

BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

Tuesday, July 21, 2026
10:00 AM – Cooperative Office

<https://us02web.zoom.us/j/89691287012?pwd=jmhPQ3rFUPQv8hDXyQcNI05ucbzWvy.1>

Meeting ID: 896 9128 7012

Passcode: 658692

AGENDA

1. **Call to Order**
2. **Consent Agenda**
 - A. Minutes
 - B. Warrants
 - C. Financial Review
 - D. Resignations-None
 - E. New Hires-
 - a. Rachella Moresi-School Based Mental Health Therapist-Out Patient/Lone Rock
 - b. Nick Boissoneault-Physical Therapist/All Member Districts
 - F. Next Meeting: August 25, 2026
3. **Public Comment-**
4. **Correspondence/Communications-**
5. **Board Action-**
 - A. BVEC Special Education Budget 2026-2027
 - B. BVEC School Based Mental Health Budget 2026-2027 (Lone Rock/Florence/Victor)
 - C. Cooperative Wide Digital Assessment Library (DALs)
6. **Information and Discussion**
 - A. Upcoming Special Education Trainings
 - B. Special Education Services for the Upcoming Year
7. **Adjourn**

Bitterroot Valley Education Cooperative Management Board

Tuesday, June 23, 2026

10:00 AM-Cooperative Office

MINUTES- FINAL

1. Call to Order – Mr. Stiegler called the meeting to order at 10:00 AM. Board members present: Mr. Stiegler, Mr. Fiske, Ms. Weems, Mr. Biesiot via Zoom, Mr. Jamison – Victor Superintendent effective 7/1/26. BVEC Admin present: Ms. Rammell, Ms. Gillespie. Staff present: Cami Hildebrand. Board Clerk: Jill Reynolds, Kimberly Waggener

2. Consent Agenda – Motion from Mr. Fiske to accept consent agenda. Mr. Biesiot seconded the motion. Motion carries 4-0.

- A. Minutes
- B. Warrants
- C. Resignation-None
- D. New Hires-None
- E. Next Meeting: July 21, 2026.

3. Public Comment – None.

4. Correspondence/Communication – None.

5. Board Action – None.

6. Information and Discussion

- A. Cooperative Wide Digital Assessment Library (DALs) – Ms. Rammell and Ms. Hildebrand provided an overview of how the districts and co-op utilize Q-Interactive for special education assessments. Currently the districts pay for licenses, and some licenses are shared between users. This fall, Q-Interactive will not allow licenses to be shared, causing some districts to see an increase in cost when having to purchase licenses for all users.

Ms. Rammell proposed transitioning to DALs and consolidating district licensing and assessment needs under the Co-op, allowing the co-op to purchase all required licenses and assessments on behalf of both Co-op staff and the districts. The cost for DALs is based on the number of IEPs at the beginning of the school year and allows for unlimited assessment usage. Under this model, the Co-op would cover the annual DALs cost and then bill districts based on their number of licenses and IEP counts at the start of the school year. Since districts are already using Q-Interactive and these assessment tools, there would be no change to the actual assessment process for district staff.

Switching to DALs for assessments would:

- allow access to a broader variety of evaluations
- make ordering more streamlined and immediate. Ms. Hildebrand is working on logistics of ordering, but she would coordinate with the school psychologists for assessment needs

- eliminate having to purchase physical kits
- allow 35% time-savings on assessment process

The board is requesting to move this item to an action item for July and would like more specific details on the cost of DALs.

- B. August Special Education Training – Ms. Rammell will be providing training to any new special education staff. 1st Session – August 12, 2026, 9:00 AM to 3:00 PM at BVEC. 2nd Session – September 18, 2026, 9:00 AM to 3:00 PM at BVEC. Ms. Rammell will send out an informational flier to district special education departments.
- C. Potential Dates/Topics for Dr. Garfinkle Training – Dr. Garfinkle will be brought into districts throughout the year. Ms. Rammell is looking at scheduling her for September 25th to provide training to special education staff and admin staff. Mr. Fiske suggested looking at scheduling the training during one of the MEA days in October if possible. Dr. Garfinkle will be discussing understanding difficult behaviors and proactive strategies. Ms. Rammell asked for feedback on any other topics the board would like to see discussed during these training sessions.

