

**AGENDA  
REGULAR MEETING  
LIBERTY CENTER BOARD OF EDUCATION  
MONDAY, NOVEMBER 17, 2025  
7:00 P.M.  
BOARD ROOM**

**1. Call To Order**

**2. Pledge Of Allegiance**

**3. Roll Call**

Mr. Carter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Zeiter

**4. Special Presentation: Carter Booth, Sophomore Student, and Mr. Greg Radwan, High School Principal**

**5. Approve Minutes**

\_\_\_\_\_made the motion to accept the minutes of the Regular Meeting held on October 27, 2025 of the Liberty Center Board of Education. \_\_\_\_\_ seconded the motion. **(Exhibit A)**

VOTE: Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Zeiter \_\_\_ Mr. Carter\_\_\_

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting.

**6. Recognition Of Visitors/ Public Participation**

**0169.1 Public Participation at Board Meetings**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board offers public participation to members of the public in accordance with the procedures below. The Board applies these procedures to all speakers and does not discriminate based on the identity of the speaker, the content of the speech, or the viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by this bylaw.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the designated public participation portion(s) of a meeting.
- C. Attendees must register their intention to participate in the public participation portion of the meeting upon their arrival at the meeting.
- D. Individuals may not register others to speak during public participation.
- E. Participants must first be recognized by the presiding officer and may be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- F. Each statement made by a participant shall be limited to three (3) minutes duration unless extended by the presiding officer.
- G. During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. Audio or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review the possible placement of the equipment, and must agree to abide by the following conditions:
  - 1. No obstructions are created between the Board and the audience.
  - 2. No interviews are conducted in the meeting room while the Board is in session.
  - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- J. The presiding officer may:
  - 1. interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest);
  - 2. request any individual to stop speaking and/or leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct and/or orderly progress of the meeting;
  - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the conduct and/or orderly progress of the meeting;

4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

The Board may permit individuals to attend meetings remotely through live broadcast; however, public participation will be limited to those who are in attendance at the meeting site only. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending remotely.

## **7. CFO/Treasurer's Report/Recommendations**

### **Treasurer's Report-Mrs. Jenell Buenger**

#### Consent Items

- a. Approve the financial reports, including the following: **(Exhibit B)**
  - Monthly Bank Reconciliation
  - Cash Summary Report
  - Disbursement Summary Report
  - Investment Report
  - Budget vs. Actual Report

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Zeiter\_\_\_ Mr. Spangler\_\_\_ Mr. Carter\_\_\_

## **8. Principals' Reports**

## **9. Athletic Director's Report**

## **10. Superintendent's Report/Recommendations**

### **Superintendent's Report – Mr. Richie Peters**

- a. 2026-27 School Year Calendar Options

#### Consent Items

- a. Approve an overnight trip for the leadership students and teacher to visit the Ohio State Leadership Institute, Ohio State House, and Columbus Blue Jackets' leadership team in Columbus, OH from March 17-18, 2026.
- b. Approve the following new or amended policies:

#1422	#1623	#2260	#2260.01	#3122	#3123
#4122	#4123				

c. Rescind the following board policies:

#1422.02      #1662      #3122.02      #3362      #4122.02      #4362

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: Mrs. Zacharias\_\_\_ Mr. Zeiter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mr. Carter\_\_\_

## 11. Superintendent's Personnel Recommendations

### Consent Items

- a. Approve the NwOESC substitute teacher and paraprofessional list, as presented for the 2025-26 school year, to obtain substitute teachers and paraprofessionals. **(Exhibit C)**
- b. Through the passage of HB 583 and ORC 3319.36 and 3319.101 approve the following individuals as Substitute Teachers for the 2025-26 school year with the 1-Year Temporary Non-Bachelors Substitute Teaching license or Pre-Service Teaching license:

Vivian Gebers  
Gracie Miller  
Kylee Miller  
Jena Mireles  
Paige Morgan-Smith  
Aimee Naveau  
MaKenzie Prigge

