



OWOSSO PUBLIC SCHOOLS

Ready for the World

**Board of Education Agenda
May 11, 2020**

5:30 pm Regular Meeting
Washington Campus
645 Alger Street
Owosso, Michigan 48867

1. Call to Order

2. Pledge of Allegiance

3. Building Reports:

Celebrate Kids! – Owosso High School & Lincoln High School Top Graduates
Owosso Public Schools Retiree Recognition

4. Board Correspondence:

Superintendent’s Report
Curriculum Director’s Report

5. Public Participation

6. For Action

▪ **Consent Agenda:**

April 27, 2020 Regular Meeting Minutes-----	Report 19-233	Page 1
April 27, 2020 Closed Session Minutes-----	Report 19-234	At Place
Current Bills-----	Report 19-235	Page 7
Financials-----	Report 19-236	Page 13
▪ Student Handbook Revisions for 2020-2021-----	Report 19-237	Page 16
▪ SRESD 2020 Budget Approval-----	Report 19-238	Page 17
▪ ESS Midwest (formerly PCMI/Willsub) Contract Approval-----	Report 19-239	Page 22

7. Public Participation

8. Board Reports: Board Member Comments/Updates

9. Upcoming Board Meeting Dates:

June 8: Committee of the Whole Meeting, 5:30 pm
June 22: Regular Board Meeting and Budget Hearing, 5:30 pm

10. Adjournment:



OWOSSO PUBLIC SCHOOLS

Ready for the World

Public Participation at Board Meetings

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.



OWOSSO PUBLIC SCHOOLS

Ready for the World

BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises

BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

Therefore, we guarantee that:

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

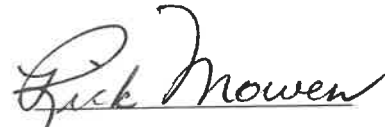
We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

Timothy Jenc
President



Rick Mowen
Vice-President



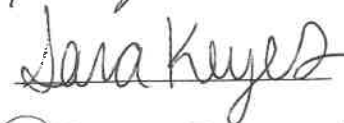
Marlene Webster
Treasurer



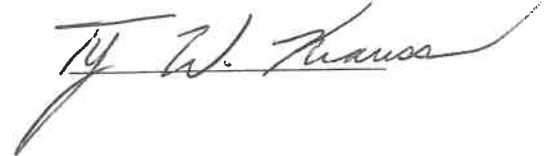
Shelly Ochodnicky
Secretary



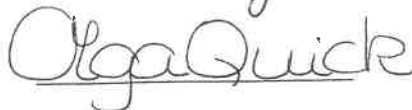
Sara Keyes
Trustee



Ty Krauss
Trustee



Olga Quick
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.

OWOSSO PUBLIC SCHOOLS
Board of Education Minutes
April 27, 2020
Report 19-233

As the host of the District's first virtual school Board Meeting, Superintendent Dr. Tuttle provided the participants with a few guidelines and procedures.

President Jenc called the meeting of the Board of Education to order at 5:33 pm. He thanked the participants and welcomed them to the first Owosso Public Schools Board of Education Zoom meeting. Due to Governor Whitmer's current Executive Order and the stay at home order, the meeting was held virtually using Zoom video conferencing from the Washington Campus, 645 Alger Street, Owosso, MI 48867.

Roll Call

Secretary Ochodnický conducted a roll call of Board members virtually present at the meeting.

Present: Jenc, Keyes, Krauss, Mowen, Ochodnický, Quick, Webster (all members were present through Zoom video conferencing)
 Absent: No members were absent

Pledge of Allegiance

Board of Education President Tim Jenc amended the meeting's agenda to include a closed session at the conclusion of the regular meeting for the purpose of having a discussion on contract negotiations. Ochodnický moved to amend the agenda, Keyes supported the motion. Motion carried unanimously.

Board Correspondence

Superintendent Dr. Andrea Tuttle expressed her sincere appreciation to the wonderful people in the District for feeding, educating, and providing mental and moral support to our families and friends, while also taking care of their own families during this unprecedented time. The District's priority during this pandemic is to help families and not cause any additional undo stress. Superintendent Dr. Tuttle stated that she has shared with her team that we are not responsible for this pandemic but we are responsible for offering support to our families in any way possible during this time and always.

Superintendent Dr. Tuttle recognized the Owosso Public Schools food service department, custodians, and the numerous volunteers that have been serving our families. The District has served 18,000 meals, inclusive of breakfast and lunch each week, which represents approximately 1,150 children out of the 3,000 that attend Owosso Public Schools. Food distribution occurs in front of the middle school on Tuesday's and Friday's from 10 am until 12 pm. A special thanks was extended to Board Treasurer Marlene Webster and the Shiawassee HOPE organization for the volunteers they have made available. These volunteers deliver meals to the homes of approximately 300 students on Tuesday and Friday of each week. Additionally, the staff of OPS has also stepped up to service our families. Since the closing of school, the District has served over 70,000 meals. The Shiawassee YMCA, Laura Archer (formerly Laura Burroughs), and Senior Program Director Jen Lintner were acknowledged for their efforts to distribute food during the initial phases of the pandemic.

Administrators, teachers, and para-professionals were applauded by Superintendent Dr. Tuttle for working tirelessly to provide students with a distance learning platform that offers something for everyone. Students with electronic devices and connectivity have been provided with engaging electronic learning opportunities. Middle School and Lincoln Alternative High School students that do not have a device have been provided with one. The Technology Department was thanked for providing students that do not have connectivity the option of using the District's Wi-Fi at the high school parking lot. Elementary students and anyone else that wishes, can take advantage of paper packets that are available during food service deliveries and have also been mailed to Lincoln students. Every student in the District receives a weekly communication from a teacher with the intent to simply check on their mental

well-being and offer assistance. The District team is also recognizing student birthdays and creating fun videos to let students know they are missed.

Superintendent Dr. Tuttle reported that to date, the District has distributed over 250 Chromebooks to students, in addition to paper/pencil packets. The Technology and Maintenance Departments were thanked for providing internet accessibility to students at the high school. The District continues to seek ways to assist families and students with devices and connectivity during this time.

