







## MCPSS Laptop

- Turn on your device.
- Connect to Wi-Fi.
- Login using the email address (first part of your email address) and password provided by your school.
- Open google chrome by clicking on the google chrome home button. 
- Type mcpss.com in address bar and hit enter.
- Click “Our Students” at the top. 
- **PK-2<sup>nd</sup> Grade: Click “Login with Clever Badge” and hold the QR code on your index card up to the camera.**  
**3<sup>rd</sup>-5<sup>th</sup> Grade: Click “Login using password” and type the username and password found on your index card.**
- You are now in Clever. Scroll down the page and find the Schoology button.  

- Click this button.
- Open a new tab. 
- Type google.com in the address bar and hit enter.
- Click the sign in button.
- Sign in using the email address and password on your index card.
- Now go back to Schoology tab and you are ready to begin.

## Personal Laptop

- Connect to Wi-Fi.
- Open your internet browser.
- Type mcps.com in address bar and hit enter.
- Click “Our Students” at the top. 
- **PK-2<sup>nd</sup> Grade: Click “Login with Clever Badge” and hold the QR code on your index card up to the camera.**  
**3<sup>rd</sup>-5<sup>th</sup> Grade: Click “Login using password” and type the username and password found on your index card.**
- You are now in Clever. Scroll down the page and find the Schoology button.



- Click this button.
- Open a new tab. 
- Type google.com in the address bar and hit enter.
- Click the sign in button.
- Sign in using the email address and password on your index card.
- Now go back to Schoology tab and you are ready to begin.

## MCPSS Chromebook

### Logging Into your Chromebook:

- Press the power button on the top right of the computer.
  - At the prompt, choose the WIFI you will be connecting to and enter the password.
  - Sign In with your MCPSS email address and password (provided by your local school).
  - Choose to "remember" this account.
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### Connect to Online Instruction

- Open Google Chrome
- Go to [www.mcpss.com](http://www.mcpss.com)
- Choose "Our Students"
- Click "Log in with Active Directory"
- If prompted, log In with your MCPSS email address and password (provided by your local school)
- Choose Schoology from the list of apps in your Clever account