- c. Retroactively approve Jena Mireles as an Educational Aide substitute for the 2025-26 school year.
- d. Approve the following classroom volunteers for the 2025-26 school year, contingent upon the completion of all necessary paperwork:

Michelle Buehrer      Gina Hill

- e. Whereas the Board of Education has offered and advertised the following supplemental positions per ORC 3313.53, and received no interested or qualified licenses employees, move to offer the following non-certified individuals a one-year supplemental contract for the position indicated for the 2025-26 school year, pending completion of all necessary paperwork, with a salary as stipulated per the LCCTA Negotiated Agreement:

Hayley Babcock – Assistant Musical Director  
Aaron Shafer – Assistant Boys Basketball  
Tyson Andrews – Freshman Boys Basketball

- f. Approve the following volunteers for the activity listed, contingent upon completion of all necessary paperwork and training:

Logan Meyer – Boys Basketball

Move to approve the above consent items:

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

VOTE: Mr. Zeiter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Carter\_\_\_

**12. Program Cost Agreement for Title I Services**

Upon the recommendation of the Treasurer, the motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to retroactively approve the 2025-26 Program Cost Agreement for Title I services with the Educational Service Center of Lake Erie West for non-public student(s) attending Holy Trinity School. **(Exhibit D)**

VOTE: Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Zeiter\_\_\_ Mr. Carter\_\_\_

**13. Approve Then and Now Purchase Order**

Upon the recommendation of the administration, the motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following “Then and Now” purchase order in accordance with ORC Section 5705.41 (D)(1) which states, “Except as otherwise provided in division (D)(2) of this section and section 5705.44 of the Revised Code, make any contract or give any order involving the expenditure of money unless there is attached thereto a certificate of the fiscal officer of the subdivision that the amount required to meet the obligation or, in the case of a continuing contract to be performed in whole or in part in an ensuing fiscal year, the amount required to meet the obligation in the fiscal year in which the contract is made, has been lawfully appropriated for such purpose and is in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances. This certificate needs to be signed only by the subdivision's fiscal officer. Every such contract made without such a certificate shall be void, and no warrant shall be issued in payment of any amount due thereon. If no certificate is furnished as required, upon receipt by the taxing authority of the subdivision or taxing unit of a certificate of the fiscal officer stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances, such taxing authority may authorize the drawing of a warrant in payment of amounts due upon such contract, but such resolution or ordinance shall be passed within thirty days after the taxing authority receives such certificate; provided that, if the amount involved is less than one hundred dollars in the case of counties or three thousand dollars in the case of all other subdivisions or taxing units, the fiscal officer may authorize it to be paid without such affirmation of the taxing authority of the subdivision or taxing unit, if such expenditure is otherwise valid.”

Purchase Order #2600591 to Fall FX LLC in the amount of \$3,150.00

VOTE: Mr. Weaver\_\_\_ Mrs. Zacharias\_\_\_ Mr. Zeiter\_\_\_ Mr. Spangler\_\_\_ Mr. Carter\_\_\_

**14. Old Business**

**15. New Business**

- a. The next board meeting is December 15, 2025 at 7:00 p.m. in the Board Room.
- b. The Records Commission will be meeting at 6:45 p.m. on December 15, 2025, prior to the regular board meeting.

- c. The next Senior Citizen Breakfast is Thursday, December 18, 2025 at 8:30 a.m. in the Auditoria.

## **16. Board Members' Committee Reports**

## **17. Adjournment**

\_\_\_\_\_ made the motion and \_\_\_\_\_ seconded the motion to adjourn the November 17, 2025 regular meeting of the Liberty Center Local Board of Education at \_\_\_\_\_ p.m.

VOTE: Mrs. Zacharias\_\_\_ Mr. Zeiter\_\_\_ Mr. Spangler\_\_\_ Mr. Weaver\_\_\_ Mr. Carter\_\_\_