## Colebrook Academy and Elementary School



Painting by: Karsen Gendreau $9^{\text {th }}$ grade

## Annual Report of the School Officials Colebrook School District 2022-2023

Annual Meeting<br>Tuesday, March 5, 2024<br>6:00 pm

Colebrook Academy \& Elementary School Gymnasium

Due to an error, some of the names associated with student paintings were listed incorrectly in the Colebrook Annual School District Report. Below is a correct list of student artist names with the correct picture.


Cover Picture by Samantha Samson $-10^{\text {th }}$ grade

page 11 picture by Alexandra Harvey $-10^{\text {th }}$ grade

page 17 picture by Karsen Gendreau - $9^{\text {th }}$ grade

page 21 picture by Alexis Santamaria $-10^{\text {th }}$ grade

page 24 picture by Karsen Gendreau $-9^{\text {th }}$ grade

| COLEBROOK SCHOOL DISTRICT  <br> SCHOOL REPORT - TABLE OF CONTENTS  |  |
| :--- | :---: |
| List of Officers | 3 |
| Warrant | $4-6$ |
| Special Warrant | 7 |
| Superintendent's Report | $8-11$ |
| Principal's Report | $12-13$ |
| Title I Report | 16 |
| Curriculum Report | 17 |
| School Health Report | $18-19$ |
| Special Services Report | $20-21$ |
| Guidance Counselor Report | $22-23$ |
| School Staff | 24 |
| SAU \#7 Staff | 25 |
| Registration, Attendance, Enrollment and Transportation | $26-27$ |
| Scholarships and Graduation Awards | $28-36$ |
| Annual District Meeting Minutes |  |
| Prior Year Information | 37 |
| Financial Report - Balance Sheet (All Funds) 2022-2023 | 38 |
| Fund Equity (All Funds) - 2022-2023 | $39-41$ |
| Payroll-Detailed List 2022-2023 | 42 |
| Colebrook Independent Auditors Report 2023 | 43 |
| Colebrook Trust Funds Balances Detail |  |
| Proposed Budget for Next Year | $44-45$ |
| Colebrook Estimated Revenue - 2024-2025 | $46-65$ |
| Colebrook Proposed Budget - 2024-2025 | $66-67$ |
| Budget Explanations - 2024-2025 | 68 |
| Food Service Budget Comparison and Analysis | $69-76$ |
| MS 26 | 77 |
| SAU \#7 Adopted Budget -District Share - 2024-2025 | 78 |
| SAU \#7 Estimated Revenue - 2024-2025 | 86 |
| SAU \#7 Proposed Budget \& Comparison 2024-2025 | 87 |
| SAU \#7 Budget Explanations | 88 |
| SAU \#7 Independent Auditor's Report - 2023 |  |
| Notes Page |  |

REPORT OF

# COLEBROOK SCHOOL DISTRICT 

## OFFICERS

MODERATOR
Jonathan Frizzell

## CLERK

Mary Jolles

## TREASURER

Gaetane Boire

## SCHOOL BOARD

Nathan Lebel, Chairman
Deborah Greene
Rhonda Lyons
Robert Murphy
Timothy Stevens
Bryan Griffin
Tanya Young

Term Expires 2025
Term Expires 2024
Term Expires 2026
Term Expires 2025
Term Expires 2025
Term Expires 2024
Term Expires 2024

## SUPERINTENDENT OF SCHOOLS

Dr. Debra J. Taylor
BUSINESS MANAGER
Bridget Cross
COORDINATOR OF SPECIAL SERVICES
Jennifer Noyes

# COLEBROOK SCHOOLDISTRICT <br> WARRANT <br> The State of New Hampshire 

To the Inhabitants of the School District in the Town of Colebrook qualified to vote in District affairs:

You are hereby notified to meet at the Colebrook Elementary School Cafeteria in said District on Tuesday, the 5th day of March 2024 at 6:00 o'clock in the evening to act upon the following subjects:

1. To see if the Colebrook School District will vote to raise and appropriate the sum of SEVEN MILLION, FIVE HUNDRED FIFTEEN THOUSAND, SEVENTY-ONE DOLLARS $\mathbf{( \$ 7 , 5 1 5 , 0 7 1 . 0 0 )}$ for the renovation of the Colebrook school, and the construction, furnishing and equipping of an addition thereto ("the project"), with this entire sum to come from a state building aid grant; and to authorize the school board to apply for, accept, and expend federal or additional state aid or any other aid, grant, donation, gift or bequest for the project; and to authorize the school board to take any other action or to pass any other vote relative thereto. The balance of the construction costs for the project $(\$ 5,010,047.00)$ must be raised on or before June 30, 2024 from additional grants or donations, gifts or bequests to the School District or to the District's private expendable trust fund previously established in 2022 for the design, engineering, construction and equipping of renovations, additions or new school buildings and/or grounds to serve the students of the Colebrook School District, failing which this article will be null and void and of no effect. No money for the project will be raised by taxation. The School Board recommends this appropriation.
(Majority vote required)
2. If article 01 passes, To see if the Colebrook School District will vote to raise and appropriate the sum of TWO MILLION, ONE HUNDRED TWO THOUSAND, SIX HUNDRED THIRTY DOLLARS $(\$ 2,102,630.00)$ for the construction, furnishing and equipping of a high school gymnasium addition to the Colebrook Academy and Elementary School, with this entire sum to come from a state building aid grant; and to authorize the school board to apply for, accept, and expend federal or additional state aid or any other aid, grant, donation, gift or bequest for the project; and to authorize the school board to take any other action or to pass any other vote relative thereto. The balance of the construction costs for the project ( $\$ 1,401,754.00$ ) must be raised on or before June 30, 2024 from additional grants or donations, gifts or bequests to the School District or to the District's private expendable trust fund previously established in 2022 for the design, engineering, construction and equipping of renovations, additions or new school buildings and/or grounds to serve the students of the Colebrook School District, failing which this article will be null and void and of no effect. No money for the project will be raised by taxation. The School Board recommends this appropriation. (Majority vote required)
3. To determine the salaries of the School Board and fix the compensation of any other officers or agents of the District.
4. To hear the reports of agents, auditors, committees, or officers chosen and pass any vote relating thereto.
5. To see if the school district will vote to approve the cost items included in the collective bargaining agreement reached between the Colebrook School District and The Colebrook Support Staff Association which calls for the following increase in salaries and benefits at the current staff level over the amount paid in the prior fiscal year:

| Year | Estimated Increase/De |
| :---: | ---: |
| $2024-2025$ | $\$ 44,615.00$ |
| $2025-2026$ | $\$ 17,319.00$ |
| $2026-2027$ | $\$ 17,278.00$ |

and further to raise and appropriate FORTY-FOUR THOUSAND, SIX HUNDRED FIFTEEN DOLLARS $(\$ 44,615.00)$ for the upcoming fiscal year, and such sum representing the additional costs attributable to increases in salaries and benefits required by the new agreement over those what would be paid at current staffing levels. The School Board recommends this appropriation. (Majority vote required)
06. Shall the Colebrook School District, if article \#5 is defeated, authorize the governing body to call one special meeting, at its option to address article \#5 cost items only?
07. To see if the District will raise and appropriate the sum of TWENTY THOUSAND DOLLARS ( $\$ 20,000.00$ ) to be added to the School Bus Expendable Trust Fund previously established in 2016. The School Board recommends this appropriation. (Majority Vote Required)
08. To see if the District will vote to raise and appropriate the sum of EIGHT MILLION, TWO HUNDRED THIRTY-TWO THOUSAND, SIX HUNDRED FOURTEEN DOLLARS (\$8,232,614.00) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory obligations of the District. This article does not include appropriations contained in special or individual articles addressed separately. The School Board recommends this appropriation. (Majority vote required)
09. To transact any other business that may legally come before this meeting.

Given under our hands at said Colebrook this 6th day of February 2024. COLEBROOK SCHOOL BOARD:

NATHAN LEBEL, CHAIRMAN

DEBORAH GREENE

ROBERT MURPHY
TANYA YOUNG

RHONDA LYONS

BRYAN GRIFFIN

TIM STEVENS

A true copy of warrant, attest: COLEBROOK SCHOOL BOARD:

NATHAN LEBEL, CHAIRMAN

DEBORAH GREENE

ROBERT MURPHY

TANYA YOUNG

RHONDA LYONS

BRYAN GRIFFIN

TIM STEVENS

# COLEBROOK SCHOOL DISTRICT <br> SPECIAL WARRANT <br> The State of New Hampshire 

To the Inhabitants of the School District in the Town of Colebrook qualified to vote in District affairs:

You are hereby notified to meet at the Colebrook Schools' Gymnasium in said District on Tuesday, the 12th day of March 2024, to act upon the following subjects:

- School Board: Two 3-year terms
- School Board: One 2-year term
- School Moderator: One 1-year term
- School Clerk: One 1-year term
- School Treasurer: One 1-year term
(Polls will be open at 8:00 o'clock in the morning until 6:00 o'clock in the evening)
Given under our hands at said Colebrook this 6th day of February 2024.


## COLEBROOK SCHOOL BOARD:

NATHAN LEBEL, CHAIRMAN
RHONDA LYONS
DEBORAH GREENE
BRIAN GRIFFIN
ROBERT MURPHY
TIM STEVENS
TANYA YOUNG
A true copy of warrant, attest:
COLEBROOK SCHOOL BOARD:

NATHAN LEBEL, CHAIRMAN
RHONDA LYONS
DEBORAH GREENE
BRIAN GRIFFIN
ROBERT MURPHY
TIM STEVENS
TANYA YOUNG

\author{

- SAU7 <br> School Administrative Unit 7 <br> 21 Academy Street, Colebrook, New Hampshire 03576 603-2375571| 603-237-4961 | fax: 603-237-5126 <br> Debra J. Taylor, Ph.D. <br> Superintendent of Schools <br> dtaylor@sau7.org
}


## January 2024

Dear SAU 7 School Community,
It is both my pleasure and my honor to present this Annual Report to the communities of Clarksville, Colebrook, Columbia, Pittsburg, and Stewartstown. As your superintendent, I am especially proud of the growth and progress we have made during the 2022-23 school year. I invite you to look through the pages of this year's report and see for yourself all that is going on in our schools as we pursue our Mission: To prepare all SAU \#7 students for success in whatever path they choose.

The greatest challenge we faced over the past year was the loss of the Colebrook School District Building Addition and Renovation vote in March. Prior to the annual school meeting, the Colebrook School Board explained that this $\$ 14.8$ million project included a $28,300 \mathrm{SF}$ addition (high school and regulation sized gymnasium) and a 10,000 SF renovation for energy efficiency (elementary school). This project was supported by $\$ 8.9$ million in a state building aid grant and a generous donation of $\$ 3.1$ million which reduced the tax impact to our community to $\$ 2.8$ million through a 15 -year bond. However, the donation announcement came late in the process and there was no discussion of these facts at the annual school meeting before the vote. Before and after the annual meeting, The Board worked tirelessly to inform and unite the community in order to provide the necessary elementary school renovations and new high school addition that the students we serve truly need. The work continues in 2023-24 as the Board searches for ways to address the facility problems our students face every day.

Last year was a remarkable year of academic and athletic success for the students in Colebrook Academy and Elementary School. We have a solid foundation in K-8 education. Colebrook also continues to provide a sound secondary educational program of core academics, electives, career and technical opportunities, college courses, and school-to-work opportunities. Our high school graduation rate is nearly $100 \%$. Last year, our graduating class collectively earned 316 college credits through running start and dual enrollment classes taught by our talented high school faculty and through virtual college courses that complement our secondary curriculum. Our seniors were accepted to a large number of colleges including Ivy League, and our Girls Basketball Team won the State Championship. Principal Kim Wheelock continues to find ways to engage the community and provide a safe and welcoming environment for students and staff. Some examples of culture building activities that Colebrook provided in 22-23 include Summer Kindergarten Camp, Popsicles with the Principals, Chalk-the-Walk, Back to School BBQ, BMX Presentation, Plymouth TIGER Program, Homecoming, Children's Author Rebecca Rule visit, Open House, Parent \& Teacher Conferences, Spirit Weeks, Veterans Day Celebration, Pumpkin Decorating Competition, Red Ribbon Week, Halloween Parade, Turkey Grams, Reindeer Games, Burke Mountain Ski \& Snowboarding Program, Student Wellness Presentations, Timbernook outdoor education, Appalachian Mountain Club outdoor education, White Mountain Science STEM labs, Winter Carnival, Fire Prevention, Community Helpers Day, Random Acts of Kindness Week, Read Across America Week, Scholastic Book Fair and Book Blast, Student \& Staff Shoutouts, and Staff Appreciation Week.

The 2022-23 school year also marked the first year of operation for the North Point Career and Technical Education Center. With the collective commitment of our SAU 7 school boards, administrative team, faculty, and staff, we launched five CTE programs in the fall of 2022. These programs include Education, Health Sciences, Information Technology, Culinary/Hospitality, and Automotive Technology. These programs are housed at Colebrook Academy and Elementary School, the old "Agi" tech building, and Pittsburg School. Under the leadership of CTE Director Dr. Tia Cloutier, our Career and Technical education (CTE) pathways allow students to deeply explore career opportunities and develop relevant career skills as well as gain industry credentials and college credits. CTE piques students' interest in professional pathways, sparks their passions, and renews their drive to learn new skills. We are grateful for our community, business, and college partners who help us sharpen our focus on college and career readiness. During the first year of operation North Point was able to apply for the statewide Industry Recognized Credentials grant. The center received this grant in the form of an Anatomage table, valued at $\$ 117,000$. This table allows health science students to explore the human body down to a cellular level. North Point also received a donation from Lakes Region Community College and Don Noyes Chevrolet in the form of a Camaro. This has been utilized in our automotive courses to diagnose specific issues and understand how different systems within the vehicle work. The culinary students received a $\$ 15,000$ grant from Feed NH and prepared baklava to share at the awards ceremony. The culinary students also won the Region 1 MRE cookoff challenge and participated in the state championship.

Our Pittsburg School community made great strides academically this year. Due to the hard work and dedication of Principal Debbie Lynch and faculty and staff, Pittsburg made positive growth in student achievement which resulted in their removal from the list of schools in need of improvement. Success was apparent in the school climate as well with a welcoming school environment where students feel safe and supported by adults. Examples of schoolwide activities that support school climate include, the Ski program at Burke, SISKIN outdoor education, Fall Festival, Door Decorating for each classroom, Enrichment Displays for annual meeting, Macy's Day Parade, CLIF grant recipient, Donuts with Grownups (reading activity), Pumpkin Decorating and rock painting, Taiko drumming K-8 visits with Veterans and cards sent to all Veterans in the area.

