ADMIN SUPPLIES	32,418	0	32,418	4,148	1,372	26,898	17.03%
56210	NATURAL GAS	241,956	0	241,956	50,539	191,417	0	100.00%
56220	ELECTRICITY	1,028,987	0	1,028,987	246,936	779,241	2,810	99.73%
56230	PROPANE	4,251	0	4,251	0	0	4,251	0.00%
56240	OIL	226,856	0	226,856	0	226,856	0	100.00%
56260	GASOLINE	40,294	0	40,294	7,312	11,288	21,694	46.16%
56290	FACILITIES SUPPLIES	332,728	0	332,728	133,000	154,336	45,391	86.36%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	474	2,416	13,586	17.54%
56292	UNIFORMS/ CONTRACTUAL	13,222	0	13,222	0	5,500	7,722	41.60%
56293	GROUNDKEEPING SUPPLIES	25,445	0	25,445	1,027	3,003	21,414	15.84%
56410	TEXTBOOKS	25,979	0	25,979	2,558	9,002	14,418	44.50%
56411	CONSUMABLE TEXTS	82,838	0	82,838	59,305	6,058	17,475	78.90%
56420	LIBRARY BOOKS	67,171	0	67,171	22,876	14,514	29,781	55.66%
56430	PERIODICALS	13,981	0	13,981	8,422	1,959	3,600	74.25%
56460	WORKBOOKS	1,000	0	1,000	27	0	973	2.70%
56500	SUPPLIES - TECH RELATED	33,300	0	33,300	3,290	0	30,010	9.88%
57340	COMPUTERS	48,624	0	48,624	28,779	205	19,639	59.61%
57345	INSTRUCTIONAL EQUIPMENT	61,524	0	61,524	8,917	17,549	35,058	43.02%
57400	GENERAL EQUIPMENT	3,000	0	3,000	1,170	149	1,681	43.97%
57500	FURNITURE & FIXTURES	4,500	0	4,500	0	0	4,500	0.00%
58100	DUES & FEES	95,448	0	95,448	56,032	12,195	27,221	71.48%
EXPENDITURE TOTAL		72,939,178	0	72,939,178	14,937,721	50,124,382	7,877,075	89.20%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-1,752,489	0	-1,752,489	0	0	-1,752,489	0.00%
43105	MEDICAID REIMBURSEMENT	-68,425	0	-68,425	-64,819	0	-3,606	94.73%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	-5,822	0	-49,178	10.59%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	-7,753	0	-20,198	27.74%
44800	REGULAR ED TUITION	-143,800	0	-143,800	-15,000	0	-128,800	10.43%
44822	SPECIAL ED TUITION	-34,660	0	-34,660	0	0	-34,660	0.00%
49103	DCF TUITION	-85,000	0	-85,000	0	0	-85,000	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-18,400	0	-18,400	0	0	-18,400	0.00%
44861	PARKING PERMIT FEES	-27,800	0	-27,800	0	0	-27,800	0.00%
REVENUE TOTAL		-2,213,525	0	-2,213,525	-93,394	0	-2,120,131	4.22%

GRAND TOTAL	70,725,653	0	70,725,653	14,844,328	50,124,382	5,756,943	91.86%
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BOE Capital Reserve Acct #43020000-10101	
MUNIS Balance as of 7/1/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
Approved by BoF - 5 year Capital Withdraw 22/23	-980,030
Close and return of Security Grant Set-Asside	201,875
Wastewater Management Plan - SMS	-20,000
NMHS Woodshop	-233,980
Central Office to SNIS move money - 1 of 2	-100,000
Fiscal Year End 21/22 Deposit	2,816,025
New Security Grant Set-Asside	-139,800
Central Office to SNIS move money - 2 of 2	-50,000
*TOTAL AS OF 9/30/23	4,083,915

*BEFORE ANY FISCAL YEAR END 22/23 DEPOSIT

Turf Field Replacement Acct Contributions #43020000-10130	
FROM BOE 17/18 FYE BALANCE	50,000
FROM BOE 18/19 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 16/17, 17/18, 18/19	10,225
FROM TOWN DATED 6/4/20	50,000
FROM TOWN DATED 6/16/21	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 19/20	3,765
FROM BOE TEAM FEE'S & BANNER SALES - 20/21	1,890
FROM BOE 20/21 FYE BALANCE	100,000
FROM TOWN DATED 6/9/22	50,000
CONTRIBUTION - FROM BOE 21/22 FYE BALANCE	50,000
FROM BOE TEAM FEE'S & BANNER SALES - 21/22 & 22/23	12,960
TOTAL AS OF 9/30/23	428,840