Superintendent Dr. Tuttle thanked Cargill for donating 1,000 red oak trees to the District. Approximately 900 trees were distributed to students for Earth Day with the balance to be distributed during food distribution.

Superintendent Dr. Tuttle recognized administration office staff members for coming to work on a daily basis so employees can get paid along with additional clerical duties that must be completed. The custodial and maintenance team has been available to complete minimal job duties as needed to maintain the District. These employees are mindful of social distancing while completing their required tasks and keeping each other safe. The entire Owosso team was publicly thanked by Superintendent Dr. Tuttle for all their efforts to make OPS an amazing District. Together we are Owosso strong!

Superintendent Dr. Tuttle announced that the District has officially postponed the Lincoln High School and Owosso High School graduation ceremonies. At this time a scheduled date has not been determined based on further communication and options from Governor Gretchen Whitmer. The District is extremely saddened by the missed opportunities of its seniors. It is hoped that the end of the school year can be as special as possible for the graduating Class of 2020. In an effort to recognize the Class of 2020, Wolverine Sign has donated a billboard wrap that will be placed on a sign donated by Van Epps and Van Epps located by Wrought Iron Grill. The second edition of Today's Trojan will feature the members of the Class of 2020. This publication will be mailed to all residents of Owosso and Henderson.

Superintendent Dr. Tuttle reported that the bond construction project at the grades 6-12 campus were moving along and ahead of schedule prior to the pandemic. All construction at the secondary campus was forced to stop as a result of the pandemic on March 17th. It is unclear when construction will be able to resume. This causes a significant change of plans to the 2020-21 school year. Prior to COVID 19, the District was on target to have the incoming 6 -8th graders begin the school year in the newly renovated campus. Unfortunately, this will not be a reality now because the project is currently well behind schedule. Superintendent Dr. Tuttle remarked that although this situation is very disappointing to students, parents, and staff; the situation is out of our control. She is confident that Clark Construction will resume work at full force as soon as they are allowed.

Superintendent Dr. Tuttle stated that she has received minimal information on this, but is aware that all OPS families with students of age 5-18 will be receiving an Electronic Benefit Transfer (EBT) card. Because the Owosso community falls under the eligibility provision guidelines through the District's free breakfast and lunch program, Owosso is the only school district in the county that will provide this to families. Superintendent Dr. Tuttle reiterated that this is not something that was initiated by the District so she has very little information about this benefit. A letter explaining this EBT card is forthcoming to all families.

Superintendent Dr. Tuttle remarked that this has been a very interesting time. She is extremely proud to work with the OPS team and appreciates the administrators, community members, community partnerships, teachers, paraprofessionals, custodians, and food service workers.

Curriculum Director Steve Brooks reported that he is truly impressed with the creativity and assignments that teachers have generated for their students. The online instruction is simply amazing and it says a lot about how our teachers have embraced the changes that they were asked to provide rather quickly. The analytics of online instruction is being monitored. Teachers are reaching out to students and encouraging them to engage in the online activities. Mr. Brooks remarked that he is simply amazed with the quality of the paper/pencil packets and the demand for these continues to increase each week. He stated that he is extremely impressed with the learning that is still taking place within the District. It was noted that

Owosso Public Schools initiated remote learning to its students one to two weeks ahead of any other school district in the county.

Curriculum Director Steve Brooks informed the Board that the District is looking ahead to the 2020-21 school year curriculum. He has been involved in exploring textbooks options for high school biology and general chemistry. This process began prior to the pandemic and will continue through Zoom meetings. The International Baccalaureate Primary Years Programme (PYP) unit planners is moving forward and adjustments are being made to the first grade social studies curriculum. In addition, modifications and alignment of the GSRP preschool curriculum are being made. Mr. Brooks explained that all professional development opportunities that were scheduled for the remainder of the school year have been postponed or canceled.

Public Participation

President Jenc stated that the Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

There were no comments from the public and no one notified the District of their intent to speak during public participation prior to the start of the meeting.

For Action

- Moved by Mowen, supported by Keyes to approve the February 24, 2020 regular meeting minutes, April 13, 2020 committee of the whole minutes, current bills, and financials as presented. Secretary Ochodnicki conducted a roll call vote. Ayes: Webster, Quick, Ochodnicki, Mowen, Keyes, Krauss, Jenc. Nays: None. Motion carried unanimously.
- Moved by Mowen, supported by Webster to adopt the Resolution to Grant Emergency Powers to the Superintendent to comply with Executive Order 2020-35. The Resolution grants to the Superintendent the temporary powers authorized by this Resolution and are in effect for the duration identified in Executive Order 2020-35 and any subsequent extension of that order, unless otherwise rescinded or extended by the Board upon majority vote. Secretary Ochodnicki conducted a roll call vote. Ayes: Webster, Quick, Ochodnicki, Mowen, Keyes, Krauss, Jenc. Nays: None. Motion carried unanimously.
- Moved by Mowen, supported by Webster to adopt the 403(b) pre-approved IRS plan documents "Volume Submitter Plan Document No. 04" and "Volume Submitter 403(b) Agreement #04002" as presented and to be compliant with the provisions for plan documents outlined in the IRS code for 403(b) plans. Secretary Ochodnicki conducted a roll call vote. Ayes: Webster, Quick, Ochodnicki, Mowen, Keyes, Krauss, Jenc. Nays: None. Motion carried unanimously.
- Moved by Webster, supported by Mowen to renew the contract with Baker College for Adult Education services for the fiscal year 2020-21 and authorize the Superintendent to sign the contract on behalf of the District. Superintendent Dr. Tuttle pointed out that the District receives 6% of the total overall funding for this program. Secretary Ochodnicki conducted a roll call vote. Ayes: Webster, Quick, Ochodnicki, Mowen, Keyes, Krauss, Jenc. Nays: None. Motion carried unanimously.
- Moved by Webster, supported by Ochodnicki to adopt the addendum to the Section 125 (Cafeteria) plan for eligible medical expenses and provisions as they relate to plan payment options while participants are on FMLA leaves or EFMLEA. Adoption will assure that the District's plan documents are compliant with the provisions for plan documents outlined in the IRS code for Section 125. Secretary Ochodnicki conducted a roll call vote. Ayes: Webster, Quick, Ochodnicki, Mowen, Keyes, Krauss, Jenc. Nays: None. Motion carried unanimously.
- Moved by Keyes, supported by Mowen to authorize the Superintendent to sign a contract with LA Construction, Flushing, Michigan for miscellaneous Sinking Fund site improvement projects as identified for summer 2020 at the high school, Central Elementary, Emerson Elementary, Bus Garage, and Bentley Bright Beginnings in an amount not to exceed \$493,406.38 inclusive of

\$100,000 of discretionary allowance. Superintendent Dr. Tuttle explained the rationale behind presenting these items before the Board as an action item and not for future action.

