

GLEN ULLIN SCHOOL DISTRICT NO. 48
SCHOOL BOARD MEETING MINUTES
Wednesday, February 14, 2024
Glen Ullin School Multi-Purpose Room

1. Call To Order:

President Marie Bittner called the meeting to order at 7:01 pm in the Glen Ullin School Multi-Purpose Room. A roll call was taken of the board members present: Andrew Jacobson, Jill Feser, Travis Thomas, Kim Shafer, Tanna Filibeck, and Janell Morman. Also present were Superintendent: Peter Remboldt; Principal: Todd Hetler; Facility/Transportation Manager: John Lawson; and Minute Taker: Cherish Phaneuf. Guests present were Deb Wolfer, Shannon Kuntz, Emily Kottre, Nancy Bittner, and Jannessa Hoff. Mr. Remboldt was welcomed back by the board.

2. Student Outcomes: Mr. Remboldt presented data to the board comparing the most recent NWEA Mathematic Scores with those of fall 2023 and the 2022-2023 fiscal year. Mr. Remboldt will be looking deeper into these scores to determine how they may correlate with NDSA testing. The board discussed the support that is in place for teachers in larger classrooms with Mr. Remboldt and Mr. Hetler. Some students are placed in interventions as part of our MTSS program, and this often means that these students work in individual or small group settings with other teachers or paraprofessionals. Teachers then communicate with parents if their students will be receiving intervention time and when they met the criteria to no longer require intervention time. The new Mathematics Curriculum for grades Kindergarten through 5 next has been received by the school.

Next month, Mr. Remboldt and the board plan to go over data from the winter NWEA testing for English and Language Arts (ELA).

3. Guests: There were no guests at this time.

4. Approval of Agenda

Jill Feser made a motion, seconded by Tanna Filibeck, to approve the Agenda with the addition of 7-3 Board Visit Day and 7-4 Executive Session. A roll call vote was taken: Travis Thomas – yea, Tanna Filibeck – yea, Kim Shafer – yea, Jill Feser – yea, Andrew Jacobson – yea, and Janell Morman – yea. The motion unanimously carried.

5. Consent Agenda:

Andrew Jacobson made a motion, seconded by Kim Shafer, to approve the items on the consent agenda. A roll call vote was taken: Travis Thomas – yea, Tanna Filibeck – yea, Kim Shafer – yea, Jill Feser – yea, Andrew Jacobson – yea, and Janell Morman – yea. The motion unanimously carried.

Items approved on the consent agenda include:

1. Approval of the Board Meeting Minutes for January 2024
2. Approval of February 2024 Financial Reports
3. Approval of the February 2024 Bills
4. Approval of Preschool (Four-Year-Old Program SFN 1304)
5. Approval of the merger of RESP and GNWEC into the Western Education Regional Cooperative (WERC) effective July 1, 2024.

6. Reports:

6-1) Superintendent:

Mr. Remboldt and Mrs. Bittner met with Marcia McMahon as part of ongoing training about our processes for board meetings. One suggestion Marcia McMahon made was making all reports informational only. This would mean that the information for reports from the Superintendent, Principal, Business Manager, and Facility Manager would be included on each month's agenda as information that individuals could read, but this information would not typically be discussed during board meetings. The board discussed how this change would impact future board meetings and determined that the board and Mr. Remboldt will have to further explore how this could look, if implemented at any capacity, and if it is in the best interest of the Glen Ullin School and its community since it is a smaller district.

- A.** Mr. Remboldt provided an overview of the budget for the fiscal year with the Board. Some expenses that currently are reflected in reports need to be moved into other areas. One example of an area of the budget which appears skewed is Preschool. When initially creating the budget, the school did not have the Preschool Grant. That grant will reimburse these expenses. Overall, the school budget for the fiscal year is in a good place.
- B.** The feedback so far from the recent Girl's Basketball District Tournament has been overwhelmingly positive. Mr. Remboldt thanked Mr. Thomas and Mrs. Bittner for their contributions to the success of this event. Many of the school's employees stepped up to help with this event. Thank you to everyone, both inside and outside of the school, who helped make this a success.

