

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016
BOARD OF DIRECTORS' REGULAR BOARD MEETING
July 8, 2019, 6:30 pm, CES Library

BOARD MEETING MINUTES

Board Members present: Megan Evenson-Board Chair, Kathy Engel-Vice Chair, Chris Ouellette, Ian Wiggins, Kara Harris
Admin Team present: Cathy Hurowitz-Superintendent, Jim Helmen-CMHS Principal, Tiffany O'Donnell-CES Principal, Tami Montague-Business Manager
Guests: Rachel Fuller and Lucius Jones

I. CALL TO ORDER: 6:30 pm

- A. Flag Salute
- B. Agenda Review

II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES

A. Public Comment: None

This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.

B. Student Body Report: None

C. Oregon School Employees Association Representative Report: None

D. Clatskanie Education Association Representative Report: None

III. OLD BUSINESS: None

IV. NEW BUSINESS

A. Elect 2019-20 Chair

A motion was made to nominate Megan Evenson as the board chair for the 19-20 school year

CO/KE - Unanimous

B. Elect 2019-20 Vice Chair

A motion was made to nominate Kara Harris as the vice chair for the 19-20 school year

CO/IW - Unanimous

- C. Superintendent/Board discuss superintendent evaluation goals for the upcoming year: The board discussed the superintendent evaluation calendar that needs to be updated for the upcoming year. The Superintendent will give more of a goal progress report at August's meeting.

V. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: There was no written report from the new CES Principal, though she attended the meeting and gave a verbal report. She reported that she has been getting familiar with the building, digging through boxes of curriculum, looking at the school calendar and meeting her staff. At this point, she hopes to get to work on the Student/Parent handbook and the Staff handbook. She hopes to have the Student/Parent Handbook by the time school starts, then any changes needed can be made throughout the year. She will be in and out throughout the summer.
- B. 7-12 Principal Report: Written. K. Harris commented on the new courses that are being offered next year and how exciting it is. C. Ouellette commented on how years ago, community members would come and talk to the kids about their jobs and was wondering if there were plans for this kind of thing in the future. Mr. Helmen is open to it, right now kids are exposed to that through their Senior Projects.
- D. Special Education Report: Written. C. Hurowitz discussed the district moving forward on the Medicaid Billing Program..

- E. Superintendent Report: Written. C. Hurowitz discussed the Perry Tech program moving forward and will be located in St. Helens. The Alt Ed program at CMHS is going to be housed in the old middle school building that the Port owns now. Cathy has been working with Doug at the Port and have come to an agreement. The District does not have to rent it, but will pitch in on utilities.
- Financial Report: No written report. T. Montague said the district is closing out the new year, as the final payroll's went out at the end of June. Will have the ending fund balance and the set up for the new financial report in August. Everything looks great.

VI. BOARD MEMBERS REPORTS: C. Ouellette commented on the needs of the new Kindergarten classroom and about the fence around the shop at CMHS. Looks good. No other board members had reports.

VII. CONSENT AGENDA

- A. Financial Report
- B. Transfer of CMHS Teacher, Ryan Tompkins, to 1.0 FTE Dean of Students
- C. Transfer of 4th grade CES Teacher, Denise Rowland, to CES Life Skills Classroom
- D. Hire CES Teachers, Nicole Baldwin (4th grade), Rachel Fuller (Resource Room) and CMHS Teacher, Glenn Rhodes (middle school science)
- E. Hire CES principal, Tiffany O'Donnell
- F. Approve Healthy and Safe Schools Plan
- G. Organization of the Clatskanie School District
 1. Determine amounts of coverage of persons who shall be bonded (ORS 332.525). The Superintendent recommends the following: \$10,000-\$500,000 broad crime coverage that satisfies State of Oregon public official bond requirements through Brown & Brown Northwest, covering all employees.
 2. Designate officers and Agents of Record. The Superintendent recommends the following:
 - a) Cathy Hurowitz as Superintendent/Clerk
 - b) Tami Montague as Custodian of Funds
 - c) Tami Montague as Budget Officer
 - d) Paul Simmons as AHERA designated person
 - e) Authorize the facsimile signatures of the Custodian of Funds
 - f) Official auditors for the school year (ORS 297.405, ORS 327.137, and ORS 328.465) - Paul Rogers and CO PC
 - g) Depository for school funds - local branch of UMPQUA Bank (Clatskanie) and State Investment Pool (ORS 328.441, 294.805-294.895)
 - h) The Chief as the Newspaper of Record
 - i) Brown & Brown Northwest as Insurance Agent of Record
 - j) Garret, Hemann, Robertson, P.C. as Legal Counsel
 - k) Attorney General Model Public Contract Rules as the adopted District Contract Regulations
- H. Approve Minutes from June 10, 2019 board meeting

Kathy Engel pointed out a typo in the CES Principal's contract. It should say "he/she" or "they" in the #III Fringe Benefits, Paragraph D, 2nd sentence. The board secretary will correct.