7. Adjourn – Mr. Stiegler adjourned the meeting at 10:51 AM.

BOARD CHAIR SIGNATURE

DATE

BOARD CLERK SIGNATURE

DATE

07/02/26
13:14:01

BITTERROOT VALLEY SPECIAL ED COOP
Claim Approval List
For the Accounting Period: 7/26

Page: 1 of 2
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
12445		101394 KIRK L. CREWS, M.D.	639.00						
		CSCT Medical Director 26-27 Jul 26							
1		07/01/26 Medical Director Jul 2026	639.00*		115 8 160-2144		330	3	
12446		101582 PACIFIC SOURCE ADMINISTRATORS	50.00						
		Health Insurance Cobra Administration							
1		48407 07/01/26 Health Insurance Cobra Adminis	50.00*		115 12 456-2500		260	777	
12449		101347 BMO FINANCIAL GROUP	5,457.76						
		PCard transactions Jun 2026 035976							
83		Speech Supplies	468.80*		115 3 456-2150		610	777	
91		Kia tire rotation/oil change	135.73*		115 3 456-2150		610	777	
92		Florence Ele CSCT summer	106.23*		115 33 160-2144		611	3	
93		Victor Ele CSCT Summer	186.36*		115 45 160-2144		611	3	
94		Speech Therapy iPad apps	279.52*		115 3 456-2150		610	777	
101		offsiite storage BVEC	75.00*		115 12 456-2600		451	777	
136		Zoom Subscription	35.25*		115 12 456-2500		650	777	
163		Town of Stevi Water/Sewage	68.50*		115 12 456-2600		421	777	
166		Town of Stevi Water/Sewage	68.49*		115 1 456-2600		421	777	
167		NW Energy gas/electric	88.87*		115 12 456-2600		412	777	
169		NW Energy gas/electric	88.86*		115 1 456-2600		412	777	
170		PS Cleaning	220.00*		115 1 456-2600		430	777	
171		Office cleaning	110.00*		115 12 456-2600		430	777	
185		Spectrum Internet	240.00*		115 12 456-2500		531	777	
186		Copier 3 months	151.77*		115 12 456-2500		550	777	
187		Office Supplies	49.98*		115 12 456-2150		610	777	
188		Granite Remote svvc-Dir laptop	540.53*		115 12 456-2500		300	777	
189		Speech Training-Cont Ed	654.00*		115 3 456-2150		581	777	
190		Office 365 subscript ren	1,170.00*		115 12 456-2500		650	777	
193		Amazon Web Svcs-Big Sistah	266.09*		115 8 160-2144		535	3	
204		Adobe for AG	16.04*		115 18 160-2144		650	3	
215		Preschool Supplies	88.14*		115 1 457-1000		610	797	
216		School Psych meeting refunc	-52.50		115 2 456-2140		582	777	
218		Coffee All Staff meeting	26.39*		115 12 456-2500		610	777	
219		Batteries for key pads	33.98*		115 12 456-2500		610	777	
220		Dodge new battery/oil change	341.73*		115 12 456-2600		624	777	

