

REGULAR MEETING  
OF THE  
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION

A regular meeting of the Board of Education of the Santa Maria Joint Union High School District was held in the Support Services Center on June 11, 2014, with a closed session at 5:30 p.m. and open session at 6:30 p.m. Members present: Walsh, Garvin, Karamitsos, Perez. Absent: Tognazzini

**Open Session**

Dr. Walsh called the meeting to order at 5:30 p.m. There were no public comments. The meeting was adjourned to closed session at 5:31 p.m.

**Closed Session**

The Board adjourned the closed session and reconvened for open session at 6:33 p.m. The flag salute was led by Dr. Walsh.

**Announce Closed Session Actions**

Superintendent Richardson reported the following closed session actions:

Personnel matters: Steve Molina has been appointed to Local Control Funding Formula (LCFF) Coordinator position. Karen Rotondi will serve as the Interim Principal at Righetti to be revisited in the Spring. Joni McDonald is the new Assistant Director of Human Resources.

**Reports**

**Superintendent's Report**

Dr. Richardson suggested changing the August 13 Board meeting date to August 6. This puts the meeting a week before school begins. Board agreed. Meeting will be August 6, 2014.

**Reports from Employee Organizations**

There were no reports from the Employee Organizations.

**Board Member Reports**

Mrs. Perez wanted to thank everyone for the graduations. It was a great experience to see the excitement of the students and parents. She has attended a number of award nights and it has been a great four or five months— thanks for the opportunity.

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Dr. Karamitsos also has attended several awards and concerts. She had a lot of fun presenting her daughter her diploma. They took selfies together in Europe and she surprised her daughter and took a selfie with her at graduation. She appreciates the hard work of parents, teachers and site workers for putting on such a wonderful end of year for students. Dr. Garvin has been to a lot of graduations and he wanted to say that Righetti lost the award for unidentified flying object. Pioneer is the new winner. He also stated that it was nice to see our schools participating in the Elk's parade on May 31<sup>st</sup> and to see our bands performing. Congratulations to all and to SMHS Band for winning the Grand Sweepstakes Award.

### **Items Scheduled for Action**

#### **Instruction**

##### **Textbook Review**

The following textbook was presented to the Board of Education for preview. John Davis, Assistant Superintendent of Curriculum and Instruction, requested the textbook listed below be previewed and considered for approval at the June 11, 2014, Board meeting. The textbook is aligned with the state standards.

##### **Pioneer Valley High School**

- American Pageant (AP edition) (Basic); Author: Kennedy, Cohen; ISBN: 978-1-11.83106-6; Copyright: 2013

Dr. Karamitsos spoke about the article in the paper that highlighted the class being offered at SMHS and wanted to know if the textbook addresses multicultural issues.

A motion was made by Dr. Garvin, seconded by Dr. Karamitsos and carried with a 4-0 vote to preview the new textbook, which will be presented for second reading and approval at the August 6, 2014, Board meeting.

### **General**

#### **Board Policies**

Frances Evans, Director of Special Education, requested the Board approve the Board Policies listed below. The policies are aligned with California School Boards Association updates, which are provided as education code and laws change. The complete revised policies are part of the agenda which is posted on the district's website at [www.smjuhsd.k12.ca.us/](http://www.smjuhsd.k12.ca.us/)

##### **Students – 5000 Series**

Discipline

BP/AR 5144

Suspension and Expulsion/Due Process

BP/AR 5144.1

Dr. Karamitsos wants to push for restorative justice policy in our District and to get away from punitive discipline. This is an International movement and she is glad to see it is part

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of our policy. She would like the District to focus on this area and provide follow-up data.

A motion was made by Dr. Garvin, seconded by Mrs. Perez and carried with a 4-0 vote to approve the Board Policies as presented.

### **Santa Barbara County SELPA Joint Powers Agreement**

At the May 5, 2014 Santa Barbara County Special Education Local Plan Area (SBCSELPA) Joint Powers Agreement (JPA) Board Meeting, the board approved revisions to the SBCSELPA Local Plan regarding the JPA Board Membership structure and the Joint Exercise of Powers Agreement.