In Stewartstown School our students continue to soar. Here our teachers focused on reaching every student through comprehensive instruction, assessment, and analysis of data. Under the leadership of Principal Stepahanie Humphrey, student engagement and opportunities grew and grew. Teacher professional growth was evident as the Stewartstown teachers embraced competency-based education and reporting, taking the lead and modeling excellence in this school system-wide initiative. This school is characterized by innovation, dedication and a can-do attitude that is contagious. The new afterschool Play Club, Lego League Robotics team, school-wide wellness activities, the ski program at Burke Mountain, holiday concert, quarterly honor roll celebrations, monthly "Caught Being BuzzWorthy" celebrations, Penny drive to fill eight Thanksgiving food baskets to donate, writing letters to Veterans and to the local nursing home residents are just a few examples of the excitement that our PK-8 school community experiences every single day. Students also enjoyed a week of activities before the Christmas Holiday and Winter Carnival in February.

We have all made great strides in the continued implementation of competency-based learning and assessment in response to NH law and Board policy which requires that all students in New Hampshire demonstrate that they have mastered the graduation competencies. Under the leadership and guidance of our Curriculum Director, Jennifer Mathieu, and through the tireless work of our faculty and staff, we have been able to meet not only the letter of the law, but its spirit as well. Our vision is to prepare students for College, Career and Life. To ensure students are able to demonstrate
and apply knowledge and skills across all content areas, a shift in teaching is required. Through competency-based education, students are able to demonstrate skills through a variety of mediums and extended learning opportunities. Summative and formative assessments are used to monitor and measure student growth and mastery of district competencies for learning. We've expanded our focus to our reporting practices and our communication in an effort to ensure that both students and families are clear about our expectations. We initiated a new Student Information System aiding our competency-based grading efforts. More great work to come!

I am also pleased to report on the progress of our preschool programs. Helping our youngest learners be ready for kindergarten is an essential step in ensuring school success, and each of our schools now has a full day preschool program. We also partner with organizations that support children from birth to three years who have disabilities in order to ensure a smooth transition to our school system.

Special Services continue to be an important component of our school system. We currently provide services and support to students with disabilities from ages 3 through 22, assuring compliance with state and federal laws. Our Director of Special Services Jen Noyes, continues to lead the district in support of our special needs students, from securing grant funding, to leading professional development opportunities, and coordinating with outside agency partners around specific students. The growing need for social and emotional support of our students has led to a number of external partnerships, as well as increased staff and counseling for students and families.

Our excellent technology services, under the leadership of Director of Information Technology, Shane Cloutier, have enabled our students and staff to experience 21st century learning. Our 1-1 computing program, recently updated network, enhanced broadband and Erate program are just a few examples of the excellent work of this department. The recent transition to the ALMA student information system provides us with a tool for student grading and reporting. Mr. Cloutier's expertise in the program made our transition seamless. In addition, his attention to cyber security has been constant and we appreciate the programs and training opportunities that help us keep our data and our students safe.

Our financial system continues to function in a rock-solid fashion. Bridget Cross, Business Manager, guides us through the planning, implementation, monitoring and reporting process for all the school districts and SAU 7. Under her capable leadership, we continue to support our employee's compensation, our districts' accounts payable and the extensive grant and financial reporting requirements to ensure that our financial resources are well managed. Our board can make informed decisions and our community maintains confidence that we are carrying out our fiduciary responsibilities.

We are not without our challenges at SAU 7, but I can truly say that they pale when compared with our progress and achievements. Our schools are thriving and collaborating to prepare students for success in the 21st Century. Our high school students are engaged with our communities on so many levels - from service-learning projects to school to work opportunities. Our graduation rates are soaring to $100 \%$. Our 2023 graduating seniors continue to gain admission to many fine colleges and universities. Through our North Point Career and Technical Education Center, our students are stepping into career-track experiences that interest and excite them. And through professional development and collaboration, our teachers continue to enhance their ability to provide a safe, supportive, and academically rigorous environment in which students can succeed.

We have much to celebrate given the uniqueness and many strengths of our communities. I invite you to help us continue to create a student-centered community that nurtures the hearts and minds of our students and all members of our school community.

I would like to express my deep gratitude to the many parents, volunteers, board members, business owners, and community members who have donated their time and expertise on behalf of our students and schools this past year. Parent and community involvement is vital to quality schools and school improvement, and to that end, I know the SAU 7 schools are on the right path. We truly are a community-centered and community-supported school district, and it has been my privilege to serve as your superintendent.

Respectfully submitted,


Painting by: Karsen Gendreau grade 9

We are grateful to our parents, community members, and business partners for all that they do to support the students and staff with various activities, fundraisers, field trips, donations, school-to-work locations, and other opportunities.


One goal for the 2022-2023 school year was to bring more outside presenters to the students. The school year kicked-off with a grant funded BMX Freestyler Assembly for all students which promoted teamwork and resilience. All SAU 7 students were invited to attend the event in Colebrook. We also had the Plymouth State University TIGER performers visit Colebrook in September for a K-6 assembly on the Choose Love Program. The Choose Love Tiger Production focuses on courage, gratitude, forgiveness, and compassion. The North Country Health Consortium representatives visited Colebrook to speak with 6 th $-12^{\text {th }}$ grade students about the dangers of vaping. A Tillotson Foundation DASH grant helped fund a workshop for middle school. The workshop was based on the book Oh, Shift for Teens by Mark Tucker and Jennifer Powers. There were six 55-minute workshop sessions for middle school students to improve their sense of self and communication skills. We held a Chaos and Kindness assembly in Colebrook for all SAU 7 students focusing on motivation and goals. Also, high school students took part in a UNH graduate students study hosted at the Tillotson with Melissa Shaw. The study was designed to learn more about the experience of growing up in NH , and how youth think about the future in NH .


Another goal was to create a Parent Teacher Organization which launched in October of 2022. The PTO has sponsored several activities for students, staff, and families since then.

In November, we recognized the official naming of our gym "Trask Gymnasium" for Buddy and Mary Trask for their many years of coaching and dedication to Colebrook Athletics.

The North Point CTE Center launched the five NH approved programs in the fall of 2022. Students had opportunities to participate in different events within their chosen programs throughout the year. Grants were received for a variety of materials. We also continue to graduate LNA students each year with the help of UCVH and Coos County Nursing Home.

Noyes Chevrolet and Lakes Region



We went to full-day Pre-k to better prepare our students for school during their early learning years.

Our goal of transitioning to Competency Based Education is still underway. We continue with our implementation of Competency Based Education for all staff and students.

College donated a 2012 Camaro to the North Point CTE for students to work on in the Automotive Program.

The first K-Kids charter in Colebrook was created this year. Jenny Keazer, Colebrook Kiwanis Club President-Elect and Faculty Advisor for Colebrook K-Kids, presided over the ceremony. The installation of officers was officiated by John Falconer, Governor of the New England \& Bermuda District.


Last but not least, the Lady Mohawks won their second State Championship in four years!

As principal, I am so proud to serve the students, staff, and families of Colebrook and Columbia. It takes everyone working as a team to provide the best possible opportunities for our students.

Respectfully Submitted,

Kimberly Wheelock, Colebrook Schools Principal


## TITLEI)

## 2022-2023 Annual Report

Colebrook Elementary

In Colebrook, Title I funds are used to provide in-school reading and math support and educational supplies and materials. The Title I program ensures all children have fair, equal, and significant opportunities for high-quality education. Title I services aim to enable all students to be on grade level in reading and mathematics and to meet local and state standards.

Colebrook Elementary School is a targeted-assisted school that offers intervention services in reading and math to grades kindergarten through fifth. The focus is on early intervention, ensuring that every student receives appropriate and timely support for academic success, and developing partnerships between school personnel and families to work together toward meeting grade-level expectations. This year, our full-time staff consisted of our two full-time teachers, Mr. Ryan Eames, Mrs. Jeannine Brady, and Mrs. Misty Blais, who served as the Project Manager/Teacher.

Using a combination of AIMSweb Plus (a benchmark and progress monitoring system based on direct, frequent, and continuous student assessment), the STAR assessment (computerized adaptive assessment), and formative assessment in the classroom, we were able to identify and focus on student deficiency areas to guide instruction. The Title I staff provided supplemental instruction to at-risk students during Response to Intervention (RtI) services and were able to provide additional supplemental support at other times of the day.

The Title I program for 2022-2023 provided services for 40 students in kindergarten to grade six in both reading and math. We had outstanding students and supportive parents to work with. Title I provided a four-week "Summer Learning Camp" in June and July for students in grades Kindergarten - Three. The teachers were Lisa Grant and Kristen Wheelock. The students attended four days a week for $31 / 2$ hours daily, participating in hands-on reading and math activities. This program is a great way to build camaraderie among the students and learn from each other.

I thank everyone for their continued support of this program. The Title I Team looks forward to another wonderful year providing supplemental services to the children in Colebrook.

Respectfully submitted,
must pro
Misty Blais Title I Project Manager


Mrs. Jennifer Mathieu
SAU 7 Director of Curriculum \& Assessment 22-23 School Year Report

The 22-23 school year kicked off with several Professional Development opportunities in August for administrators and teachers, alike. The Administrators met for two days of rigorous brainstorming and strategic planning for the upcoming year, and several participated in various opportunities such as Responsive Classroom training, Nonviolent Crisis Intervention training, and opening administrative day events, along with teachers.

Once the school year officially began, grade and subject-level Professional Learning Communities (PLCs) met with me to start planning and focusing on priority standards for each competency strand and to begin aligning the Quality Performance Assessments (QPAs) and rubrics they'd created to date with these competencies and standards. As teachers were implementing our new Into Reading and Into Literature reading programs in grades K-8, I provided support and assistance in the form of resources, coaching sessions, and help sheets, as well as many small group or Zoom meeting times for hands-on tasks and/or discussion. Our Mentor Program began for the year as well, with a total of nine mentees and their assigned mentors. Monthly meetings provided support, guidance, resources, and helped to welcome our new teachers to our SAU 7 community.

Ongoing grant work ensued each month, whether in the form of stakeholders meetings, needs assessments, data collection, activity writing, or necessary grant documentation. The Curriculum, Instruction, and Assessment (CIA) Team met monthly as well, working diligently with consultants Brian Stack and Jonathan Vander Els on transitioning to grading in a competency-based system of education. This work took a great deal of time and effort from many folks, as there are several areas it impacts, including but not limited to the student information system (which includes the Gradebook), competency documents, rubric language, scheduling work, and much, much more! A great deal of hard work, brainstorming, researching, and discussion was had-and continues-to ensure our students will be successful in a highquality, rigorous education system.

Continued Professional Development opportunities were provided throughout the year, including work with V\&S Solutions, ALICE training (school safety), data analysis, health \& wellness activities, classroom management sessions, coaching, Into Reading \& Into Literature sessions, CPR, Technology (i.e., Google Classroom, Viewboards, and Internet Safety), and other various topics.

PLC teams met again in the Spring for a chunk of time to begin Assessment Mapping with the Math programs in grades $K-8$. This work will lead to creating a teaching continuum and beginning vertical team alignment meetings. Teams also reviewed and drilled down on additional priority standards and learning targets that were necessary to include for thoroughness as we were approaching the rollout of Competency Based Education (CBE) grading.

Summer planning for Professional Development began in the Spring as well, along with grant-writing procedures to allow the activities to take place. On the last two half-days of the year, teachers were provided time to complete required Global Compliance Network (GCN) training for the following school year, as well as prepare for an upcoming CPR course. Approximately 22 teachers came back for more, officially ending their year later in June with a 3-day Design Studio at Stewartstown Community School, led by V\&S Solutions. PLC Teams worked on assessment mapping as well as QPA and rubric creation.

A strong, productive 22-23 school year leaves me looking forward to what the 23-24 school year will bring!


## Dear Residents,

The 2022-2023 school year was one that shook the School Health Team and presented challenges that we nurses could never have foreseen. School nurses were first challenged with abrupt changes in regards to the management of COVID-19 as the pandemic officially ended near the close of the school year. The School Health Team was also short one member for several months at the end of the year and remains grateful to our newest team member, Vera Stanwood, whose dedication to long term RN substitution in the Colebrook School District provided much needed coverage for the CSD Community.

With plans to change the current Student Information System (SIS) requiring a second change in the health documentation platform looming at the end of the year, the School Health Team knows further challenges lie ahead. Quality assurance and improvement frameworks will be utilized to reimagine programs and assist families in the continued follow-up on care that was missed or postponed during the healthcare crisis caused by the COVID-19 pandemic. Improved rates of compliant childhood vaccination statuses and timely follow-up are projected to be more attainable with less manual labor and increased computer-aided identification of delinquencies to be resolved.

We are hopeful that our offices will return to safe places of learning and routine care for minor injuries, illnesses and follow-up. School nurses throughout the District aid in the student learning process directly by providing classroom instruction on subjects such as handwashing/sick mitigation, blood pressure labs, and assisting with other specific medical lessons as needed or requested. School nurses indirectly support the learning process by consistently communicating illness levels and types to the school community, making suggestions to increase hygiene and cleaning processes, and decrease transmission of illness through the dismissal and excusal of students with illnesses.

As another year comes to a close, we remain certain that good things lie in the future of the School Health Program and sincerely appreciate our colleagues' support and patience in a time of great uncertainty.

Respectfully submitted,


Devon Phillips, RN, CEN, School Health Coordinator Colebrook School Nurse


## SCHOOL ADMIIISTRTAIVE UNIT 7

# 21 Academy Street, Colebrook, New Hampshire 03576 603-237-5571 / 603-237-4961 / fax: 603-237-5126 

Debra J. Taylor, Ph.D.<br>Superintendent of Schools<br>dtaylor@sau7.org<br>Jennifer Noyes<br>Coordinator of Special Services<br>inoyes@sau7.org

## Office of Special Services Annual Report

During the 22/23 school year the SAU serviced approximately 111 students on Individual Education Plans (IEPs) and 75 students with 504 plans. This is an increase in IEPs over previous year by 23 students. This includes students in our SAU as well as those who have been placed outside by other organizations such as DCYF. Some of these students were services for the full year while others moved or transferred to regular education part way through the school year. Since covid we have seen an increase in referrals, stemming from behaviors as well as academic struggles. We have also had quite a few new students over the past few years and our special education numbers are on the rise.

