



Oak Run Elementary School District Board of Education Regular Meeting

08/14/2025 - 04:30 PM

4:30 - 5:00 PM Closed Session / 5:00 - 6:00 PM Open Session

Printed: 08/21/2025 10:30 PM

MEETING MINUTES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Executive Secretary at (530) 472-3241. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

(28CFR 35.012-34.104 ADA Title II)

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: District Office, 27635 Oak Run to Fern Rd, Oak Run, CA 96069

A copy of the agenda can also be viewed at the District's website: www.oakrunschool.org. The Board meeting will be held in person. For those individuals not attending in person, all public comments will need to be submitted to Becky Carr at bcarr@oakrunschool.org by 12:00 p.m. on the day of the Board meeting.



Scan the above QR code with your phone to view this meeting agenda on your phone.

1. CALL TO ORDER

The meeting was called to order at 4:32

All Board members present

2. COMMUNITY INPUT

A. Community Relations/Public Comment

Community Member Comments:

- Dick Wentworth spoke about ways to support the school, including:
 1. Banta Hay Day
 2. Having a student serve on the School Board to learn about representative government

3. Establishing a Ham Radio Base Station (SETI)
 4. Hosting an Empty Nest Game Night and Potluck
 5. Annual Reunion fundraising for dinner (open to the public)
 6. Creating a scholarship for a trade
 7. Offering Preparedness Classes and other community activities
- **Lisa Berry**, Community Organizer and certified teacher, discussed **LISTOS** (Safety, Preparedness, Recovery, Intermountain Group) which recently took place in Round Mountain and was very well attended.
 - **Amarjit Singh** addressed **Wildfire Preparedness**, focusing on “To-Go Bags” and organizing Neighborhood Block Parties.

3. CLOSED SESSION

Begin Closed Session Time: 4:49 pm

Ended Time: 5:25 pm

Nothing to report out

A. Conference with Legal Counsel regarding Existing or Potential Litigation:

B. Conference with District Labor Negotiator: 1. (Government Code Section 54957.6)

4. OPEN SESSION

Open Session Time: 5:27 pm

All Board Members present

Nothing to report out of Closed Session

A. Call to Order

B. Pledge of Allegiance

5. REVIEW AND ACCEPTANCE OF AGENDA

Motion by Board Member C Maurer- Second by P. McConnaughy

Unanimous vote

6. SUPERINTENDENT DISCUSSION ITEMS:

A. Opening of School

Superintendent Moore began with a lighthearted comment, joking, *"In the future, let's remember not to schedule Opening Day of school on the same day as the Board Meeting."*

He went on to report that enrollment is currently 18 students, with a goal of reaching the mid-20s (25–28) and maintaining a 94% attendance rate. He also highlighted that the district is offering ELOP this year.

Mr. Moore shared that Opening Day was an amazing success, noting that breakfast featured plenty of excellent food. He expressed optimism for continued growth in student enrollment, strong staff support, and positive momentum throughout the year. He closed with special appreciation to Kim Patterson for her assistance in the classroom.

B. All Staff Retreat 2025

Mr. Moore reported that the budget for the event was \$750, and the actual cost came in under budget at \$700. He noted that the group discussed *Brave Communication* and participated in a personality quiz, among other activities. Mr. Moore expressed that he is impressed with the current staff and believes the district has a strong team.

He also recognized SCOE for providing the training room for the retreat at no cost, and extended appreciation to pastor Matt from Oak Run Bible Church and his wife for generously providing a full breakfast at no charge.

C. GAMUT Update

Board policies will be displayed on the screen, and Mr. Moore will read all policies and give comments before presenting them to the Board. If there is a proposed change to a policy, it will require one Board meeting for a vote. This process is considered fluid.

Mr. Moore also raised the idea of using Chromebooks for Board members at future meetings. He noted that Board packets will be provided by Friday afternoon before each board meeting, before 5:00 p.m. Board members will have access to these documents, 80% of which are mandated.

