ST. EDWARD EDUCATION COMMITTEE MEETING MINUTES
Tuesday, April 21, 2026
6:00 – 7:30 pm

St. Edward Catholic School exists to provide a comprehensive academic foundation that empowers children in their faith journey by teaching Catholic values while encouraging lifelong service.

I. Opening Prayer
II. Roll Call – Fr. Todd, Corrisa VanKeulen, Nikki Traen, Adam DeRoode, Rod Guza, Jaci Garvey, Kelsey Kimpe and Ann Longtin

- New Member – Welcome Kelsey
    - ReOrientation- reviewed for current committee members and new members
    - Secretary- Record or have a back-up for someone taking notes for meeting minutes.
    - Safety committee- See below
    - May 12 at 6:00pm meeting invite individuals from other committees to share what they are doing. Will have meeting in the Knights Hall. Jaci will reach out to other committee members to send them an invite
        - RE
        - Peace committee
        - Marketing
        - Scrip- would need someone to take over
        - Wellness
        - Safety committee- would be a new committee.

III. Acceptance of Agenda- Accepted
IV. Approval of Minutes from Last Meeting- no minutes to review
V. Comments from Audience/Open Forum- None
VI. Review of Budget- reviewed
VII. Unfinished Business
A. Bus- A few individuals are considering bus licenses
VIII. Reports
A. Principal and Staff Report-Jaci
a. Staffing
i. Custodian- 2 potential interviews- Dan is still planning to do the mowing for school/church/cemetery
b. Conferences
i. Safety- Jaci went to a safety conference- biggest take away was communication. School staff is doing I Love You training at Holy Redeemer in August.
ii. NCEA- Jaci attended a 3-day conference in Minneapolis
1. Planning school liturgies- teachers would pull in the readings and other things from the mass into daily teaching in the school day.
2. Enrollment- Enrollment is everything and everything is enrollment was the topic. Suggested that committee members look at the website weekly to make sure our website is user friendly.
3. Education committee members to continue to pray for our board, our school, mission.
B. Religious Education and Adult Formation/RCIA- End of April will be the last evening for RE. Looking for 3rd and 8th grade teachers for RE. Totus Tuus starts on June 27- July 3.
C. PEACE Report- Primetime a couple weeks ago which had a good turnout.
D. Scrip Report
E. Marketing Report – Committee -
a. Enrollment Plan
i. <u>Prospective Families</u>
1. Preschool - 7
2. Kindergarten- 3
3. Ivanhoe- 2 families reached out
4. Graduating- 3
b. Community Events
i. Summer Care- continue to have families enrolling. Staff positions are filled.

c. Mission Statement
    i. Teacher Preferences- no feedback
d. Round Table Discussion
    i. Meeting with local parishes- Met with Dawson and Montevideo and will continue to meet with others as needed.
e. Fundraising
    i. Newsletter, Calendar Fundraiser – Jaci and Celste are meeting to review calendar fundraiser.
    ii. Fish Fry - Did not have final total, but it was a great turnout and success for the school.
f. Promotional Items
g. Newspapers – Ivanhoe Times, Minneota Mascot
h. Advancement Course Opportunity
    i. Neal, Celeste, Jaci

F. Technology Report- Did not discuss
    a. Switches
G. Wellness Committee –
H. Grants
    a. CSCOE
        i. Preschool
        ii. Marketing
        iii. General
    b. Safety and Security Grant - August
I. Building Updates
    a. Mini-Split – Done
    b. Heat – Boiler
    c. Gym
        i. Windows
    d. Ramp in honor of Brian and others -
    e. Automatic Lights – CH done
    f. Cooler – Next Fall w/Grant
    g. Rust in Boys Bathroom

IX. New Business

Reviewed survey for families, and parishioners.

School Start: Monday, August 24 and kids would go Mon-Wed and then off for Thurs and Friday for staff to attend I Love You Training.

X. Prayer

Next Meeting- May 12, 2026