



**JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA  
LAKE ARTHUR HIGH SCHOOL  
4374 TIGER LANE  
LAKE ARTHUR, LA 70549  
(337) 824-1834**

**AGENDA MEETING**

**THURSDAY, DECEMBER 16, 2021 at 10:00 a.m.**

**LIVE REMOTE ACCESS (COVID19 PANDEMIC)**

**FILE: BCB - SCHOOL BOARD MEETING RULES OF PROCEDURE**  
**An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.**

**I. CALL TO ORDER**

**II. INVOCATION AND PLEDGE OF ALLEGIANCE.**

**III. ROLL CALL FOR DETERMINATION OF A QUORUM.**

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**IV. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE REGULAR MEETING ON NOVEMBER 18, 2021.**

**V. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.**

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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**VI. RECOGNITION OR PRESENTATIONS:**

1. Welcome by Lake Arthur High School Principal, Amanda Fontenot.
2. Students and faculty presentation.

**VII. ELECTION OF 2022 SCHOOL BOARD PRESIDENT AND VICE-PRESIDENT.**

- A. Superintendent Credeur, School Board Secretary, calls for nominations for office of School Board President.
- B. School Board President, calls for nominations for office of School Board Vice-President.

**VIII. BOARD COMMITTEE REPORTS:**

- A. **FINANCE COMMITTEE - REQUESTS FROM THE FINANCE COMMITTEE CHAIRMAN, JAMES SEGURA, CHAIRMAN, THAT THE SCHOOL BOARD:**

1. Grant permission to the Superintendent to enter into a piggyback purchase arrangement between Jefferson Davis Parish School Board and the Ascension Parish Sheriff Department to utilize their bid for purchase of District-wide (School and Central Office) Mobile Radios, Portable Radios and Control Stations, pending receipt of a permission letter from the purchasing agent and Chief Financial Officer for Ascension Parish Sheriff Department and provided that all conditions of R.S. 38:3211.1 are met. Using the Piggyback process over the state contract rate is a substantial savings on the cost of the purchase. The new radios are an upgrade to the power level of each radio and addresses the aging tower antenna issue. The total purchase is estimated to cost \$380,922.50 to be paid for with ESSER II Formula funds.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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2. Grant permission to contribute \$7,500.00 to the Jeff Davis Arts Council "Arts in Education" program. To be paid from General Fund.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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3. Grant permission to JHS to accept the following donations:
  1. JHS Science Dept - \$420.00 from The Fred B. & Ruth B. Zigler Foundation to be used for admission tickets to the Natural Science Museum Event in Houston, TX.
  2. JHS Leo Club - \$200.00 from Jennings Lion Club - funds to be used for their community project to help Club buy presents for underprivileged families.
  3. Boys Basketball program, - \$350.00 from an anonymous donor - funds to be used to help defray the expenses of team uniforms and equipment.

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4. Adopt the following Schedule of Indexes for Instructional Administrators (to include tennis & golf stipends that were accidentally omitted):

**JEFFERSON DAVIS PARISH SCHOOL BOARD  
SCHEDULE OF INDEXES FOR INSTRUCTIONAL ADMINISTRATORS  
EFFECTIVE FOR FISCAL YEAR BEGINNING JULY 1, 2021**

**Note: All Indexes Are Based On The Nine-Month Teachers Salary Formula (7/1/13)**

**Principals**

Pupil Registration Based on February Child Count:(revised 5/6/21)

	Grade				
	K-6	K-8	6-8	K-12	7-12
0-399	1.40	1.42	1.44	1.48	1.49
400-599	1.41	1.43	1.45	1.49	1.52
600-699	1.42	1.44	1.46	1.5	1.55
700-799	1.45	1.48	1.5	1.53	1.55
800-899	1.49	1.51	1.53	1.54	1.55
900-999	1.51	1.53	1.54	1.55	1.55
1000 +	1.53	1.53	1.54	1.55	1.55

*Revised 5/6/2021 to add 700-1000 areas*

**High School Principals Stipend:**

\$400 per sport for high school football, basketball, volleyball, track, and baseball/softball.

\$100 per sport for golf and tennis.

**Jr. High Principals Stipend:**

\$200 per sport for football, basketball, and track.

**Assistant Principals**

Pupil Registration Based on February Child Count:(revised 5/6/21)

	Grade				
	K-6	K-8	6-8	K-12	7-12
0-399	1.18	1.2	1.2	1.21	1.22
400-599	1.19	1.21	1.21	1.22	1.23
600-699	1.21	1.23	1.23	1.24	1.25
700-799	1.23	1.24	1.24	1.25	1.25
800-899	1.25	1.25	1.24	1.25	1.25
900-999	1.25	1.25	1.24	1.25	1.25
1000 +	1.27	1.27	1.27	1.27	1.27

*Revised 5/6/2021 to add 700-1000 areas*

**Assistant Principals Stipend:**

One-half of the amount received by that school's principal.

