

Proposal Cover Page

Proposal Title: _____

Name of Vendor:	
Contact Person:	
Title:	
Location of Vendor's Principal Place of Business:	
Area of Focus	
Phone Number	
Email:	
Mailing Address:	

By my signature below, I hereby represent that I am authorized to and do bind the Vendor to the provisions of the attached proposal or qualification. I have thoroughly read and understand this solicitation and the attachments herein. I agree to perform the specified personal and professional services in accordance with the provisions set forth in the solicitation. I fully understand and shall assure compliance with the Conditions of Solicitation and Standard Terms and Conditions contained in the solicitation I shall secure, at my own expense, applicable personnel who shall be qualified to perform the duties required under this solicitation. Furthermore, I am fully aware of the evaluation criteria to be utilized in awarding the contract, and I am an authorized dealer in good standing of the products/services included in the proposal submitted in response to the RFP.

Authorized Signature

Date

Proposal Due Date: August 28, 2026 1:00 p.m. Central Time (CT)

**Wilkinson County School District: Office of Federal Programs
ATTN: Carmella C. Scott
(Title of Proposal)**

CERTIFICATIONS AND ASSURANCES

I/We make the following certifications and assurances as a required element of the qualification to which it is attached, of the understanding that the truthfulness of the facts affirmed here and the continued compliance with these requirements are conditions precedent to the award or continuation of the related contract(s) by circling the applicable word or words in each paragraph below:

1. The organization will comply with applicable federal, state, and local policies and procedures.
2. Services will be provided under the supervision of highly qualified teachers and/or administrators.
3. The organization will maintain professionalism and confidentiality.
4. The organization is fiscally sound and will be able to complete services to the local educational agency.
5. The organization will ensure that the services provided are aligned with the Mississippi Curriculum Frameworks and scientifically research based practices.
6. The organization will comply with applicable federal, state, and local health, safety, and civil rights laws.
7. Provisions that subject all individuals employed by or otherwise associated with the approved provider, including volunteers, support staff, etc., who have direct contact with students, to the fingerprint and criminal history record check contained in law, including, Education Laws 305(30), 1125(3), 1604(39), 1604(40), 1709(39), 1709(40), 1804(9), 1804(10), 1950(4)(11), 1950(4)(mm), 2503(18), 2503(19), 2554(25), 2554(26), 2590-h (20), 2854(3)(a-2), 2854(3)(a-3), and 3035.
8. All services will be secular, neutral, and non-ideological.
9. The organization will provide the local educational agency with information regarding implementation of proposal initiatives in increasing achievement, in a format, and to the extent practicable, a language or other mode of communication such that district personnel, parents/legal guardians, and community members can understand.
10. The organization agrees to the contractual terms and conditions required by the American Recovery and Reinvestment Act (Exhibit 1).

The undersigned hereby certifies that I am an individual authorized to act on behalf of the organization in submitting this application and assurances. I certify that all the information provided herein is true and accurate, to the best of my knowledge. I understand that the discovery of deliberately misrepresented information contained herein may constitute grounds for denying the applicant's request for approval.

Name of Organization

Printed Name of Authorized Representative

Signature of Authorized Representative

Date

CERTIFICATION OF INDEPENDENT PRICE DETERMINATION

The bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder or competitor relating to those prices, the intention to submit a bid, or the methods or factors used to calculate the prices bid.

PROPRIETARY INFORMATION

The enclosed proposal does () or does not () contain trade secrets or other proprietary data which the Vendor wishes to remain confidential in accordance with Section 25-61-9 and 79-23-1 of the Mississippi Code. If the enclosed proposal does include pages that the Vendor wishes to designate as proprietary, please list page numbers below.

--

Title of Solicitation

Vendor's Name

Date

VENDOR PROFILE

Special attention should be given to the qualifications listed in the Minimum Eligibility Criteria section of this RFP. The description shall include (a) the vendor's background and (b) the vendor's relevant experience as related to the specific area of focus for which the vendor is applying, and (c) a description of at least three successful experiences that the vendor has had in demographically similar districts within the past three years. A minimum of three (3) references shall be provided. The Vendor Profile shall not be more than three pages. Samples of consultant resumes and previous work outcomes and should be attached as an appendix.

PROGRAM NARRATIVE

Provide a clear and concise plan describing (a) which area(s) of focus the vendor is proposing to support, (b) how the services will be managed, performed, and evaluated to meet the identified needs of the WCSD, (c) the process for submitting reports, (d) the process for communicating with the district and (e) the process for evaluating services rendered. (No more than five pages). Note: Vendors may choose to address one or multiple areas listed in the "Scope of Services" section. Each component will be reviewed independently and may be awarded independently. (Vendors may choose to include their menu of services as a part of the appendix. The menu of services will not replace the program narrative.)