Mr. Faus from SCOE commented, *"I have done this before, and policies can be adopted in bulk with revisions, as long as they remain compliant."* Mr. Moore added, *"Attorneys can assist with this if needed."*

D. Thanks you to Enterprise USD

Mr. Moore reported, *"When I arrived at Oak Run School, I began looking for curriculum and found there was no consistent program in place. I contacted SCOE, and they sent Will Barnett to the school to review the situation. Shortly after, Enterprise School District generously donated 60 boxes of curriculum, which I picked up."*

Board Member Shauna K. reviewed the donated materials and noted that they included excellent hands-on tools. Mr. Moore added, *"We now have funding available to purchase math curriculum."* He also shared his plans to attend an Enterprise School District Board meeting to publicly acknowledge the generous donation.

7. COMMUNITY INPUT

Time: 5:46 p.m.

Citizen Comments – Homeschool Program / Exemptions

Community members shared that they felt the public was ignored prior to Mr. Moore's arrival at the district and expressed hope that things have since changed. One noted the school's debt of \$825,000 and, given the unvaccinated status of some in the community, stated that she now has proper exemptions. She urged the Board not to ignore the past, emphasizing that "it all could have been prevented." She also commented that school mandates are changing, that IEP students are exempt from immunization requirements, and asked whether the Board is open to broader community dialogue. She further mentioned she has been reviewing differences between state and federal exemption rules, adding that Oak Run School was the first in the county to speak up regarding COVID restrictions.

Additional Comments

- Kim Patteron suggested re-vamping and updating the signage at the corner of Oak Run and Fern Rd.
- Another community member encouraged the school to be more proactive, suggesting a community Block Party focused on emergency preparedness, a 4th grade program centered on National Parks, and possibly launching a GoFundMe campaign.

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8. CONSENT AGENDA

Motion - S. Kittrell - Second - P. McConaughy

Vote: Unanimous

A. SUPERINTENDENT (CONSENT)

1. Minutes of Previous Meeting(s) (CONSENT)

Motion by C. Maurer - Second by S. Kittrell

All in favor, however, Board Member Baugh, who abstained due to not being present at the previous meeting.

2. Updated 2025/2026 Bell Schedule

B. HUMAN RESOURCES (CONSENT)

1. Staffing Report

C. BUSINESS AND FINANCE (CONSENT)

1. Check Register For June and July 2025 (CONSENT)
2. Purchase Order Register for June and July 2025 (CONSENT)
3. Employees one-way mileage Stipend

D. CURRICULUM AND INSTRUCTIONAL STUDENT SERVICES (CONSENT)

9. ACTION - DISCUSSION ITEMS:

A. CHILD WELFARE AND ATTENDANCE (CWA)

1. Attendance Recovery Program and Expanded Learning Programs

Mr. Moore explained the State Attendance Recovery Program and the Expanded Learning Programs. He noted that if a student is absent, they may make up the time with certified staff. Mr. Moore stated he will look further into the program.

2. Williams 2025 Visit Update

Williams 2025 Visit Update

Mr. Moore reported, *"In October, our school will be one of the sites selected for a Williams visit."*

B. HUMAN RESOURCES

1. Memorandum of Understanding (MOU) Between Oak Run Elementary School District and the Oak Run Educators Regarding Independent Study Student-Teacher Ratio

Memorandum of Understanding (MOU) Between Oak Run Elementary School District and the Oak Run Educators Regarding Independent Study Student-Teacher Ratio

An agreement was reached with the teachers, who signed off to allow a higher number of students in the Home School Program than the number of students attending on site.

Motion - S. Kittrell Second - K. Baugh

Unanimous vote

2. Declaration of Need for Fully Qualified Educators (ACTION)

Declaration of Need for Fully Qualified Educators

Mr. Moore explained that every school is required to have this declaration in place if it becomes necessary to hire a teacher who is not fully credentialed.

Motion: P. McConaughy- Second: K. Baugh

Unanimous vote

C. CURRICULUM AND INSTRUCTIONAL STUDENT SERVICES:

1. Public Hearing:

a. Public Hearing Regarding the Scope of Use of Independent Study, Revisions to Board Policy and Related Procedures

Open: 6:00 pm

No public comments

Close: 6:01

2. Update 2025-2025 LCAP

Mr. Moore explained that updates were made to the Local Control and Accountability Plan (LCAP) to strengthen support and increase access for at-risk students. These changes include targeted strategies to address both their academic and social-emotional needs. Additionally, minor budget adjustments were made to better align resources with these priorities and to enhance overall program effectiveness.