*(All night-time activity stipends approved by Assitant Superintendent.)*

*Effective 7/1/07 (passed 4/19/07)*

**Other Instructional Administrators:**

Superintendent	2.01	(As negotiated with the School Board)
Assistant Superintendent	1.87	(Approved change 8/19/21)
Director	1.57	
Supervisor	1.56	Includes Supervisor of Custodial & Auxiliary Services (5/10/07)
Coordinator	1.49	Includes Coordinator of Technology Services (5/10/07)
Specialist (10/18/07)	1.40	Includes Accountant & SIS/IPAMS Facilitator (11/1/07)
Sales Tax Collector (1/15/09)	1.23	

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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5. Give permission to Superintendent Credeur to move forward with a phased roofing plan with initial considerations for priority of significant damage/insurance work and grant him permission to advertise for bids to reroof buildings across the district. The first phase includes high priority roofs and insurance work for repair/replacement and will include roofing various buildings at Welsh High, Lake Arthur High, Lake Arthur Elementary, Fenton Elementary Elton High and Hathaway High. The projects are estimated to cost approximately \$4,521,600.00.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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6. Grant permission to WHS to accept the following donations:
1. Volleyball program - \$1,500.00 from WHS Volleyball Backers - funds to be used towards equipment and supplies.
  2. Football program - \$1,500.00 from Greyhound Backers - funds to be used towards travel expenses.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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7. Grant permission to LAHS to accept the following donations:
  1. Softball program - \$1,500.00 from LA Softball - funds to be used to help purchase equipment.
  2. Boys Basketball program - \$4,631.00 from Lake Arthur Varsity Club - funds to be used towards charter bus and travel expenses for New Orleans game.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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8. Seek permission to purchase from Bubba Oustalet a regular cab 2022 Chevrolet Silverado, LWB, 2 wheel drive, 3/4 ton regular cab, gasoline maintenance truck for \$36,459 to replace the 2010 Maintenance Ford truck, VIN number 1FTNF1CV0AKA8198 with 168,226.9 thousand miles and multiple mechanical challenges. Quotes on a Ford Superduty were unsuccessful because of Ford's inability to provide a truck until 2023 according to Ford spokesperson. We also received a quote from Sterling West on a 2022 Ram 2500 Tradesman with similar specs for \$38,130. A quote was requested for a GMC however there is no guarantee of when GMC could fulfill the order. Automobile manufacturers are also unable to fulfill orders and adhere to state contract pricing at this time. This Silverado price is about \$6000 more than our last state contract priced truck purchased over a year ago.

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**MOTION TO AMEND**

1. Grant permission to Superintendent Credeur to invoke the board granted emergency authority under the Covid 19 emergency rules to purchase from Bubba Oustalet a regular cab 2022 Chevrolet Silverado, LWB, 2 wheel drive, 3/4 ton regular cab, gasoline maintenance truck for \$36,459 to replace the 2010 Maintenance Ford truck, VIN number 1FTNF1CV0AKA8198 with 168,226.9 thousand miles and multiple mechanical challenges. We also received a quote from Sterling West on a 2022 Ram 2500 Tradesman with similar specs for \$38,130. Due to supplier complications from the Covid 19 Pandemic, quotes on a Ford Super Duty are not available until 2023. A quote was also requested for a GMC however like the Super Duty there is no guarantee if and when the order could be filled. Current dealer lot inventories are also almost nonexistent.  
The Louisiana Office of State Procurement site also has no current State Contract heavy duty truck pricing in effect due to automobile manufacturers' inability to fulfill orders.

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- B. Insurance - David Doise, Chairman
- C. Building & Grounds - Terry Leger, Chairman
- D. Policy- Phillip Arceneaux, Chairman
- E. Transportation Committee - Greg Bordelon, Chairman
- F. 16th Section-Charles Bruchhaus, Chairman
- G. Ward II (Ad Hoc) - Donald Dees, Chairman
- H. Legislative Liaison - Donald Dees, Chairman
- I. Food Service Committee - Malon Dobson, Chairman

**IX. SALES TAX REPORT - by Amber Hymel, Tax Collector.**

**X. NEW BUSINESS:**

1. Grant authorization from board to use current signature plates as the signing authority on all checks and accounts until new plates are issued following the new board election of officers.