The District identified the following site improvements that could be done during the summer of 2020 of similar trades in order to gain economies of scale and would result in the lower pricing as well as would enhance the current bond project at the high school campus:

- High school – seal cracks, seal coat and re-stripe existing high school parking lot, construct a dumpster enclosure, construct a salt storage building and enhance the lighting for existing light pole.
- Central Elementary school – seal cracks, seal coat and restripe existing parking lot, construct new 1,200 square feet of connecting sidewalk and install mulch in area.
- Emerson Elementary school – storm drainage improvements inclusive of site investigation to correct sink holes on the property, construct new 1,400 square feet of connecting sidewalk and install mulch in area.
- Bus garage – spot remove asphalt and replace in 8 locations.
- Alternate Bid #2 – Bentley – install 600 Square feet of sidewalk.

Trustee Olga Quick asked if the resurfacing of the high school parking lot will effect student accessibility to Wi-Fi? Superintendent Dr. Tuttle referred Trustee Quick's question to Mr. John Klapko who stated that he believes this project will not commence until later in the summer. This will have to be coordinated with the current bond construction as well. Trustee Quick also asked if the spot removal of asphalt at the bus garage were inclusive of the critical areas that were identified as needing repair. Superintendent Dr. Tuttle informed Trustee Quick that these were the critical areas that were previously identified for safety and security purposes. Secretary Ochodnicky asked if there were any updates on when the road construction would begin in front of the high school.

Superintendent Dr. Tuttle stated that the updates she has received has the project slated to begin in early June. Secretary Ochodnicky conducted a roll call vote. Ayes: Webster, Quick, Ochodnicky, Mowen, Keyes, Krauss, Jenc. Nays: None. Motion carried unanimously. Tim Jenc asked if the project could be amended, specifically the dumpster enclosure at the high school because he has an idea that could potentially save the District money. Superintendent Dr. Tuttle stated that the project could be amended if the amendments cost less than the amount approved by the Board.

For Future Action

- The Board of Education will be asked to approve the 2020-2021 student handbooks for Bentley Bright Beginnings, elementary, middle and high schools as presented. Superintendent Dr. Tuttle explained that copies of the proposed handbooks were provided to the Board in a previous Friday Letter. She explained that depending on what occurs in the future, the handbooks are subject to change and may need to be amended. The middle school handbook references moving to the new location and this will need to be changed.
- The Board of Education will be asked to support/disapprove the Shiawassee Regional Education School District 2020-21 budget as presented and authorize the Superintendent to forward the resolution to the SRESB board on or before June 1, 2020.
- The Board of Education will be asked to authorize the Superintendent to sign the proposed contract with ESS Midwest (formerly PCMI/Willsb) to provide contracted services for the Athletic Department, for non-employee coaches, Bentley Bright Beginnings non-certified/non-administrative staff and for special circumstances in which specialized non-union staff are needed. Superintendent Dr. Tuttle stated that the report contains an error and fees will increase by .25% from the previous year.

For Information

Superintendent Dr. Tuttle reported that Kelly Snyder, 52-week Pupil Count Secretary at Owosso High School has submitted her letter of resignation effective March 26, 2020. Marie Anderson, Title I Teacher at Emerson Elementary has submitted her letter of retirement effective at the conclusion of the school year after 33 years of service with the District. Susan Weaver, 5th Grade Teacher at Central Elementary has submitted her letter of retirement effective at the conclusion of the school year after 26 years of

service with the District. Vickie Compton, Special Education Teacher at Bryant Elementary has submitted her letter of retirement effective at the conclusion of the school year after 17 years of service with the District. Maureen Cannon, Science Teacher at Owosso Middle School has submitted her letter of retirement effective at the conclusion of the school year after 30 years of service with the District. Patricia Coon, Owosso Middle School Teacher has submitted her letter of retirement effective at the conclusion of the school year after 24 years of service with the District. Cindy Knight, Owosso Middle School Secretary has submitted her letter of retirement effective April 30, 2020 after 26 years of service with the District.

Public Participation

There were no comments from the public.

Board Member Comments/Updates

President Tim Jenc remarked that Superintendent Dr. Tuttle reminds him of the morning DJ from 103.1 WOAP with her headset on in the meeting.

President Tim Jenc stated that he and his wife have been cooped up like everyone else during this time and decided to go for a ride recently. He remarked that his wife previously worked at Bryant Elementary. On their ride they toured the District and his wife was extremely impressed with the high school and the improvements that have occurred at all of the buildings.

President Tim Jenc personally thanked Treasurer Marlene Webster for everything she does for OPS, the county, and City of Owosso. He stated that people do not realize all that she does.

Trustee Ty Krauss thanked all of those in the community that have helped with the distribution and preparation of the meals that have gone out to students. He thanked everyone involved with the cyber learning and Chromebook distribution. The teachers and administrators of OPS were also praised for managing this unprecedented situation effectively and well.

Trustee Sara Keyes acknowledged that many of our teachers are spending more hours teaching and reaching out to their students than if school was actually in session. She praised them for reaching out to students individually if they missed Zoom meetings for various reasons and providing additional instruction.

Secretary Shelly Ochodnicki commented that there are a lot of great things still happening in the community. Many OPS staff members have reached out and offered to help out at the Shelter. She stated that the District has two senior students that have been at the Shelter since March 18 and are doing amazingly well. One of these students is a top honors student from LHS and received a scholarship to SVSU. She encouraged the Board to drive by the Shelter and witness the great things that are occurring.

