

DEMAREST BOARD OF EDUCATION

COW and REGULAR MEETING AGENDA

County Road School – Media Center

November 19, 2019

6:30 P.M.

I. OPENING

- A. Meeting called to order.
- B. Present: Cantatore, Governale, Kirtane, Lee, Schliem, Verna, Holzberg.
Absent:
Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/ Board Secretary

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board has determined it will enter into Executive Session for the following reasons:
 - 1. Legal Matter – technology issue
 - 2. Legal Matter – Mark Construction
 - 3. Contractual Matter – Demarest Early Learners
- B. Move to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

- C. Move to enter Executive Session

III. REOPEN PUBLIC MEETING

- A. Move to reopen the Regular Meeting to the public.
- B. Board President's Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

V. ROLL CALL

A. Present: Cantatore, Governale, Kirtane, Lee, Schliem, Verna, Holzberg.

Absent:

Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/ Board Secretary

VI. APPROVAL OF MINUTES OF THE MEETINGS

- October 15, 2019 COW and Regular Session Meeting Minutes
- October 15, 2019 Executive Session Meeting Minutes

VII. REVIEW OF CORRESPONDENCE

VIII. BOARD PRESIDENT'S REPORT

IX. SUPERINTENDENT'S REPORT

- Honor DMS Soccer Team and DMS Math Team

X. OTHER REPORTS/PRESENTATIONS

- Principal Reports

XI. COMMITTEE REPORTS

- Policy Committee Report

XII. REVIEW OF AGENDA

A. Board members review the items.

XIII. PUBLIC COMMENT (AGENDA ITEMS ONLY)

A. Move to open the meeting to public comment limited to agenda items.

B. Public comment.

C. Move to close the meeting to public comment.

XIV. ACTIONS

A. Instruction – Staffing

1. Move to approve the provisional employment of the following, substitute teachers for the remainder of the 2019/2020 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

- Sara Chabora
- Laura Fitzpatrick

2. Move to approve the following modified stipend positions for the 2019/2020 school year, as recommended by the Chief School Administrator:

STIPEND	TOTAL AMOUNT	NAME	INDIVIDUAL
Beginning Band	\$ 850.00	Heather Urban Chris Astarita	\$ 510.00 \$ 340.00
Band	\$ 6,958.00	Heather Urban Chris Astarita	\$4,175.00 \$2,783.00
Chorus	\$ 2,898.00	Heather Urban Chris Astarita	\$1,739.00 \$1,159.00

modified from 6/17/19

3. Move to approve Marisa Raymond, leave replacement for Dana del Corral, Basic Skills at Luther Lee Emerson, School, at BA, step 1, (.675) per diem from October 10, 2019 to December 1, 2019, as recommended by the Chief School Administrator.

*Modified from October 15, 2019

B. Instruction – Pupils/Programs

None at this time.

C. Support Services – Staffing

1. Move to accept the resignation of Michelle Krapels, Pre-k classroom aide at County Road School, PCR 5000-03-050-000-04, budget code 11-190-100-106-030-00-44, effective December 20, 2019, as recommended by the Chief School Administrator.
2. Move to accept the resignation of Jodi Sposato, 1:1 aide (3664912243) at Luther Lee Elementary School, PCR 5030-050-500-000-02, budget code 11-000-217-106-050-00-18, effective October 31, 2019, as recommended by the Chief School Administrator.
3. Move to approve the provisional employment of Sarah Forsythe, 1:1 aide (3664912243) at Luther Lee Elementary School, PCR 5030-050-500-000-02, budget code 11-000-217-106-050-00-18, Step 1, effective November 20, 2019 not to exceed 29 hours per week, for the 2019/2020 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.
4. Move to accept the resignation of Dawn Toto, 1:1 (6980044936) aide at Luther Lee Elementary School, PCR 5030-050-500-000-05, budget code 11-000-217-106-050-00-18, effective October 29, 2019, as recommended by the Chief School Administrator.
5. Move to approve the provisional employment of Jodi Costa, 1:1 (6980044936) aide at Luther Lee Elementary School, PCR 5030-050-500-000-05, budget code 11-000-217-106-050-00-18, Step 1, effective November 20, 2019 not to exceed 29 hours per week, for the 2019/2020 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

6. Move to accept the resignation of Su Bai, special education aide at Luther Lee Elementary School, PCR 5030-050-500-000-01, budget code 11-213-100-106-050-00-15, effective October 31, 2019, as recommended by the Chief School Administrator.
7. Move to approve the provisional employment of Francesca Fanelli, special education aide at Luther Lee Elementary School, PCR 5030-050-500-000-01, budget 11-213-100-106-050-00-15, Step 1, effective November 20, 2019 not to exceed 29 hours per week, for the 2019/2020 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.
8. Move to approve provisional employment of Nikola Suric, custodian step 1 of the Custodial Salary Guide, PCR 6000-050-700-00001, account code 11-000-262-110-040-00-28, effective November 20, 2019, as recommended by the Chief School Administrator. Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98) and N.J.S.A. 18A:6-7.7.

D. Support Services – Board of Education

1. Move to approve the PTO request for facility use on the following dates, in accordance with policy 7510, as recommended by the Chief School Administrator.

Event	Date(s)Time(s)	Location
Book Fair	December 3-5 all day	LLE Gym
Lunar New Year practice	January 8, 13, 24, 29 3:05-4:00	CRS gym

2. Move to approve the attendance of the following workshops, as noted, with all hotel, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator:

Name/Title	Event	Registration Fee
Karleen McDermott/Nurse	Institute for Educational Development Enhancing School Nurse Practice West Orange, N.J. December 18, 2019	\$279.00

3. Move to approve the SOA for the Uniform State Memorandum of Agreement with the Demarest Police Department for the 2019/2020 school year, as recommended by the Chief School Administrator.
4. Move to approve the following personnel to attend CPR/AED training with Englewood Hospital and Medical Center on January 20, 2019 in the Luther Lee Media Center at a cost of \$65.00 per person, as recommended by the Chief School Administrator:

Colleen Appleblatt
Walter Gonzales
Lauren Licameli
Gina Long
Frank Mazzini
Chris Nerkizian
Joseph Polvere
Christine Reynolds

Douglas Stokes
Joanne Werner

5. Move to approve the Critical Response Group to supply Macro Collaborative Response Graphic Maps and Micro Collaborative Response Graphic Maps for all three district buildings at a cost of \$7,005.00, as recommended by the Chief School Administrator.

E. Support Services – Fiscal Management

1. Move to confirm the October 31, 2019 payroll in the amount of \$408,715.21.
2. Move to confirm November 15, 2019 payroll in the amount of \$435,529.81.
3. Move to approve the October 2019 in office checks in the amount of \$288,478.66 and November 19, 2019 budget checks in the amount of \$142,986.95 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$420,329.11
30 Capital Projects Fund	<u>\$ 11,136.50</u>
Total Bills:	\$431,465.61

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of October 31, 2019, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of October 31, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. Move to acknowledge receipt of the September 2019 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in closed Executive Sessions on Tuesday December 17, 2019 at 6:30 P.M., if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XV. PUBLIC COMMENT

- A. Move to open the meeting to public comment.
- B. Move to close the meeting to public comment.

XVI. NEW BUSINESS

XVII. EXECUTIVE SESSION (if necessary)

- A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.
- B. Move to close the Executive Session and reenter the public session.

XVIII. ADJOURNMENT

- A. Move to adjourn.