As per California Ed Code, when revisions are made to the governance structure of the Local Plan and the JPA, all "parties" as listed in Section I of the agreement must seek district board approval. The revisions made to Section I and Section 2 of the SBCSELPA Local Plan were presented in Appendix D.

A motion was made by Dr. Karamitsos, seconded by Dr. Garvin and carried with a 4-0 vote to approve the Board Policies as presented.

### **District Coaching Handbook**

The district was tasked with developing a District Coaching Handbook. Site Athletic Directors, under the supervision of district staff, created the handbook. Once approved, Athletic Directors will be responsible to ensure that all district coaches read, understand, and abide by the information contained within. The Coaches' Handbook will be updated on a yearly-basis or as necessary.

Dr. Richardson is fine with approval but wants the grading/eligibility policy to be included in the handbook. Greg Lanthier and Joe Graack will meet with Dr. Richardson to incorporate the changes. He thanked the Athletic Directors for developing the handbook.

Dr. Karamitsos is happy with the handbook and likes that the expectations of adults and athletes in the athletic arena.

Mrs. Perez read through it and was impressed with it. Good job.

A motion was made by Dr. Karamitsos, seconded by Dr. Garvin and carried with a 4-0 vote to approve the Coaches' Handbook with the addition of the eligibility information.

### **Local Control Accountability Plan (LCAP)**

The Board is asked to hold a Public Hearing and receive comments on the district LCAP. The district's plan is based on the applicable components of the SMJUHSD Strategic Plan and has been reviewed by our English Learner Parent Group, LCAP Parent Group, Bargaining Units, and has been posted on the district's website. A public hearing was held and Mrs. Moreno, parent, asked about the lack of expenditures for parent training. The LCAP will be presented for approval at the June 16 special board meeting.

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### **Renew Agreement for Assistant Superintendent of Business Services**

The current agreement with the Assistant Superintendent of Business Services expires June 30, 2014. Dr. Richardson asked that the Board approve the extension of the contract through June 30, 2018. Mrs. Ortiz has done a fantastic job in the district.

A motion was made by Dr. Garvin, seconded by Dr. Karamitsos and carried with a 4-0 vote to approve the renewed agreement with the Assistant Superintendent of Business effective July 1, 2014.

### **Business**

#### **Public Disclosure of Collective Bargaining Agreement with Faculty Association**

In accordance with AB 1200 reporting requirements, the District must make public disclosure of any proposed collective bargaining agreements with their various employee organizations as to the effects of the agreements on the District's financial status. The District has reached agreement with the Santa Maria Joint Union High School District Faculty Association, to include the following:

For 2013/14:

- Increase the salary schedule by 4%, retroactive to July 1, 2013. The increase is effective July 1, 2013.
- Increase the salary schedule an additional 1.5% effective and retroactive to January 1, 2014.
- Increase the hourly rate for extra duty assignments from \$20 to \$21 per hour, retroactive to July 1, 2013.

For 2014/15:

- Increase the salary schedule by 5%, effective July 1, 2014.
- Increase the salary schedule an additional 1% effective January 1, 2015.

For 2013/14, the District had already included \$1.43 million in its 2<sup>nd</sup> Interim Revised Budget for the estimated cost of a settlement with the Faculty Association. The final estimated current year cost of the agreement is \$1.4 million, for the salary schedule increase.

For 2014/15, the estimated cost is \$1.84 million for the salary schedule increase. This amount is included in the District's 2014/15 Adopted Budget. Further documentation of the fiscal impacts (as required by AB1200) is shown in Appendix G.

A motion was made by Dr. Garvin, seconded by Dr. Karamitsos and carried with a 4-0 vote to approve the AB1200 Public Disclosure of Collective Bargaining agreement with The Faculty Association.

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### **Budget Hearing for Fiscal Year 2014-15**

Education Code Section 42127 requires that on or before July 1 of each year the Governing Board of the school district shall hold a public hearing on the budget to be adopted for the subsequent year. Pursuant to Education Code Section 33127, the proposed adopted budget complies with the standards and criteria as established by the State Board of Education.