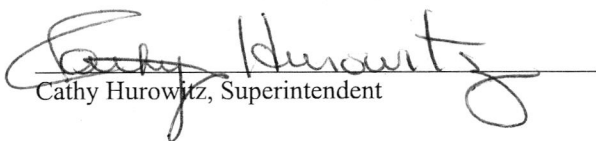
A motion was made to approve the consent agenda.

CO/KH - Unanimous

ADJOURNMENT: 7:30 pm

NEXT BOARD MEETING: August 12, 2019


Megan Evenson, Board Chair


Cathy Hurowitz, Superintendent

Clatskanie Middle/High School

Home of the "Tigers"



Building Report: School Year in Review

Jim Helmen- Principal

2018-19 CMHS School year **AT A GLANCE (Only)**

School Events (Community Building)- Events bringing community members into the building

- Registration Day 8/21/2108- this was a very successful event this year have been approximately 280 families attend registration. We had a lot of really positive feedback about our registration process, the professionalism of staff and the efficiency of the system.
- Veterans Day Celebration
- Kiwanis Gala- Over 150 community members
- CMHS Drama Production will be presenting the Musical, *The Adams Family Musical*
- MS Play: Melted with a Hint of Dwarves & Frumpled Fair Tales
- Forestry Skills Day- Community volunteers
- Forestry Event/Bazaar- CMHS Commons
- Holiday Bazaar sponsored by CMHS Leadership-
- Open House- 72 families attended. Attendance more than doubled from the year before.
- Homecoming week
- CMHS hosted Play Smart- Youth Heart Screening- 107 students participated and were screened for Cardiac conditions, elevated blood pressure, long QT syndrome, Wolf Parkinson- White Syndrome, Hypertrophic cardiomyopathy, bicuspid aortic valve issues, pulmonary hypertension to name a few.
- Community Bingo Night (CES/CMHS)- over 200 community members present.
- Spring Concert & Awards
- Tree Lighting at Windemere
- "Crummy Caroling" in Clatskanie Community by CMHS Choir
- Fine Arts Dinner Fundraiser @ the Birkenfield Theatre
- Red Cross Blood Drive x 2
- Back to School Night- 78 students with community/ staff member chaperone and supports for event.
- High School Drama Variety Show
- Girls Basketball and Softball state Championship celebration
- Art Show open to community
- Home "going" activity- 33 students attended. Community member chaperones and donations.

- Host Freedom to Drive- Drivers education program at CMHS open to Clatskanie, Rainer, and Vernonia.
- Middle School Play- Attack of the Pom Pom Vombie's
- Development of Share Shed- Huge community involvement in supporting student(s) basic self-care needs. We had 37 students utilize share shed this school year.
- League HS/MS Band Festival- CMHS auditorium
- Senior Project presentations
- Scholarship/Dinner Awards Night: CMHS had 17 seniors earn \$351,224.93 in scholarships. We had 48 senior students and their families present.
- Wauna Bank Financial Planning Seminar for 10th-12 grade students.

Programs focused on Academic Success

- **SBAC**-Goal this year was to increase participation 7/8th & 11th rate of SBAC to determine baseline of student skill sets in each core subject area- ELA, Math, and Science (MS). Final participation numbers are not available at this time. We developed a campaign this year to create an environment for students to participate and put forth effort on assessment and increase parent positive view of assessment. The campaign consisted of electronic and video information to parents regarding importance of SBAC, staff making over 300 breakfast burritos for students and staff on initial test day. We received positive feedback from community members and students.
- **PSAT/SAT**- We had 140 8/9 & 11th grade students participate in PreACT/SAT Testing this year.
- **Online Classes**- BYU Online, Odysseyware, and Oregon Virtual Academy (ORVED): 150 Credit hours earned- Credit for Proficiency, Credit Recovery, Advanced Placement, and Foreign Language. Applied for and received an \$11,500 grant from ODE to fund ORVED courses.
- **9th and 10th grade Student Success Courses**- Saw huge success with 9th grade students- We saw excellent progress in our 9th grade on track program. Currently all students (8) passed all of their classes and attending regularly.
- **Development of Alternative program**- Enormous success this year. We ended the school year with 13 students. 9 out of the 13 students passed all course and drastically decreased attendance issues. We had a young man (8th grade who moved in from another state) who had never had academic success before. With support from many staff members, he was able to pass 3/3 core classes! Huge thank you to Kathy (Jacks) Jackson and Sheri McCoy for all their work with students.
- **Community volunteers** to support core academic classes through tutoring
- **Graduation**- graduated 49/53 students within identified cohort. Final cohort numbers have not yet been released