An IEP is provided when a child has a disability that impact them academically and when they need individualized instruction. These students are given evaluations to qualify and if they qualify are serviced through special education and entitled to protections under the Individuals with Disabilities Act. Special Education entitles students individualized instruct as well as accommodations and additional supports. We are responsible for all students who live within the SAU whether they attend our schools or schools outside of the district.

Our office also oversees 504 plans. A 504 plan is given when a child has a disability that affects them significantly in one or more area of life functioning. Typically the academic program is not affected for these students and they do not require individualized education. These students are evaluated and if eligible are afforded certain rights under a 504 plan. These students have plans that allow them to
receive accommodations and at times support. Each student's level of need varies so all of these plans are unique and tailored to provide students with the Free, Appropriate, Public Education that IDEA and 504 Law entitles them to. We are only responsible for 504 plans for students who attend out schools.

Student behavior and the impact of these behaviors on academics (The student misbehaving as well as the others) was a major focus during the $22 / 23$ school year. We began working with a trainer/coach named Polly Bath to develop systems in our school that promote positive climate and increased positive behaviors. This is a two year project and funded through the IDEA special education grants. In addition to this the SAU contracts with North Country Education Services for a Board Certified Behavior Analyst (BCBA). This individual visits each school every other week and provides consultation, support, and helps develop plans for specific students who are struggling. Students are referred through their special educator or 504 teams to receive this service. Last school year our BCBA worked with 20 students during the year. This has been very beneficial for our students who are struggling the most and we have seen some huge growth in our students who have benefitted from this service.

We also provided Crisis Prevention and Intervention training to an increased number of staff members due to recent increase in behavior. This is in addition to continued training around academic interventions that are evidence based, training on Functional Behavior Assessments, and continued work on technology in special education.

We continue to employ our own Occupational Therapist and one Speech and Language Pathologist. We contract for Physical Therapy, a second Speech Pathologist, a Teacher of the Deaf, and an Assistive Augmentative Communication specialist. Our teams that support students are very strong and we have been lucky to have these wonderful providers.

At the end of the 22/23 school year we lost two special educators to districts outside of the area, Erika Worthing and Samantha Thatcher (both from Colebrook Academy and Elementary School). They have both been missed greatly. This fall we welcomed Molly Boire at Colebrook Academy and Elementary School who is filling one of these roles, leaving one position open. Our School Psychologist, Kathleen Foote, also retired which is a great loss for the SAU. For the $23 / 24$ we contract with an outside provider for a remote school psychologist to fill this important role.

Jennifer Noyes
SAU 7 Coordinator of Special Services

Colebrook Academy \& Elementary School
27 Dumont Street
Colebrook, New Hampshire 03576
(603) 237-4801 or (603) 237-4270

School Website: www.csd.sau7.org


## COLEBROOK ACADEMY \& ELEMENTARY SCHOOL SCHOOL COUNSELING REPORT <br> 2022-2023

CAES graduated twenty - three seniors in 2023, nine were New Hampshire Scholars. This program encourages and motivates all high school students to complete a rigorous course of study that prepares them for successful transition to college coursework or technical training necessary to enter today's competitive job market. In addition, eleven seniors were silver cord recipients, completing more than 100 hours of community service and nine were inducted into the National Honor Society.

The twenty - three members of the class of 2023 had diverse post-secondary plans. $87 \%$ plan to continue their education in some way with $61 \%$ attending 4 -year schools (10 in state and 3 out of state), and $26 \%$ respectively going to 2 -year schools (All in-state) and certificate programs. $13 \%$ are entering the workforce, working locally for employers in our community.

Eighteen members of the class of 2023 have engaged in dual enrollment learning opportunities; $78 \%$ of the class of 2023 are leaving CAES with college credits. They earned these credits in various ways including Running Start, e-start and early college programs. In total, these students earned 311 college credits.

Running Start (RS) is one avenue for our students to earn college credits. CAES has a relationship with WMCC and NHTI to offer courses in our building, taught by our instructors, for college credit. This year we offered seventeen RS courses (College Composition, American Literature, Biology, Marketing, Creative Writing, Intro to drawing, Drawing with color, Spanish, PC Mobile Hardware, Database Design, Programming with Python, PC OS Security and Cloud Fundamentals, Chemistry, Medical Terminology, Human Biology, Foundations in Education and Legal \& Ethical Issues).

The class of 2023 had three students complete the LNA course with two students from the class of 2024 in conjunction with the Coos County Nursing Hospital. The health science program partnered with the National Healthcareer Association to be able to offer certification opportunities in the field of Phlebotomy as well as an opportunity for other healthcare related certifications if students choose those paths. The health science program also received a $\$ 117,000$ grant for the purchase of an Anatomage table. North Point is the only high school in the state to have one of these tables and our table is one of two in the entire state to include
colleges and universities. The culinary arts program also received a $\$ 15,000$ grant from feedNH to purchase items needed for the program.

CAES is located in New Hampshire's Region 1, and can participate in Career \& Technical Education Centers (CTE). Our region's center, North Point, is located here in Colebrook with students having the option to join CTE programs in Vermont as well; at the Canaan Career Center. This year North Point had thirty two CTE students. We had four in Education, eight in Health Science, eight in Automotive, four in Information Technology and eight in Culinary/Hospitality. This year we enrolled twelve CTE students in Canaan Career Center. We had one Fire \& Emergency Services student, eight Building Trades \& Restoration Carpentry students, three Diversified Agriculture \& Natural Resources students.

We support students in completing Advanced Placement course work outside the classroom. This year four students did so and took four courses independently - Microeconomics, US Government, Calculus and Biology. CAES administered exams to the students in May.

School-to-Work (STW) provides a unique opportunity to see if a career in a certain field is something students truly want to pursue. This past year three students enrolled in STW learning. These students worked at Upper Connecticut Valley Hospital.

Nine Juniors took the PSAT/NMSQT in October. Four sophomores elected to take the test as well. These juniors also took the SAT School Day test in March. In September, twenty - nine Sophomores took the ASVAB.

Respectfully submitted by,


Tia Cloutier, PhD School Counselor


Painting by: Alexandra Harvey grade 10

| COLEBROOK SCHOOL DISTRICT 2023-2024 STAFF LISTING |  |
| :---: | :---: |
| NAME | DESCRIPTION |
| WHEELOCK, KIMBERLY J | Principal Grades PreK-12 |
| CAMERON, STEPHANIE A | Principal - Assistant Grades PreK-12 |
| DAGESSE, JESSICA L | Administrator Assistant \& Game Manager |
| BRITTON, ANNA M | Guidance Administrative Assistant |
| NEARY, RENEE K | Receptionist |
| PHILLIPS, DEVON L | Nurse \& Nurse Coordinator |
| CARON, AMY M | Teacher - Guidance Counselor Grades PreK-6, Advisor \& Leadership Team |
| CLOUTIER, TIA A | CTE Director \& Guidance Counselor Grades 7-12 |
| HARRIS, CARLTON L | Maintenance/Custodian Supervisor \& Substitute Bus Driver |
| DAGESSE, MAX R | Custodian \& Substitute Bus Driver |
| DEJACKOME, ERIC S SR | Custodian/Groundskeeper \& Subsitute Bus Driver |
| DEJACKOME, KELLY | Custodian |
| HAMMOND, JR., STANLEY E | Custodian |
| FRIZZELL, JENNIFER N | Teacher - PreK \& Teacher Mentor |
| HALEY, KYLE J | Teacher - Kindergarten |
| SWEATT, AMELIA J | Teacher - Kindergarten \& Teacher Mentee |
| WHEELOCK, KRISTEN R | Teacher - Grade 1 \& Coach |
| OUIMETTE, CRYSTAL L | Teacher - Grades 1-2 \& Teacher Mentor |
| GRANT, LISA L | Teacher - Grade 2 |
| HAMELIN, TINA M | Teacher - Grade 3, Teacher Mentor \& Leadership Team |
| SLOCUM, FAITH A | Teacher - Grade 4 \& Advisor |
| NEUROTH, VANESSA RG | Teacher - Grade 4 \& Teacher Mentee |
| SABOURIN, BRIANNA D | Teacher - Grade 5 \& Teacher Mentee |
| PARKER, KATIE S | Teacher - Physical Education Grades PreK-5, Health Grades 6-12, Advisor \& Coach |
| CALL, RYAN M | Teacher - Physical Education Grades 6-12, Advisor, Athletic Director \& Coach |
| DEBLOIS, LUCAS P | Teacher - Science Grades 6-8 \& Physics Grade 9-12 \& Teacher Mentee |
| KLEE, JESSICA A | Teacher - Mathematics \& English Grades 6-8 \& Advisor |
| LAWTON-HAYNES, KATHLEEN L | Teacher - English, Language Art Grades 6-8, CTE, Running Start Teacher, Leadership Team \& Advisor |
| NEARY, SCOTT E | Teacher - History \& English Grades 6-12 \& Advisor |
| SANCHEZ-ROOSA, NICOLAS | Teacher - Spanish Grades 6-12, Advisor \& Coach |
| ALLIN, THOMAS L | Teacher - Technology Education Grades 7-12 \& Teacher Mentor |
| DORMAN, KIMBERLY A | Teacher - Science Grades 9-12, CTE, Teacher Mentor, Running Start Teacher \& Advisor |
| ERICKSON, HAYLEA M | Teacher - English Grades 9-12 \& Running Start Teacher |
| FACEY, TODD D | Teacher - Automotive/Welding/Powersports \& CTE Grades 9-12 \& Teacher Mentee |
| GRIFFIN, ELIZABETH C | Teacher - Business \& Finance Grades 9-12, Running Start Teacher, Leadership Team \& Advisor |
| HALL, EMILIE L | Teacher - History Grades 9-12, Running Start Teacher \& Advisor |
| HURLEY, NICHOLAS R | Teacher - Mathematics Grades 9-12 |
| SNYDER, TYLER J | Teacher - Science \& Technology Grades 9-12, STEM PreK \& Grades 3-5, CTE \& Advisor |
| DESMOND, MICHELLE M | Teacher - Art Grades PreK-12 |


| HALL, DAWN E | Teacher - Library Media Generalist Grades PreK-12 \& Advisor |
| :---: | :---: |
| PAQUETTE, TABITHA L | Teacher - Music/Band/Chorus Grades PreK-12 |
| CALL, EMALIE C | Teacher - Math Interventionist, Teacher Mentee \& Coach |
| KENNY, LISA M | Teacher - Reading Specialist |
| BOIRE, MOLLY A | Teacher - Special Education Grades 6-8 \& Teacher Mentee |
| DESMOND, WILLIAM S | Teacher - Special Education Grades 9-12 \& Advisor |
| HAILEY, REBECCA L | Teacher - Special Education Grades PreK-3m \& Teacher Mentor |
| HAND, APRIL L | Teacher - Special Education Grades 4-6, Teacher Mentor, Leadership Team \& Advisor |
| BRADY, JEANNINE F | Teacher - Title I |
| EAMES, RYAN E | Teacher - Title I |
| BLAIS, MISTY D | Title I Director |
| AMER, HOLLY S | One on One Para Professional \& After School Program Coordinator |
| COONEY, CHANDLA CH | One on One Para Professional |
| ELLIOTT, ALLISON S | One on One Para Professional \& Advisor |
| HOWES, BETH A | One on One Para Professional |
| LECLAIR, JACIE C | One on One Para Professional |
| NEARY, MARYANN W | One on One Para Professional \& After School Program |
| SMITH-GAGNON, KIAHNA T | One on One Para Professional \& Advisor |
| URAN, LORI A | One on One Para Professional |
| ANGIER, DANIELLE L | Para Professional |
| ARSENAULT, MINDY S | Para Professional |
| GILSON, HOLLY K | Para Professional |
| MARDIN, DEBRA S | Para Professional |
| WORSTER, LISA M | Para Professional |
| DEVINE, LYNDSAY J | Para Professional - Speech \& Language Assistant \& Advisor |
| LYONS, RACHEL K | Para Professional - Speech \& Language Assistant |
| SWITSER, JEANIE MARIE | Speech Pathologist |
| COTE, CHRISTINE M | Occupational Therapist |
| COVELL, BRANDI R | SAP Counselor |
| MATHIEU, JENNIFER S | Curriculum Coordinator |
| RELLA, VALERIE C | SEL Interventionist |
| JOHNSEN, MICHELE | Teacher Mentor |
| CASTINE, ELAINE P | Bus Driver |
| GREENE, DEBORAH B | Elected Official - School Board |
| LEBEL, NATHAN M | Elected Official - School Board |
| LYONS, RHONDA L | Elected Official - School Board |
| MURPHY, ROBERT B | Elected Official - School Board |
| STEVENS, TIMOTHY F | Elected Official - School Board |
| YOUNG, TANYA L | Elected Official - School Board |
| BOIRE, GAETANE R | Elected Official - Treasurer |
| JOLLES, MARY M | Elected Official - School Clerk |


| SCHOOL ADMINISTRATIVE UNIT \#7 <br> 2023 - 2024 STAFF LISTING |  |
| :--- | :--- |
| NAME | DESCRIPTION |
| TAYLOR, DEBRA J | Superintendent |
| PAQUETTE, BILLIE J | Executive Assistant to Superintendent |
| CROSS, BRIDGET E | Business Manager |
| PERREAULT, TINA E | Lead Payroll/Human Resources Coordinator |
| HIBBARD, CASEY J | Payroll/Human Resources Clerk |
| CASTONGUAY, ADRIANNA D | Bookkeeper |
| LAUGHTON, DONNA I | P/T Administrative Assistant |
| CLOUTIER, SHANE T | IT Director |
| PAQUETTE, CHRISTOPHER M | Technology Integrator |
| NOYES, JENNIFER A | Coordinator of Special Services |
| PUGLISI, BRENDA K | Special Services Administrative Assistant |
| THATCHER, BRENDA S. | Para Assistant to School Psychologist |
| BROOKS, ELDONNA L | Treasurer |