Assembly Bill 97 as signed by the Governor on July 1, 2013, created the Local Control Funding Formula ("LCFF") and made numerous revisions and additions to California's Education Code. Education Code Section 52062, as added by AB97, requires that the Governing Board of a school district conduct a public hearing to review its Local Control and Accountability Plan ("LCAP") at the same meeting as the hearing for the District's budget, with adoption of both to follow at a subsequent meeting. The District's LCAP plan contains many goals and initiatives to provide increased services to its target population of low income and English learners; these are reflected in the budget being proposed for adoption for the 2014-15 year.

Based on guidance from the Santa Barbara County Education Office, which has oversight authority for approval of the District's Adopted Budget, this budget for the District utilizes the LCFF simulator tool as provided by the Fiscal Crisis and Management Assistance Team ("FCMAT") to compute the District's expected revenue from LCFF sources.

A summary of the proposed budget for 2014-15 is presented as Appendix H for consideration by the Board of Education. All changes are reflected in the proposed budget. A few things to note:

- Governor's May revise is essentially the same as proposed with one exception – that the employers start funding the STRS liability. It will probably be pushed back one year but there is a good chance it will happen in the future.
- Some of the new items in the budget include 35 new teachers to cover the support of the new bell schedule and an increase in our EL program, additional counselors to support student learning, hire new bilingual aides, new human resource position, retirement incentive, funds to provide staff development, increase our safety resource offices and increase services to foster youth.

The full report on the State forms is on the district website. Due to the new requirements with LCFF and LCAP, adoption will occur at a later date.

Mrs. Draper, teacher, asked for a copy of the budget and Mrs. Ortiz responded that a complete copy of the budget is available on the district website (Appendix H) which is part of the agenda.

Mrs. Moreno, parent, asked about the public hearing. Mrs. Ortiz clarified that this is the public hearing which is required to be in a Board setting. Dr. Karamitsos explained that the meeting was held at the District Office because a large audience was not expected.

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### **Health Reimbursement Arrangement**

California Government Code Section 53216 authorizes a governmental or public agency or employer to establish and make contributions to retirement plans. Mrs. Ortiz stated that based on the selection of CalPERS for medical insurance by the Faculty Association and the process by which CalPERS deducts insurance premiums directly from pension checks, the district is in need of an alternative option for handling premiums in order to provide certain retirement benefits to its retirees. A health reimbursement arrangement ("HRA") is a method which will reimburse retirees for the difference between the PERS required minimum and the amount in which the District has agreed to pay toward the retirees' medical premiums pursuant to the collective bargaining agreement with the Faculty Association. The funds for the HRA will be held in a trust account and is effective July 1, 2014 for eligible retired employees. The district will be the sponsor and administrator of the HRA.

Keenan Financial Services shall serve as the contract administrator to assist the district in the implementation and administration of the HRA, and as Broker of record to set up the trust account needed to fund the plan. Mrs. Ortiz noted that MidAmerica Administrative and Retirement Solutions shall act as third party claims administrator for the HRA.

Resolution Number 30-2013-2014 requests approval and authorizes the Assistant Superintendent of Business Services to execute all necessary documents and to take action for the proper implementation and operation of the HRA.

A motion was made by Dr. Karamitsos, seconded by Dr. Garvin and carried with a 4-0 roll call vote to approve Resolution 13-2013-2014 authorizing the establishment of a health reimbursement arrangement (HRA), appointment of Keenan Financial Services as the contract administrator, and MidAmerica Administrative and Retirement Solutions as the third party claims administrator for the HRA.

#### **ROLL CALL:**

Dr. Walsh	Yes
Mr. Tognazzini	Absent
Dr. Garvin	Yes
Dr. Karamitsos	Yes
Mrs. Perez	Yes

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RESOLUTION NUMBER 30-2013-14**

**HEALTH REIMBURSEMENT ARRANGEMENT**

**WHEREAS**, California Government Code Section 53216 authorizes a governmental or public agency or employer to establish and make contributions to retirement plans; and

**WHEREAS**, the Santa Maria Joint Union High School District ("the Employer") desires to provide certain retirement benefits to its retirees under a health reimbursement arrangement ("HRA") which will reimburse retirees for the difference between the PERS required minimum and the amount which the District has agreed to pay toward the retirees' medical premiums pursuant to the collective bargaining agreement with the Faculty Association; and

**WHEREAS**, the Employer desires the funds for the HRA be held in a non-interest bearing trust account.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education ("the Board") of the Santa Maria Joint Union High School District hereby establishes an HRA benefit for its retired employees, effective July 1, 2014.