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
CAPITAL	FACILITIES	OMNI DATA	NMHS CAMERA UPGRADE PROJECT - HARDWARE & LABOR	\$ 136,187.60	53530
GENERAL	SPED	SUNBELT STAFFING	2023-2024 YEARLY - SALARY PLUS AGENCY FEE FOR NURSE STAFFING	\$ 95,760.00	53200
GENERAL	FACILITIES	HAT CITY PAPER COMPANY	2023-2024 YEARLY - CUSTODIAL SUPPLIES	\$ 80,000.00	56290
GENERAL	DISTRICT	SECURITAS SECURITY SERVICES	2023-2024 YEARLY - SCHOOL SECURITY MONITORS	\$ 80,000.00	53530
GENERAL	DISTRICT	NEW MILFORD POLICE DEPARTMENT	2023-2024 YEARLY - SCHOOL SECURITY OFFICERS	\$ 25,000.00	53530
GENERAL	FACILITIES	MCKENNEY MECHANICAL CONTRACTORS	2023-2024 YEARLY - BOILER MAINTENANCE - ALL SCHOOLS	\$ 22,859.50	54301
GENERAL	SPED	CT EARS	2023-2024 YEARLY - AUDIOLOGY SERVICES	\$ 18,000.00	53230
GENERAL	DISTRICT	NEW MILFORD SEPTIC SERVICES	2023-2024 YEARLY - SEPTIC & GREASE TRAP SERVICE - ALL SCHOOLS	\$ 16,068.00	54301
GENERAL	HPS	ALIGNED EDUCATIONAL RESOURCES	CLASSROOM BOOKS - DECODABLES	\$ 12,000.00	56110/56420
CAPITAL	DISTRICT	K-LOG	CENTRAL OFFICE MOVE FURNITURE	\$ 10,829.58	57500
GENERAL	SMS	COACH TOURS	ATHLETIC TRANSPORTATION - SMS	\$ 10,800.00	55100
GENERAL	IT	DELL MARKETING	2023-2024 YEARLY - TECHNICAL SUPPORT FOR SERVERS	\$ 10,093.07	53500
GRANT	DOI	CT INSTITUTE FOR COMMUNITIES	SBHC SECRETARIAL SUPPORT	\$ 9,787.15	51115/52900
GENERAL	FACILITIES	SIEMENS	TEC UNIT VENTILATOR CONTROLLERS (8 UNITS)	\$ 9,456.72	54301
GENERAL	FACILITIES	DALENE HARDWOOD FLOORING	NMHS GYM FLOOR WORK	\$ 8,748.00	54301
GENERAL	SPED	INTERPRETERS & TRANSLATORS	2023-2024 YEARLY - TRANSLATION SERVICES	\$ 8,000.00	53200
GENERAL	SPED	RICHARD GRAYSON	2023-2024 YEARLY - NEUROPSYCHOLOGICAL EVALUATIONS	\$ 8,000.00	53230
GENERAL	FACILITIES	FUSS & ONEILL	2023-2024 YEARLY - AHERA SERVICES	\$ 6,600.00	54301
GENERAL	SPED	EVAN HACK	2023-2024 YEARLY - MEDICAL ADVISOR FOR NMPS	\$ 5,000.00	53230



BUDGET TRANSFER REQUESTS

AGENDA ITEM 3A-3
OCTOBER 2023 MEETING

	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
Requesting Approval Across MOC				NONE AT THIS TIME					

	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
Informational Within Major Object Code				NONE AT THIS TIME					



New Milford Public Schools
Technology Department

To: Dr. Janet Parlato, Superintendent
From: Jeff Turner, Technology Director
Date: 10/3/2023
Re: RFP E-2324-002 NMHS Theater Equipment

New Milford Public Schools has been awarded \$91,000.00 non-matching funds for the 2023 PURA (Public Utilities Regulatory Authority) Pegpetia Grant. Part of this grant money is dedicated to updating our NMHS Theater. All items bid for were selected by Alessandro Amenta, English teacher and theater director.

