



# Santa Maria High School

## DIRECTORY OF SERVICES

2024-25

### ADMINISTRATION

<b>Principal</b>	Steve Campbell / Monica Garcia	3701/3702
Assistant Principal - Student Affairs	Monica Pallan / Melissa Barredo	3709/3710
Assistant Principal - C&I/Counseling	Jules Manfreda / Veronica Morales	3707/3708
Assistant Principal - Special Programs	Merrie Goldin / Denise Robles	3705/3706
Dean of Students	Tyler Haglund / Leticia Juarez	3703/3704

SERVICE	CONTACT	EXTENSION
Academic Awards	Jules Manfreda / Veronica Morales	3707/3708
Absences (Certificated)	Monica Pallan / Melissa Barredo	3709/3710
Absences (Classified)	Merrie Goldin / Denise Robles	3705/3706
Accident Report (Student)	Sandra Fry / Jesse Soto	3711/3712
Accident Report (Staff)	Krystal Luna - DO	4206/4333
Activities	Adrian Salazar	3628
Adjunct Duty List	Monica Pallan / Melissa Barredo	3709/3710
Attendance (Students)	Liz Noriega Acosta	3731
Attendance Assistant (Students)	Ivette Davis	3724
Aeries Help Desk	Chris Hollins / TBD	4607/4605
ASB Accounts	Jeanette McColm / TBD	3715/3714
Announcements / Bulletin	Beatrice Martinez	3727
Athletic Director	Dan Ellington	3540
Back to School Night	Merrie Golden / Denise Robles	3705/3706
Bells	Monica Garcia	3702
Budgets - Categorical	Steve Campbell / Monica Garcia	3701/3702
Budgets - Department	Department Heads	See Department
Bus Transportation (District)	Jerry Sitton	4711
Cafeteria	Donna Baker	3460
Calendar	Monica Garcia	3702
California Healthy Kids Survey	Merrie Golden / Denise Robles	3705/3706
California Interscholastic CIF	Dan Ellington	3540
Career Specialist	Rachel Acosta	3760
Child Abuse Reporting/Forms	Steve Campbell / Monica Garcia	3701/3702

### CLASS ADVISORS

<b>12th Grade Class</b>	Sara Araujo, Amanda Rodriguez	3337/3332
<b>11th Grade Class</b>	Sara Araujo, Amanda Rodriguez	3337/3332
<b>10th Grade Class</b>	Sierra Taylor	3618/3619
<b>9th Grade Class</b>	TBD	TBD
Conference Room Facilities	Monica Garcia	3702
Confiscated Items		3746/3704
Copies / Xerox	Whitney Kelly	3747

### COUNSELING DEPARTMENT- Monica Pallan

9th Grade A - L	Cecilia Grimaldo	3745
9th Grade M - Z	Fatima Gonzalez	3744
10th Grade A - L	Terzino Gaeta	3737
10th Grade M - Z	Victoria Lopez	3738
11th Grade A - L	Rosa Mendoza	3740
11th Grade M - Z	Erica Martinez	3741
12th Grade A - L	Ben Lopez	3742
12th Grade M - Z	Maria Fruge	3743
College Career Counselor	Savanna Sustaita	3763

SERVICE	CONTACT	EXTENSION
Counseling - Psychological A - L	Chantel Miller	3790
Counseling - Psychological M - Z	Katy Edwards	3784
Course Description Book	Jules Manfreda	3707
Data Specialist	Sony Melena	3764

### DEPARTMENT HEADS - Steve Campbell

Agriculture	Mark Powell	3331
Business	TBD	
Counseling	Victoria Lopez	3716
English	Sarah Ortiz / Annie Turner	3621/3632
Family Consumer Science	Mary Foley	3211
International Languages	Meena Akhavan / Mireya Luna	3110/3108
Mathematics	Natasha Lombardi-Hyder / Manuel Felix	3355/3356
Physical Education	Jamie Tanner / Brandon King	3538 /
Science	Katie Cowans	3243
Social Studies	Matt Marstone	3642
Special Education	TBD	3216
Visual & Performing Arts	Chelsea Greene	3525
Discipline	Tyler Haglund / Leticia Juarez	3703/3704
Equipment Repair	Department Heads	See above
ELAC	Jules Manfreda / Veronica Morales	3707/3708
<b>Emergency Line</b>	Front Desk, All Admin & Admin Assistants	<b>3000</b>
Enrollment/Registration	Eileen Gomez	3736
Facilities	Danny Sheridan / Amanda Ortega	3125
Fax Machine	TBD	3728
Field Trip Forms & Information	Melissa Robles	3710
Fire Drills	Substitute / Danny Sheridan	3250
504 Program	Merrie Goldin / Denise Robles	3705/3706
Food Service	Donna Baker	3460
Foreign Exchange Student	Steve Campbell / Monica Garcia	3701/3702
Forms	Denise Robles	3706
Free Lunch Program	Teresa Luna	3719
Front Desk	Beatrice Martinez	3721
Grades change forms & grades	Eileen Gomez / Sony Melena	3734/3735
Graduation	Monica Pallan / Melissa Barredo	3709/3710