07/02/26

13:14:01

BITTERROOT VALLEY SPECIAL ED COOP

Claim Approval List

For the Accounting Period: 7/26

Page: 2 of 2

Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
12450		101544 GAVLAK PLUMBING AND HEATING	500.00						
		Annual Maintenance How Water Heaters							
1		06/29/26 Annual Hot Water Heater maiint	500.00*		115 1	456-2600	440	777	
12451		101589 HILLER COMPANIES LLC	3,469.00						
		Replace non working alarm pad in preschool, ugrade alarm pad in office							
1		2095795 06/29/26 replace/upgrade PS alarm pad	1,734.50*		115 1	457-2600	440	797	
2		replace/upgrade office alarm p	1,734.50*		115 12	456-2600	440	777	
12452		101313 MT SCHOOLS PROPERTY & LIABILITY	11,890.00						
		Property and Liability RENEWAL 7/1/6-6/30/27							
1		1036826 06/13/25 PROP & LIAB INS 7/1/25-6/30/2	11,890.00*		115 12	456-2500	520	777	
12453		101370 JILL REYNOLDS	84.47						
		Reimbursement for smoke detector/CO2 purchase and bottled water purchase							
1		1036826 06/22/26 Reimbursement for office supp	84.47*		115 12	456-2500	610	777	
12454		359 STEVENSVILLE PUBLIC SCHOOLS	1,200.00						
		LAND LEASE FOR BVEC BUILDING 2026-27							
3		Land Rent 2026-27	1,200.00*		115 12	456-2600	451	777	
# of Claims		8	Total:	23,290.23	# of Vendors		8		

07/16/26
13:48:57

BITTERROOT VALLEY SPECIAL ED COOP
Claim Approval List
For the Accounting Period: 7/26

Page: 1 of 1
Report ID: AP100

* ... Over spent expenditure

Claim	Warrant	Vendor #/Name	Amount				Acct/Source/		
Line #		Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
12441		134 FLORENCE-CARLTON SCHOOL	5,447.98						
		Match Reimbursement June 2026							
1		07/01/26 Match Reimbursement 6/26	5,447.98		115 8 160-2144		800	3	
12442		404 VICTOR PUBLIC SCHOOLS	3,295.00						
		Match Reimbursement June 2026							
1		07/01/26 Match Reimbursement 6/26	3,295.00		115 8 160-2144		800	3	
12455		100884 Criminal Records Section	30.00						
		Fingerprint checks for speech practicum student BG							
1		07/07/26 Fingerpring checks	30.00*		115 12 456-2500		545	777	
12456		101588 GRANITE TECHNOLOGY SOLUTIONS	8,381.07						
		Office Preschool Phones							
		Monthly IT Managed Services							
		Ipad support for 25-26 set up Jamf management and apple school manager							
1		52489 06/30/26 monthly phone office/PS	173.92		115 12 456-2500		531	777	
2		52489 06/30/26 monthly IT management	1,163.40*		115 12 456-2500		300	777	
3		52391 07/10/26 ipad support for 25-26	7,043.75*		115 12 456-2500		300	777	
12457		101164 KALEVA LAW OFFICE	350.00						
		Linda Maass Consultation Services 5/11/26-5/29/26							
1		10239 07/07/26 Legal Fees May 2026	350.00		115 12 456-2500		330	777	
12458		339 School Administrators of Montana	375.00						
		2026-27 SAM Membership							
1		3575 26-27 Director Membership	375.00		115 9 456-2490		582	777	
12459		101584 VOVO HANDYMAN SERVICES LLC	120.00						
		PS maintenance - mount CO2 alarms in the office and preschool							
1		26-8 07/02/26 PS and Office CO2	120.00*		115 1 456-2600		440	777	
# of Claims		7	Total:	17,999.05	# of Vendors		7		

BVEC Monthly Finance Review

25-26 Full Year Forecast

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 110	Transportation	Beginning Reserve	\$ 5,484				
		Revenue	\$ 60,974	\$ 59,287	1,687		
		Expenditures	\$ 58,833	\$ 59,287	454	99%	
		Gain/Loss	\$ 2,141	\$ -	\$ 2,141		
		Ending Reserve	\$ 7,625				

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 114	Retirement	Beginning Reserve	\$ 361,333				
		Revenue	\$ 192,366	\$ 198,686	(6,320)		
		Expenditures	\$ 176,940	\$ 198,686	21,746	89%	
		Gain/Loss	\$ 15,426	\$ -	\$ 15,426		
		Ending Reserve	\$ 376,760				