It is my recommendation that the board awards B&H the RFP (E-2324-002) for Theatre Hardware including microphones, battery packs, transmitters, and other equipment for the New Milford High School Theater when they vote to award. There were 5 bids in all, please see bids and bidding information below:

Theater Equipment Supplies

<u>Company Name</u>	<u>Bid</u>
Sound Stage Systems	\$35,910.00
DNR Labs	\$37,190.00
B&H	\$31,053.17
RnB	\$37,210.22
Security 101	\$39,009.00

B&H is a company that New Milford Public Schools and the NMPS Theatre has done business with in the past and are in good standing with New Milford Public Schools.

More information regarding this grant is available at: <https://portal.ct.gov/PURA/Cable/PEGPETIA-Grant-Program>

Sincerely,

Jeff Turner

Jeffrey Turner

New Milford Public Schools, IT Director



New Milford Public Schools
Technology Department

To: Dr. Janet Parlato, Superintendent
From: Jeff Turner, Technology Director
Date: 10/3/2023
Re: RFP E-2324-003 SNIS Streaming Studio Proposal

New Milford Public Schools has been awarded \$91,000.00 non-matching funds for the 2023 PURA (Public Utilities Regulatory Authority) Pegpetia Grant. Part of this grant money is dedicated to creating a streaming studio for Sarah Noble Intermediate to be used for Board of Education meetings and for SNIS to use for special activities in the library that can be streamed..

It is my recommendation that the board awards DNR Labs the RFP (E-2324-003) for the streaming studio creation at Sarah Noble Intermediate school library when they vote to award. There were 2 bids, please see bids and bidding information below:

SNIS Streaming Studio

<u>Company Name</u>	<u>Bid</u>
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DNR Labs	\$36,108.00
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RnB	\$42,760.81
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DNR Labs is a company that New Milford Public Schools has done business with in the past and are in good standing with New Milford Public Schools.

More information regarding this grant is available at: <https://portal.ct.gov/PURA/Cable/PEGPETIA-Grant-Program>

Sincerely,

Jeff Turner

Jeffrey Turner

New Milford Public Schools, IT Director



NEW MILFORD PUBLIC SCHOOLS
Facilities Department
New Milford, Connecticut 06776

3B-3
Operations Sub-Committee
October 2023

TO: Dr. Janet Parlato, Superintendent
FROM: Matt Cunningham, Director of Facilities
Date: October 4, 2023
RE: Bid Award – RFP E-2023-001 NMHS Wood Shop Upgrade

The bid packet for **NMHS Wood Shop Upgrade** was posted on our website and also ran as a legal notice in the newspaper with a bid close of September 29, 2023.

On that date one (1) vendor submitted a bid for this project:

- Hawley Construction Corporation in Danbury, CT in the amount of \$106,000

References were contacted and Facilities is requesting that the Board of Education enter into a contract with them in the amount of \$106,000 for the project.

NEW MILFORD PUBLIC SCHOOLS

EMPLOYMENT REPORT

Regular Meeting of the Board of Education
New Milford, Connecticut
October 19, 2023

A. Personnel

1. CERTIFIED STAFF - RESIGNATIONS/RETIREMENTS

1. **Todd Miltimore**, (1.0) Library Media Specialist at Northville Elementary School. Effective, 10/16/2023. Took a position in another CT district.
2. **Jennifer Vincent**, (1.0) Special Education Teacher at Schaghticoke Middle School. Effective 11/3/2023. Took a position in another CT district.

2. CERTIFIED STAFF - APPOINTMENTS

1. **Catherine Calabrese**, (1.0) Principal at Hill and Plain Elementary School. Effective 10/23/2023. Replacing E. Williams who resigned.
2. **Sakina Gordon**, (.5) School Counselor for the Adult Education program. Effective 10/18/2023. Replacing J. Neff who is out on a leave of absence.
3. **Nicholas Manciero**, (1.0) Interim Assistant Principal at Schaghticoke Middle School. Effective 10/10/2023. Replacing F. Jawidzik who resigned.
4. **Meredith Powers**, (1.0) Computer Tech Teacher at Schaghticoke Middle School. Effective 9/26/2023. Replacing K. Santovasi who resigned.
5. **Paul Parzyszek**, (1.0) English Teacher at New Milford High School. Effective 9/28/2023. Replacing R. Perry who resigned.
6. **Isabel Stasko**, (1.0) Humanities Teacher at Schaghticoke Middle School. Effective 9/26/2023. Replacing E. Chen who resigned.
7. **Caren Thompson**, (1.0) Special Education Teacher at Schaghticoke Middle School. Effective 9/26/2023. Replacing F. Ficke who resigned.

