

# St Alphonsus Pastoral Council Meeting Minutes

Thursday October 5<sup>th</sup>, 2023

Present: Fr. Kevin McManaman, Fr. Anthoni Jeorge, Linda Witkowski, Kathy Monacelli, Christine Blackwood, Mary Sue Taft, Paul LaRosa, Ben Rucka, Maggie Ensing, Mary Binder, Alan Close, Elizabeth Hanson.

Not Present: Matthew Evrard, Paulanne Ferrito

Meeting called to order at 7:00 by Linda Witkowski.

- 1) **Opening Prayer** – Fr. Anthoni
- 2) **Approval of September 9<sup>th</sup>, 2023 Meeting Minutes** – Update requested of the minutes with members of the school's leadership team's full names. A motion to approve the minutes with the correction was made by Elizabeth Hanson. Seconded by Ben Rucka, none opposed, motion passes.
- 3) **Guest/Visitor Comments**
  - a) **4<sup>th</sup> and 5<sup>th</sup> graders: Proposal for their bronze award** – Members from girl scout troop 11412 introduced themselves and their proposal for the Bronze Award, a nationally recognized girl scout service award. Their plan is to renovate the wiggle room. They would like to clean the carpet, repaint the room, and replace old toys. The goal would be to have the project completed in early February. After a few more brief questions a motion to approve the project was made by Ben Rucka. Seconded by Mary Binder, none opposed, motion passes.
- 4) **Old Business**
  - a) **Shared Google Drive Access** – Linda Witkowski confirmed that everyone was able to access the Google drive the pastoral council is using to store documents like the minutes and agendas. No one mentioned any issues gaining access, but minutes will continue to be e-mailed as well as available on the drive for now.
  - b) **Discussion of first chapter of Forming Intentional Disciples.** - A lively discussion was had regarding the information in the first chapter. While the initial information proposed seemed concerning, the pastoral council felt it was not as bad as expected and saw hope going forward.
- 5) **New Business**
  - a) **Love One Another Update: Proxy approval for community room upgrades.** - Fr. Kevin passed out the three quotes for the community room AV upgrades. Francis Zelinka helped review quotes and Conference Technology was approved by the Love One Another committee. John Campbell worked to get four quotes for the carpeting in the community room and the Love One Another committee approved the carpeting choice of Stu's Flooring. Fr Kevin then answered questions regarding the approved system asked by the council. One main concern was that the funds were available for this update, and he confirmed that

they were. Fr. Kevin then read his proxy for the council. A Motion to approve the proxy was made by Elizabeth Hanson. Seconded by Paul LaRosa, none opposed, motion passes.

6) **Committee Updates**

- a) **School** - A lot of the meeting was focused on the resignation of Russel Johnston as discussed in last month's pastoral council meeting.
- b) **Christian Formation** – All classes have started. They are still looking for more volunteers. They are also still looking for a director of child ministry. There are 312 students.
- c) **Liturgy/Worship** - No update.
- d) **Human Concerns** – No update.
- e) **Stewardship/Endowment** - No update.

7) **Finance Council Report** – The finance council reviewed the July and August financial statements. An issue was noticed that when using the online payment program a service charge occurs. They also discussed the lower weekly envelope donations near the end of the summer and hope this will rebound. They also spoke about the Love One Another funds. They ended speaking about the Archdiocese assessment of St Alphonsus, and we had budgeted properly.

8) **Pastor's Remarks** – Fr. Kevin started by sharing a packet of the training from the Leadership In-Service. He then started speaking about the school. Taimi Parey has been named the interim principal. They also need a math teacher for 6th, 7th and 8th grade. A part time office employee has been hired to help Taimi. The principal position has also been posted. After discussing the school, Fr. Kevin passed out two sheets with demographic information from Mission Insite and questions with answers from the American Relief Study. He asked that we review the information for the next meeting. The annual appeal has started, and this has been initiated by e-mail. He ended with a request to push the next pastoral council meeting back a week to November 16<sup>th</sup> as he will be on retreat on the 9<sup>th</sup>. This led to a quick discussion of moving the Pastoral Council meeting up 30 minutes to 6:30pm. A motion to approve this on a trial basis was made by Elizabeth Hanson. Seconded by Kathy Monacelli, none opposed, motion passes.

9) **Closing Prayer** – Fr. Kevin

Meeting adjourned at 8:38 PM by Linda Witkowski.

Respectfully Submitted: Matthew Evrard