Painting by: Samantha Samson grade 9


## 2023-2024 TRANSPORTATION

| Transporter | Pupils | Miles Per Day | Route |
| :--- | :--- | :--- | :--- |
| $\# 117$ | 28 | 73 | Columbia: Rte. 3, Meridan Hill Rd., Fish Pond <br> Rd. |
| $\# 118$ | 26 | 43 | Colebrook: Rte. 26, Carlton Hill, Marshall Hill, <br> First St. Rte. 3, South, South Main St., Piper <br> Hill Rd., Rte. 145 |
| $\# 123$ | 18 | 82 | Colebrook: Bungy Rd., Rte 26, Diamond Pond <br> Rd., East Colebrook Rd., Bear Rock Rd., <br> Windswept Rd., Harvey Swell Rd. |

## Scholarships By Student

| Student Name | Scholarship | Amount |
| :---: | :---: | :---: |
| Kimber Cross | Richard \& Patricia Beauregard Memorial In State Dean's Scholarship Tillotson North Country Foundation | $\begin{aligned} & \hline \$ 1,000 \\ & \$ 14,000 \\ & \$ 2,000 \end{aligned}$ |
| Kaiden Dowse | Gordon E. \& Helen D. Placy Memorial | \$500 |
| Jessica Falconer | Colebrook Ski-Bee Snowmobile Club Les Beal <br> Elk Most Valuable Student <br> Priscilla McGuire | $\begin{aligned} & \hline \$ 500 \\ & \$ 2,000 \\ & \$ 4,000 \\ & \$ 500 \end{aligned}$ |
| Sara Fernald | Upper Connecticut Valley Hospital <br> Paul \& Nancy Ames <br> Erica White Memorial Scholarship | $\begin{aligned} & \hline \$ 1,000 \\ & \$ 500 \\ & \$ 1,000 \\ & \hline \end{aligned}$ |
| Shyanna Fuller (3 ${ }^{\text {rd }}$ Honors) | Hughes Family Athletic \& Scholarship Achievement <br> American Legion Post 17 | $\begin{aligned} & \$ 500 \\ & \$ 300 \\ & \hline \end{aligned}$ |
| Garrett Hodge (Salutatorian) | Mohawk Grange/Henrietta Jackson Memorial <br> Wentzell/Swail Salutatorian Award ETS-Educational Talent Search | $\begin{aligned} & \$ 1,000 \\ & \$ 500 \\ & \$ 1,200 \end{aligned}$ |
| Ryan Labrecque | Class of 1991 <br> Monty Goodrum Memorial I am College Bound | $\begin{aligned} & \$ 250 \\ & \$ 400 \\ & \$ 500 \\ & \hline \end{aligned}$ |
| Jacob Lane | Errol Bicentennial Christoper Sullivan Everett \& Mona Eames Ester \& Robert Bean Fran Coffin Craig Boire | $\begin{array}{\|l\|} \hline \$ 200 \\ \$ 200 \\ \$ 200 \\ \$ 300 \\ \$ 200 \\ \$ 2,500 \\ \hline \end{array}$ |
| Ariana Lord | Arnold Boucher Memorial | \$100 |
| Emma McKeage | CA Alumni <br> Sarah Jane Cummings Memorial | $\begin{array}{\|l\|} \hline \$ 500 \\ \$ 1,000 \\ \hline \end{array}$ |
| Alex Radum | Lorence Sweatt Memorial | \$350 |
| Zander Richards | Robert David King Memorial CA Alumni | $\begin{array}{\|l} \hline \$ 1,000 \\ \$ 500 \end{array}$ |
| Sierra Riff | Ramsay <br> Nancy Brown Magraw | $\begin{array}{\|l\|} \hline \$ 500 \\ \$ 1,000 \\ \hline \end{array}$ |
| Liam Shaw | Richard W. Collins <br> Edna Greer Manning Memorial <br> Les Beal <br> ETS - Educational Talent Search <br> Heisman Scholarship | $\begin{aligned} & \hline \$ 1,000 \\ & \$ 2,400 \\ & \$ 2,000 \\ & \$ 1,200 \\ & \$ 1,000 \end{aligned}$ |
| Merideth Smith | SNHU Touring Scholarship CA Alumni | $\begin{array}{\|l} \hline \$ 1,000 \\ \$ 500 \\ \hline \end{array}$ |


|  | David How Memorial | $\$ 500$ |
| :--- | :--- | :--- |
|  | Beaton Family Trust | $\$ 500$ |
| Zander Timmsen | George O’Neil American Legion | $\$ 1,000$ |
| Tyler Young (Valedictorian) | Lambert/Hastings Scholarship | $\$ 330$ |
|  | Upper Connecticut Valley Hospital | $\$ 1,000$ |
|  | CEA | $\$ 500$ |
|  | North Country Firefighter's Association | $\$ 500$ |
|  | News \& Sentinel Valedictorian | $\$ 500$ |
|  | Les Beal | $\$ 2,000$ |
|  | Coos County Nursing Hospital | $\$ 500$ |
|  | Tillotson North Country Foundation | $\$ 2,000$ |

# COLEBROOK SCHOOL DISTRICT MEETING 

Tuesday, March 7, 2023
6:00 p.m.
Colebrook Academy and Elementary Gymnasium
In attendance: Approximately 600+ voters and members of the public, members of the school board, Moderator Jon Frizzell, Attorney Graham from Salem, NH, SAU 7 Superintendent of Schools Dr. Debra Taylor, and Anne Ketterer from the architectural firm Lavallee \& Brensinger.

The meeting was called to order by Moderator Jon Frizzell at 6:36 p.m., who led the audience in the Pledge of Allegiance. Due to the large number of people in attendance, some sat in the cafeteria and participated remotely by Zoom. Moderator Frizzell reviewed emergency exits. Moderator stated "This meeting is being convened in the gym instead of the cafeteria, there are signs in the cafeteria and throughout the building directing people to the gym, and that will make sure that all people who wish to participate in the meeting can do so." Moderator also reviewed ground rules for the proceedings.

Moderator Frizzell read aloud the charge to voters regarding Town Meeting: To the inhabitants of the school district and the town of Colebrook qualified to vote in district affairs: you are hereby notified to meet at the Colebrook Schools Gymnasium in said district on Tuesday, the fourteenth of March, 2023, to act upon the following subjects: school board, two 3-year terms; school moderator, 1-year term; school clerk, 1-year term; school treasurer, 1-year term.

Moderator Frizzell stated that the tradition at this meeting is that non-residents are allowed to speak, so long as they identify themselves as non-residents.

Motion made by Mr. Placy, seconded by David Hodge, to allow non-residents to speak. Vote passed.

Moderator Frizzell read aloud Article 1 and asked the School Board if they wished to make a motion.

ARTICLE 1: Tim Stevens made a motion, seconded by Craig Hamelin, to raise and appropriate the sum of Eleven Million, Five Hundred Ninety-seven Thousand, Three Hundred Thirty-two Dollars $(\$ 11,597,332.00)$ for the renovation of Colebrook Schools and for the construction, furnishing and equipping of an addition thereto; Four Million, Six Hundred Forty-one Thousand, Nine Hundred Thirty-three Dollars (\$4,641,933.00) of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq. as amended with the remaining balance of up to Six Million, Nine Hundred Fifty-five Thousand, Three Hundred Ninety-nine Dollars $(\$ 6,955,399.00)$ to come from a State Building Aid grant (the "Building Grant"); to authorize the School Board to apply for, obtain and accept federal, state, or other aid, if any, which may be available for said
project, including but not limited to the Building Grant, and to comply with all laws applicable to said project; to authorize the School Board to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the School Board to take any other action or to pass any other vote relative thereto; and further, to raise and appropriate the additional sum of One Hundred Sixteen Thousand, Forty-eight Dollars $\{\$ 116,048.00\}$ for the first year's interest payment thereon. This project is contingent upon the District being awarded the Building Grant and if the District is not awarded the Building Grant, then this article shall be deemed null and void. Note: $3 / 5$ ballot vote required or $60 \%$.

Moderator Frizzell recognized David Brooks from the audience. David Brooks made a motion to move the question on Article 1. The motion was seconded by Ken Knapper.

Discussion on this motion: Dr. Fothergill noted that traditionally the Board is allowed to discuss the motion that is presented. Moderator Frizzell stated that the motion to move the question took precedence. Moderator called for a floor vote in both gymnasium and cafeteria on the motion to move the question. Motion passed.

Moderator proceeded to the vote by secret ballot on Article 1. Polls opened at 6:56 p.m. and remained open until 8:40 p.m. to allow all voters present to vote.

586 votes were cast: Ayes were 169, Nays were 415, uncountable votes 2 . Article 1 failed.
David Hodge made a motion, seconded by David Brooks, to have no reconsideration of Article 1 at this meeting.

Discussion on the motion: Barbara Smith asked for clarification. Did this mean the article could be brought up in the near future? Moderator Frizzell explained that the motion cannot be reconsidered at this meeting, but could be reconsidered at another meeting at a later date. Even after reconsideration, notice would have to be given to voters first and a date set to vote on the article. Richard Cole asked for clarification on what a "yes" or "no" vote meant under this motion. The Moderator explained that "yes" means no reconsideration tonight. A "no" meant it would be possible to reconsider tonight.

Moderator called for a vote. Motion passed, reconsideration is restricted.
ARTICLE 2: David Brooks made a motion, seconded by Richard Cole, to pass over Article 2, since Article 2 could only be considered if Article 1 passed. Moderator Frizzell called for a vote from the floor. Motion passed.

In response to a question from an audience member, Moderator Frizzell clarified that two assistant moderators had been appointed and took oaths.

ARTICLE 3: Motion made by Deborah Greene, seconded by Tanya Young, to accept the salaries of the School Board and fix the compensation of any other officers or agents to the District. These salaries are included in Article \#7.

Discussion on the motion. Ms. Greene spoke to the motion. She listed the stipends of board members, treasurers and clerk.

Moderator called for a vote. Article 3 passed.

ARTICLE 4: Motion made by Craig Hamelin, seconded by Deborah Greene, to accept the reports of agents, auditors, committees or officers chosen and pass any vote relating thereto.

Moderator Frizzell recognized Bob Noyes. Mr. Noyes questioned voting on this motion without knowing what the report was. He did not have a copy of the School District report and had not seen the auditor's report. Board member John Falconer referred him to pp. 40-41 of the report and explained that 400 copies of the report had been printed and distributed.

Moderator Frizzell recognized Calvin DeGraffenreid, who asked for clarification on what a "Yes" vote for the article meant. Mr. Falconer explained that a "Yes" vote was to accept the auditor's report.

Moderator Frizzell called for a vote. Article 4 passed.


#### Abstract

ARTICLE 5: Motion made by Nathan Lebel, seconded by John Falconer, to raise and appropriate the cost items included in the collective bargaining agreement between the Colebrook School District and the Colebrook Education Association which calls for the following increase in salaries and benefits at the current staff level over the amount paid in the prior fiscal year, and further to raise and appropriate $\$ 128,233.00$ for the upcoming fiscal year, such sum representing the additional costs attributable to increases in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.


2023-2024
2024-2025
Estimated increase $\mathbf{\$ 1 2 8 , 2 3 3 . 0 0}$

2025-2026
Estimated increase \$90,776.00
Estimated increase \$92,685.00

Discussion on the motion: Mr. Lebel explained that the Collective Bargaining Agreement (CBA) is a three-year agreement. There will be a 4.3 percent increase in Year 1, a $3.2 \%$ increase in Year 2, and a 3.1\% increase in Year 3.

David Brooks questioned the percentages, as he had heard at the January 17, 2023 meeting that the raises would be 3 percent each year. Mr. Falconer explained that the first year was to
be 4.3 percent, with the lower amounts in years 2 and 3 because the bond, if passed, would affect years 2 and 3 more.

Kristen Wheelock spoke in favor of the CBA, citing the challenges teachers have faced in the last few years.

Richard Cole asked for clarification on the percentage raises over time. It was affirmed that in year 2, the 3.2 percent increase would apply to salaries that had been increased by 4.3 percent the year before, and in year 3 , the 3.1 percent increase would apply to salaries that had again been increased by 3.2 percent the previous year.

Moderator Frizzell called for a vote: Motion passed by a floor vote.

ARTICLE 6: Motion by Julie Moran, seconded by Crystal Etayo, to skip over Article 6.
Discussion on the motion: Article was only to be voted on if Article 5 failed. Since Article 5 passed, it was unnecessary to vote on Article 6.

Motion passed by floor vote.
Chairman John Falconer asked the Moderator for a 5-minute recess to check the numbers to be proposed in Article 7, due to the changes that had taken place earlier in the meeting. Moderator granted the 5-minute recess. Meeting resumed at 9:25 p.m.

ARTICLE 7: Motion by John Falconer, seconded by Nathan Lebel, to raise and appropriate the sum of Seven Million, Five Hundred Seventy Thousand, Four Hundred Ninety-nine Dollars ( $\$ 7,570,499.00$ ) for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory obligations of the District. This article does not include appropriations contained in special or individual articles addressed separately.

Moderator Frizzell explained that he had received a written request for a secret ballot on Article 7, signed by five voters (David Brunault, Christine Sullivan, David Caplette, Lisa Brooks and Teresa Deuschle.)

Discussion on the motion: John Falconer explained that revenues (state sources of income, federal grants, National Forest Reserve funds, and balance on hand) were down $\$ 406,956$ this year from last year. The School District returned \$940,956 in budget surplus to the town last June. This surplus lowered the school portion of the tax rate by $\$ 1.65$ on the thousand. This year the School District will have $\$ 534,000$ left over from the budget. This will also be given back to lower taxes, but the 2023-2024 budget must include an amount to cover unforeseen expenses. The budget overall has increased by 1.9 percent. This is due not only to loss in
revenue but to increases in certain fixed costs, e.g. health insurance which will be increasing by 13.7 percent.

David Brooks asked what the average yearly surplus turned back to the town has been over the last 10 years. He had calculated that the average was $\$ 600,828$.

Mr. Falconer explained that each year the School District has to include extra funds in its budget to cover unforeseen expenses. He also explained that over the last few years Colebrook School District has received COVID money which the district was able to spend and give local tax dollars which formed a surplus back to the taxpayers.

David Brooks commented that older people in town try to budget their taxes so the amounts they owe could be similar both halves of the year.

John Falconer explained that, while towns and counties can keep money from their budget, school districts are not allowed to keep any money to smooth things out. What the district doesn't spend is turned back to the town.