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 115	Mental Health	Beginning Reserve	\$ 360,152				
		Revenue	\$ 347,140	\$ 436,530	(89,390)		pending lag in payments due 7/28/26
		CSCT Stabilization Grants	\$ 28,746				
		District Contributions	\$ 120,503	\$ 120,503	-		
		Match Reimbursements	\$ 134,277	\$ 139,815	5,538	96%	
		Expenditures	\$ 431,170	\$ 423,742	(7,428)	102%	
		Gain/Loss	\$ (69,058)	\$ (6,524)	\$ (91,280)		
		Ending Reserve	\$ 291,094				

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 115	Special Education	Beginning Reserve	\$ 343,487		-		
		Carry Over	\$ 155,048		-		
		Revenue	\$ 787,990	812,829	(24,838)		pending final cash request
		IDEA Allocations to Districts	\$ 506,256	506,256	0		
		Expenditures	\$ 343,677	\$ 373,017	29,341	92%	
		Gain/Loss	\$ (61,943)	\$ (66,445)	\$ 4,502		Budget included using \$60K of reserves
		Ending Reserve	\$ 248,513				

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 115	Preschool	Beginning Reserve	\$ -	\$ -			
		Carry Over	\$ 7,739	\$ 7,739			
		Revenue	\$ 25,407	\$ 29,619	(4,212)		pending final cash request
		IDEA Allocation to Darby	\$ 6,925	\$ 6,925	-		
		Expenditures	\$ 59,253	\$ 30,433	(28,820)	195%	
		Gain/Loss	\$ (33,032)	\$ -	\$ (33,032)		
		Ending Reserve	\$ -				

			Actual	Budget	Act Vs Budget	% of Budget	Comments
Fund 182	Special Education	Beginning Reserve	\$ 109,221				
		Revenue	\$ 914,114	\$ 913,286	828		
		Expenditures	\$ 876,959	\$ 906,042	29,083	97%	
		Gain/Loss	\$ 37,155	\$ 7,244	\$ 29,911		
		Ending Reserve	\$ 146,376				

2026-2027 Draft

			FUND 182										
			County Retirement (Equal Aid Distribution)		Related Services Block Grant		Sp Ed Cooperative from OPI		Interest Distributions		Other		Total
SP ED Costs	FTE Allocation	District Allocation											
Darby	1.3	\$ 138,381	\$	12,259	\$	13,765	\$	10,011	\$	11,429	\$	228	\$ 51,335
Florence	3.3	\$ 358,288	\$	31,740	\$	35,640	\$	25,919	\$	29,591	\$	590	\$ 132,915
Lone Rock	1.9	\$ 202,744	\$	17,961	\$	20,168	\$	14,667	\$	16,745	\$	334	\$ 75,212
Stevensville	5.0	\$ 536,360	\$	47,515	\$	53,354	\$	38,800	\$	44,298	\$	883	\$ 198,974
Victor	2.6	\$ 283,198	\$	25,088	\$	28,171	\$	20,487	\$	23,389	\$	466	\$ 105,058
TOTAL	14.2	\$ 1,518,971	\$	134,564	\$	151,097	\$	109,883	\$	125,451	\$	2,500	\$ 563,495
CHECK		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PY Budget		\$ 1,445,208	\$ 135,716	\$ 146,686	\$ 108,285	\$ 68,472	\$ 2,500	\$ 48,000					\$ 509,659
\$ Variance to PY		\$ 73,764	\$ (1,152)	\$ 4,412	\$ 1,597	\$ 56,979	\$ -	\$ (8,000)	\$ -	\$			\$ 53,836