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2. Approve the following new Job Description for Coordinator of Federal Programs:

TITLE: Coordinator of Federal Programs

QUALIFICATIONS: Louisiana Teaching Certificate, Masters Degree, Five (5) years teaching or equivalent experience and Certification in Administration and Supervision

REPORTS TO: Director/Supervisor of Federal Programs  
Assistant Superintendent

PERSONNEL  
EVALUATION

RESPONSIBILITY: Title I CAI Lab Managers, Paras, and Teachers  
Title I Pre-K Teachers

JOB GOAL: To assist in the supervision and evaluation of Title I programs and personnel

PERFORMANCE RESPONSIBILITIES:

**I. PLANNING, COORDINATING, IMPLEMENTING AND EVALUATING PROGRAMS:**

1. Participates in Central Office and staff meetings
2. Assists in evaluation of Title I programs and materials
3. Assists in preparing the Consolidated Application for Federal Funds
4. Coordinates professional development activities that support school improvement
5. Provides technical assistance to schools in the development and implementation of School Improvement Plans
6. Completes special assignments given by the Superintendent, Assistant Superintendent or Director/Supervisor of Title I, [including assisting Federal Programs Supervisor with management of ESSER budgets and additional workload brought about by the COVID 19 pandemic.](#)

7. Make recommendations for improvement

II. SUPERVISION AND EVALUATION OF PERSONNEL

1. Supervises Title I personnel

III. SCHOOL AND COMMUNITY RELATIONS

1. Assists in family involvement activities
2. Attends Title I Open House or other similar activities

IV. IN-SERVICE

1. Assist the Supervisor with inservice training activities

V. RESEARCH

1. Assists in research projects from individual schools or school systems
2. Assists in ESEA Title I data from various school programs

VI. INSTRUCTIONAL SUPPORT SERVICES

1. Purchase materials, supplies and equipment for Title I instructional purposes
2. Monitor instructional activities, and assists in school and program improvement activities
3. Assists in financial reports and budget revisions
4. Assists in needs assessment activities and data analysis

VII. PROFESSIONAL GROWTH

1. Participates in local, state and national conferences and workshops pertaining to ESEA, Title I.
2. Membership in professional organizations, read professional publications, etc.
3. Prepares a long term (1-2 year) Professional Growth Plan

VIII. PUPIL CONTACT

1. Visit parish schools and become involved in individual school activities

IX. SELF EVALUATION

1. Annually prepares a self-evaluation report which will be submitted as part of the overall evaluation process

TERMS OF EMPLOYMENT: Twelve (12) months per year  
Salary established by the School Board

EVALUATION: Performance will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed and agreed to by: \_\_\_\_\_ Date: \_\_\_\_\_

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3. Approve the following non-faculty coaches for the 2020-21 school year upon completion of LHSAA coaching course certification and Board policy requirements:

1. Chris Poullard, EHS Basketball
2. Joey Thibodeaux, LAHS Baseball
3. Taylor McFarlin, LAHS Baseball
4. Lexi Hagen, LAHS Softball
5. Christopher Monceaux, LAHS Softball
6. Curtis "Red" Dickens, LAHS Basketball

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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4. Approve the following out-of-state travel requests:
  1. JHS 12th grade Environmental Science class to travel to Houston Museum of Natural Science in Houston, TX on 01/12/22. At no expense to the Board.
  2. WHS English II Class to travel to the Lutchter Theater in Orange, TX for a Shakespearian play on 02/17/22. At no expense to the Board.

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5. Declare the Old concession stand at EHS as junk and dispose of same.

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<b>ADDENDUM TO NEW BUSINESS</b>
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1. Approve the following out-of-state travel request:
  1. JHS Band students and Teacher to travel to Texarkana, TX to participate in Four States Honor Program from 01/13/22 to 01/15/22. All travel and lodging expenses will be paid by the band.

MOTION BY:	SECONDED BY:	PUBLIC COMMENT	DISCUSSION	VOTE
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2. Declare the following as surplus (when replacement vehicle comes in) and send to the next available public auction:
  1. 2010 Maintenance Ford truck, VIN number 1FTNF1CV0AKA8198 with 168,226.9 thousand miles.

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## **XI. INFORMATION**

1. Condolences are extended to the families of:
  1. Harold Stewart, Sr., Warehouse Tech, who retired in June, 1991, with 16 years of service.
  2. Bobbie Bridwell, EHS Cafeteria Tech, who retired in 1994 with 19 years of service.