David Brooks asked what the $\$ 9,850$ tuition reimbursement under the principal's budget was for. John Falconer explained that the district encourages professional staff to obtain a higher degree and puts money in the budget to assist them in this goal. Mr. Brooks asked what teachers get in tuition reimbursement. Mr. Falconer said it was higher than the $\$ 1,000$ or $\$ 2,000$ that Mr. Brooks suggested. Mr. Brooks also had a question about the money budgeted for food under the principal's budget. Mr. Falconer explained that when there are staff events at the school, the principal supplies food for the staff.

Mr. Brooks made a motion to reduce the school district budget by 5 percent. The moderator asked for a second, and the motion was seconded from the audience (name inaudible). The moderator asked Mr. Brooks for a specific dollar number. Mr. Brooks gave the amount of $\$ 378,000$ to the Moderator. Moderator informed the audience that the new budget figure, reduced by
$\$ 378,000$, would be $\$ 7,191,974.05$. Moderator confirmed with Mr. Brooks that this was the intent of Mr. Brooks's motion.

Discussion on motion to reduce the budget by $\$ 378,000$ : Tammy Placy stated that if the budget was reduced and a student had to go into residential placement, it would eat up the $\$ 378,000$ and that would mean that several teachers would lose their jobs. She pointed out that if the money is left in the budget and is not used, taxpayers will get it back anyway.

Mr. Falconer stated that this cut was unnecessary and detrimental and would indeed cause teachers' positions to be cut if the money had to be used for an emergency. He reiterated how the state had cut the district's funding and stated that the budget was very trim. He stated that he didn't know how much more clearly, he could explain that the surplus money would be given back to taxpayers if it wasn't spent.

Julie Moran thanked the board for all their work on the budget. She noted that the budget was more than reasonable, and that teachers are asked to do more and more with less and less. She stated that she, too, would like to see her taxes cut but she also believed the budget should be left as is. She urged people to turn down the 5 percent cut.

Jeannine Brady spoke. She stated she is not a Colebrook voter, but she is a teacher in the Colebrook Schools, and her children are tuitioned to Colebrook. Last year she spent $\$ 1,500$ of her own money on supplies for her classroom to enhance her students' education. She feared that with the proposed cut, supplies would also be cut, although she will continue to buy supplies for her students. Next year she will be sharing her Title I space with another teacher and her students. Mrs. Brady wished that voters had reached out to teachers about the space issues at the school, and noted that social media had caused divisions within the town. She urged voters to turn down the proposed budget cut.

Richard Cote made a motion to move the question. The motion was seconded by someone in the audience (unidentified). Moderator called for a vote on the motion to move the question. Motion passed by floor vote.

Moderator then read the motion to amend the budget, i.e. to reduce the budget by $\$ 378,000$ to $\$ 7,191,974.05$. The moderator stated the vote on this motion was to be by card vote, as motion on Article 7 itself was to be by secret ballot. He explained that voting "yes" meant you wanted the budget to be reduced by $\$ 378,000$, voting "no" meant you wanted Article 7 to stand as written.

Motion failed on a floor vote.

Moderator returned to continued discussion on the motion to accept Article 7 as written, subject to a secret ballot.

David Hodge asked if the five people who asked for a secret ballot could rescind it, and if the audience could simply vote using the pink cards. His motion was seconded by Jeff Rainville. Moderator consulted with Attorney Graham and told the audience that the five voters have a statutory right to ask for a secret ballot and that a motion cannot overrule that.

Arie Gaumond asked for clarification: was it a request or a motion that it not be a secret ballot. The moderator explained that David's motion was ruled out of order because one can't turn down the statutory right to ask for a secret ballot.

Sheila Beauchemin asked John Falconer a question about a contingency fund that was set up by the school board several years ago. State statute calls for a yearly report on this fund if money is kept and then expended. There have been no reports so far. Was there any money put in the fund?

Nathan Lebel answered the question. School districts are allowed to retain up to 5 percent of the net assessed valuation in a contingency fund, and Colebrook does have such a fund. A report is made when that money is spent from the fund. The school district did retain some money which it is using this year to offset budget expenses. This will be the first year by statute that the district has to report on expenditures from the fund. The amount of money retained and spent on this year's budget was $\$ 105,530$. The board will have this in next year's report.

Tyler Snyder asked if two teachers' positions had been eliminated from the budget in order to ease passage of Article 1. Mr. Falconer responded that two teaching positions had been put back in the budget.

Moderator read aloud Article 7 once more and then proceeded to a secret ballot on Article 7 at 9:21 p.m. Moderator declared the polls closed at 10:21 p.m. Meeting was brought back to order at 10:40 p.m. 220 votes were cast, 166 ayes, 54 nays. Article 7 passed.

Terry Rosi made a motion, seconded by Julie Moran, to restrict reconsideration of Article 7. There was no discussion on the motion. Moderator called for a vote. Motion passed.

ARTICLE 8 (By Petitio n): Motion made by Richard Cole, seconded by David Brooks, to see if the School District will vote to require all regular and special sessions of the Colebrook School Board meetings to be video recorded and live-streamed on a platform that is accessible to the public.

Discussion on the motion: Petitioner explained that the purpose of the motion was to allow residents of Colebrook who may not be able to attend meetings in person (e.g. disabled, elderly, out of town) to see what is going on at public meetings and to be better informed.

Kathryn Samson asked if the live-stream was just for viewing, or would viewers be able to participate in the meetings. It was clarified that the viewing would be just one way.

Elizabeth Griffin wanted to know who was going to pay for the video and streaming services. The figure of $\$ 3,000$ was mentioned by someone. A school board member pointed out that money was not allocated in this year's budget for such an expense.

A disabled resident spoke in favor of the petition. Video streaming would allow her to exercise her right to attend meetings remotely.

Kerry Rancourt suggested that video streaming would provide transparency and would better inform people, and that in the future the school district would possibly have more buy-in from the public. She also pointed out that the video streaming would assist people who are disabled and can't make it to meetings.

Another resident noted that basketball games are already live streamed by the school district, and asked if that technology could carry over to meetings.

Another resident (Crystal Etayo) suggested that any computer with a camera could live stream and that it shouldn't be too hard to live stream a meeting.

Motion made by Arie Gaumond, seconded by Mr. Brooks, to end discussion on the motion. Vote passed.

Moderator Frizzell called for a vote on Article 8. Voters raised their pink cards and the numbers were tabulated by assistant moderators Skylar Brown and Dean Woodard-Neary.

Motion was made and seconded for a recount, due to some confusion on the floor regarding holding up cards.

Tyler Snyder asked if an amendment could be made to allow the live streaming at no cost. Moderator informed him that discussion was ended and that it was not possible to consider this now.

Mike Ouellet asked that we make sure it is voters who are being counted during the recount.

Moderator called for a vote. Vote was 65 in favor, 67 against. Article was defeated.

Terry Rosi made a motion, seconded by Jenny Keazer, to restrict reconsideration of Article 5. Hearing no discussion, Moderator Frizzell called for a vote on the motion. Motion passed from the floor.

## ARTICLE 9: To transact any other business that may legally come before this meeting.

Lindy Falconer asked to speak. She praised the Board's work and expressed disappointment at the vote to reject the bond. She also commented on the disrespect displayed by some members of the public during the meeting.

Board member Nathan Lebel recognized John Falconer for his 38 years of service on the School Board and presented him with a gift from the Board.

Retiring teacher Lori Hastings was recognized for her 35 years of service to the district.

Retiring custodian Janet Hart was recognized for 23 years of service.
Sue Collins made a motion, seconded by Julie Moran, to adjourn the meeting. Vote was taken. The meeting adjourned at 11: 25 p.m.

Respectfully submitted,
tramhrifeen
Mary M. Jolles, Acting School District Clerk


Painting by: Karsen Gendreau grade 9

| FINANCIAL REPORT |  |
| :---: | :---: |
| 2022-2023 |  |
| GENERAL FUND AND GRANT FUNDS BALANCE SHEET |  |
| June 30, 2023 |  |
| ASSETS: |  |
| Current Assets |  |
| Cash In Bank | \$608,817.83 |
| Interfund Receivables | \$278,596.22 |
| Inventories | \$0.00 |
| Intergovernmental Receivables | \$568,304.69 |
| Other Receivables | \$36,770.22 |
| Prepaid Expenses | \$1,600.00 |
|  |  |
| Total Current Assets | \$1,494,088.96 |
|  |  |
| TOTAL ASSETS | \$1,494,088.96 |
|  |  |
| LIABILITIES AND FUND EQUITY: |  |
| Current Liabilities |  |
| Interfund Payables | \$116,007.33 |
| Intergovernmental Payables | \$0.00 |
| Other Payables | \$99,512.15 |
| Accrued Expenses | \$308,625.14 |
| Payroll Deductions | \$0.00 |
| Deferred Revenues | \$33,256.75 |
|  |  |
| Total Current Liabilities | \$557,401.37 |
|  |  |
| Fund Equity |  |
| Unassigned Fund Balance Retained | \$122,681.00 |
| Reserved for Encumbrances | \$14,584.05 |
| Unassigned Fund Balance | \$799,422.54 |
|  |  |
| Total Fund Equity | \$936,687.59 |
|  |  |
| TOTAL LIABILITIES AND FUND EQUITY | \$1,494,088.96 |


| $\begin{array}{r}\text { STATEMENT OF ANALYSIS OF CHANGES } \\ \text { IN FUND EQUITY }\end{array}$ |  |
| ---: | ---: |
| GENERAL FUND \& GRANT FUNDS |  |
| For the Year Ended June 30, 2023 |  |$]$

## STATEMENT OF ANALYSIS OF CHANGES IN FUND EQUITY FOOD SERVICE

For the Year Ended June 30, 2023

| Fund Equity, July 1, 2022 | $\$ 63,449.33$ |
| :--- | ---: |
| Plus Total Revenue | $\$ 174,673.16$ |
| Other Additions | $\$ 0.00$ |
| Less Total Expenditures | $\$ 161,068.75$ |
| Other Deletions | $\$ 117.61$ |
| Fund Equity, June 30, 2023 | $\mathbf{\$ 7 6 , 9 3 6 . 1 3}$ |


| COLEBROOK SCHOOL DISTRICT 2022-2023 GROSS WAGES |  |
| :---: | :---: |
| NAME | GROSS WAGES |
| ALLIN, THOMAS L | \$64,560.00 |
| AMER, HOLLY S | \$29,651.00 |
| BACH, JOHN W JR | \$3,931.51 |
| BIRON, MICHAELLA M | \$1,913.00 |
| BLAIS, MISTY D | \$3,416.25 |
| BOIRE, GAETANE R | \$2,000.00 |
| BOIRE, MARIK C | \$3,263.00 |
| BOUCHER, JAMIE R | \$20,903.87 |
| BOUDREAU, RENEE K | \$31,888.10 |
| BRADY, JEANNINE F | \$48,215.60 |
| BRAULT, JENNIFER M | \$6,638.00 |
| BRITTON, ANNA M | \$42,729.21 |
| BROWN, SKYLER I.E. | \$64.17 |
| BRUNGOT, ERIC S | \$608.20 |
| CALL, DUANE | \$7,088.00 |
| CALL, RYAN M | \$56,875.00 |
| CARON, AMY M | \$55,630.00 |
| CASTINE, ELAINE P | \$14,880.30 |
| CLOUTIER, TIA A | \$62,708.86 |
| COOK, ANNACA M | \$7,278.13 |
| COONEY, CHANDLA CH | \$20,485.93 |
| COTE, CHRISTINE M | \$44,517.99 |
| COVELL, BRANDI R | \$24,865.00 |
| DAGESSE, JESSICA L | \$45,659.87 |
| DAGESSE, MAX R | \$37,555.87 |
| DALEY, LUCIE | \$485.24 |
| DEBLOIS, LUCAS P | \$40,000.00 |
| DEJACKOME, ERIC S SR | \$42,668.01 |
| DESAINDES, MELISSA A | \$22,394.14 |
| DESMOND, MICHELLE M | \$37,919.28 |
| DESMOND, WILLIAM S | \$62,710.00 |
| DEVINE, LYNDSAY J | \$27,789.32 |
| DORMAN, KIMBERLY A | \$74,125.00 |
| DOWSE, STEPHEN T | \$7,116.27 |
| EAMES, RYAN E | \$62,300.00 |
| ELLIOTT, ALLISON S | \$20,901.91 |
| ERICKSON, HAYLEA M | \$49,840.73 |
| FACEY, TODD D | \$51,880.00 |
| FALCONER, JOHN | \$1,200.00 |
| FARNSWORTH, ALAN W | \$3,080.00 |
| FERREN-AVERY, THERESA F | \$10,575.55 |
| FRIZZELL, JENNIFER N | \$49,320.00 |
| GILSON, HOLLY K | \$18,904.25 |


| GRANT, LISA L | \$56,590.00 |
| :---: | :---: |
| GREENE, DEBORAH B | \$1,000.00 |
| GRIFFIN, BRYAN T | \$1,913.00 |
| GRIFFIN, ELIZABETH C | \$52,136.36 |
| HAILEY, REBECCA L | \$52,618.86 |
| HALEY, KYLE J | \$48,620.00 |
| HALL, DAWN E | \$54,688.00 |
| HALL, EMILIE L | \$52,700.00 |
| HAMELIN, CRAIG A | \$1,000.00 |
| HAMELIN, TINA M | \$61,556.60 |
| HAMMOND, JR., STANLEY E | \$45,732.51 |
| HAND, APRIL L | \$55,653.00 |
| HARRIS, CARLTON L | \$57,778.79 |
| HART, JANET M | \$45,327.94 |
| HASTINGS, LORI S | \$85,369.60 |
| HEATH, KIM E | \$1,760.98 |
| HECKLER-LEWIS, KATHERINE G | \$52.50 |
| HICKS, JOHNATHAN | \$194.50 |
| HOWE, SAMANTHA M | \$788.00 |
| HOWES, BETH A | \$24,502.39 |
| HURLEY, NICHOLAS R | \$55,197.10 |
| JOHNSEN, MICHELE | \$6,950.00 |
| JOHNSTON, ALIYAH M E | \$50.00 |
| JOLLES, MARY M | \$100.00 |
| KEAZER, JENNIFER L | \$1,778.57 |
| KENNY, LISA M | \$29,563.00 |
| KLEE, JESSICA A | \$47,523.86 |
| KUHN, LINDA J | \$16,018.89 |
| LANE, LINDA M | \$4,405.97 |
| LAPERLE, ADRIENNE C | \$17,957.19 |
| LAWTON-HAYNES, KATHLEEN L | \$70,200.00 |
| LEBEL, NATHAN M | \$1,000.00 |
| LECLAIR, JACIE C | \$24,500.71 |
| LORD, COREY S | \$1,434.73 |
| MARCHAND, NANCY | \$14,307.50 |
| MARDIN, DEBRA S | \$26,997.78 |
| MATHIEU, JENNIFER S | \$82,408.86 |
| MAXWELL, ROBIN C | \$5,633.96 |
| MCKEAGE, EMMA P | \$520.00 |
| MCKINNON, MALIK S | \$788.00 |
| MURPHY, ROBERT B | \$1,000.00 |
| NEARY, MARYANN W | \$26,986.08 |
| NEARY, SCOTT E | \$40,870.00 |
| NOYES, MARIAH K | \$37,613.16 |
| O'BRIEN, JOANNE | \$3,010.07 |
| OUIMETTE, CRYSTAL L | \$42,375.00 |
| PAQUETTE, TABITHA L | \$56,250.00 |