**3 NON-CERTIFIED STAFF AND LICENSED STAFF
RESIGNATIONS/RETIREMENTS**

1. **Faith Rosenhagen**, (1.0) ParaEducator at New Milford High School. Effective 10/18/2023 to concentrate on her schooling.
2. **Debbie Silva**, (1.0) Nurse at Northville Elementary School. Effective 10/20/2023 for personal reasons.

**4. NON-CERTIFIED AND LICENSED STAFF
APPOINTMENTS**

1. **Lisa Arasim**, (1.0) ParaEducator at Sarah Noble Intermediate School. Effective 8/24/2023. Replacing R. Passero who resigned.
2. **Susan Brown**, (1.0) Administrative Secretary for the Director of PPS and Special Services. Effective 10/23/2023. Replacing L. Morse who is transferring to Hill & Plain.
3. **Lauren Dunkle**, (.5) ParaEducator at Sarah Noble Intermediate School. Effective 10/16/2023. Replacing A. deEnfantas who move to a secretarial role.
4. **Jill Harrington**, (1.0) ParaEducator at Sarah Noble Intermediate School. Effective 9/26/2023. Replacing C. Preusse who resigned.
5. **Alissa Hewitt**, (.5) ParaEducator at Northville Elementary School. Effective 8/24/2023. Replacing C. Sarli who moved to full time.
6. **Caroly Heydet**, (1.0) ParaEducator at Litchfield Hills Transition Center. Effective

10/2/2023. Replacing S. Gillette who retired.

7. **Robert Knipple**, (1.0) ParaEducator at Sarah Noble Intermediate School. Effective 8/28/2023. Replacing M. McNulty who resigned.
8. **Maria Russo**, (1.0) ParaEducator at Schaghticoke Middle School. Effective 9/18/2023. Replacing C. Cacace who resigned.
9. **Michael Viserto**, (.5 FTE) Custodian at New Milford High School. Effective 10/10/2023. Replacing A. Marchena who moved to the Groundskeeper position.

5. ADULT EDUCATION STAFF - RESIGNATIONS

None

6. ADULT EDUCATION STAFF - APPOINTMENTS

None

7. STIPEND POSITIONS - APPOINTMENTS

None

8. STIPEND POSITIONS - RESIGNATIONS

None

9. COACHING STAFF - RESIGNATIONS

1. Ana Aguirre – resigned as Girls Soccer Coach
2. Jessica Melendez – resigned as Dance Coach

10. COACHING STAFF - APPOINTMENTS

1. Rockshana Descances – Dance Coach. Effective 10/5/2023. Replacing J. Melendez
2. Kora Kukk – Girls Soccer Coach. Effective 10/2/2023. Replacing A. Aguirre

New Milford Enrollment Matrix By School

Date: 10/02/2023

NES	Actual 6/1/23	Proj 23-24	Actual 10/2/23	Proj Variance
PK	56	53	47	-6
K	139	140	129	-11
1	134	135	137	2
2	128	134	131	-3
Totals	457	462	444	-18

HPS	Actual 6/1/23	Proj 23-24	Actual 10/2/23	Proj Variance
PK	48	55	29	-26
K	117	117	121	4
1	120	112	115	3
2	105	120	119	-1
Totals	390	404	384	-20

Actual 6/1/23	Tot Proj 23-24	Actual 10/2/23	Proj Variance
104	108	76	-32
256	257	250	-7
254	247	252	5
233	254	250	-4
847	866	828	-38

SNIS	Actual 6/1/23	Proj 23-24	Actual 10/2/23	Proj Variance
3	252	254	237	-17
4	262	257	258	1
5	250	260	263	3
Totals	764	771	758	-13

SMS	Actual 6/1/23	Proj 23-24	Actual 10/2/23	Proj Variance
6	281	250	243	-7
7	255	278	277	-1
8	286	252	257	5
Totals	822	780	777	-3

NMHS	Actual 6/1/23	Proj 23-24	Actual 10/2/23	Proj Variance
9	293	296	300	4
10	334	299	298	-1
11	302	339	331	-8
12	308	304	283	-21
Totals	1237	1238	1212	-26