Vice President Rick Mowen extended his gratitude to the retirees for their dedicated service through the years. On behalf of the Board, he wished them the best in their retirement.

Vice President Rick Mowen commented that the manner that the OPS staff has stepped up during this unprecedented time has been tremendous for the community as a whole. He stated that he has noticed some of the best in our community come forward to help others in need.

Trustee Olga Quick remarked that she is extremely impressed with the administration, teachers, and curriculum of OPS. She applauded the response time of those reaching out to others as well as taking care of their own families. She thanked Marlene Webster for assisting with the organization of the food distributions and the efforts that have been put into this.

Trustee Olga Quick echoed Mr. Mowen's remarks about the retirees and their years of service to the District.

Trustee Olga Quick thanked Superintendent Dr. Tuttle for her efforts to keep everyone sane as we progress through this difficult time.

Treasurer Marlene Webster expressed gratitude for everyone's kind words. She commented that she is only one piece to a great big puzzle. She acknowledged John Klapko, Angelina Manns and the Food Service Department for being instrumental in getting food prepared and ready for distribution two days a week. There are approximately 50 volunteers of which about 95% are teachers or administrators that deliver food to families. Mrs. Webster remarked that she is often moved to tears by how these staff members care so much about their students. The food deliveries provide the volunteers with an opportunity to check on families and ensure that they have everything they need. As a result, some families have been provided with food cards. In addition to delivering the sack lunches, they have cross referenced their delivery lists with the backpack program list and provide food to about 150 homes on Friday of each week. Mrs. Webster commented that it has been a massive operation to get 16,000-18,000 meals out each week. She thanked everyone that has stepped up to help out in any way.

Upcoming Board Meeting Dates:

May 11: Regular Board Meeting, 5:30 pm (meeting held on second Monday of the month due to Memorial Day)

Adjournment

Moved by Mowen, supported by Ochodnicky to move into closed session at 6:34 pm to discuss contract negotiations. Secretary Ochodnicky conducted a roll call vote. Ayes: Webster, Quick, Ochodnicky, Mowen, Keyes, Krauss, Jenc. Nays: None. Motion carried unanimously.

Moved by Ochodnicky, supported by Webster to return to open session at 6:49 pm. Secretary Ochodnicky conducted a roll call vote. Ayes: Webster, Quick, Ochodnicky, Mowen, Keyes, Krauss, Jenc. Nays: None. Motion carried unanimously.

Minutes recorded by Clara Pitt

Respectfully submitted,

Shelly Ochodnicky, Secretary

OWOSSO PUBLIC SCHOOLS
EXPENDITURE REPORT
4/20/2020-5/04/2020
REPORT 19-235

CHECK RUN ACTIVITY BY FUND

GENERAL FUND	\$448,208.48
SERVICE FUND	\$54,629.08
SINKING FUND	\$5,985.00
CAPITAL PROJECTS - BOND FUND	\$0.00
CAPITAL PROJECTS - COOK FAMILY FOUNDATION	\$0.00

CHECK RUN TOTAL	<u>\$508,822.56</u>
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CREDIT CARD ACTIVITY BY FUND

GENERAL FUND (4/04-5/04/2020)	\$ 19,690.33
SERVICE FUND (4/04-5/04/2020)	\$ 660.82
ORGANIZATIONAL FUND (4/04-5/04/2020)	\$ 398.89

CREDIT CARD TOTAL	<u>\$ 20,750.04</u>
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GORDON FOOD SERVICE ACTIVITY (SERVICE FUND)

ELECTRONIC FUNDS TRANSFER -4/28/2020	\$ 11,671.57
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DIRECT DRAW FROM BANK ACCOUNT

\$	<u>11,671.57</u>
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PAYROLL (#22) 4/24/20
STABILIZATION - 5/04/2020

\$	813,767.67
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\$	<u>183,209.88</u>
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\$	<u>996,977.55</u>
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GRAND TOTAL

\$	<u>1,538,221.72</u>
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Detailed payment information can be obtained from the Chief Financial Officer, Julie Omer, by calling (989) 723-8131 or by mailing a written request to Owosso Public Schools, P.O. Box 340, 645 Alger Street, Owosso, MI 48867