| PARISEAU, NICOLE M | \$28,021.60 |
| :---: | :---: |
| PARKER, FRANCE E | \$20,454.81 |
| PARKER, KATIE S | \$56,346.36 |
| PARKER, SHAWN C | \$4,425.00 |
| PATTERSON, AMY C | \$5,398.63 |
| PATTERSON, RONALD W | \$98,938.80 |
| PERRY, MINDY L | \$6,128.47 |
| PHILLIPS, DEVON L | \$69,600.00 |
| PIRES LYNCH, BARBARA M | \$1,830.36 |
| PURRINGTON, TIMOTHY M | \$4,425.00 |
| RADOVIC, BARBARA D | \$892.50 |
| READ, JESSILY A | \$320.00 |
| RELLA, VALERIE C | \$63,688.86 |
| RIFF, BRIAN H | \$1,913.00 |
| RILEY, SUSIE C | \$100.00 |
| ROBERTSON, JAY W | \$41,540.04 |
| ROLLINS, KRISTEN | \$525.00 |
| SABOURIN, BRIANNA D | \$42,335.00 |
| SAMBITO, WILLIAM B | \$6,435.05 |
| SANCHEZ-ROOSA, NICOLAS | \$68,383.86 |
| SLOCUM, FAITH A | \$55,856.40 |
| SMITH, KIAHNA T | \$25,939.91 |
| SNYDER, TYLER J | \$51,890.00 |
| STANWOOD, VERA A | \$10,000.00 |
| STEVENS, TIMOTHY F | \$1,000.00 |
| SWEATT, AMELIA J | \$420.00 |
| SWEATT, ELIZABETH J | \$2,000.00 |
| SWITSER, JEANIE MARIE | \$65,148.95 |
| THATCHER, SAMANTHA M | \$45,351.61 |
| THOMPSON, LYNN E | \$1,505.69 |
| TOWLE, MARK F | \$658.90 |
| URAN, LORI A | \$21,002.94 |
| WHEELER, ANGELA L | \$21,723.48 |
| WHEELOCK, KIMBERLY J | \$102,201.82 |
| WHEELOCK, KRISTEN R | \$59,101.00 |
| WHITNEY, CHERYL A | \$24,422.95 |
| WOOD, KAITLIN B | \$3,263.00 |
| WOODARD, KATHI K | \$2,255.00 |
| WOODARD-NEARY, DEAN R | \$694.17 |
| WORTHING, ERIKA L | \$46,331.25 |
| YOUNG, TANYA L | \$1,000.00 |

All wages paid out include contracted positions, overtime (if hourly), additional stipends, some taxable employee benefits such as insurance buy-back stipends and tuition reimbursements.
These are not separated by how they are funded.
These could be grant or locally funded.

Sheryl A. Prate, CPA**

Michael J. Campo, CPA, MACCY

# Members of the School Board 

Colebrook School District.
21 Academy Street
Colebrook, NH 03576

To the Members of the School Board:
This is to advise you that as of February 5,2024 , the audit of the financial statements for the year ending June 30 , 2023, has been substantially completed and we are in the process of finalizing the audit. A completed audit report will be sent to you by mid-March 2024.

Sincerely,


Sheryl A. Pratt, CPA
Director

## Plodzik \& Sanderson, P.A.

Certified Public Accountants.


| COLEBROOK SCHOOL DISTRICT |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| ESTIMATED REVENUE |  |  |  |  |  |
| 2024-2025 |  |  |  |  |  |
|  | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | Variance |
|  | Revenue | Revenue | Revenue | Proposed Revenue |  |
| Revenue From Local Sources |  |  |  |  |  |
| Tuition | 1,310,678.28 | 1,200,000.00 | 1,400,000.00 | 1,450,000.00 | 50,000.00 |
| Earning on Investment | 90.75 | 25.00 | 25.00 | 25.00 | 0.00 |
| Food Service Sales/Other | 11,354.80 | 65,000.00 | 65,000.00 | 65,000.00 | 0.00 |
| Rental Income | 18,000.00 | 18,000.00 | 18,000.00 | 18,000.00 | 0.00 |
| Driver Education | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Refunds | 122,868.44 | 0.00 | 0.00 | 0.00 | 0.00 |
| Services to Other LEA's | 146,718.10 | 80,000.00 | 115,000.00 | 115,000.00 | 0.00 |
| Other Local Revenue | 9,585.42 | 0.00 | 0.00 | 0.00 | 0.00 |
| Other Local Grants and Donations | 9,587.29 | 0.00 | 0.00 | 15,000.00 | 15,000.00 |
| Proceeds from the Sale of Colebrook Academy | 487,441.23 | 2,000,000.00 | 0.00 | 0.00 | 0.00 |
| Revenue From State Sources |  |  |  |  |  |
| State Education Grant | 2,088,327.04 | 2,198,647.00 | 2,066,171.00 | 2,066,171.00 | 0.00 |
| State Building Aid | 0.00 | 0.00 | 0.00 | 9,617,701.00 |  |
| Other Restricted State Aid | 3,345.50 |  | 798.00 | 0.00 | (798.00) |
| Child Nutrition | 6,648.06 | 2,500.00 | 2,500.00 | 2,500.00 | 0.00 |
| Special Education Aid | 36,922.72 | 0.00 | 0.00 | 0.00 | 0.00 |
| Vocational Aid \& Transportation | 27,264.50 | 25,000.00 | 25,000.00 | 14,000.00 | (11,000.00) |
| Other State Sources | 0.00 | 33,611.00 | 0.00 | 0.00 | 0.00 |
| Revenue From Federal Sources |  |  |  |  |  |
| Title I | 165,020.07 | 182,000.00 | 200,000.00 | 200,000.00 | 0.00 |
| Other Federal Program Grants | 832,828.88 | 93,000.00 | 77,350.00 | 87,000.00 | 9,650.00 |
| Child Nutrition | 141,480.17 | 81,000.00 | 81,000.00 | 81,000.00 | 0.00 |
| National Forrest Reserve Funds | 0.00 | 54,994.00 | 22,994.00 | 22,000.00 | (994.00) |
| Medicaid | 0.00 | 4,000.00 | 4,000.00 | 0.00 | $(4,000.00)$ |
| Other Financing Sources |  |  |  |  |  |
| Transfer from General Fund to Food Service | 35,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer from Expendable Trust Fund | 62,327.15 | 0.00 | 0.00 | 0.00 | 0.00 |
| Transfer from unreserved fund balance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Estimated Balance on Hand June 30th | 842,339.42 | 940,956.00 | 799,422.54 | 200,000.00 | (599,422.54) |
| total estimated revenue | 6,357,827.82 | 6,978,733.00 | 4,877,260.54 | 13,953,397.00 | (541,564.54) |


|  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| COLEBROOK SCHOOL DISTRICT REVENUE SUMMARY |  |  |  |  |  |
|  | $\begin{gathered} \text { Budget } \\ 2021-2022 \end{gathered}$ | $\begin{gathered} \text { Budget } \\ \text { 2022-2023 } \end{gathered}$ | $\begin{gathered} \text { Budget } \\ 2023-2024 \\ \hline \end{gathered}$ | $\begin{aligned} & \text { Proposed } \\ & \text { Budget } \\ & 2024-2025 \end{aligned}$ | Variance from Prior Year |
| Estimated Revenue | 6,357,827.82 | 6,978,733.00 | 4,877,260.54 | 13,953,397.00 | 9,076,136.46 |
| Proposed Budget-Budget Article, Trust Fund Article, CBA Article | 9,411,920.00 | 9,432,346.00 | 7,698,732.00 | 8,297,229.00 | 598,497.00 |
| Proposed Budget- Bldg Aid Only |  |  |  | 9,617,701.00 |  |
| Amount to be raised by taxes= includes All | 2,695,605.00 | 2,453,613.00 | 2,821,471.46 | 3,961,533.00 | 1,140,061.54 |
| State Property Tax | 319,560.00 | 213,803.00 | 290,737.00 | 383,885.00 | 93,148.00 |
| Local Property Tax - includes All | 2,376,045.00 | 2,239,810.00 | 2,530,734.46 | 3,577,648.00 | 1,046,913.54 |

Colebrook School District

rptGLGenBudgetRptUsingDefinition
Printed: 01/11/2024 12:12:07 PM Report:
Colebrook School District

Colebrook School District

Colebrook School District


[^0]Printed: 01/11/2024 12:12:07 PM Report:
Colebrook School District

Colebrook School District

Colebrook School District

Colebrook School District

Colebrook School District

Colebrook School District

Colebrook School District

Colebrook School District

Colebrook School District

Colebrook School District

Colebrook School District

Colebrook School District

| 3 Year Budget Comparison |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| BUDGET FY 25 |  |  |  |  |  |  |  |
| Account | Description |  |  |  |  |  |  |
|  |  | $\begin{array}{r} 2022-2023 \\ \text { Adopted Budget } \end{array}$ |  |  | Proposed Budget | Variance |  |
| 000.2722.110.00.000.0000 | Salaries - Regular Employees | \$6,480.00 | \$93.89 | \$0.00 | \$21,706.00 | \$21,706.00 |  |
| 000.2722.123.00.000.0000 | Substitute Salaries | \$0.00 | \$0.00 | \$0.00 | \$1,260.00 | \$1,260.00 |  |
| 000.2722.2220.00.000.0000 | Social Security Tax | \$496.00 | \$6.54 | \$0.00 | \$1,757.00 | \$1,757.00 |  |
| 000.2722.260.00.000.0000 | Worker's Compensation | \$324.00 | \$78.72 | \$0.00 | \$181.00 | \$181.00 |  |
| 000.2722.430.00.000.0000 | Repair \& Maintenance | \$1,500.00 | \$0.00 | \$0.00 | \$1,500.00 | \$1,500.00 |  |
| 000.2722.519.00.000.0000 | Purchased Transportation Sı | \$0.00 | \$0.00 | \$6,000.00 | \$6,700.00 | \$700.00 |  |
| 000.2722.521.00.000.0000 | Insurance - Other | \$1,100.00 | \$0.00 | \$0.00 | \$500.00 | \$500.00 |  |
| 000.2722.610.00.000.0000 | Supplies | \$500.00 | \$0.00 | \$0.00 | \$250.00 | \$250.00 |  |
| 000.2722.629.00.000.0000 | Diesel Fuel | \$1,500.00 | \$0.00 | \$0.00 | \$13,200.00 | \$13,200.00 |  |
| 000.2722.810.00.000.0000 | Dues \& Fees | \$400.00 | \$0.00 | \$0.00 | \$15.00 | \$15.00 |  |
| FUNCTION: Student Tr 2722 | ation - Special Programs - | \$12,300.00 | \$179.15 | \$6,000.00 | \$47,069.00 | \$41,069.00 | Y. |
| 000.2723.110.00.000.0000 | Salaries - Regular Employees | \$100.00 | \$5,499.58 | \$5,089.00 | \$2,912.00 | (\$2,177.00) |  |
| 000.2723.123.00.000.0000 | Substitute Salaries | \$0.00 | \$0.00 | \$397.00 | \$1,103.00 | \$706.00 |  |
| 000.2723.220.00.000.0000 | Social Security Tax | \$7.00 | \$414.54 | \$420.00 | \$308.00 | (\$112.00) |  |
| 000.2723.260.00.000.0000 | Worker's Compensation | \$5.00 | \$1.21 | \$275.00 | \$241.00 | (\$34.00) |  |
| 000.2723.430.00.000.0000 | Repair \& Maintenance | \$0.00 | \$0.00 | \$500.00 | \$500.00 | \$0.00 |  |
| 000.2723.521.00.000.0000 | Insurance - Other | \$50.00 | \$0.00 | \$50.00 | \$100.00 | \$50.00 |  |
| 000.2723.629.00.000.0000 | Diesel Fuel | \$50.00 | \$0.00 | \$225.00 | \$214.00 | (\$11.00) |  |
| FUNCTION: Student Tr Programs-2723 | ation - Vocational | \$212.00 | \$5,915.33 | \$6,956.00 | \$5,378.00 | (\$1,578.00) |  |
| 000.2724.519.00.000.0000 | Purchased Transportation St | \$42,019.00 | \$27,953.05 | \$45,787.00 | \$45,787.00 | \$0.00 |  |
| FUNCTION: Student Tr 2724 | ation - Athletic Programs - | \$42,019.00 | \$27,953.05 | \$45,787.00 | \$45,787.00 | \$0.00 |  |

2
Colebrook School District

Colebrook School District

| 3 Year Budget Comparison |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| BUDGET FY 25 |