		FUND 115						2026-27	2025-26		
FTE Allocation		Fund 115 Carryover/Reserves	IDEA PS	Sp Ed Medicaid Reimbursements	MAC Reimbursements	IDEA B Alloc to BVEC	Total	DISTRICT CONTRIBUTION	DISTRICT CONTRIBUTION	\$ Incr/(Decr)	% Incr/(Decr)
Darby	1.3	5,102		3,917	1,822	23,094	33,935	53,110	60,574	\$ (7,464)	-12.3%
Florence	3.3	13,209	5,890	10,143	4,718	59,794	93,753	131,621	127,379	\$ 4,242	3.3%
Lone Rock	1.9	7,475	3,333	5,739	2,669	33,836	53,052	74,480	83,455	\$ (8,975)	-10.8%
Stevensville	5.0	19,774	8,817	15,184	7,062	89,512	140,349	197,037	177,159	\$ 19,878	11.2%
Victor	2.6	10,441	4,655	8,017	3,729	47,263	74,104	104,036	90,776	\$ 13,260	14.6%
	14.2	56,000	22,694	43,000	20,000	253,499	395,193	560,283	539,343	\$ 20,941	3.9%
CHECK		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
PY Budget		\$ 60,000.00	\$ 22,694.00	\$ 36,000.00	\$ 8,649.51	\$ 268,862.65	\$ 36,657.70	\$ 538,533.00			
\$ Variance to PY		\$ (4,000.00)	\$ -	\$ 7,000.00	\$ 11,350.49	\$ (15,363.58)	\$ 358,535.37	\$ 21,750.49			

		2026-27		2025-26							
		IDEA B Flow Through		IDEA PS Flow Through		Total Flow Through		Total Flow Through		\$ Increase/(Decrease)	
Darby	1.3	\$ 46,888	\$ 6,925	\$ 53,815	\$ 60,741	\$ (6,926.53)		\$ 53,815	\$ 60,741	\$ (6,926.53)	-11.4%
Florence	3.3	\$ 121,400		\$ 121,404	\$ 118,532	\$ 2,872.32		\$ 121,404	\$ 118,532	\$ 2,872.32	2.4%
Lone Rock	1.9	\$ 68,697		\$ 68,699	\$ 77,659	\$ (8,959.99)		\$ 68,699	\$ 77,659	\$ (8,959.99)	-11.5%
Stevensville	5.0	\$ 181,737		\$ 181,742	\$ 164,854	\$ 16,888.09		\$ 181,742	\$ 164,854	\$ 16,888.09	10.2%
Victor	2.6	\$ 95,957		\$ 95,960	\$ 84,471	\$ 11,489.19		\$ 95,960	\$ 84,471	\$ 11,489.19	13.6%
TOTAL	14.2	\$ 514,680	\$ 6,925	\$ 521,619	\$ 506,256	\$ 15,363.08		\$ 521,619	\$ 506,256	\$ 15,363.08	3.0%
CHECK		\$	-	\$	-	\$	-	\$	-	\$	-

		PS Darby		% IDEA Allocation to Schools		\$ IDEA Flow Through to Schools		\$ IDEA Allocation to BVEC	
IDEA B	\$ 768,179				67.0%	\$ 514,680	\$ 253,499		
IDEA PS	\$ 29,619	\$ 6,925			0	\$ -			
Total	\$ 797,798	\$ 6,925				\$ 514,680	\$ 253,499		

DRAFT

FUND 115											2026-27	2025-2026		
MH Costs	FTE	District Allocation	Medicaid	Match to Districts	HMK	Private Insurance	Self Pay	Reserves	Grants	Total Adjustments	DISTRICT CONTRIBUTION	DISTRICT CONTRIBUTION	\$ Incr/(Decr)	% Incr/Decr
Florence	2.3	\$ 191,103	\$ 181,911	\$ (67,759)	\$ 16,454					\$ 130,606	\$ 60,496	\$ 60,154	\$ 342	0.6%
Lone Rock	0.3	\$ 29,139	\$ 17,530	\$ -	\$ 797					\$ 18,327	\$ 10,812	\$ 10,565	\$ 248	2.3%
Victor	2.3	\$ 190,738	\$ 193,869	\$ (75,494)	\$ 21,914					\$ 140,289	\$ 50,449	\$ 50,154	\$ 295	0.6%
TOTAL	4.9	\$ 410,981	\$ 393,310	\$ (143,252)	\$ 39,165	\$ -	\$ -	\$ -	\$ -	\$ 289,223	\$ 121,758	\$ 120,873	\$ 885	0.7%
<i>Prior Year</i>		<i>\$ 423,373</i>	<i>\$ 417,823</i>	<i>\$ (139,815)</i>	<i>\$ 13,909</i>	<i>\$ 4,799</i>	<i>\$ -</i>	<i>\$ 6,153</i>	<i>\$ -</i>	<i>\$ 302,869</i>				
<i>Variance</i>		<i>\$ (12,392)</i>	<i>\$ (24,513)</i>	<i>\$ (3,437)</i>	<i>\$ 25,256</i>	<i>\$ (4,799)</i>	<i>\$ -</i>	<i>\$ (6,153)</i>	<i>\$ -</i>	<i>\$ (13,646)</i>				