**BE IT RESOLVED FURTHER** that the eligibility requirements for employees to participate in the HRA shall be as follows:

**RESOLVED FURTHER** that the Board hereby adopts that certain plan benefit known as the Santa Maria Joint Union High School District Health Reimbursement Arrangement, effective July 1, 2014.

**RESOLVED FURTHER** that for purposes of clarification of administration of the HRA, but not for purposes of making said HRA subject to Title I of the Employee Retirement Income Security Act (ERISA), the Board hereby designates the Employer as the sponsor and administrator of the HRA.

**RESOLVED FURTHER** that the Employer shall make all contributions to the HRA to fund said benefits.

**RESOLVED FURTHER** that, for purposes of the limitations on contributions and benefits under the HRA, as prescribed by section 415 of the Internal Revenue Code of 1986, as amended, the "limitation year" shall be as defined under the terms and provisions of the HRA.

**RESOLVED FURTHER** that the Board hereby appoints Keenan Financial Services as the contract administrator to assist the Employer in the implementation and administration of the HRA, and as Broker of record to set up the aforementioned trust account needed to fund the plan.

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**RESOLVED FURTHER** that MidAmerica Administrative and Retirement Solutions shall act as third party claims administrator for the HRA.

**RESOLVED FURTHER** that the Board hereby authorizes the Assistant Superintendent of Business Services to execute such documents and to take such action as may be necessary for the proper implementation and operation of the HRA.

**PASSED AND ADOPTED this 11<sup>th</sup> day of June, 2014, by the following vote:**

**AYES: Walsh, Garvin, Karamitsos, Perez**

**NOES:**

**ABSENT: Tognazzini**

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Clerk/Secretary of the Board of Education  
Santa Maria Joint Union High School District



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### **Deferred Maintenance Plan**

Mr. Reese Thompson, Director of Facilities and Operations presented the Deferred Maintenance Plan. The program is intended to provide State matching funds to assist school districts with the repair and replacement of major components on school buildings.

The Deferred Maintenance Five-Year Plan, reported on form SAB 40-20, provides the list of eligible major repair and/or replacement projects as identified by the District over a five year period beginning with fiscal year 2013-2014. The State withdrew the requirement to file a Five-Year Plan but we still do a plan for Board approval. The current Five-Year Plan was presented as Appendix F of the agenda. The five year plan is for 7.9 million dollars. The current funding from the state is \$750,000. Mr. Thompson hopes that our district will receive full funding for this plan at some point.

Dr. Garvin commended Mr. Thompson for the wonderful pictures included in the Board agenda. It is nice to keep up to date with what is going on in the District.

A motion was made by Mrs. Perez, seconded by Dr. Karamitsos and carried with a 4-0 vote to approve the proposed Deferred Maintenance Five-Year Plan as presented.

### **Authorization to Piggyback on Hawthorne School District for Furniture and Accessories District-Wide**

Mrs. Ortiz recommends that notwithstanding Sections 20111 and 20112 of the Public Contract Code, the governing board determines it to be in the best interest of the district to grant approval to obtain furniture and accessories pursuant to a "piggyback" clause in the Hawthorne School District bid for which the originating district has complied with all competitive bidding requirements; pursuant to Piggyback Bid #13-14-1, expiring June 30, 2015.

A motion was made by Dr. Garvin, seconded by Dr. Karamitsos and carried with a 4-0 vote to approve the authorization to piggyback on Hawthorne School District for Furniture and Accessories District-Wide.

### **Authorization to Piggyback on Los Angeles Unified School District for School and Administrative Furniture District-Wide**

Mrs. Ortiz recommends board approval to piggyback with the Los Angeles Unified School District. The Los Angeles Unified School District has awarded their school and administrative furniture bid to VS America, Inc. (Piggyback Bid #C-275, expires June 30, 2016). This approval allows for another option for purchasing furniture.

A motion was made by Dr. Karamitsos, seconded by Dr. Garvin and carried with a 4-0 vote to approve the authorization to piggyback on Los Angeles Unified School District for School and Administrative Furniture District-Wide.