Check Register for Bank Account ID CHEM1

From 04/20/2020 to 05/03/2020

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
101792	04/23/2020	1	Comp Open	008930 ANGELA ROWELL	OVER PAYMENT REFUND	114.38
101793	04/23/2020	1	Comp Open	005935 BP CANADA ENERGY MARKETING GROUP	UTIL/GAS&LEEC/GAS PURCHASE	18,104.16
101794	04/23/2020	1	Comp Open	003302 CDW GOVERNMENT, INC.	OMS/GRAHAM/PRINTER	710.13
101795	04/23/2020	1	Comp Open	008189 CONVERGENT TECHNOLOGY PARTNERS	E-RATE SVCS MARCH 2020	190.00
101796	04/23/2020	1	Comp Open	006588 DAYSTARR COMMUNICATIONS	ADM/PHONE BILL	1,084.25
101797	04/23/2020	1	Comp Open	008658 ENGINEERED PROTECTION SYSTEM INC	OPER/KLAPKO/ALARM REPAIR	446.32
101798	04/23/2020	1	Comp Open	008930 HANNAH WITHERELL	OVER PAYMENT REFUND	84.58
101799	04/23/2020	1	Comp Open	008930 HEIDI HIBBARD	OVER PAYMENT REFUND	495.00
101800	04/23/2020	1	Comp Open	100069 HEINEMANN	EM/CICALO/NOTEBOOKS	4,020.35
101801	04/23/2020	1	Comp Open	004730 J. W. PEPPER & SON INC.	HS/KOWALCZYK/MUSIC	505.49
101802	04/23/2020	1	Comp Open	003168 JAMES, VALERIE	MS/JAMES/SUPPLIES	96.90
101803	04/23/2020	1	Comp Open	008292 KONICA MINOLTA BUSINESS SOLUTION	LEASE PMT 4/21-5/20/2020	3,067.59
101804	04/23/2020	1	Comp Open	008930 KRISTINE HANSON	OVER PAYMENT REFUND	66.93
101805	04/23/2020	1	Comp Open	102408 LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/DISPENSERS	685.43
101806	04/23/2020	1	Comp Open	008930 LATISHA WOLF	OVER PAYMENT REFUND	45.00
101807	04/23/2020	1	Comp Open	008930 MAI ZOVA	OVER PAYMENT REFUND	105.29
101808	04/23/2020	1	Comp Open	003600 MARSHALL MUSIC COMPANY INC.	HS/KOWALCZYK/REPAIRS	56.00
101809	04/23/2020	1	Comp Open	008930 MELISSA WALKER	OVER PAYMENT REFUND	45.00
101810	04/23/2020	1	Comp Open	003780 MESSA	MAY 2020 BILL/OESPA STAFF	46,927.78
101811	04/23/2020	1	Comp Open	003780 MESSA	MAY 2020 BILL TEACHERS	233,763.32
101812	04/23/2020	1	Comp Open	003780 MESSA	MAY 2020 BILL/ADMIN	22,826.79
101813	04/23/2020	1	Comp Open	003780 MESSA	MAY 2020 BILL/NON-UNION	14,577.23
101814	04/23/2020	1	Comp Open	008930 NICOLE ETCHISON	OVER PAYMENT REFUND	37.68
101815	04/23/2020	1	Comp Open	100001 OFFICE DEPOT INC.	ATL/PARSONS/SUPPLIES	824.21
101816	04/23/2020	1	Comp Open	003692 RESERVE ACCOUNT	ADM/PITT/POSTAGE	200.00
101817	04/23/2020	1	Comp Open	005420 SCHOOL SPECIALTY INC.	EM/NIDEFSKI/SUPPLIES	320.16
101818	04/23/2020	1	Comp Open	100017 SET-SEG	MAY 2020 BILL ADMIN STAFF	547.68
101819	04/23/2020	1	Comp Open	100017 SET-SEG	MAY 2020 BILL/GF STAFF	5,368.84
101820	04/23/2020	1	Comp Open	008930 SHAWNA BELLGOWAN	OVER PAYMENT REFUND	67.50
101821	04/23/2020	1	Comp Open	005600 SHERWIN-WILLIAMS COMPANY	OPER/KLAPKO/PAINT&SUPPLIES	1,396.53
101822	04/23/2020	1	Comp Open	008930 TEYSHA OVERHOLT	OVER PAYMENT REFUND	126.56
101823	04/23/2020	1	Comp Open	008675 TSA CONSULTING GROUP, INC.	MARCH 2020 ADMIN FEE	153.30
101824	04/23/2020	1	Comp Open	100267 UNUM LIFE INSURANCE	MAY 2020 BILL/ADMIN STAFF	1,044.07
101825	04/23/2020	1	Comp Open	100267 UNUM LIFE INSURANCE	MAY2020 BILL/GF STAFF	1,340.23
101826	04/23/2020	1	Comp Open	008450 VECTOR TECH GROUP	ADMIN/WATSON/OUTDOOR ACCES	2,260.00
101827	04/23/2020	1	Comp Open	006264 VEX ROBOTICS	HS/KRUEGER/VEX BATTERIES	193.01
101828	04/23/2020	1	Comp Open	007985 WATSON, JOE	ADM/WATSON/MARCH MILEAGE	50.28
101829	04/30/2020	1	Comp Open	000300 ARGUS-PRESS CO.	ADM/THOMPSON/ADVERTISING	1,850.00
101830	04/30/2020	1	Comp Open	000560 BLICK ART SUPPLY	EM/SIEBEL/PAINT&PENCILS	136.44
101831	04/30/2020	1	Comp Open	003302 CDW GOVERNMENT, INC.	OMS/GRAHAM/PRINTER	106.42
101832	04/30/2020	1	Comp Open	002330 GENESEE INTER.SCHOOL DISTRICT	HS/AVERY PEPLINSKI/BIOLOGY	763.00
101833	04/30/2020	1	Comp Open	002390 GILBERT'S DO IT BEST HARDWARE	OPER/KLAPKO/MARCH SUPPLIES	457.35
101834	04/30/2020	1	Comp Open	008796 GRAND VALLEY AUTOMATION, INC.	OPER/KLAPKO/SUPPLIES	110.50
101835	04/30/2020	1	Comp Open	002959 INDEPENDENT NEWSPAPERS/I60 MEDIA	ADM/THOMPSON/DESIGN WORK	1,185.00
101836	04/30/2020	1	Comp Open	004108 MERIDIAN WINDS, LLC	MS/TOLRUD/SUPPLIES	447.00
101837	04/30/2020	1	Comp Open	004652 PCMI - WEST	BB STAFF PAYMENT	8,633.88
101838	04/30/2020	1	Comp Open	101669 REALLY GOOD STUFF	BR/GUTE/RACK	191.95
101839	04/30/2020	1	Comp Open	005625 SHIawassee RESD	3/8-3/21/20 EDUSTAFF	72,109.01
101840	04/30/2020	1	Comp Open	001119 UNITED PARCEL SERVICE	HS/POSTAGE	25.15
101841	04/30/2020	1	Comp Open	002823 UNITED STATES TREASURY	QUARTERLY 941 TAX DEPOSIT	244.81
CHECK TOTAL						448,208.48
LESS VOIDS						0.00
GRAND TOTAL						448,208.48

Check Register for Bank Account ID CHEM1

From 04/20/2020 to 05/03/2020

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
--------	------	----------	--------	-------------	---------------------	--------

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	50	448,208.48	Computer	50	448,208.48
Cleared			Prepaid		
Void					
Scratch					
TOTAL	50	448,208.48	TOTAL	50	448,208.48

Check Register for Bank Account ID SERVIC

From 04/20/2020 to 05/03/2020

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
007703	04/23/2020	1 Comp	Open	003780 MBSSA	MAY 2020 BILL/FS STAFF	1,671.79
007704	04/23/2020	1 Comp	Open	100017 SET-SEG	MAY 2020 BILL/FS STAFF	489.71
007705	04/23/2020	1 Comp	Open	100267 UNUM LIFE INSURANCE	MAY 2020 BILL/FS STAFF	47.86
007706	04/23/2020	1 Comp	Open	008854 VAN EERDEN FOOD SERVICE COMPANY	FS/MANNS/FOOD PURCHASE	24,973.45
007707	04/30/2020	1 Comp	Open	008854 VAN EERDEN FOOD SERVICE COMPANY	FS/MANNS/FOOD PURCHASE	27,446.27
CHECK TOTAL						54,629.08
LESS VOIDS						0.00
GRAND TOTAL						54,629.08

