

# 1:1 Student Technology Agreement

**Access and Support:** This Agreement is entered into between Williamsburg County School District, the Student, and Parent(s)/Guardian(s) of the Student.

1. **Introduction:** Beginning with the 2022/23 school year, Williamsburg County School District will provide each student a device (i.e., laptop), which the student is to use as a positive learning tool in coordination with the District's curriculum. Although this Agreement authorizes the student's use of the device for the year, the device is the property of the District and must be returned upon the District's request or on the last day of the student's attendance for the school year.
2. **Prerequisites to Receive:** To receive a device to use, the student and his or her parent/guardian must sign and submit to this Student Technology Device Agreement.
3. **Applicable Policies:** In using the device, the student is subject to and must comply with the District's Policies, Authorization for Internet Acceptable Student Policy and WCSD Student Manual Policies, WCSD Technology Policy Manual addressing student discipline, harassment/bullying, and acceptable use of electronic network/technology and their associated administrative procedures and regulations. A violation of any of these policies could result in loss of network privileges, loss of the right to use the device, or appropriate discipline, up to and including suspension or expulsion.

## Expectations

1. **Students may not:**
  - a. Disrupt the educational process of the school district by non-educational use of the device.
  - b. Endanger the health or safety of themselves or anyone else through the use of the device.
  - c. Invade the rights and privacy of others at school through the use of the device.
  - d. Engage in illegal or prohibited conduct of any kind through the use of the device.
  - e. Violate the conditions and rules of the acceptable use of electronic network/technology.
2. **Maintenance of device.** Students must keep the device in good and working condition. In addition to following the manufacturer's maintenance requirements, students should:
  - a. Use only a clean, soft cloth to clean the device screen. No cleansers of any type should be used.
  - b. Insert and remove cords and cables carefully to prevent damage to connectors.
  - c. Not write or draw on the device or apply any stickers or labels that are not the property of the District.
  - d. Handle the device carefully and ensure others do the same.
  - e. Not leave the device in places of extreme temperature, humidity, or limited ventilation (e.g., in a car) for an extended time.
  - f. Secure the device when it is out of sight. The device should not be left in an unlocked locker, a desk, or other locations where someone else might take it.
3. **Daily Use of device.** Unless otherwise instructed, the device is intended for use at school every day. If students are permitted to use the device at home, they are responsible for bringing it to school every day, fully charged.
4. **No Unauthorized Software or Data.** Only legally licensed software, apps, media, or other data is permitted on the device. Students will not download software, apps, media, or other data (including songs, photos, or videos). Students will not replace the district's operating system with custom software (i.e., "jailbreak" the device), or remove or modify the District-installed device software and configuration.

5. **No Right to Privacy.** The devices are District property; therefore, the District may examine the device and search its contents at any time for any reason. Neither students nor parents/guardians have the right to privacy of any data saved on the device or in a cloud-based account to which the device is connected. The school administration may involve law enforcement if it is suspected the device may have been used for any illegal purposes.

### **Additional Terms**

1. **Damage to or Loss of device.** Parent(s)/guardian(s) are responsible for their child's use of the device, including any damage to or loss of the device.
  - a. **Accidental or Non-Accidental Damage:** In the event of the first accidental or non-accidental damage to the device, the parent is responsible for the first \$100 of the cost for repair. Williamsburg County School District will cover the remaining cost of the repair. If the same device is damaged a second time, the repair cost is \$175.00.
  - b. **Theft:** In the event of theft, upon presentation of a filed police report, the parent is responsible for the first \$100 of the replacement cost. Williamsburg County School District will cover the remaining balance of the replacement cost, for a single occurrence.
  - c. **Loss:** If the device is lost, the parent is responsible for the entire replacement cost of the device. The decision to assess a charge, as well as the amount of any charge, is at the sole discretion of the District, but will not be greater than the full replacement value of the device.
2. **Hardware or Functionality Problems.** If a problem arises with the functionality of a student's device, the student must notify his or her classroom teacher of the problem within 24 hours or on the next school day. Under no circumstances may the student or his/her parent(s)/guardian(s) attempt to fix or allow anyone other than the District's Technology Staff to attempt to fix suspected hardware faults or the device's operating system. Do not take the device to a repair shop; the student should report the issue to his/her classroom teacher, who will report it to the media specialist, and the media specialist to the District's Technology Department.
3. **Failure to Return the Device.** If a student fails to return the device and any assigned accessories as directed, the District may, in addition to seeking reimbursement from the student's parent(s)/guardian(s), file a theft report with local law enforcement authorities.
4. **Internet Filter Outside of School.** The District employs Internet filters and monitors students' Internet activity at school, and at home or off school grounds. By signing this Agreement, parent(s)/guardian(s) understand, acknowledge, and agree that their child's use of the Internet on the device at home or off of school grounds is at the discretion of, and should be monitored by, the parent(s)/guardian(s). Some sites accessible via the Internet may contain material that is illegal, defamatory, inaccurate, or offensive to some people. Parent(s)/guardian(s) assume complete responsibility for Internet access beyond the network provided by the District. When using the device outside the District, students are bound by the same policies, procedures, and guidelines as in school.
5. **Data as Records.** Data saved to the device is not maintained by the District as public records or as student records. In the event this data needs to be maintained by the District for any reason, the District will take affirmative steps to preserve it.
6. **Waiver of device-related Claims.** By signing below, you acknowledge that you have read, understand, and agree to follow all responsibilities outlined in this Agreement and agree to be bound by this Agreement. You also agree that the device was delivered in good working order. By signing this Agreement, you waive any claims you (and your heirs, successors, and assigns) may have against Williamsburg County School District, its State Board of Education, employees, and agents, from all claims, damages, losses, causes of action, and the like relating to, connected with or arising from the use of the device or this Agreement.

7. **Indemnification for Device-Related Claims.** To the fullest extent allowed by law, you agree to indemnify, defend, and hold harmless Williamsburg County School District, State Board of Education, and its employees and agents, from all claims, damages, losses, causes of action, and the like relating to, connected with or arising from the use of the device or this Agreement.

### **Agreement and Signatures**

The use of devices on the Williamsburg County School District network is a privilege that supports school appropriate learning. The consistent operation and maintenance of the computer network and equipment rely on users adhering to established guidelines. Therefore, by signing this agreement, users acknowledge that they have read the Student Technology Device Agreement and understand the District's expectations and the student's responsibilities.

By signing this agreement, students and parent(s)/guardian(s) agree to abide by the restrictions outlined in the Student Technology Device Agreement and Internet Acceptable Student Policy. The student's parent(s)/guardian(s) are responsible for monitoring their child's Internet access on the device beyond the Williamsburg County School District network.

I hereby give my permission to my child to utilize the Williamsburg County School District laptop provided device. I certify that the information contained in this form is correct.

I, \_\_\_\_\_ along with my child \_\_\_\_\_, have read, understand and agree to the District's Laptop Device Technology Agreement.

Date: \_\_\_\_\_

### **Dell Laptop/Lenovo Chromebook Information:**

**LAPTOP NAME:** \_\_\_\_\_

**Service Tag** \_\_\_\_\_ **Barcode#** \_\_\_\_\_