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### **Award of Bid for Santa Maria High School Slurry Seal (Areas J, K) and the Support Services Center Slurry Seal (Areas B, Portion of C Project #12-128.3)**

Mrs. Ortiz reported that District administration opened bids on May 27, 2014 for the Santa Maria High School Slurry Seal (Areas J, K) and the Support Services Center – Slurry Seal (Areas B, Portion of C Project #12-128.3). The bid recap and administrative recommendation follows:

	Bidder Base Bid
Rockwood General Contractors	\$99,784.04
Toste Construction Co.	\$131,825.00
R Burke Corporation	\$141,615.00

After review of the three bids received by administration, the bid received from R. Burke Corporation was not the lowest bid, however, it must be noted that two irregularities were identified in their bid package: the failure to complete and submit the required Re-cycled Content Certification and the Asbestos Free Certification. The bid submitted by Rockwood General Contractors was a complete bid package as specified and was determined to be the apparent low bidder.

Dr. Garvin and Dr. Walsh commented on the significant differences in the three bids. Mrs. Ortiz commented that the bids are from local companies.

A motion was made by Dr. Karamitsos, seconded by Mrs. Perez and carried with a 4-0 vote to award the bid for the Santa Maria High School and Support Services Center Slurry Project to the lowest bidder, Rockwood General Contractors.

### **Consent Items**

A motion was made by Dr. Garvin, seconded by Dr. Karamitsos and carried with a 4-0 vote to approve the following consent items as presented:

### **Approval of Minutes**

May 14, 2014 - Regular Meeting

### **Approval of Warrants for the Month of May 2014**

Payroll	\$5,146,997.16
Warrants	<u>4,129,354.78</u>
<b>Total</b>	<b>\$9,276,351.94</b>

### **Attendance Report for the Month of May 2014**

### **Facility Report for the Month of May 2014**

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**Acceptance of Gifts****Pioneer Valley High School**

<b>Donor</b>	<b>Recipient</b>	<b>Amount</b>
PVHS Boosters	Girls' Basketball	\$230.00
PVHS Boosters	Boys' Volleyball	190.00
PVHS Boosters	Boys' WaterPolo	150.00
PVHS Boosters	Boys' Basketball	260.00
PVHS Boosters	Football	180.00
PVHS Boosters	Track	200.00
PVHS Boosters	Softball	220.00
PVHS Boosters	Boys' Baseball	252.22
PVHS Boosters	Boys' Basketball	159.69
PVHS Boosters	Boys' golf	155.20
PVHS Boosters	Boys' Soccer	365.76
PVHS Boosters	Boys' Volleyball	869.59
PVHS Boosters	Cheer	729.55
PVHS Boosters	Football	249.10
PVHS Boosters	Softball	426.09
PVHS Boosters	Boys' Tennis	182.00
Thrivent Federal Credit Union	Pioneer Valley	250.00
Phillips 66 Company	Pioneer Valley	400.00
Santa Maria Rotary	Science Grant	500.00
Santa Barbara Water Org.	Science Grant	<u>500.00</u>
<b>Total Pioneer Valley High School</b>		<b>\$6,469.20</b>

**Santa Maria High School**

<b>Donor</b>	<b>Recipient</b>	<b>Amount</b>
Greg Villegas Photography	Class 2014	\$300.00
Juan Pacifico Ontiveros PTA	FFA Sheep	125.00
SM Rotary	FBLA	100.00
Santa Maria FFA Boosters	FFA	<u>3,000.00</u>
<b>Total Santa Maria High School</b>		<b>\$3,525.00</b>

**Righetti High School**

<b>Donor</b>	<b>Recipient</b>	<b>Amount</b>
Doni Jo & Gordon Munro	Cheer	\$300.00
Anonymous	Dance Team	200.00
Rotary Club of SM Breakfast	Interact Club	1,248.00
Rotary Club of SM Breakfast	Interact Club	250.00
Thomas and Sara Minetti	Girls' Soccer	200.00
Warrior Booster Club	Softball	2,825.00
Warrior Booster Club	Athletics	32,342.81
PG&E Corporation	ASB	250.00
The Lambert Foundation, Inc.	Choir	500.00
Paul Cuce Roofing	Boys' Soccer	200.00
Paso Robles Chevrolet	Boys' Waterpolo	100.00
Scott Franklin Consulting	Boys Waterpolo	100.00