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	5	54,629.08	Computer	5	54,629.08
Cleared			Prepaid		
Void					
Scratch					
TOTAL		5 54,629.08	TOTAL		5 54,629.08

Check Register for Bank Account ID SF#1

From 04/20/2020 to 05/03/2020

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
600908	04/23/2020	1 Comp	Open	005142 CLARK CONSTRUCTION	SINKING FUND WORK	5,985.00
CHECK TOTAL						5,985.00
LESS VOIDS						0.00
GRAND TOTAL						5,985.00

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	1	5,985.00	Computer	1	5,985.00
Cleared			Prepaid		
Void					
Scratch					
TOTAL	1	5,985.00	TOTAL	1	5,985.00

ACCOUNT SUMMARY

OWOSSO PUBLIC SCHOOLS • [REDACTED]

* Indicates required field

SEARCH CRITERIA [Advanced Search >](#)

Reporting Cycle:

Date Range: From: 04/04/2020

To: 05/04/2020

Date Type: Posting Date

Data available starting 05/06/2017 [Search](#)

SEARCH RESULTS

Search for

Page 1 of 1 Page

Account Name	Account Number ^	Transaction Amount	Adjustment Amount	Total Transaction
LINCOLN HIGH SCHOOL	[REDACTED]	375.84	0.00	
BRIGHT BEGINNINGS OFFICE	[REDACTED]	19.80	0.00	
OWOSSO SCHOOLS	[REDACTED]	660.82	0.00	
CTE CONSTRUCTION TRADES	[REDACTED]	386.76	0.00	
OWOSSO PUBLIC SCHOOLS	[REDACTED]	0.00	(12,677.99)	(1:
DAN CLARK	[REDACTED]	27.79	0.00	
BEN COBB	[REDACTED]	32.97	0.00	
OWOSSO HIGH SCHOOL	[REDACTED]	2,175.95	0.00	
OWOSSO MIDDLE SCHOOL	[REDACTED]	813.99	0.00	
OPERATIONS DEPT	[REDACTED]	543.65	0.00	
CENTRAL OFFICE	[REDACTED]	15,313.58	0.00	1
OWOSSO HIGH SCHOOL 2	[REDACTED]	398.89	0.00	

20,750.04

Page 1 of 1 Page

Search for

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
April 30, 2020
Report 19-236

Statement of Deposits and Investments
As of 4/30/2020
Unaudited

	General Fund	School Service	Building & Site	Capital Projects Bond Fund	Debt Service Fund	Total
Summary of Deposits and Investments						
Cash on hand	\$ 113,261	\$ 15,612	\$ 118,384	\$ 904	\$ 1,172	\$ 249,333
Investments	5,369,996		6,722,370.77	18,541,378	1,018,547	31,652,293
Total Deposits and Investments	\$ 5,483,257	\$ 15,612	\$ 6,840,754	\$ 18,542,283	\$ 1,019,719	\$ 31,901,626
 Detail of Deposits and Investments						
Cash on hand	\$ 113,261	\$ 14,892	\$ 118,384	\$ 904	\$ 1,172	\$ 248,613
Petty Cash on hand	-	720	-	-	-	-
Total Cash on hand	\$ 113,261	\$ 15,612	\$ 118,384	\$ 904	\$ 1,172	\$ 247,257
Chemical Bank Savings Account	\$ 9,877	-	\$ 1,767			\$ 11,644
Mich Class Investment	5,360,119	-	6,720,604	18,541,378	1,018,547	31,640,649
Total Investments	\$ 5,369,996	\$ -	\$ 6,722,371	\$ 18,541,378	\$ 1,018,547	\$ 31,652,293
Total Deposits and Investments	\$ 5,483,257	\$ 15,612	\$ 6,840,754	\$ 18,542,283	\$ 1,019,719	\$ 31,901,626

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
 April 30, 2020
 Report 19-236

Combined Statement of Revenue, Expenditures, and Fund Balance
General, School Service, and Capital Project Funds
 As of 4/30/2020
 Unaudited