	Actual 6/1/23	Actual 10/1/22	Proj 23-24	Actual 10/2/23	Proj Variance	Actual Variance
PK-2	847	835	866	828	-38	-19
SNIS	764	757	771	758	-13	-6
SMS	822	815	780	777	-3	-45
NMHS	1237	1253	1238	1212	-26	-25
Totals	3670	3660	3655	3575	-80	-95

LHTC total = 19

Board of Education Regular Meeting Dates January 2024 - December 2024

<u>COMMITTEE</u>	<u>TIME/PLACE</u>	<u>JAN.</u>	<u>FEB.</u>	<u>MAR.</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG.</u>	<u>SEPT.</u>	<u>OCT.</u>	<u>NOV.</u>	<u>DEC.</u>
Policy	6:45-SNIS Media Center	N/A	6	5	2	7	4	2	6	3	1	5	3
COL	7:30-SNIS Media Center	N/A	6	5	2	7	4	2	6	3	1	5	3
Facilities	6:45-SNIS Media Center	N/A	13	12	9	14	11	9	13	10	8	12	10
Operations	7:30-SNIS Media Center	N/A	13	12	9	14	11	9	13	10	8	12	10
Board of Ed	7:00-SNIS Media Center		20	19	30	21	18	16	20	17	15	19	17*

		January	
Board of Ed	7:00-SNIS	TUE	16
Budget Hearings	Media Center	WED	17
		TUE	23
		WED	24

Budget Hearings: Tuesday, January 16, Wednesday, January 17 and Tuesday, January 23, 2024

Budget Adoption: Wednesday, January 24, : 2024

Please keep Thursday, January 18 and 25, 2024 as possible dates for rescheduling due to weather related issues.

* December 17, 2024- Annual Meeting will begin at 6:30 p.m.; Regular Meeting will begin at 7:00 p.m.



Wendy Faulenbach
New Milford Board of Education Chairperson

OCTOBER FUNDRAISING REPORT

DEPT	EVENT	FUNDS USE
<u>NMHS</u>		
Student Council	Tickets for Homecoming Dance	Cover cost of Dance & Pep Rally
Football	Snapraise	Camp Costs/SR Activities/Food for Away Games
Dance Team	Snapraise	Team Apparel/Choreography/Senior Gifts
Cheerleading Team	Snapraise	Team Apparel/Senior Gifts
Girls Volleyball	Snapraise	Team Apparel/Senior Gifts/Team Banquet
Girls Swim Team	Snapraise	Senior Gifts/Team Banquet
PTO	Sell Paper Flamingos	PTO Funded Activities
Key Club	Flags of Valor Sponership	Key Club Scholarship/Service Projects
Key Club	Halloween Movie at Maxx	Key Club Scholarship/Service Projects
PTO	Refreshments @ Homecoming Dance	PTO Funded Activities
German Honor Society	Badminton Tournament	Senior Scholarships
Class of 2024	Sale of Senior Shirts	Offset Prom Ticket Price
Class of 2025	Snapraise	Offset Cost of Prom
<u>SMS</u>		
PTO	Fall Scholastic Bookfair	School Grants
PTO	Flamingo Flocking	School Grants
PTO	Welcome Back Festival	Entry Fee to offset Vendor Cost
Drama Club	Performance of the Grinch	Fund Future Shows
SMS Music	Selling Pies - Lyman Orchards	Instruments/Field Trips
<u>SNIS</u>		
	Welcome Back Fun Fest	Defray costs of Vendors
PTO	Sale of School Related Items-School Store	Enrichment Grants
PTO	Family Fun Fest	Enrichment Grants
PTO	Pie & Cookies Sales	Enrichment Grants
PTO		
<u>HPS</u>		
Art	Art to Remember	Enhance HPS Art Show
PTO	Annual Fall Festival	PTO Activities/Grants/Field Trips/Cultural Arts
PTO	On-Line School Store for Apparel	PTO Activities/Grants/Field Trips/Cultural Arts
<u>Litchfield Hills Transition Center</u>		
LHTC	Selling Goods from Holiday Catalog	Enhance Vocational/Career Experiences
<u>NM PTO DISTRICT WIDE</u>		
Town Wide PTO	Local Business Discount Card	PTO Senior Scholarship