Reduction in Class Sizes: Re-assignment of staff and course offerings to better support students- CMHS added additional sections in MS ELA 2, Algebra 1, and Occupational Math- 6 weeks into school year to support student success.

Professional Development- Training and planning directly related to student academic success

- **Student Learning Targets- Common Core State Standards-** A tool that helps students see where they're going by ensuring that classroom learning targets are both specific and student friendly
- **Accommodations/Modifications** in the classroom (Sped, 504)- How to develop appropriate modifications and provide accommodations.
- **Trauma Informed Care-** Dr. Rick Robinson- 3 sessions with teaching staff developing understanding framework of students ACES and TIC levers/strategies to support student success.
- **Collaborative Problem Solving-** Teachers attended training- review of CPS with staff- How do we utilize CPS to increase to support development of student coping strategies and reduce behaviors issues in the classroom.
- **Willamette ESD District Dash Board-** how to navigate dashboard, filter out attendance, smarter balanced assessment, essential skills data, and early intervention data on at risk students
- **9th grade student survey.** The goal of the interview is to collect data aimed at increasing student success at school through increasing student engagement, decreasing attendance issues, and decreasing behavior issues. Training for staff focused on building healthy and positive relationships with students- Is every students connected to an adult?
- **Developing the CMHS Alternative Program-** Why it is needed, educational supports required by teachers, supporting Alt. Program Teachers, training on online navigating online programs.
- **John Hattie's Visible Learning.** Teachers completed survey on their beliefs about what educational strategies and processes most impacts student learning, and their proficiency level in use of these strategies. Through collaborative teacher evaluation of the survey results, teachers identified specific classroom strategies which all teachers will practice and collect data on. 2019-20- Trainer will work with staff on expanding research and practice around visible learning and increasing educational success through understanding what teaching practices and educational strategies are most effective.
- **Oregon at a Glance Profile-** What can we do to "Turn the Arrow Up" developing a plan to meet state of Oregon graduation, attendance, and SBAC standards
- **Students on the Radar-** Building a Connections. Parent and student contacts, effective use of Career Advisory times, teacher office hours.
- **Review of Teacher Evaluation System-** How to develop effective: Student learning Goals, professional Practice Goals, Professional practice Responsibilities
- **Loosing students (Why)-** Review of the transfers out data- what can we do- (Actions plan)

- Development of new Fire Science Program with grant funds 2019 planning- implementation 2019-20
- Manufacturing Day
- **CTE Advisory Panel**-Met with head of local business managers to develop plans for job readiness skills of our students coming out of our CTE programs.
 - Brian Rupp – Log purchase agent, PLS International
 - Eric Davis – Log purchase agent, Stimson Lumber
 - Doug Baker – Owner/Operator, Doug Baker Const.
 - Scott Wallace – Owner/Operator, Cowlitz River Rigging
 - Scott Anicker – Operations manager, ARCON metal fabrication
 - Craig Olson – Supervisor, Weyerhaeuser Company;
 - Robert Keyser – Owner/Operator, Clatskanie Builders Supply
 - Jim Helmen – Principal, Clatskanie MSHS
 - Tim Kampii – CTE Clatskanie MSHS
 - Denev Flatz – CTE Clatskanie MSHS
- Developed partnership with Portland Overhead Door Company and Georgia Pacific Wauna Mill supporting our students through connection with human resources directors and company managers. Overhead door worked with CMHS students to install new
- Development of college level welding program at CMHS through Clatsop Community College to provide students with college welding credit.
- 2019 Planning- implementation 2019-20: Development of new programs to prepare CMHS students for High Wage High Demand jobs: CAD, or computer-aided design and drafting (CADD), is technology for design and technical documentation; CNC Machine and programs; Science, Technology, Engineering and Mathematics (STEM), and Robotics for the 2019-20 school year.