	General Fund			School Service Fund			Capital Projects Fund-Sinking Fund and Cook Family Foundation					
	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	% Rec'd/Used	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	% Rec'd/Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/Used
REVENUE												
Local sources	3,866,426	3,345,736	(520,690)	87%	145,591	90,742	(54,849)	62%	1,185,130	1,744,857	559,727	147%
State sources	26,143,581	16,700,366	(9,443,186)	64%	71,518	41,576	(29,942)	58%	-	98,126	98,126	-
Federal sources	1,341,007	671,969	(669,038)	50%	1,643,545	1,198,840	(444,705)	73%	-	-	-	-
Interdistrict sources-RESD	178,579	93,381	(625,198)	13%	-	-	-	-	-	-	-	-
Interdistrict sources-transfers in and other sources	123,886	2,389	(121,497)	2%	-	-	-	-	-	-	-	-
Total revenue and other sources	\$ 32,193,449	\$ 20,813,840	\$ (11,379,609)	65%	\$ 1,860,654	\$ 1,331,158	\$ (529,496)	72%	\$ 1,185,130	\$ 1,842,983	\$ 657,853	156%
EXPENDITURES												
INSTRUCTION												
BASIC PROGRAMS:												
ELEMENTARY	\$ 6,975,621	\$ 4,949,796	(2,025,825)	71%								
MIDDLE SCHOOL	3,685,718	2,581,456	(1,106,262)	70%								
HIGH SCHOOL	4,127,565	2,783,214	(1,344,351)	67%								
ALTERNATIVE EDUCATION	629,757	435,993	(193,764)	69%								
PRESCHOOL	146,969	157,512	10,553	107%								
PRESCHOOL (MICHIGAN READINESS) GRANT	186,210	114,364	(71,846)	61%								
TOTAL BASIC PROGRAMS	\$ 15,755,830	\$ 11,022,335	\$ (4,733,495)	70%								
ADDED NEEDS:												
SPECIAL EDUCATION	\$ 3,408,219	\$ 2,397,394	(1,010,825)	70%								
CHILDCARE PROGRAM	296,734	194,109	(102,625)	65%								
TITLE I GRANT	918,280	664,045	(254,235)	72%								
VOCATIONAL EDUCATION	594,690	422,416	(172,274)	71%								
AT RISK GRANT	1,357,163	725,599	(631,564)	53%								
ROBOTICS AND ADAPTIVE TECH GRANTS	22,740	12,681	(10,049)	56%								
SAFETY GRANT	162,504	162,504	-	100%								
EARLY LITERACY GRANT/LITERACY COACH GRANT	103,584	48,117	(55,467)	46%								
TOTAL ADDED NEEDS	\$ 6,863,914	\$ 4,626,875	\$ (2,237,039)	67%								
CONTINUING EDUCATION:												
ADULT EDUCATION	174,703	105,636	(69,067)	60%								
COMMUNITY EDUCATION	150,330	124,088	(26,242)	83%								
TOTAL CONTINUING EDUCATION	\$ 325,033	\$ 229,724	\$ (95,309)	71%								
TOTAL INSTRUCTION	\$ 22,944,777	\$ 15,878,934	\$ (7,065,843)	69%								
SUPPORTING SERVICES												
PUPIL SERVICES:												
GUIDANCE SERVICES	\$ 434,737	\$ 317,359	(117,378)	73%								
TOTAL PUPIL SERVICES	\$ 434,737	\$ 317,359	(117,378)	73%								
INSTRUCTIONAL STAFF:												
TITLE II, PART A/RURAL EDUCATION GRANT/TITLE IV	\$ 384,811	\$ 145,857	(238,954)	38%								
IMPROVEMENT OF INSTRUCTION	322,465	212,290	(110,175)	66%								
MEDIA SERVICES	201,605	153,888	(47,717)	76%								
TOTAL INSTRUCTIONAL STAFF	\$ 908,881	\$ 512,035	\$ (396,846)	56%								
GENERAL ADMINISTRATION:												
BOARD OF EDUCATION	\$ 98,645	\$ 59,862	(38,783)	61%								
EXECUTIVE ADMINISTRATION	375,639	305,653	(69,986)	81%								
HUMAN RESOURCES	224,964	171,312	(53,652)	76%								
TOTAL GENERAL ADMINISTRATION	\$ 699,248	\$ 536,827	\$ (162,421)	77%								
SCHOOL ADMINISTRATION:												
SCHOOL ADMINISTRATION	\$ 2,533,582	\$ 1,966,902	(566,680)	78%								

OWOSSO PUBLIC SCHOOLS
BOARD OF EDUCATION
 April 30, 2020
 Report 19-236

Combined Statement of Revenue, Expenditures, and Fund Balance
General, School Service, and Capital Project Funds
 As of 4/30/2020
 Unaudited

	General Fund			School Service Fund			Capital Projects Fund- Sinking Fund and Cook Family Foundation					
	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	% Rec'd/Used	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	% Rec'd/Used	ORIGINAL BUDGET	YTD Actual	Over (Under) Budget	% Rec'd/Used
TOTAL SCHOOL ADMINISTRATION	\$ 2,533,582	\$ 1,966,902	\$ (566,680)	78%								
BUSINESS SERVICES:												
FISCAL SERVICES	\$ 389,929	\$ 293,763	\$ (76,066)	79%								
TECHNOLOGY MANAGEMENT	\$ 507,466	\$ 226,010	\$ (281,456)	45%								
TOTAL BUSINESS SERVICES	\$ 877,295	\$ 519,773	\$ (357,522)	59%								
OPERATIONS AND MAINTENANCE:												
OPERATIONS AND MAINTENANCE	\$ 2,882,686	\$ 2,266,043	\$ (616,643)	79%								
TOTAL OPERATIONS AND MAINTENANCE	\$ 2,882,686	\$ 2,266,043	\$ (616,643)	79%								
PUPIL TRANSPORTATION SERVICES:												
PUPIL TRANSPORTATION SERVICES	\$ 989,420	\$ 763,661	\$ (225,759)	77%								
TOTAL PUPIL TRANSPORTATION	\$ 989,420	\$ 763,661	\$ (225,759)	77%								
OTHER SERVICES:												
COMMUNICATION SERVICES	\$ 58,072	\$ 33,869	\$ (24,103)	58%								
ATHLETICS	\$ 563,962	\$ 298,200	\$ (265,762)	53%								
PRINTING AND OTHER SUPPORT SERVICES	\$ 39,681	\$ 30,591	\$ (9,090)	77%								
TOTAL OTHER SERVICES	\$ 681,715	\$ 362,760	\$ (298,955)	55%								
TOTAL SUPPORTING SERVICES	\$ 9,987,364	\$ 7,245,360	\$ (2,742,004)	73%								
OUTGOING TRANSFERS/FUND MODIFICATIONS:												
OTHER	\$ 94,000	\$ 20,757	\$ (73,243)	22%								
TOTAL OUTGOING TRANSFERS/FUND MODIFICATIONS	\$ 94,000	\$ 20,757	\$ (73,243)	22%								
FOOD SERVICE EXPENDITURES												
CAPITAL PROJECT EXPENDITURES												
TOTAL EXPENDITURES	\$ 33,026,141	\$ 23,145,051	\$ (9,881,090)	70%	\$ 1,927,912	\$ 1,475,169	\$ (452,743)	77%	\$ 2,907,188	\$ 975,035	\$ (1,932,153)	34%
REVENUE OVER or (UNDER) EXPENDITURES	\$ (832,692)	\$ (2,331,211)	\$ (1,498,519)		\$ (67,258)	\$ (144,011)	\$ (76,753)		\$ (1,722,058)	\$ 667,948	\$ 2,590,006	
AUDITED FUND BALANCE, JULY 1, 2019	\$ 4,395,702	\$ 4,395,702	\$ -		\$ 71,728	\$ 71,728	\$ -		\$ 5,972,807	\$ 5,972,807	\$ -	
PROJECTED FUND BALANCES - June 30, 2020	\$ 3,563,010	\$ -	\$ -		\$ 4,470	\$ 4,470	\$ -		\$ 4,250,749	\$ 4,250,749	\$ -	

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 11, 2020
Report 19-237

FOR ACTION

Subject:

Student Handbook Updates

Recommendation

Resolve that the Board of Education approve the 2020-2021 student handbooks for Bentley Bright Beginnings, elementary, middle and high schools as presented.

