

# Restart Ready

## A Plan for Restarting School During a Pandemic

Sumter County Schools  
100 Learning Lane  
Americus , GA 31719



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# Executive Summary

The nationwide school closures in response to the COVID-19 pandemic have placed a significant strain on public school systems around the country. The Sumter County School System (SCS) is no exception. The SCS ended on-campus instruction for the 2020 school year effective March 2020. For the remainder of the school year, students, teachers, educational leaders used a variety of remote learning approaches to continue the educational process. The majority of faculty and staff transitioned to working remotely and distributing educational packets.

As SCS school and district leaders began to look ahead to virtual schools for the 2021 school year, the focus was on meeting the anticipated increased academic and non-academic needs of students. We were still creating a long term plan for reopening schools this fall once the pandemic started to increase. It has been a difficult and complex task given the lack of precedent that has contributed to a nationwide lack of agreement and lack of proven information about what needs to happen.

## Challenges to Successfully Reopening for the 2021 School Year

There are five key challenges to successfully reopening schools:

- **Public health challenge:** First and foremost, the COVID-19 virus is a public health emergency. With its novel nature, much remains to be learned about COVID-19, in terms of its transmission, manifestations, treatments and a cure. The SCS will need to be ready to respond to a variety of scenarios ranging from a return to full closure/remote learning to a modified or full opening.
- **Lack of agreement:** Second, unfortunately given the lack of precedent, there is lack of agreement as to the appropriate response. Medical and scientific data are limited, constantly changing, and being interpreted in many different ways. The result is that decisions are being questioned and interpreted in various ways.
- **Decisions will be scrutinized:** Third, the reopening plan will need to be validated. The reopening plan will need to withstand the scrutiny of experts, community members, and other SCS stakeholders. Despite the level of planning and details that have gone into the reopening plan, it should be expected that plans and related decisions will be scrutinized and second-guessed.
- **Shifting circumstances:** Finally, the SCS will need to constantly evolve. Throughout the 2021 school year, there is a possibility of resurgence of cases or waves of resurgence. Full or spot/rolling closures of schools may be necessary.

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## Using an approach that constantly evolves with the COVID 19 Challenges

Given the above-referenced challenges, the SCS has had a series of leadership meetings to discuss virtual learning as well as a re-opening plan. This approach involves three key steps:

- ❑ **Develop:** First, the SCS needed to quickly and rigorously develop a detailed reopening plan that takes into account the guidance from federal, state and local agencies, while incorporating the experience gained from this spring.
  
- ❑ **Validate:** The reopening plan will need to be validated along three dimensions.
  - First, how well does the plan conform to the best available expertise and thinking that exist?
  - Second, does the plan incorporate the experience and feedback from last spring? Third, how does the plan compare to other districts in the area?
  
- ❑ **Modify:** SCS school and district leaders need to be able to monitor the results of the reopening and also be able to modify and evolve the approach based on public health policy announcements, stakeholder feedback, and results.

With this approach in mind, the district has developed three scenarios that will serve as the backbone of our return-to-school plan. These three scenarios include various models that provide the district with flexibility in how the district responds to spikes in Coronavirus cases moving forward.

It's the belief of district leadership that, at various times and under various circumstances throughout the 2021 school year, multiple scenarios will be used. It's our ability to quickly shift between models that will provide continuity of operations for our students, employees and stakeholders.

**This philosophy requires several things of all of our partners - employees, families, board members and businesses -- in order to be successful:**

- **Patience:** While planning for different scenarios will help speed up the district's response and reaction time, there will inevitably be lost time as the district shifts from one model to the next. Patience from all audiences is critical to ensuring the fewest distractions and disruptions during this period.
  
- **Grace:** Despite working with partners across the state and with some of the brightest minds and planners available, we will not have a seamless operation should we have to pivot from one model to another. Expect some protocols may change along the way, as we get more information and determine more effective ways of getting things done.

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- **Communication and Feedback:** The success of any of the plans hinges on thorough communication from the district and appropriate feedback from our stakeholder groups including students, parents and our community partners.

Regardless of the plan, the district fully intends to offer rigorous and relevant academic content and to continue to address the non-academic needs of our students and families. Now, perhaps more than ever, it's important to ensure that we meet the diverse needs of our students. We're committed to doing everything we can to accelerate learning where possible, remediate where necessary and provide emotional and social support to our students where required.

We live in interesting times, but I'm convinced that, with your support, grace, and perseverance, we'll overcome our challenges while keeping our students and employees safe, engaged and involved in building a better community and brighter future.