Mr. Remboldt provided a report on Athletics. The Boys' Basketball team will be going to Bowman for the District Tournament for Boys Basketball on Friday, February 23. Glen Ullin is the number one seed for this tournament. Elementary Girls Volleyball will be starting soon and has about twenty-four girls.

6-2) Principal:

Mrs. Bittner thanked Mr. Hetler for all of his hard work during the time Mr. Remboldt was not in the building. Mr. Hetler informed the board that Elementary teachers will be participating in a workshop in late May or early June for the Open Court Reading program. Mr. Hetler and the teachers are exploring methods for differentiating instruction.

Of the 27 students in interventions, only 3 scored lower on their Winter NWEA tests. In the High School, Mr. Hetler is looking at ways to decrease tardiness and address dress code infractions. Mr. Hetler will not be at the March Board Meeting as he will be in Washington D.C. for a conference.

A. Enrollment Report: There are 144 students currently enrolled in the school.

6-3) Business Manager:

GENERAL FUND 1	\$929,516.15
LUNCH FUND 5	\$(77,414.10)
ACTIVITY FUND 6	\$89,995.75

General Fund

ACT Finance	3288	\$39.00
Better Life	3289	\$41.86
Bloomn House	3290	\$87.00
Cash-Wa Distributing	3291	\$14,030.78
City of Glen Ullin	3292	\$907.28
Cole Papers Inc.	3293	\$864.70
Dakota Community Bank Card	ACH	\$1,032.70
D&E Supply Co	3294	\$226.81
DEMCO	3295	\$288.30
Edutech – Bismarck	3296	\$20.00
Elliot and McMahan LLC	3297	\$2,000.00
Farmers Union Oil	3298	\$1,376.19
Gietzen, Cynthia	3299	\$69.23
Glen Ullin SuperValu	3300	\$419.83
Glen Ullin Times	3301	\$391.16
Guardian Lock	3302	\$160.00
Harter, Mariah	3303	\$60.00
Hosman, Breanna	3304	\$64.93
HZ Electric LLC	3305	\$1,474.25
Innovative Office Solutions	3306	\$70.56
JW Pepper	3307	\$161.23
Jacobson Memorial	3308	\$38.00

Johnson Controls	3309	\$817.38
Kim's Appliance	3310	\$993.05
Krein, Zachary	3311	\$126.36
Kuntz, Shannon	3312	\$42.44
Linde Gas & Equipment	3313	\$137.19
Marco	3314	\$1,144.37
Marshall Lumber	3315	\$184.77
McGraw Hill	3316	\$19,502.40
McGraw Hill Company	3317	\$2,500.00
MDU	3318	\$6,721.40
Morton-Sioux SP	3319	\$3,383.37
Napa Auto Part of New Salem	3320	\$1,584.34
Napa Auto Parts Glen Ullin	3321	\$840.82
New Salem Journal	3322	\$42.00
Pahlke Steel	3323	\$67.67
Pan-O-Gold	3324	\$128.76
Phaneuf, Cherish	3325	\$23.42
Roughrider Education	3326	\$1,550.00
Rowland, Lisa	3327	\$74.37
Sako Ngoyo, Luma	3328	\$44.05
Scholastic Book Clubs	3329	\$344.44
Southwest Grain	3330	\$510.34
Varitronics LLC	3331	\$339.99
Workplace Pro	3332	\$41.85
WR Telecommunications	3333	\$266.07
Vogel Law Firm	3334	\$1,298.00
I-94 Conference	3335	\$150.00
McGraw Hill	3336	\$170.73

Activity Fund

Braun Distributing	1584	\$150.11
Broadway Licensing Group	1585	\$216.00
Capital City Restaurant Supply	1586	\$52.16
Cash-Wa Distributing	1587	\$232.10
Christensen, Shelly	1588	\$168.74
Coca-Cola Bottling High Country	1589	\$995.00
Dakota Bank Card Member	ACH	\$30.42
Glen Ullin Public School	1590	\$18.68
Glen Ullin SuperValu	1591	\$1,938.35
Krein, McKenzi	1592	\$656.23
Rowland, Lisa	1593	\$90.00
Shafer, Kim	1594	\$185.99