3. Resolution ORES25/26-1: Affirming the Current Districts Adopted Curriculum

Resolution ORES25/26-1: Affirming the District's Current Adopted Curriculum

Mr. Moore explained that this resolution is necessary because no formal curriculum could be found when he arrived at the district. He stated, *"This resolution will address the situation. Our attorneys have reviewed and recommend that we adopt this resolution to formally document the curriculum we are currently using."*

Motion: P. McConaughy- Second: S. Kittrel

Unanimous vote

4. Oak Run ESD Extended Learning Opportunities Program (ELO-P) Plan

Mr. Moore reported that Oak Run School exited the county-run ELOP program several years ago, which resulted in the district becoming out of compliance with certain state requirements. He emphasized that the Expanded Learning Opportunities Program (ELOP)

is not intended as a babysitting service; rather, it is designed to provide academic and enrichment support for students while assisting parents who are working.

Mr. Moore shared that the ELOP team has proposed a variety of ideas to enhance the program, including field trips, hands-on learning activities, and other enrichment opportunities aimed at supporting both academic growth and social-emotional development. He also stressed the importance of proper fund management, noting, *"If the ELOP funds are not fully utilized, the remaining money must be returned to the state. It is crucial that all allocated resources are used effectively to benefit our students."*

Motion made: K Baugh Second: S. Kittrell

Unanimous vote

D. BUSINESS AND FINANCIAL SERVICES:

Nothing to report

10. CONSTRUCTION, MAINTENANCE, TRANSPORTATION, SAFETY AND GROUNDS:

A. Obsolete and Discarded Equipment

Oak Run Elementary School District – Obsolete Equipment and Materials Disposal

The district has identified a kiln that is in poor condition as obsolete equipment. Rather than discarding it, the kiln will be donated to a local artist who can make use of it. This approach ensures that outdated equipment is repurposed in a way that benefits the community while maintaining responsible disposal practices.

Motion by: P. McConaughy Second by K. Baugh

Unanimous vote

11. BOARD POLICIES AND ADMINISTRATION:

A. Independent Study, Board Policy 6158 and Administrative Regulation 6158

Independent Study – Board Policy 6158 and Administrative Regulation 6158

Mr. Moore reported that Board Policy 6158 and Administrative Regulation 6158 regarding Independent Study need to be updated to reflect recent changes in state law. These updates are required to ensure compliance with current legal requirements, clarify program procedures, and provide consistent guidance for staff, students, and families participating in

the Independent Study program.

Motion by: S. Kittrel Second by: K. Baugh

Unanimous vote

12. BOARD DISCUSSION ITEMS:

Board Member Comments

Board Member Kandace B. addressed community members regarding the topic of unvaccinated children, emphasizing that she feels this issue is very important. She also expressed appreciation for the positive energy returning to the school environment.

Board Member Shauna K. shared that she is very encouraged by the recent Staff Retreat. She noted that the event was inspiring and left her feeling hopeful about the year ahead, and extended her thanks to Mr. Moore for organizing it.

Board Member Peggy M. commented that she is very pleased that community member Dick W. was able to attend the school breakfast, highlighting the value of community engagement and participation in school events.

13. ADVANCED AGENDA:

Community Involvement

Community member Dick Wentworth spoke about the importance of creating a school district that is more engaged with the community. He suggested the possibility of organizing a town hall meeting to encourage public participation and discussed the potential role of establishing a nonprofit to support district initiatives.

Mr. Moore responded, *"This topic will be addressed at the September Board Meeting and we are very supportive of this idea."* Several board members expressed their agreement with this.

14. UPCOMING EVENTS:

The next Board Meeting will be Sept. 18th with 4:30 Closed Session and Open Session @ 5:00.

15. ADJOURNMENT:

Motion by S. Kittrell Second by P. McConaughy

Unanimous vote

A. CLOSED SESSION (As needed)

The board did not go back into Closed Session