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Daniel Shepard	Boys' Waterpolo	100.00
Don & Shelly Groppetti	Boys' Waterpolo	250.00
Robert & Gloria Dias	FFA	300.00
RHS Band Boosters	Dance Team	100.00
American Dream	American Dream	7,500.00
Old Town Mexican Café	Softball	100.00
Santa Maria Museum of Flight	FFA Welding	150.00
Warriors Booster Club of RHS	Football	5,500.00
Wells Fargo	ASB	2,500.00
Righetti PTSA	Legend	250.00
Fund for Santa Barbara	Latinos Unidos	2,300.00
SM Museum of Flight	FFA	100.00
Douglas Wilson	Baseball	100.00
Warrior Boosters Club	Athletics General	6,678.75
Saunders Bookkeeping Service	Special Olympics	<u>500.00</u>
<b>Total Righetti High School</b>		<b>\$64,944.56</b>

### Pupil Matters - Education Code Sections 35146 & 48918

Administrative Recommendation to revoke suspended expulsion: Student # 337580

Administrative Recommendation for student re-admission from expulsion/suspended order and/or expulsion: Student #'s 337025, 334893, 336456

Expelled student(s) who did not meet the terms of their expulsion/suspended order and/ or expulsion agreement: Student #'s 337727, 339387, 338371

### Safe School Plans – Delta, Pioneer Valley, Righetti, Santa Maria

The Safe School Plans are site plans must be Board approved. The duration of the plans is from July 1, 2014 to June 30, 2015. School Plans are to be updated annually and are available for review at the District Office.

### Approval/Ratification of Purchase Order

<u>P.O. #</u>	<u>Vendor</u>	<u>Amount</u>	<u>Description &amp; Funding Source</u>
14-1557	CIO Solutions	\$105,178.81	Site-Wide upgrade Intermediate Switches, Technology
14-1561	VS America Inc.	\$151,754.41	Furniture, Operations to accommodate extra classrooms/bell schedule
14-1562	Sierra School Equip	\$53,778.60	Furniture, Operations to accommodate extra classrooms/bell schedule

### Textbook Approval (second reading and approval)

The following textbook was presented to the Board of Education for preview at May 14, 2014, Board meeting. It was presented for second reading and approval.

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### **Pioneer Valley High School**

- AP French (Basic) – Allons au-delà

Author: Richard Ladd; ISBN: 13: 978-0-13-317953-8; Copyright 2012

## **New Course Approvals**

The following new courses were presented to the Board of Education for approval and listing in the Course of Study for the Santa Maria Joint Union High School District.

### **Santa Maria High School**

- Integrated Marketing and English (UCCI)

### **Ernest Righetti, Pioneer and Santa Maria High Schools**

- English I Intensive
- English II Intensive

## **2014-15 Career Technical Education Application for Funding – Carl D. Perkins Career and Technical Education Improvement Act of 2006**

Santa Maria Joint Union High School District requested approval for Application of Funding for 2014-15, funding through the Carl D. Perkins Career and Technical Education Improvement Act of 2006. The application was submitted to the California Department of Education on May 1, 2014. The allocation is \$222,847.00. The purpose for this federal act is to improve career-technical education programs, integrate academic and career-technical instruction, serve special populations, and meet gender equality needs. SMJUHSD's Career and Technical Education (CTE) teachers continue to collaborate and develop course sequence that lead to post-secondary education and/or careers. The CTE department chairpersons recently reviewed existing plans and identified priorities for the coming school year that will incorporate rigorous academic and CTE standards into all the CTE courses.

## **Open Session Public Comments**

Mr. Romero reported he is pleased with the schedule change; thanked all the stakeholders and hopes that they continue to work together for the benefit of the students.

### **Items not on the Agenda**

There were no items discussed which were not on the agenda.

### **Next Meeting Date**

There will be a Special Board meeting on June 16, 2014 at 11:00 a.m.

Unless otherwise announced, the next regular meeting of the Board of Education will be held on August 6, 2014. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m.

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### **Future Regular Board Meetings for 2014:**

September 10

November 12

October 8

December 10

### **Adjourn**

The meeting was adjourned at 7:05 p.m.