Facts/Statistics:

1998 was the first year the Board had an opportunity to review student handbooks. Last year the Board took action to formally approve the handbooks, which will occur annually.

Motion

Seconded

Vote – Ayes

Nays

Motion

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 11, 2020

Report 19-238

FOR ACTION

Subject:

SRESB Budget Resolution Approval

Recommendation:

Resolve that the Board of Education support/disapprove the Shiawassee Regional Education School District 2020-21 budget as presented, and authorize the superintendent to forward the resolution to the SRESB board on or before June 1, 2020.

Rationale:

Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review. The local school district's board of education must do the following on or before June 1 of each year:

1. review the proposed intermediate school district budget;
2. adopt a resolution expressing the board's support for or disapproval of the proposed intermediate school district budget; and
3. if the board disapproves of the budget, submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

Facts/Statistics:

The intermediate school district reform legislation is part of Act 234, Public Acts of Michigan, 2004. A draft of each resolution (to support or disapprove) is attached to this report. The actual budget will be presented to Rick Mowen, Board of Education Trustee on May 4, 2020 at a budget proposal meeting held at the SRESB for which the minutes of the meeting will be included in the package for review and consideration. The SRESB budget appropriations have been included as part of the Board package.

Motion

Seconded

Vote – Ayes

Nays

Motion

**Shiawassee Regional Education Service District (RESD)
General Fund Operating Budget
RESOLUTION**

**Support for
Budget**

_____, Michigan (the "District")

A _____ meeting of the Board of Education of the District was held in the _____
_____ in the District, on the ____ day of _____, 2020 at _____ o'clock in the
_____.

The meeting was called to order by _____, President

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and
supported by Member _____.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2020.
3. All resolutions insofar as they conflict with this resolution will be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a _____ meeting held on _____, 2019, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

H:Board/Budget Approval Resolution/ks

<p>Shiawassee Regional Education Service District (RES D) General Fund Operating Budget RESOLUTION</p>

_____, Michigan (the "District")

A _____ meeting of the Board of Education of the District was held in the _____ in the District, on the _____ day of _____, 2020, at _____ o'clock in the _____.

The meeting was called to order by _____, President

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district budget and has determined that it disapproves of certain portions of the proposed intermediate school district budget which objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.
2. The superintendent is hereby directed to submit a certified copy of this resolution to the intermediate school board and/or to the intermediate school district superintendent with the specific objections and proposed changes that this board has to the budget no later than June 1, 2020.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution will be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a _____ meeting held on _____, 2019, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

H:Board/Budget Disapproval Resolution/ks

OWOSSO PUBLIC SCHOOLS
Board of Education Meeting
May 11, 2020

Report 19-239

FOR ACTION

Subject:

Agreement for the continued use of ESS Midwest (formerly PCMI/Willsub) to provide contracted services for the Athletic department for non-employee coaches, Bentley Bright Beginnings non-certified/non-Administrative staff and for special circumstances in which specialized non-union staff are needed

Recommendation:

Resolve that the Board of Education authorize the Superintendent to sign the proposed contract with ESS Midwest (formerly PCMI/Willsub) for the contract for the fiscal year 2020-21 school year.

Facts /Statistics:

The original goals of the District have continued to be met with this ongoing relationship which were primarily as follows:

- Provide a mechanism to reduce the costs associated with providing Childcare and preschool services while trying to preserve the programming
- Reduce the costs for coaches in the Athletic area while trying to preserve the programming
- Contract for non-primary educational services in order to satisfy the push from the State to contract for services
- Fees will increase by .25% from the prior year.

The contracted relationship between ESS Midwest (formerly PCMI/Willsub) for these services has been ongoing since 2011. The services have been deemed to be satisfactory during this time period and beneficial to the District in meeting the goals outlined above. Other opportunities have been reviewed since 2011 and ESS Midwest (formerly PCMI/Willsub) has continued to be determined to be the best fit for the District's needs. All terms remain of the agreement remain unchanged however, rates will increase by .25% for the upcoming contract year which commences July 1, 2020. The Administrative fee has remained steady over the last several years and ESS has provided assurances that they have attempted to keep the increase to a minimum. Given the uncertainty of the current employment environment, it is considered prudent for the District to continue its relationship with ESS that is known and reliable partner through the last 9 years.

Motion

Seconded

Vote – Ayes

Nays

Motion



We would like to take the opportunity to thank you for being a loyal and valued client of ESS Midwest, Inc. While we have been able to hold our Administrative Fee steady over the past several years, we have found that due to increased costs, we must increase our Administrative Fee. We have made every effort to keep increases to a minimum while continuing to provide the quality of service that you expect. Please find below our proposed one-year renewal and Fee Schedule.

Pursuant to Section 2.2 of the ESS Midwest, Inc. Agreement for Human Resource Staffing Services, ESS Midwest, Inc. is pleased to offer Owosso Public Schools (“District”) a one-year extension of the Agreement between the District and ESS Midwest, originally effective from July 1, 2019 through June 30, 2020 (“Agreement”). By signing below, ESS Midwest and the District hereby agree to extend the Agreement, in all respects, for one year, from July 1, 2020 through June 30, 2021.

Position Title or Service	Start Date	Type of Employment	Current Administrative Fee	Administrative Fee After July 1, 2020	Service End Date
Coaches	7/1/2020	Substitute	19.5%	19.75%	6/30/2021
Sea Turtles	7/1/2020	Substitute/PT	19.5%	19.75%	6/30/2021
Bright Beginnings	7/1/2020	Substitute/PT	19.5%	19.75%	6/30/2021

Owosso Public Schools

ESS Midwest, Inc.

By: _____

By: _____

Title: _____

Title: Executive V.P., ESS Midwest, Inc.

Date: _____

Date: _____