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# Working Groups

There are five essential workgroups that were developed individually and then integrated in order to create a comprehensive, well-thought-out plan for successfully opening schools for the 2021 school year.

- **Instructional Core/Social Emotional Learning:** The first workgroup is to develop a well-thought-out plan that addresses the academic and social-emotional learning needs of all students in the district. Given the public health constraints, the plan will need to take into account plans for a modified Face-to-Face (on-campus) design, Virtual (remote learning) design, and some sort of a hybrid approach. Plans contain detailed considerations for the role and expectations of the teacher, the student, and the curriculum. Plans also consider curriculum, instructional design, school and staffing schedules, and a myriad number of details related to teaching and learning. The social, emotional well-being of students and staff remain the foundation of any successful teaching and learning plan.
- **Operations:** Given that schools are densely occupied spaces with many ancillary activities (e.g., food service), the SCS created a detailed and well-understood plan for operations. Under what conditions will buildings open? How can schools assure parents and the community that health safety measures are being taken to maintain a safe and healthy environment? How will transportation be managed?
- **Resources:** In light of the severe economic impact of the pandemic, the State of Georgia is forecasting that public school systems and state agencies will have to absorb up to an 11% reduction in state revenue. A big unknown is whether or not the federal government will pass legislation that will provide additional relief to states. Regardless, school systems (the SCS included) will be faced with mounting costs associated with dealing with the effects of the COVID-19 while at the same time addressing the financial uncertainties it has caused. Multiple financial scenarios and a detailed plan to address any potential budget shortfall are being developed.
- **Stakeholder Communications:** SCS schools are essential institutions of the Sumter County community, and there are lots of stakeholders directly and indirectly vested in the well-being and plans of the district. These stakeholders range from students, parents, faculty, staff, and school board members all the way to business owners and residents. Schools' ability to function effectively has an outsized impact on the ability of parents to go to work, stores to open, and residents to stay healthy. With so many stakeholders, there is a heightened need for clear and frequent communication. Having a regular cadence and well-developed toolkit to communicate effectively with these stakeholders is crucial for successfully opening in the fall.
- **Steering Committee:** The final workgroup is led by the superintendent for the express purpose of ensuring that there is coherence among the four workgroups mentioned above. In addition, given the diverse communities served by the SCS, this workgroup has worked to ensure that equity issues are being properly addressed; because, the pandemic is not affecting families equally. Both the coherence and equity are focused on through a public health lens; since, the COVID-19 virus is first and foremost a public health emergency.

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# Overview of Instructional Model

We will offer parents a choice between Face-to-Face (On-Campus) or Virtual (On-line) for the start of the fourth nine weeks.

<b>Choice (Blended) Instructional Model</b>	This format provides the opportunity for families who desire Face-to-Face (On-Campus) instruction to have their student(s) learn on campus. Also, this format provides the opportunity for those families who are not yet comfortable with the Face-to-Face (on-campus) model, to learn online.
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# Instructional Model and Enhanced Safety Protocols

We undoubtedly believe the best model for Pre-K through 12<sup>th</sup> grade teaching and learning is face-to-face, on-campus instruction. We also know that we must balance this belief with the obligation to provide a healthy and safe learning environment. With the challenges and risks presented by the COVID-19 public health emergency, never has this balance been needed more.

**Our goal is to provide two base instructional models – one Face-to-Face (On-Campus) and one Virtual (Online) -- that each provide the flexibility to accommodate the personal preferences and medical needs of SCS families.** We understand the return to school is a personal decision for each family. With that in mind, we hope this flexible, personalized approach gives your family the greatest degree of safety and peace of mind possible.

The protocols were developed in collaboration with various state and local agencies, which include but are not limited to the Georgia Department of Public Health, Georgia Department of Education, Sumter County Public Health, and the Centers for Disease Control and Prevention, and are subject to change based upon recommendations and guidance from these and other agencies. As guidelines are updated and our protocols are modified, we will provide updates to all staff and families and post relevant information on the SCS website.

## Instructional Model

- **Choice (Blended):** Families have the flexibility to choose between the two base models for instruction.
  - **Face-to-Face (On-Campus):** Students participate full time (Monday-Thursday) and virtually every Friday, adhering to enhanced safety protocols. Prior to making a decision, please review safety protocols outlined below. Should you wish to discuss Face-to-Face (On-Campus) learning in more detail (prior to making a decision), please contact the school principal or his/her designee.
  - **Virtual (Online):** Students participate in virtual learning through live and recorded instruction delivered by SCS faculty (Google Classroom or Google Meets) or a third-party provider (depending on grade level). Students will be assigned a weekly instructional schedule, to include online instruction through both synchronous and asynchronous sessions, and independent work.
    - Students opting for the Virtual (Online) instructional model will be provided a district-issued Chromebook and Wi-Fi hotspot, as needed. Grades will be monitored and students are responsible for submitting all assignments.
    - Families will be contacted to confirm their preferred instructional model. To discuss the Virtual (Online) instructional model in more detail (prior to making a decision), please contact the principal of the school the child is scheduled to attend.