2026 IEP Info

District	Paid to date this year	IEPS Elem	IEPS HS	Total IEPS	2026 # of Spec. Ed Teachers	2027 # of Sp Ed teachers next year	2026 # of licenses purchased	Add'l licenses to purchase for 2027	Cost of additional licenses needed	Cost per IEP for DALs+ MHS	1/3 of DALs cost per IEP	Est cost next year based on usage and licenses	Savings
Florence	488.00	63	37	100	5	5	2	3	285.00	2085.00	688.33	773.00	84.67
Darby	511.00	49	24	73	3	3	3	0	0.00	1507.45	502.48	511.00	8.52
Victor	182.00	43	17	60	3	3	1	2	230.00	1239.00	413.00	412.00	-1.00
Lone Rock	355.00	44		44	3	3	2	1	115.00	908.60	302.72	470.00	167.28
Stevensville	695.00	103	66	169	8	8	2	6	570.00	3489.85	1163.00	1265.00	102.00
Totals	2231.00			446				12	1200.00	9209.90	3069.53	3431.00	361.47

2026 Expenses

District	Paid to date this year
Florence	488.00
Darby	511.00
Victor	182.00
Lone Rock	355.00
Stevensville	695.00
Totals	2,231.00

*confirmed with Cami that this includes the license fees that each district paid in 2026

2027 Cost if not switching to DALs & based on having to purchase a license for each Sp Ed teacher for year of 2027 and test costs from 2026

District	Paid to date in 2026 forms	License Fees based on # of Sp Ed teachers for 2027	Total Cost for 2027 (B+C)	vs.	District	Cost per IEP for DALs+ MHS	1/3 of DALs cost per IEP	Savings
Florence	258.00	475.00	733.00		Florence	2,065.00	688.33	44.67
Darby	166.00	345.00	511.00		Darby	1,507.45	502.48	8.52
Victor	67.00	345.00	412.00		Victor	1,239.00	413.00	(1.00)
Lone Rock	240.00	230.00	470.00		Lone Rock	908.60	302.87	167.13
Stevensville	465.00	760.00	1,225.00		Stevensville	3,489.85	1,163.28	61.72
Totals	1,196.00	2,155.00	3,351.00		Totals	9,209.90	3,069.97	281.03

1,120.00 increase from 2026 to 2027

2027 Cost if switching to DALs

BVEC	License Fees	Protocol & Assessment Expenses	Total Cost for 2027 (B+C)
SLP	840.00	1,658.55	2,498.55
School Psyc	1,240.00	4,849.90	6,089.90
	2,080.00	6,508.45	8,588.45

vs.

BVEC	2/3 of DALs cost	Savings
	6,139.93	2,448.52

Licenses Fees as of 5/2026:

Academic 115.00 per user
 95.00 if four or more
 Standard 310.00 per user
 SLP 210.00 per user
 185.00 4 or more

Subtests:

Academic - 0.98 each
 Comprehensive - 1.95 each
 Large Single Tests - 5.85 each

2026 District Pricing

District IEP Count	Price for DALS	Price for DALS*	Price for MHS Education 2025 Portfolio*
1-100 IEPs	\$2,135	\$365	\$180
101-250 IEPs	\$4,595	\$755	\$290
251-400 IEPs	\$6,925	\$1,225	\$455
401+ IEPs	\$7,000/IEP	\$3.00/IEP	\$0.65/IEP

20.65 per IEP