6-4) Facilities/Transportation: Overall, Mr. Lawson reported that facilities and transportation is doing okay. The biggest ongoing issue is the buses. The bus that has been used for Route 4 is currently in the shop and Mr. Remboldt and Mr. Lawson are looking at replacement options as they look at the cost to repair versus the cost to replace. The lights in the gym were fixed prior to the Girl's District Tournament, and the school now has three extra lights for the gym. Mr. Thomas mentioned that he would like Mr. Lawson to look into the varnish or finish on the stage in the gym and determine costs for refinishing the floor.

Mr. Lawson presented information to the board regarding bussing pick up and drop off at the school, as this was a topic which Mr. Lawson was asked to gather information about. Mr. Remboldt, Mr. Hetler, and Mr. Lawson will work together on this topic and inform the community if there will be any changes to pick up and drop off.

7. Discussion Agenda:

1. The board discussed a location for the upcoming Building Fund Levy vote.

Janell Morman made the following motion, "I make a motion to hold a Special Election on Tuesday, April 23, 2024, in the Glen Ullin City Municipal Building for the purpose of submitting to the qualified voters of the District the question of the approval of implementing a Building Fund Authority Levy vote at the maximum rate of 13 mills as permitted by Section 57-15-16 of the North Dakota Century Code."

Kim Shafer seconded the motion. A roll call vote was taken: Janell Morman – yea, Andrew Jacobson – yea, Jill Feser – yea, Kim Shafer – yea, Tanna Filibeck – yea, and Travis Thomas – yea. The motion unanimously carried.

2. Terms for Mrs. Feser, Mr. Thomas, and Mr. Jacobson will be up this year.
3. The board set their visitation day for Friday, March 8, 2024.
4. Mrs. Bittner read the following information to the public as the board prepared to enter an executive session:

"The next item on the agenda is an executive session to discuss an employee's personal and confidential information, which is protected under federal and state law provisions. This item must be discussed in executive session because the school board will be discussing confidential medical information and personal information that is not part of the employee's personnel file, is not an open record, and is specifically listed as exempt in the ND Century Code. The legal authority for closing this portion of the meeting is North Dakota Century Code section 44-04-18.1, and corresponding federal law. The topic or purpose of this executive session is for the board to discuss confidential records as related to the employee.

"Because this meeting is required to be closed in accordance with state and federal law regulations, at this time, we will convene in executive session.

“The executive session will be recorded, and all members of the governing body are reminded to limit their discussion during the executive session to the announced topic. Any collective decision, collective commitment, or other final action by the governing body must occur after it reconvenes in an open meeting, unless final action is specifically required by law to be taken during the executive session.

“We will now ask the members of the public who are attending the meeting to leave the room. We anticipate adjourning the executive session, and reconvening the open portion of the meeting, at approximately 9:08 pm. The minutes will show that the executive session began at 8:40 pm and was attended by Peter Remboldt, Marie Bittner, Andrew Jacobson, Travis Thomas, Janell Morman, Jill Feser, Kim Shafer, and Tanna Filibeck.”

The minute taker, Cherish Phaneuf, then exited the room with all other community members in attendance. Once the room was opened to the public, Mrs. Bittner read the following information:

“The minutes will show that the executive session was adjourned at 9:36 pm. The public has been invited to return to the meeting room and we are now back in open session.”

After the meeting reconvened, there was no further discussion on this matter.

8. Adjournment:

Andrew Jacobson motioned to adjourn the meeting at 9:38 pm, seconded by Jill Feser. The motion carried.

The next Regular Board Meeting is scheduled for March 13, 2024, at 7:00 pm.

The preceding minutes were approved the 13 day of March 2024.

Marie Bittner, School Board President

Cherish Phaneuf, Minute Taker