

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

September 27, 2016

6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mr. Roger P. Milton, Chairman; Mr. Isaac Simmons; Mr. Charlie D. Frost; and Mr. Steve Scott. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others.

1. CALL TO ORDER

The meeting was called to order by the Chairman, Mr. Roger P. Milton, at 6:05 p.m.

2. OPENING PRAYER

The opening prayer was led by Bishop Jerome Showers, Pastor of The Body of Christ Church.

3. PLEDGE OF ALLEGIANCE

Recited in unison.

4. RECOGNITIONS

Mr. James thanked the Board members for their support during his tenure as Superintendent of Schools. He also thanked the staff for their support.

Mr. Frost and Mr. Simmons thanked Mr. James for his tenure and leadership.

ITEMS FOR CONSENT

Mr. Milton added to the agenda the selection of an architectural firm to provide general services for the district. He entertained a motion to approve the remaining consent agenda. The motion was made by Mr. Charlie D. Frost, seconded by Mr. Steve Scott and carried unanimously.

Following discussion of the selection of an architectural firm to provide general services for the district, Mr. Charlie D. Frost made a motion to rank the selection of architectural firms in the following order: 1st - Clemons, Rutherford & Associates (CRA), 2nd – Barnett, Fronczack, Barlowe Architects (BFBA), and 3rd – Destin Architectural Group (DAG). The motion was seconded by Mr. Steve Scott, and carried unanimously.

5. REVIEW OF MINUTES

- a. August 23, 2016, 4:30 p.m. – School Board Workshop
- b. August 23, 2016, 6:00 p.m. – Regular School Board Meeting
- c. September 6, 2016, 6:00 p.m. – Final Budget Hearing

ACTION REQUESTED: The Superintendent recommended approval.

6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

- a. Personnel 2016 – 2017

ACTION REQUESTED: The Superintendent recommended approval.

7. BUDGET AND FINANCIAL TRANSACTIONS

- a. Charter School Financial Reports

Fund Source: General Funds pass through to Charter School
Amount: N/A – presentation information only

ACTION REQUESTED: The Superintendent recommended approval.

8. AGREEMENTS/PROJECT/GRANT APPLICATIONS

- a. Memorandum of Understanding – CIS of Florida

Fund Source: Federal
Amount: \$42,000.00 (\$6,000 per VISTA for up 7 total)

ACTION REQUESTED: The Superintendent recommended approval.

- c. Virtual Instruction Program

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.

- d. Dental Equipment Lease for Havana Magnet School

Fund Source: General Revenue
Amount: \$1.00 Annual Rental Fee

ACTION REQUESTED: The Superintendent recommended approval.

- e. Participation through PAEC, Educational Management Consultant Services (EMCS) and Gadsden County School Board for School Board Policies

Fund Source: General Revenue
Amount: Approximately \$625 per year

ACTION REQUESTED: The Superintendent recommended approval.

9. SCHOOL FACILITY/PROPERTY

- c. Approval to Continue Agreement with North Florida Vault and Septic for Pump Out Services of Grease Traps and Sewer Plants

Fund Source: 110
Amount: \$8,520.00.00

ACTION REQUESTED: The Superintendent recommended approval.

- d. Solid Waste Collection Agreement Between Gadsden County School District and Waste Pro of Florida, Inc.

Fund Source: 110
Amount: \$116,364.23

ACTION REQUESTED: The Superintendent recommended approval.

- e. LP Gas Contract for FY 2016 - 2017 – Suburban Propane

Fund Source: 110
Amount: \$45,000.00

ACTION REQUESTED: The Superintendent recommended approval.

- f. Policy Waiver

Fund Source 110 & 379
Amount: TBD

ACTION REQUESTED: The Superintendent recommended approval.

10. EDUCATIONAL ISSUES

- a. School Field Trip Requests (Out-of-State) – Gadsden Technical Institute, East Gadsden High, and West Gadsden High School

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.

- b. Gadsden County Controlled Open Enrollment Plan
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent recommended approval.
- c. 2016 – 2017 Gadsden County District Parental Involvement Plan
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent recommended approval.
- d. 2016 – 2018 School Health Services Plan for Gadsden County
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent recommended approval.
- e. District Digital Classroom Plan
Fund Source: N/A
Amount: -\$0-
ACTION REQUESTED: The Superintendent recommended approval.
- f. Master In-Service Plan 2012 - 2017
Fund Source: N/A
Amount: N/A
ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

Items preceded by an (*) asterisk were removed from the CONSENT agenda and acted upon during the DISCUSSION portion of the agenda.