[^1]Colebrook School District

Colebrook School District


[^2] rptGLGenBudgetRptUsingDefinition

|  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| $\frac{\text { CODE/FUNCTION/ }}{\text { OBJECT }}$ | Description | Increase/Decrease <br> compared to FY 24 <br> budget |  |  |
| Revene- Tuition |  | \$50,000,00 |  |  |
| Revenue-Other Loal grans |  | S15,00000 |  |  |
| Revene-OTher Re. | Not anticipating any finus foom the State in excess of fthe Aleque | (59800) |  |  |
| Transocrataion | Anficipating 5 sudenss stending C Canan C |  |  |  |
| Sporation | in fisal Year 23 | (11,000.00) |  |  |
|  | (i) | socsoou |  |  |
| Revenue - Mediciaid | Seremes have been reeived | S400000) |  |  |
|  | Based on current year ditures, we anticipate a lot less available as <br> Any additional surplus above this will be used to offset the tax rate once | (5999,422.54) |  |  |
| A.1100-111 |  | s80000 |  |  |
|  |  |  |  |  |
| 8.110-114 | who teach both Regular ed courses and CTE courses. 3\% Increa Salaries per CBA | S8,909,50 |  |  |
|  | Regular Ed-Health Insurance Premiums are anticipated to increase $25 \%$ due to our high claims SAU wide. We were unable to attain additional proposals from other vendors due to our claims increase being higher around $19 \%$ around $19 \%$. | \$16, 318.00 |  |  |
| D.1100-213, 1100-220,1100 $2321100-260$ | Life, Flca, Retiremen and Workers Comp herease | 52,90807 |  |  |
|  |  |  |  |  |
| E.110, ,430,2330 Tilte 1 |  |  |  |  |
| G. 1212 - <br> 1110.114,120.122.123 | Special Education Teacher and Para Salaries-reduction of 1 Special Ed Teacher (position was never filled this year) compared to FY 24 | (46588100 |  |  |
|  | Special Elucation Teachers and Para Benefitis (parto f t tis is spantof the |  |  |  |
| H. 1210-211,12 $260,1210-290$ |  | S43,39.00 |  |  |
| 0.322 |  |  |  |  |
| 10.561 \& 569 |  | (488.00 |  |  |
| K.1210.61 |  |  |  |  |
|  |  | S1.163.00 |  |  |
|  | CTE Progans. 1.38 FTE compracd do 2 FTE as seachers are brocken up |  |  |  |
|  |  |  |  |  |
|  |  | (sinetest |  |  |
|  |  | S12,24.93, |  |  |
| M. 1410 |  | 83,156.00 |  |  |
|  |  |  |  |  |
|  |  | 5733,50 |  |  |
|  | Aftesche |  |  |  |
|  | grants ospuport this. | (88, 37.50 ) |  |  |
|  | dance Salaries Benefifis | 51030 |  |  |
|  | Equipment |  |  |  |
| Q2130 | + | 9,315,99 |  |  |
| R2150 |  | S22,57.50 |  |  |


| S. 2190 | Increase in Salaries and Benefits for SEL \& SAP \$17,085 <br> School Safety Officer Increase based on grant funds available \$25,680 Addition of a Crossing Guard for 2 hours per day for 180 days $\$ 5400$ Travel, Supplies, Books \$21 | \$48,186.00 |  |  |
| :---: | :---: | :---: | :---: | :---: |
| T. 2210 | Improv of Inst-Salaries/Benefits (\$8476.01) Cont Serv \$10,555 Travel/Supplies/Books/Dues \& Fees \$5,406 PD Committee \$2,000 | \$9,484.99 |  |  |
| U. 2220 | Media/Library - Salary/Benefits \$4,527 Supplies/Books \$3923.50 | \$8,450.50 |  |  |
| V. 2310 | School Board - Legal Fees \$5,000 Audit \$300 Superintendent Search Fee $\$ 3,000$ Supplies $\$ 500$ Dues/Fees $(\$ 3,500)$ Misc Expenses $\$ 250$ | \$5,550.00 |  |  |
| W. 2321 | Office of Superintendent - Assessment 48.13\% FY 25, 45.36\% FY 24 | \$109,561.00 |  |  |
| X. 2600 | Plant Services - Salaries/Benefits $\$ 9,728$ (part of this is from the Support Staff CBA) Contr Serv \$19,060 Water/Sewer \$1,400 Rubbish Disposal \$1,100 Plowing \$2,000 Repairs/Maint $(\$ 7,054)$ Supplies \$19,193 (spent budgeted amount in FY 24 by November due to increase in cost of paper supplies and cleaning supplies) Electricity \$18,000 New Equipment \$6,617 <br> *NOTE-Several gym upgrades will be necessary in the future if the Building expansion project fails resulting in approximately $\$ 225,000$ in costs | \$70,044.00 |  |  |
| Y. 2722 | Special Programs Transportation- Special Education transportation antic | \$41,069.00 |  |  |
| Z. 2829 | Technology - Internet \$3,000 Supplies \$26 Software/Licenses \$9,075 Computer Equipment \$3,900 Other Equipment $(\$ 13,592)$ | \$2,409.00 |  |  |
| AA. 5252 | Capital Reserve or Trust Funds - Deposit funds into the School Bus Expendable Trust, Current bus is 2020 and will last 5 more years or so. New cost for same size approximately $\$ 90,0000$ | \$20,000.00 |  |  |
| AB. 5230 | Building Aid Budget - Building Only to House 6 classrooms, Auto Program, Culinary Program, and Woodworking plus Additional for Repairs/Upgrades to the Existing Building *This is the total amount to receive in building aid for the project. Donations will be used to cover the additional costs. This budget will not raise the tax rate. | \$7,515,071.00 |  |  |
| AC. 5230 | Building Aid Budget - Gym Only *This is the total amount to receive in building aid for the project. Donations will be used to cover the additional costs. This budget will not raise the tax rate. | \$2,102,630.00 |  |  |
| EXPENDABLE TRUST FU1 | Balance 6/30/23 | Withdrawals FY 24 | Ending Balance |  |
| Building Funds (does not include donation fund) | 871,201.88 | -289,249.35 | 581,952.53 |  |
| Technology Fund | 10,119.01 | 0.00 | 10,119.01 |  |
| School Bus Fund | 7,110.77 |  | 7,110.77 |  |
| Severance Benefit Fund | 70,994.98 |  | 70,994.98 |  |
|  |  |  |  |  |
|  |  |  |  |  |


| COLEBROOK SCHOOL DISTRICT |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| FOOD SERVICE BUDGET COMPARISON AND ANALYSIS |  |  |  |  |
| $\begin{gathered} \text { PROGRAM } \\ \text { DESCRIPTION } \end{gathered}$ | 2022-2023 Budget | 2022-2023 <br> Expenditures | $\begin{gathered} \hline \text { 2023-2024 } \\ \text { Budget } \\ \hline \end{gathered}$ | $\begin{gathered} \hline 2024-2025 \\ \text { Budget } \\ \hline \end{gathered}$ |
| Contracted Services | \$200,000.00 | \$154,247.59 | \$200,000.00 | \$200,000.00 |
| Repair/Maintenance | \$4,800.00 | \$2,875.73 | \$5,300.00 | \$5,300.00 |
| Utilities/Gas | \$2,000.00 | \$2,196.57 | \$1,500.00 | \$1,500.00 |
| Supplies/Equipment | \$0.00 | \$1,572.94 | \$17,518.00 | \$13,710.00 |
| Dues, Fees \& Refunds | \$500.00 | \$103.67 | \$300.00 | \$300.00 |
| Supply Chain Grant | \$0.00 | \$72.25 |  |  |
| TOTAL EXPENSES | \$207,300.00 | \$161,068.75 | \$224,618.00 | \$220,810.00 |
|  |  |  |  |  |
| REVENUES |  |  |  |  |
| REVENUE SOURCE | 2022-2023 Budget | $\begin{gathered} 2022-2023 \\ \text { Actual Revenue } \end{gathered}$ | $\begin{gathered} 2023-2024 \\ \text { Budget } \end{gathered}$ | $\begin{gathered} 2024-2025 \\ \text { Budget } \end{gathered}$ |
| District Appropriation | \$58,800.00 | \$30,000.00 | \$76,118.00 | \$72,310.00 |
| Federal Reimbursement | \$81,000.00 | \$82,462.27 | \$81,000.00 | \$81,000.00 |
| Local Sales | \$65,000.00 | \$60,047.94 | \$65,000.00 | \$65,000.00 |
| State Reimbursement | \$2,500.00 | \$2,090.70 | \$2,500.00 | \$2,500.00 |
| Supply Chain Grant | \$0.00 | \$72.25 | \$0.00 | \$0.00 |
| TOTAL REVENUES | \$207,300.00 | \$174,673.16 | \$224,618.00 | $\mathbf{\$ 2 2 0 , 8 1 0 . 0 0}$ |


| D: D41BF247-C1D4-4C10-8D4E-C4F7ECFA3525 |  |
| :--- | :--- |
| New Hampshire | 2024 |
| Department of |  |
| Revenue Administration | MS-26 |

## Proposed Budget

 Colebrook Local SchoolAppropriations and Estimates of Revenue for the Fiscal Year from: July 1, 2024 to June 30, 2025
Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _February____, 2024 $\qquad$

SCHOOL BOARD CERTIFICATION
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.


This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal: https://www.proptax.org/

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
http://www.revenue.nh.gov/mun-prop/

# New Hampshire <br> Department of <br> Revenue Administration 

## 2024 <br> MS-26

## Appropriations

| Account | Purpose | Article | Expenditures for period ending 6/30/2023 | Appropriations for period ending 6/30/2024 | Appropriations for period ending 6/30/2025 <br> (Recommended) | Appropriations for period ending 6/30/2025 <br> (Not Recommended) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Instruction |  |  |  |  |  |  |
| 1100-1199 | Regular Programs | 08 | \$2,289,827 | \$2,541,918 | \$2,833,124 | \$0 |
| 1200-1299 | Special Programs | 08 | \$737,617 | \$831,820 | \$893,314 | \$0 |
| 1300-1399 | Vocational Programs | 08 | \$247,571 | \$334,585 | \$222,335 | \$0 |
| 1400-1499 | Other Programs | 08 | \$144,723 | \$220,929 | \$223,311 | \$0 |
| 1500-1599 | Non-Public Programs | 08 | \$0 | \$0 | \$0 | \$0 |
| 1600-1699 | Adult/Continuing Education Programs | 08 | \$0 | \$0 | \$0 | \$0 |
| 1700-1799 | Community/Junior College Education Programs |  | \$0 | \$0 | \$0 | \$0 |
| 1800-1899 | Community Service Programs |  | \$0 | \$0 | \$0 | \$0 |
|  | Instruction Subtotal |  | \$3,419,738 | \$3,929,252 | \$4,172,084 | \$0 |


| Support Services |  |  |  |  |  |  |  | 08 | $\$ 623,530$ | $\$ 717,370$ | $\$ 803,228$ | $\$ 0$ |
| :--- | :--- | :--- | :--- | ---: | ---: | ---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $2000-2199$ | Student Support Services | 08 | $\$ 214,554$ | $\$ 336,875$ | $\$ 354,810$ | $\$ 0$ |  |  |  |  |  |  |
| $2200-2299$ | Instructional Staff Services | $\mathbf{\$ 8 3 8 , 0 8 4}$ | $\mathbf{\$ 1 , 0 5 4 , 2 4 5}$ | $\mathbf{\$ 1 , 1 5 8 , 0 3 8}$ | $\mathbf{\$ 0}$ |  |  |  |  |  |  |  |

## General Administration

| $2310(840)$ | School Board Contingency |  | $\$ 0$ | $\$ 0$ | $\$ 0$ |
| :--- | :--- | ---: | ---: | ---: | ---: |
| $2310-2319$ | Other School Board | 08 | $\$ 86,101$ | $\$ 82,206$ | $\$ 87,756$ |
|  | General Administration Subtotal | $\$ 86,101$ | $\$ 82,206$ | $\$ 87,756$ | $\$ 0$ |

Executive Administration

| $2320(310)$ | SAU Management Services | $\$ 0$ | $\$ 0$ | $\$ 0$ | $\$ 0$ |  |
| :--- | :--- | ---: | ---: | ---: | ---: | ---: |
| $2320-2399$ | All Other Administration | 08 | $\$ 545,772$ | $\$ 648,870$ | $\$ 753,466$ | $\$ 0$ |
| $2400-2499$ | School Administration Service | 08 | $\$ 414,333$ | $\$ 444,418$ | $\$ 432,794$ | $\$ 0$ |
| $2500-2599$ | Business |  | $\$ 0$ | $\$ 0$ | $\$ 0$ | $\$ 0$ |
| $2600-2699$ | Plant Operations and Maintenance | 08 | $\$ 899,728$ | $\$ 812,321$ | $\$ 872,753$ | $\$ 0$ |
| $2700-2799$ | Student Transportation | 08 | $\$ 244,949$ | $\$ 335,217$ | $\$ 364,869$ | $\$ 0$ |
| $2800-2999$ | Support Service, Central and Other | 08 | $\$ 1,954$ | $\$ 141,003$ | $\$ 143,412$ | $\$ 0$ |
|  | Executive Administration Subtotal |  | $\mathbf{N 2 , 1 0 6 , 7 3 6}$ | $\mathbf{\$ 2 , 3 8 1 , 8 2 9}$ | $\mathbf{\$ 2 , 5 6 7 , 2 9 4}$ | $\mathbf{\$ 0}$ |

Non-Instructional Services

| 3100 | Food Service Operations | 08 | $\$ 161,069$ | $\$ 224,618$ | $\$ 220,850$ | $\$ 0$ |
| :--- | :--- | ---: | ---: | ---: | ---: | ---: |
| 3200 | Enterprise Operations | $\$ 0$ | $\$ 0$ | $\$ 0$ | $\$ 0$ |  |
|  | Non-Instructional Services Subtotal | $\mathbf{\$ 1 6 1 , 0 6 9}$ | $\mathbf{\$ 2 2 4 , 6 1 8}$ | $\mathbf{\$ 2 2 0 , 8 5 0}$ | $\mathbf{\$ 0}$ |  |