2. Must be read aloud:

### **Announcement of Public Meeting**

**Notice is hereby given that at its meeting to be held on Thursday, December 16, 2021 at 10:00 a.m. at Lake Arthur High School, 4374 Tiger Lane, Lake Arthur, Louisiana, the Parish School Board of the Parish of Jefferson Davis, State of Louisiana, plans to consider adopting a resolution ordering and calling elections to be held in (i) School District No. 1 of the Parish of Jefferson Davis, State of Louisiana, (ii) School District No. 2 of the Parish of Jefferson Davis, State of Louisiana, (iii) School District No. 5 of the Parish of Jefferson Davis, State of Louisiana, (iv) School District No. 8 of the Parish of Jefferson Davis, State of Louisiana, (v) School District No. 22 of the Parishes of Jefferson Davis and Allen, State of Louisiana and (vi) Welsh-Roanoke**

**Consolidated School District No. One (1) of the Parish of Jefferson Davis, State of Louisiana to authorize the renewal/continuation of ad valorem taxes therein and (vii) School District No. 5 of the Parish of Jefferson Davis, State of Louisiana to authorize the issuance of general obligation bonds.**

3. The LSBA 2022 annual convention will be held at the Crowne Plaza in Baton Rouge on March 6-8, 2022. Please let Mrs. Debbie know if you would like to register to attend.
4. Congratulations to the 2021 Teachers of the Year:
  1. Elementary School - Tori Trahan - LAES
  2. Middle School - Kendalyn Hebert - LAHS
  3. High School - Kayla Deshotel - WHS

## **XII. PERSONNEL CHANGES**

### **A. Personnel appointments as determined by the Superintendent:**

1. Name **RAMONA LEBLUE**, EMC Custodian, effective 12/02/21, re: JoAnn Davis retirement.

### **B. Personnel changes:**

#### **APPOINTMENTS**

1. Don Ahshapanek, EHS Teacher, 12/06/21 re: Melissa Burleigh resignation.
2. Kayla Leckelt Miller, LAE SPED Para, 11/29/21, re: Angela Constantine resignation.
3. Kimberly Dodd, JHS Cafeteria Tech, 12/01/21, re: Bridget Dupuis transfer.
4. Christopher Cane, EHS Teacher/Coach, 12/03/21, re: Cary Collins resignation.
5. Casie Jardell Davis, HHS Teacher, 01/05/22, re: Haden Cooley resignation.
6. Betty Wise, JES Teacher, 11/29/21, re: Haylee Guidry resignation.
7. Forrest Ardoin, EHS Custodian (Covid Floater), 11/15/21, re: new position (ESSER Covid Floater).

#### **TRANSFERS**

1. Rachel Simon, EMC Instructional Coach to Tech Center Curriculum Technology Assistant, 11/29/21, re: Staycle Duplichan retirement.
2. Betty Miller, JWES Sped Para to JWES CAI para, 12/03/21, re: Carla Warden resignation.

#### **LEAVES**

1. L. Jackson, JES Cafeteria Tech, 12/03/21 to 01/03/22.
2. H. Abraham, JHS SPED Para, 08/13/21 to 01/01/22
3. K. Broussard, LAE Cafeteria Tech, 10/19/21 to 12/10/21.
4. D. Johnson, LHS Cafeteria Tech, 12/01/21 to 12/15/21.
5. J. Dugas, JWES Custodian, 11/23/21 to 01/04/22.
6. D. Walters, Bus Driver, 12/16/21 to 02/22/22.
7. V. Bertrand, HHS Teacher, 11/10/21 to 11/11/21.
8. M. Lewis, JWES Cafeteria Tech, 11/11/21 to 12/23/21.

#### **MATERNITY**

1. M. Duhon, JES Teacher, 02/14/22 to 04/11/22.

2. E. Thibodeaux, WES AP, Extended Maternity 11/08/21 to 12/17/21.

**RESIGNATION**

1. Jacqueline C. Solomon, LHS CSR Teacher, 12/18/21.
2. Cary Collins, EHS Teacher/Coach, 11/29/21.
3. Erin Courville, LHS Bus Driver, 12/31/21.
4. Cheryl Bonnette, LHS Cafeteria Tech, 11/02/21.
5. Chad Lavergne, LAHS SPED Teacher, 12/11/21.
6. Hayden Cooley, HHS Teacher, 11/19/21.
7. Christy Phillips, FES Para, 11/15/21.

**RETIREMENTS**

1. Lorrie Buller, LAHS Cafeteria Tech, 01/12/22, with 5 years of service.
2. Margaret Sonnier, JHS School Secretary, 01/01/22, with 17.5 years of service.
3. Evette Rene Broussard, WEIC Counselor, 01/14/22, with 32.5 years of service.
4. Cassandra Rubin, JWES Cafeteria Tech, 06/01/22, with 24 years of service.

**XIII. SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION**

**XIV. EXECUTIVE SESSION**

A. Motion to enter into Executive session.

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B. Motion to resume in regular session.

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**XV. ADJOURN**

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IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AGENDA ADDENDUM WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD WEDNESDAY, DECEMBER 15, 2021 BY 10:00 A.M.

IN ACCORDANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE, PLEASE CONTACT DEBBIE AT 337-824-1834 DESCRIBING THE ASSISTANCE THAT IS NECESSARY.