### GUIDANCE OFFICE - Monica Pallan

Guidance Tech	Daniella Ruiz Vazquez	3728
Guidance Tech	Jessica Gutierrez Espitia	3771
Guidance Secretary	Abi Tan	3733

SERVICE	CONTACT	EXTENSION
Health Office LVN	Sandra Fry	3711
Health Office Technician	Jesse Soto	3712
Health Nurse	Jade Fernandez	3513
Homework Assign/Requests	Abi Tan	3733
ID Pictures (Retakes/lost)	Information Desk / TBD	3727
Independent Study	Jules Manfreda / Veronica Morales	3707/3708
Injuries (Staff)	Krystal Luna - District Office	4433
Insurance Forms - Staff	Kathy Grimes - District Office	4410
ISI (In School Intervention)	Tanya Guiremand	Email
Inter-District Transfer	Jenny Mahaffey	4215
Keys	Substitute / Danny Sheridan / Amanda Ortega	3250/3251
Library Services	Rebecca Spendlove	3758
Lost and Found	Beatrice Martinez / Information Desk	3727
Mail / Postage	TBD	3761

SERVICE	CONTACT	EXTENSION
Maintenance	Substitute / Danny Sheridan	3250
Maintenance Secretary	Amanda Ortega	3251
Marquee / Kiosk Updates	Monica Garcia	3702
Master Schedule (Master Board)	Jules Manfreda / Veronica Morales	3707/3708
Migrant Education	Emilia Valdez-Rodriguez	1601
Obsolete Equipment	Tyler Haglund / Leticia Juarez	3703/3704
Obsolete Textbooks	Diane Juarez	3759
On Track Credit Recovery	Jules Manfreda / Veronica Morales	3707/3708
Parking Permits - Staff	Amanda Ortega	3251
Payroll - A-F	Polo Perez - District Office	4411
Payroll - G-N	Malinda Diaz - District Office	4414
Payroll - O-Z	Heather Fiscus - District Office	4412
Pictures (School)	Tyler Haglund / Leticia Juarez	3703/3704
Psychological Services	Chantel Miller/Katy Edwards/Antoinette Gonzalez	3721/3720/3794
Purchasing Requests	Department Heads	See Department list above
Lunch Applications	Teresa Luna Rojas	3719
Report Cards	Sony Melena	3735
Registrar	Eileen Gomez	3734
Safety Program	Danny Sheridan	3250
Scholarships	Savanna Sustaita	3763
SERVICE	CONTACT	EXTENSION
<b>Security Officers</b>	<i>RedAcosta, Joanna Alvarez, Gabriel Athie, Doniel Galloway, Carlos Garcia, James Gutierrez, Salena Hernandez, Lynzee Limon, Marcus Lyghts, Maria Rodriguez, Jose Torres, Eduardo Velasco-Vargas, Michael Velazquez Dorantes</i>	<b>3768</b>
<b>Security - Supervisor</b>	<b>Jules Manfreda</b>	<b>3707</b>
Special Ed Office	Nancy Navarro-Garcia	3728
Special Ed / Instructional Assistants	Merrie Goldin / Denise Robles	3705 / 3706
Special Ed Coordinator A - L	Jennifer Ramirez	3722
Special Ed Coordinator M - Z	Jennifer Ryan	3723
Speech Therapists	Christen Copeland /	3653/TBD
Staff Mailbox	TBD	
Stu Worker Paychecks	Veronica Morales	3708
Substitute Teacher Check-In	Melissa Barredo / Denise Robles Back-up	3710 / 3706
Sub Service	Teacher uses Aesop / Melissa Barredo	3710
Teacher Aesop (District Support)	Lupita Martinez-Perez	4304
Technology Committee	Tyler Haglund	3703
Tech Help Desk	Mark Recinos	4611
Technology	Tyler Haglund / Leticia Juarez	3703 / 3704
Technology Repairs	Email tech request	<a href="mailto:help@smjuhsd.org">help@smjuhsd.org</a>
Telephones	Email request / contact Mark Recinos	<a href="mailto:help@smjuhsd.org">help@smjuhsd.org</a>
Telephone List	Monica Garcia	3702
Testing (AP, SBAC)	Merrie Goldin / Denise Robles	3705/3706
Testing (CELDT)	Emily Valdez-Rodriguez	1601
Textbooks	Diane Juarez	3759
Textbooks - Ordering	Tyler Haglund / Leticia Juarez	3703/3704
The Breeze (Newspaper)	TBD	TBD
Therapists	Cristian Limon/Micah Gamez/Sonia Hernandez	3258/3488/TBD
Transcripts	Eileen Gomez / Sony Melena	3734/3735
Uniform Complaints	Steve Campbell / Monica Garcia	3701/3702
Visitor Check-In / Receptionist	Beatrice Martinez	3727
Volunteer Forms	Monica Garcia	3702
WASC (Monitoring)	Steve Campbell / Monica Garcia	3701/3702
Website Updates	Monica Garcia	3702
Williams Act Information	Steve Campbell / Monica Garcia	3701 / 3702
Work Orders	Substitute / Danny Sheridan	3250
Work Permits	Kimberley Washington	3760
Yearbook	Adrian Salazar	3629