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# Safety Protocols for Face-to-Face (On-Campus) Learning

## Collective Responsibility

The return to in-person learning requires collective responsibility for every SCS family. Failure to exercise proper care and precaution would significantly compromise the health and safety of others. It is imperative, particularly in the current environment, that students are not sent or brought to school if they are sick, or are medicated before school in order to reduce a fever.

We all share a collective responsibility to do the right thing and look out for one another.

## Department of Public Health (DPH) Guidelines: Symptoms and Self-quarantine

Individuals within close contact (less than six feet apart for at least 15 minutes, without Personal Protective Equipment or PPE) to another person in their classroom or office who show COVID-19-related symptoms may also be required to self-quarantine for at least 14 calendar days or until one can produce a negative COVID-19 test. Students and staff must be symptom-free before returning to school or work.

Any student who is required to self-quarantine (and subsequently absent from school) can continue school through Online learning.

## DPH Guidelines – Contact with Person with Positive COVID-19 Test

Please see the letter from the Department of Public Health “Return to Child Care, School, or Institutions of Higher Education (IHE) Guidance After COVID-19 Illness or Exposure” in the Appendix.

## Contact Tracing

Based on the most recent DPH guidelines, contact tracing will be initiated for any student or staff member who tests positive for COVID-19. This process will include identification of and notification to any person (student or staff) who was in close contact with the person within the last 48 hours of symptoms or the positive COVID-19 test. Close contact is considered less than six feet apart for at least 15 minutes without PPE.

## Masks/Shields

**Students:** Use of a mask is required on the bus and inside the common areas of the school building. Use of a mask is also required outside the school building, if a child is within six feet of others. In the classroom, face masks are required. Students that have a documented medical note (by a Physician) outlining why they cannot wear a mask may wear a face shield.

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**Staff:** Use of a staff mask or shield is **required** in occupied classrooms and offices, common areas (such as hallways, school lobby, and cafeteria). Use of a mask or shield is also **required** outside the school building, if a staff member is within six feet of others.

### Temperature Checks – All Students

All families are requested to check the temperature of their child each day prior to leaving home. SCS schools intend to check the temperature of students daily.

#### **Bus Riders**

SCS students who are bus riders will have their temperatures checked while entering the school bus as well as entering the school building. **SCS parents/guardians of a bus rider will be required to sign a bus rider protocol containing pertinent information and establishing expectations. Additional school bus safety protocols are included later in this document.**

#### **Car Riders**

SCS students who are car riders will have their temperatures checked before exiting the vehicle (in the carpool line). Students with a temperature below 100° Fahrenheit will be permitted to exit the car and enter the school; any student with a temperature at or above 100° Fahrenheit will be directed to return home with their parent/guardian or supervising adult.

#### **Drivers/Walkers**

SCS students who drive or walk to school will have their temperatures checked after entering the school building. Students with a temperature below 100° Fahrenheit will be permitted to enter the school; any student with a temperature at or above 100° Fahrenheit will be directed to return home and their parent/guardian will be contacted by school staff.

#### **Entering the Building**

**All students will have their temperatures checked by our digital thermal facial recognition camera system. If a student has a temperature of 100 degrees or more, they will be sent to a holding room and have their temperature rechecked after a one-minute wait-time. If the temperature remains high, the parent will be contacted to pick up their child. “**

### Return-to-School Guidelines

Any student or staff member who exhibits COVID-related symptoms will be required to be absent from school (self-quarantine) for at least 14 calendar days **unless** one can produce a negative PCR nasal swab COVID-19 test and is asymptomatic for 72 hours. Students and staff must be symptom free before returning to school or work. **Appropriate documentation is required prior to a student or staff member returning to in-person learning.**

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## Classroom Protocols

To provide the greatest degree of social distancing and safety protocols, teachers will adhere to the following classroom guidelines:

- To separate student desks to the greatest extent possible to provide for social distancing.
- Limit sharing of supplies, books, etc. when possible; sharing of such items calls for disinfecting prior to passing from one student to another. Hand sanitizer and disinfecting spray available in each classroom.
- Masks and/or face shields will be worn.