*8. AGREEMENTS/CONTRACT/GRANT APPLICATIONS

- b. Math and Science Partnership Grant

Fund Source: Federal
Amount: \$110,068.86

Ms. Judith Mandela, Teacher at James A. Shanks Middle School, addressed the Board with the concern of how much math curriculum was included in the math and science partnership grant.

Dr. Hightower stated that the math and science partnership grant was written a few years back partnering with FSU. He stated that federal programs was in charge of the grant.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #8b. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

***9. SCHOOL FACILITY/PROPERTY**

- a. Grounds Maintenance – Athletic Fields at East Gadsden High School & West Gadsden High School (Bid No. 16-17:07)

Fund Source: 110

Amount: \$1,965.00 per month – EGHS
\$1,965.00 per month - WGHS

In response to Mr. Simmons' concern regarding whether the ground maintenance – athletic fields at East and West Gadsden High Schools was incorporated with the lawn and maintenance care, Mr. Hunter stated that the athletic fields were specialized fields and separate from the regular lawn and maintenance care.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #9a. The motion was seconded by Mr. Steve Scott and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- b. Pest and Weed Control for Athletic Fields – East Gadsden High School & West Gadsden High School

Fund Source: 110

Amount: \$17,491.50

Mr. Simmons stated that the pest and weed control for the athletic fields at East and West Gadsden High Schools should be inclusive of all fields.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #9b. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- g. Proposal of Construction Managers

Fund Source: N/A

Amount: N/A

Mr. Simmons questioned why the Board was not selecting the proposal for construction managers. He stated that all construction projects should be brought before the Board for approval. He stated that he was concerned about the committee members selecting construction managers.

Mr. Hunter stated that the proposal of construction managers was for minor construction projects.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #9g. The motion was seconded by Mr. Steve Scott and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

Ms. Ella Mae Daniels with Florida State University addressed the Board to share an update on the GFAST grant. She stated that the summer institute was a success. She stated that although the math and science partnership grant is geared toward science, mathematical components will be considered in the grant.

Ms. Audrey Lewis addressed the Board to thank Mr. James for his service as Superintendent of Schools. She stated that Mr. James was responsible for bringing the Continuous Improvement Model (CIM) to the district. She thanked Mr. James and the Board for the copyright of her book entitled DLOPI. She stated that parents are investing in their children.

Ms. Mary Jeens and Mr. Antonio Mendez addressed the Board to request permission to film students in the after-school program at West Gadsden High School. Mr. Mendez stated that the movie will be titled "Life and Nothing More".

Mr. James requested Mr. Mendez and Ms. Jeens met with him to further discuss filming at West Gadsden High School.

11. FACILITIES UPDATE

Mr. Hunter stated that the Board needed to address the lawn care issues. He stated that maintenance work is being caught up. He stated that the maintenance department is moving forward with the air conditioning assessments. He stated that the air conditioning units have been replaced or repaired. He stated that there is still work to be done with the air conditioning units. He stated that the maintenance department is moving forward with smart phones in order to be able to receive work orders quicker and transmit to staff.

12. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

Mr. James stated that he was very grateful to have served three terms as Superintendent of Schools. He thanked everyone for their support. He recognized Mr. Tyrone Smith, the newly elected Board member for district five.

13. SCHOOL BOARD REQUESTS AND CONCERNS

In reference to Mr. Scott's concern regarding lawn care service being done by school staff, Dr. Hightower stated that two schools were in agreement. He stated that staff was concerned about extra compensation.

Mr. Hunter stated that the lawn care service may need to bid out.

Following discussion, the Board agreed to bid the lawn care service for the remainder of the school year and schedule a workshop to further discuss.

In response to Mr. Simmons' concern regarding the budget committee meetings, Mr. Kauffman stated that a meeting will be scheduled soon.

Mr. Milton stated that a committee was needed to help with the lawn care issues. Mr. Frost volunteered to serve on the lawn care committee. Mr. David McPhaul and custodial staff will be contacted to serve on the lawn care committee.

Ms. Judith Mandela addressed the Board to thank them for the teacher salary increase in September. She also thanked Dr. Hightower, Ms. Pauline West and Mrs. Sandra Robinson for helping to iron out issues relating to the salary increase. She reminded the Board that approving the salary increase was a step in the right direction.

Mr. Milton thanked Mr. James for establishing a good working relationship with him and the Board for twelve years. He wished Mr. James the best in his retirement.

14. The meeting adjourned at 7:20 p.m.