

# Requirements for Admission

## Pharmacy Technician Requirements:

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All Applicants:

1. Must have a high school diploma or the equivalency thereof (GED) or be a Dual Enrolled High School Junior who will turn 18 years old before completing the Pharmacy Technician Program. All high school Juniors must be on track to meet all high school graduation requirements. All applicants under 18 must have parent/legal guardian consent to enroll.
2. Must be able to read, write and speak the English language.
3. All Dual Enrolled High School students must have a grade point average (GPA) of 2.0 unweighted or higher
4. **ATI-TEAS TEST (for Adult Applicants Only):**  
Pharmacy Technician applicants must take the nursing entrance exam (ATI-TEAS). The desired proficiency level score is a minimum of 50%. All test results should **not** be older than one (1) year from the date of application submission.

***Remotely proctored TEAS scores will not be accepted. Only scores from an official testing site/facility will be accepted.***

***A copy of your ATI-TEAS results must be uploaded into your Pharmacy Technician application.***

This exam is offered at Gadsden Technical College (GTC), for a fee of \$85.00.  
You must register for testing in advance.

Current registration will begin April 1<sup>st</sup>.

To register for TEAS testing visit: <https://www.successfund.com/teas2026>

❖ A study guide and/or practice test for ATI-TEAS can be purchased at [www.atitesting.com](http://www.atitesting.com) or [amazon.com](http://amazon.com).

❖ ***If you are required to take both the TEAS and the Acceptable Basic Skills test, it is recommended to take the TEAS test first.***

❖ ***Dual Enrolled High School students are not required to take the TEAS exam.***

**5. HEALTH & IMMUNIZATION REQUIREMENTS:**

Applicants are required to be in good mental and physical health.

Applicants are required to provide proof of the following current immunizations:

- Tetanus, within the past 10 years (Td or Tdap).
- MMR x2 (given on or after the applicant's first birthday). Official documentation of immunity (titer results; must submit actual numerical value) is also acceptable.
- Hepatitis B series or titer. (titer results; must submit actual numerical value)
- Varivax x2. Official documentation of immunity (titer results; must submit actual numerical value) is also acceptable.
- PPD/Tuberculin test within past 12 months (a TB blood test is preferred)  
\*PPD/Tuberculin skin testing is valid for one (1) year from date of administration. Students who test positive for tuberculosis must show proof of a negative chest x-ray to satisfy this requirement.
- COVID Vaccine (at least 2 doses) is *recommended*.
- Flu Vaccine (within 12 months) is *recommended*.

**Once these forms are completed, they must be uploaded into your Pharmacy Technician application.**

**6. REFERENCES (For Dual Enrolled High School Students):**

High school students are required to submit **two (2)** reference forms (the reference form must be printed from the reference section in the online application). Students can have their current or past high school teacher, their guidance counselor, or a high school administrator complete the reference form. ***Please print the reference form that is embedded in the online application.*** Once the reference is complete, it must be uploaded into the online application in the reference upload section.

**7. REFERENCES (For Adults):**

Applicants must submit **three (3)** current reference letters: two professional references (recent employers, former teachers, counselors, etc...) and one personal reference (**not** a family member). All three reference letters should be **typed**, must contain **contact information** and a **signature from the individual who provided the reference**. **Preferably all references should be on a letterhead.**

**Once all three (3) reference letters have been obtained, they must be uploaded into your Pharmacy Technician application.**

**8. TRANSCRIPT:**

Applicants must submit an official sealed/unopened high school transcript and transcripts from any college(s) attended.

Transcripts may be sent electronically directly from the institution to Doris Drake at:

[draked@gcpsmail.com](mailto:draked@gcpsmail.com)

**OR**

Hand delivered to Gadsden Technical College's front office or mailed to:

*Gadsden Technical College  
School of Pharmacy Technician  
Attn. Doris Drake  
201 Martin Luther King, Jr. Blvd.  
Quincy, Florida 32351*

**❖ *Dual Enrolled High School Students do not need to submit a transcript***

**9. BACKGROUND SCREENINGS:**

This screening process will be directed by the Program's staff at a later date. No action is required by the applicant at this time. Students must have a clear background in order to participate in the mandatory clinical rotation, as well as to obtain licensure.

**10. DRUG SCREENING:**

This screening process will be directed by the Program's staff at a later date. No action is required by the applicant at this time.

All students must submit to and pass random drug screenings after entering the Pharmacy Technician Program and prior to having access to the clinical health care facilities utilized in the Program. This is a Joint Commission on Accreditation of Healthcare Organizations (JCAHO) requirement demanded of all acute care facilities.

**11. INTERVIEW:**

After all documents have been uploaded and submitted (and the applicant has met minimum qualifications), an interview with the designated faculty member(s) will be scheduled. All interviews will be completed before acceptance into the program.

**ACCEPTANCE:**

Meeting the criteria for selection does not guarantee admission to the Program. Final selection will be based on the qualified applicant pool and space available. Applicants who have met the requirements for admission will be selected based on a defined point system and the number of available seats.

**Successful application submission is dependent upon meeting all the requirements.**



## **ADDITIONAL INFORMATION**

### **LENGTH OF PROGRAM:**

The program is 1,050 hours and takes approximately 10 months to complete for full-time students and 20 months to complete for part-time students.

### **CLASS/CLINICAL TIMES:**

Pharmacy Technician classroom days and hours are: Monday -Friday

There is a full-time section that attends class in the morning and afternoon. There are two different part-time sections, one in the morning and the other in the afternoon.

### **UNIFORMS:**

Uniforms are required for all classes and clinicals. The student is responsible for the cost of all uniforms.

### **COST OF PROGRAM:**

The cost of the Pharmacy Technician Program is approximately \$ 4,550.00. (**Note: This amount is subject to change**). Payments are divided into three payment blocks and are due at the beginning of each payment block without exception. Uniforms and supplies costs are not included into the cost of the program.

**Most** cost for Dual Enrolled High School Students is waved.

### **FINANCIAL ASSISTANCE:**

We currently accept the following types of financial assistance:

- Financial Aid “Pell Grant”
- CareerSource Capital Region Funding
- Florida Pre-Paid
- Veterans Assistance Funding
- Other Approved Scholarships
- Pay Out-of-Pocket
- GTC Scholarship Funding may be Available to Qualifying Students

**For Adult Student, Financial Aid (Pell Grant) should be completed prior to the completion of the applicant process.**

Use the link below to apply for financial aid (for **Adults** only):

<https://studentaid.gov>

For more information, please contact Financial Aid at: (850) 875-8324, Ext. 5103.