



Policy of the Board of Trustees

E Series

ECA

BUILDINGS AND GROUNDS SECURITY

The Board of Trustees requires and encourages close cooperation with local police and fire departments, and with insurance company inspectors.

Records and funds shall be kept in a safe place and under lock and key when required.

Access to school buildings and grounds outside of regular school hours shall be limited to personnel whose work requires it. An adequate key control system shall be established which will limit access to buildings to authorized personnel and will safeguard against the potential of entrance to buildings by keys in the hands of unauthorized persons.

The school building shall be closed and locked after the last school activity has concluded in the afternoon except in those instances when there is continuous activity into the evening, in which case securing of the building shall be accomplished at the conclusion of such activity.

No unauthorized person or group shall be granted access to a secured building by any employee. Authorization may only be granted only by the Principal, consistent with applicable Board Policies..

Detailed security regulations are available at the main office. The Principal is responsible for enforcing this policy.

1st Reading: December 15, 2011

2nd Reading: January 19, 2012

Adoption: February 16, 2012

Proposed Reconsideration: February 2017