> New Hampshire Department of Revenue Administration

MS-26

## Appropriations

| Account | Purpose | Article | Expenditures for period ending 6/30/2023 | Appropriations for period ending 6/30/2024 | Appropriations for Appropriations for period ending period ending 6/30/2025 <br> 6/30/2025 <br> (Recommended) (Not Recommended) |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Facilities Acquisition and Construction |  |  |  |  |  |  |
| 4100 | Site Acquisition | 08 | \$0 | \$10 | \$10 | \$0 |
| 4200 | Site Improvement | 08 | \$0 | \$10 | \$10 | \$0 |
| 4300 | Architectural/Engineering | 08 | \$135,882 | \$10 | \$10 | \$0 |
| 4400 | Educational Specification Development | 08 | \$0 | \$10 | \$10 | \$0 |
| 4500 | Building Acquisition/Construction | 08 | \$0 | \$10 | \$10 | \$0 |
| 4600 | Building Improvement Services | 08 | \$0 | \$10 | \$10 | \$0 |
| 4900 | Other Facilities Acquisition and Construction |  | \$0 | \$0 | \$0 | \$0 |
| Facilities Acquisition and Construction Subtotal |  |  | \$135,882 | \$60 | \$60 | \$0 |
| Other Outlays |  |  |  |  |  |  |
| 5110 | Debt Service - Principal | 08 | \$0 | \$10 | \$10 | \$0 |
| 5120 | Debt Service - Interest | 08 | \$0 | \$0 | \$10 | \$0 |
|  | Other Outlays Subtotal |  | \$0 | \$10 | \$20 | \$0 |
| Fund Transfers |  |  |  |  |  |  |
| 5220-5221 | To Food Service |  | \$0 | \$0 | \$0 | \$0 |
| 5222-5229 | To Other Special Revenue |  | \$0 | \$0 | \$0 | \$0 |
| 5230-5239 | To Capital Projects |  | \$0 | \$0 | \$0 | \$0 |
| 5254 | To Agency Funds |  | \$0 | \$0 | \$0 | \$0 |
| 5310 | To Charter Schools | 08 | \$18,938 | \$26,512 | \$26,512 | \$0 |
| 5390 | To Other Agencies |  | \$0 | \$0 | \$0 | \$0 |
| 9990 | Supplemental Appropriation |  | \$0 | \$0 | \$0 | \$0 |
| 9992 | Deficit Appropriation |  | \$0 | \$0 | \$0 | \$0 |
|  | Fund Transfers Subtotal |  | \$18,938 | \$26,512 | \$26,512 | \$0 |
|  | Total Operating Budget Appropriations |  |  |  | \$8,232,614 | \$0 |

New Hampshire Department of Revenue Administration

## 2024 <br> MS-26

## Special Warrant Articles

| Account | Purpose | Article | Appropriations for period ending 6/30/2025 (Recommended) | Appropriations for period ending 6/30/2025 <br> (Not Recommended) |
| :---: | :---: | :---: | :---: | :---: |
| 5230-5239 | To Capital Projects | 01 | \$7,515,071 | \$0 |
| Purpose: Accept Building Aid for Building Project ( New Bui |  |  |  |  |
| 5230-5239 | To Capital Projects | 02 | \$2,102,630 | \$0 |
| Purpose: Accept Building Aid for the Construction of the Ne |  |  |  |  |
| 5252 | To Expendable Trusts/Fiduciary Funds | 07 | \$20,000 | \$0 |
| Purpose: Add funds to the School Bus Expendable Trust Fund |  |  |  |  |
| 5251 | To Capital Reserve Fund |  | \$0 | \$0 |
| 5252 | To Expendable Trust Fund |  | \$0 | \$0 |
| 5253 | To Non-Expendable Trust Fund |  | \$0 | \$0 |
| Total Proposed Special Articles |  |  | \$9,637,701 | \$0 |

New Hampshire Department of Revenue Administration

## 2024 <br> MS-26

## Individual Warrant Articles



## New Hampshire Department of <br> Revenue Administration

## 2024 <br> MS-26

Revenues

| Account | Source | Article | Actual Revenues for Period ending 6/30/2023 | Revised Estimated Revenues for Period ending 6/30/2024 | Estimated Revenues for Period ending 6/30/2025 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Local Sources |  |  |  |  |  |
| 1300-1349 | Tuition | 08 | \$1,454,148 | \$1,400,000 | \$1,450,000 |
| 1400-1449 | Transportation Fees |  | \$0 | \$0 | \$0 |
| 1500-1599 | Earnings on Investments | 08 | \$113 | \$25 | \$25 |
| 1600-1699 | Food Service Sales | 08 | \$0 | \$65,000 | \$65,000 |
| 1700-1799 | Student Activities |  | \$0 | \$0 | \$0 |
| 1800-1899 | Community Services Activities |  | \$0 | \$0 | \$0 |
| 1900-1999 | Other Local Sources | 08 | \$177,261 | \$133,000 | \$148,000 |
|  | Local Sour |  | \$1,631,522 | \$1,598,025 | \$1,663,025 |

State Sources

| 3210 | School Building Aid | 02, 01 | \$0 | \$0 | \$9,617,701 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 3215 | Kindergarten Building Aid |  | \$0 | \$0 | \$0 |
| 3220 | Kindergarten Aid |  | \$0 | \$0 | \$0 |
| 3230 | Special Education Aid |  | \$0 | \$0 | \$0 |
| 3240-3249 | Vocational Aid | 08 | \$27,589 | \$25,000 | \$14,000 |
| 3250 | Adult Education |  | \$0 | \$0 | \$0 |
| 3260 | Child Nutrition | 08 | \$0 | \$2,500 | \$2,500 |
| 3270 | Driver Education |  | \$0 | \$0 | \$0 |
| 3290-3299 | Other State Sources |  | \$3,633 | \$798 | \$0 |
|  | State S |  | \$31,222 | \$28,298 | \$9,634,201 |

Federal Sources

| $4100-4539$ | Federal Program Grants | 08 | $\$ 0$ | $\$ 277,350$ | $\$ 287,000$ |
| :--- | :--- | :--- | :--- | ---: | ---: |
| 4540 | Vocational Education |  | $\$ 0$ | $\$ 0$ | $\$ 0$ |
| 4550 | Adult Education | 08 | $\$ 0$ | $\$ 0$ | $\$ 0$ |
| 4560 | Child Nutrition |  | $\$ 0$ | $\$ 81,000$ | $\$ 0$ |
| 4570 | Disabilities Programs | $\$ 0$ | $\$ 0$ | $\$ 0$ |  |
| 4580 | Medicaid Distribution | 08 | $\$ 0$ | $\$ 4,000$ | $\$ 0$ |
| $4590-4999$ | Other Federal Sources (non-4810) | $\$ 0$ | $\$ 0$ | $\$ 0$ |  |
| 4810 | Federal Forest Reserve | $\$ 0$ | $\$ 22,994$ | $\$ 2$ | $\$ 2$ |
|  | Federal Sources Subtotal |  | $\$ 385,344$ | $\$ 390,000$ |  |

New Hampshire
Department of
Revenue Administration

## 2024 <br> MS-26

## Revenues

$\left.\begin{array}{lll|l|l}\text { Account } & \text { Source } & \text { Article } & \begin{array}{c}\text { Actual Revenues for } \\ \text { Period ending } \mathbf{6 / 3 0 / 2 0 2 3}\end{array} & \begin{array}{c}\text { Revised Estimated } \\ \text { Revenues for Period } \\ \text { ending 6/30/2024 }\end{array}\end{array} \begin{array}{c}\text { Estimated Revenues for } \\ \text { Period ending } \mathbf{6 / 3 0 / 2 0 2 5}\end{array}\right)$

| New Hampshire |
| :---: | :---: |
| Department of |
| Revenue Administration |$\quad$| MS-26 |
| :---: |

## Budget Summary

| Item | Period ending <br> $\mathbf{6 / 3 0 / 2 0 2 5}$ |
| :--- | ---: |
| Operating Budget Appropriations | $\$ 8,232,614$ |
| Special Warrant Articles | $\$ 9,637,701$ |
| Individual Warrant Articles | $\$ 44,615$ |
| Total Appropriations | $\$ 17,914,930$ |
| Less Amount of Estimated Revenues \& Credits | $\$ 11,887,226$ |
| Less Amount of State Education Tax/Grant | $\$ 2,066,171$ |
| Estimated Amount of Taxes to be Raised | $\mathbf{\$ 3 , 9 6 1 , 5 3 3}$ |


| $\begin{aligned} & \text { SCHOOL ADMINISTRATIVE UNIT \#7 } \\ & \text { 2024-2025 } \\ & \text { APPROVED BUDGET } \end{aligned}$ |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| CATEGORY | TOTAL | COLE | PITTS | STEW | COLU | CLARKS |
|  |  | 48.13\% | 29.71\% | 12.53\% | 6.11\% | 3.53\% |
| Psychological Services | \$77,034.00 | \$37,078.11 | \$22,885.17 | \$9,649.09 | \$4,704.75 | \$2,716.88 |
| Other Support Services | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Technology Services | \$246,267.00 | \$118,532.58 | \$73,162.89 | \$30,846.81 | \$15,040.43 | \$8,684.29 |
| Improvement of Instruction | \$10,000.00 | \$4,813.21 | \$2,970.92 | \$1,252.58 | \$610.74 | \$352.56 |
| Office of Superintendent | \$371,103.00 | \$178,617.81 | \$110,250.63 | \$46,483.47 | \$22,664.63 | \$13,086.45 |
| Coordinator of Special Services | \$246,891.00 | \$118,832.92 | \$73,349.28 | \$30,924.97 | \$15,078.54 | \$8,705.29 |
| Fiscal Services | \$498,770.00 | \$240,065.67 | \$148,180.45 | \$62,474.73 | \$30,461.72 | \$17,587.43 |
| Plant Services | \$20,350.00 | \$9,794.89 | \$6,045.82 | \$2,548.99 | \$1,242.85 | \$717.45 |
| Information Systems | \$77,300.00 | \$37,206.14 | \$22,964.19 | \$9,682.41 | \$4,721.00 | \$2,726.26 |
| TOTAL | \$1,547,715.00 | \$744,941.35 | \$459,809.34 | \$193,863.05 | \$94,524.66 | \$54,576.60 |
| Total Estimated Revenue | \$ 130,015.00 | \$62,579.00 | \$38,626.38 | \$16,285.37 | \$7,940.50 | \$ 4,583.75 |
| Net Appropriation FY 2025 | \$1,417,700.00 | \$682,362.35 | \$421,182.96 | \$177,577.68 | \$86,584.17 | \$49,992.84 |
| District Share - Prior Year | \$ 1,262,804.50 | \$572,801.12 | \$390,328.87 | \$174,393.30 | \$77,031.07 | \$48,250.14 |
| Increase (Decrease) over FY24 | \$154,895.50 | \$109,561.23 | \$30,854.09 | \$3,184.38 | \$9,553.10 | \$1,742.70 |


| SCHOOL ADMINISTRATIVE UNIT \#7 ESTIMATED REVENUE 2024-2025 |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Estimated Revenue | Actual Revenue | Estimated Revenue | Proposed Revenue |  |
|  | 2022-2023 | 2022-2023 | 2023-2024 | 2024-2025 | Variance |
| Unreserved Fund Balance(carryover applied) | \$100,000.00 | \$0.00 | \$100,000.00 | \$110,000.00 | \$10,000.00 |
| IDEA Grant-Pd from District Directly FY23 | \$25,000.00 | \$18,100.44 | \$22,000.00 | \$20,000.00 | (\$2,000.00) |
| Other Grants | \$18,308.00 | \$0.00 | \$18,337.50 | \$0.00 | (\$18,337.50) |
| Interest | \$15.00 | \$30.09 | \$15.00 | \$15.00 | \$0.00 |
| Refund of Prior Years' Expenses | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Other Local Income | \$8,000.00 | \$11,116.44 | \$0.00 | \$0.00 | \$0.00 |
| Anticipated Revenue | \$151,323.00 | \$29,246.97 | \$140,352.50 | \$130,015.00 | (\$10,337.50) |
| District Assessment | \$1,185,443.00 | \$1,185,433.04 | \$1,262,804.50 | \$1,417,700.00 | \$154,895.50 |
| TOTAL ESTIMATED REVENUE | \$1,336,766.00 | \$1,214,680.01 | \$1,403,157.00 | \$1,547,715.00 | \$144,558.00 |
| Total Expenditures/Appropriations | \$1,336,766.00 | \$1,204,151.39 | \$1,403,157.00 | \$1,547,715.00 | \$144,558.00 |

School Administrative Unit \#7

rptGLGenBudgetRptUsingDefinition
School Administrative Unit \#7

School Administrative Unit \#7

School Administrative Unit \#7

School Administrative Unit \#7

School Administrative Unit \#7

School Administrative Unit \#7

rptGLGenBudgetRptUsingDefinition

Printed: 10/27/2023 3:31:30 PM Report:
End of Repor

| SAU BUDGET FY 25 EXPLANATIONS FOR VARIANCES |  |
| :---: | :---: |
| LETTER | EXPLANATION |
| A. | Psychologist budget overall is seeing a decrease of $\$ 19,868$. We are going to continue to contract out the Psychologist in the amount of $\$ 55,000$ of which $\$ 20,000$ is reimbursed through IDEA grants from the individual districts. The only SAU staff hired for this section is a school year Para who assists and oversees students during services along with reporting and filing requirements. |
| B. | Salary and wage increases for Administrators is budgeted at 3\%. Support staff will all receive a $\$ 0.75$ per hour increase which ranges from $3-4 \%$. We have increased the number of days for the Part Time Administrative Assistant/Receptionist from 189-225 days. The HR/PR Coordinator hours were increased from 38 hours per week to 40. We also updated the Coordinator of Special Services contract from 35 hours to 40. Some overtime hours were budgeted for hourly staff who are sometimes required to work overtime several times per year. Total budget increase for all salaries is \$38,738. |
| C. | Health Insurance - Our current provider is anticipating a $25 \%$ increase on our premiums this year. Due to changes in plans for some staff and the anticipated increase in premiums our health insurance costs alone are increasing by $\$ 74,824$. |
| D. | All but \$5,000 of this is the anticipated severance for the outgoing Superintendent. |
| E. | Superintendent and staff workshops- NH Superintendent Association dues were higher than anticipated in the current year. This reflects what's anticipated. Additional funds for workshops and professional development fees included. |
| F. | Wi-FI Software upgrades for the next year anticipated to be $\$ 4200$. We had to increase the number of envelopes sent out through Docusign as we are using it to send out all contracts, state reports and vouchers. Increase is $\$ 4000$. |
| G. | Additional laptops for staff who didn't currently receive one in FY 24 as well as replacement monitors. |

Members of the School Administrative Unit Board School Administrative Unit No. 7
21 Academy Street
Colebrook, NH 03576

To the Members of the School Administrative Unit Board:
This is to advise you that as of February 1, 2024, the audit of the financial statements for the year ending June 30, 2023, has been substantially completed and we are in the process of finalizing the audit. A completed audit report will be sent to you by mid-March 2024.

Sincerely,


Sheryl A. Pratt, CPA
Director

# Plodzik \& Sanderson; P.A. 

Certified Public Accountants

|  |
| :--- |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
|  |


[^0]:    rptGLGenBudgetRptUsingDefinition

[^1]:    rptGLGenBudgetRptUsingDefinition

[^2]:    Printed: 01/11/2024 12:12:07 PM Report: 2023.1.29 20