Grants

- **ODE Grants**- We two grants for our CTE program: ODE PERKINS Grant for \$4,826 and Secondary Career Pathway Grant for \$5,574.
- **CS For Oregon National Science Foundation Grant**- \$20,000 in computer science curriculum training for computer science teacher.
- **Gate Mini Grant** for 9th grade on track support- \$3,500
- **Portland Trailblazers Foundation**- \$2,000 Share Shed Grant (Written by Kara Harris)

Measure 98

Measure 98 application was submitted to ODE for the next two biennium's (4 years). CMHS was granted funding!!! Measure 98 is currently funding our Student Success, College and Career Readiness programs and supporting components of our CTE programs. If fully funded next year, CMHS will receive approximately \$160,000 to continue funding these very important programs that have great impact on students. In January of 2020, Measure 98 full funding will be determined by the voters in a special session. If passed, CMHS will receive and increase from \$109,000 to \$160,000 in funding for the next 2 biennium's.

College and Career Readiness

- CMHS provides supports for senior students to applying and college, scholarship, and technical training opportunities. CCRC provides supports to students and parents through completion of college application, FAFSA, financial planning, and post-secondary school readiness.
- Oregon promise application process.
- Portland College Fair for juniors and seniors- 75 students attended
- Portland State University Registrar interviews for senior students.
- OSU Cascades visit to CMHS CCRC with information for students interesting in attending

Medical and Mental Health Services

- Increased mental health Services through CCMH to 3 days per week- 23 students received ongoing therapy services.
- Clatskanie School Based Health Center-Primary Care and Mental Health Services- Provide primary medical services to all students through billing insurance or financial waiver family does have insurance.

Athletics:

- Football: 42 athletes- Quarter Finals state Play-offs
- Volleyball: 20 athletes
- Soccer: 16 athletes
- X-Country: 7 Athletes
- Forestry- Finished 2nd in state
- Boys and Girls Basketball teams for making it to the 3A State Tournament
- Girls Basketball Winning 3A Championship
- Tiger Wrestler placing 6th in 3A wrestling championship
- Baseball- 17 athletes- Won a league playoff game.
- Girls softball team for won the girls 3A state Championship
- Track- 100m & 200m state boys champion; multiple state placers; Boys Track team 2nd in league

CMHS School Improvement Plan has been completed for the 2019-20 school year.

SIP Plan Goals are:

- Academic Achievement
- Academic Growth
- Attendance
- Non-Compliance

**Superintendent's report
July 8 2019**

Personnel: We have developed vendor contracts with Jen Cooper, school psychologist and Mark Bergthold, business manager. Funding for these positions will come from our ESD allowances. These positions will allow the district to have better access and communication. Mark comes to us from CA. He has many years as a school district and county CFO.

Certified Contract Negotiations: The negotiations are complete. The new contract is available to be signed by the presidents and Board Chair.

Alternative Program: We will be starting the Alternative Program in the Port Building. Dawn Warren and I met with Doug Hayes the executive director of the Port of Columbia County. He is going to develop an agreement between the Port and CSD. The agreement will be for one year and will include use of facilities and utilities agreements. Basically we can use the facility and will need to provide some utility support.

Perry Technical School: Doug Hayes contacted all of the county superintendents and asked us to clear our calendar for 2 days in September. He has been in contact with Perry Tech and they will be coming to St. Helens to look at a potential school site. They want to meet with area superintendents to discuss our needs. This is great news! Kudos to Doug for putting this together. If they move to St. Helens it will be great for students in Columbia County.

Medicaid Billing: We will be working this year on learning to bill for Medicaid. It will take us a year to transition and we will be able to back bill as we go along. The ODE and the NWRESA will be our support partners.

Elementary Handbook: Tiffany O'Donnell will be working on our Elementary Handbook to be ready for the start of the 2019-2020 school-year.

Elementary Principal: Tiffany has already started getting acquainted with the school. She is planning to be here in July while I am on vacation. We are also planning some community outreach together. More to come.

Special Education Director Report

We were able to finish out the year and get all of our State Reports in on time and without errors, thanks to Julie Hathaway's hard work.

Jim worked on our Consolidated Compliance Report and it has been accepted by the ODE.

We will be starting this school year more organized and ready as many of our IEPs are scheduled.

We will continue our monthly professional development and work on our handbook.