## School Meals (Breakfast/Lunch)

To the greatest degree possible, school meals will be served in a grab-and-go manner to limit student interactions in the cafeteria. Students will eat meals in their classroom, or in other areas of the building as determined by the principal, provided social distancing guidelines are followed.

## School Signage

Signage will be placed throughout schools to remind students of personal hygiene (hand washing, coughing into arm, etc.) and social distancing from others. Additionally, signage may be used to create one-way directional walk patterns in some areas of the buildings. Students will also be permitted to walk outside the buildings, when possible, to transition from class to class.

## School Cleaning and Disinfecting

Throughout the school day, custodial staff will disinfect high-touch areas. Additionally, classrooms, hallways, and common areas will be disinfected daily.

## Safety Protocols for Transportation

### **Patience and Understanding**

Given the increased safety protocols on school buses, we kindly ask that families extend to us patience and understanding during the opening weeks of school. In the morning routes, it is possible that buses may be delayed arriving at bus stops or schools as we navigate through the new protocols and increased car rider traffic. Families are encouraged to download the SCS Versatran app to monitor the current location and arrival time of their assigned school bus (based on GPS tracking).

### **Bus Windows**

In an effort to increase ventilation on the bus, bus windows may be opened (weather permitting) while students are on the school bus.

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**Social Distancing**

To the greatest degree possible, students will be socially distanced and may be placed in assigned seats on the school bus. It is our desire to be able to place students one per seat, except for students living in the same household. Wearing masks will be required on the school bus.

**School Bus Cleaning and Disinfecting**

SCS staff will disinfect high-touch areas of buses between bus routes. Additionally, school buses will be disinfected at the end of each day.

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# General School Considerations and Safety Protocols

## GHSA-Sanctioned Athletics

The SCS is working in collaboration with the Georgia High School Association (GHSA) to develop and adhere to appropriate guidelines for athletics practices and competitions. We expect these guidelines to continue to evolve; each coach will provide updates to our student-athletes and their families, as appropriate. As you have specific questions or needs, please contact your child's coach or Mr. Coleman Price, SCS Director of Athletics, at [jprice@sumterschools.org](mailto:jprice@sumterschools.org)

## After-School Extracurricular Clubs and Activities

Students will have the opportunity to participate in after-school extracurricular clubs and activities, based on the ability to implement appropriate safety protocols and social distancing guidelines. Please contact the appropriate sponsor/coach for detailed information.

## Limit Non-Essential School Visitors and Volunteers

To protect our students and staff, SCS schools and offices will limit non-essential school visitors and volunteers to school campuses.

All essential visitors or volunteers will be subject to a temperature check and answering the following COVID-related screening questions:

- Do you have a temperature over 100°F without having taken any fever-reducing medications?
- Do you have a loss of smell or taste?
- Do you have a cough?
- Do you have muscle aches?
- Do you have a sore throat?
- Do you have congestion or a runny nose?
- Do you have shortness of breath?
- Do you have chills?
- Do you have a headache?
- Have you experienced any new onset of gastrointestinal symptoms such as nausea, vomiting, diarrhea, or loss of appetite in the last few days?
- Have you, or anyone you have been in close contact with, been diagnosed with COVID-19 or placed in quarantine for possible exposure to COVID-19 within the last two weeks?
- Have you been asked to self-isolate or quarantine by a medical professional or a local public health official in the last two weeks?

## Media Center

SCS schools will limit student use of shared spaces and materials in media centers. Efforts will be made to give students access to learning resources in such a manner that provides the appropriate degree of safety and sanitation.

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**Student Assemblies and Large Group Events/Meetings**

Significant limitations will occur relative to student assemblies and large group events/meetings. School leaders will provide additional details about how such events may occur virtually, when appropriate.

**Student Field Trips**

Student field trips will be limited. Consideration will be given on a case-by-case basis for field trips that achieve appropriate degree of social distance and other safety precautions.

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# Frequently Asked Questions

## **What happens if my child, a child in their class or their teacher gets sick?**

First, all students, visitors and employees will be temperature screened. Those with a temperature over 100°F will not be allowed to enter. If a student or employee gets sick during the day, the staff member will be dismissed, students will remain in the classroom with adult supervision until they can be picked up, and contact tracing will take place.

## **What happens if there's another spike in cases or another stay-at-home order?**

If there's a spike in cases or a shelter-home order, the SCS will take appropriate action, including pivoting to an online-only model of instruction for the duration of any such order. During that time, we'll deliver meals to students and ensure their academic and non-academic needs are being met.

## **How will we know if the instructional model changes?**

If there's a need to pivot to a different model, we'll immediately push out notifications to all parents through our mass notification system which is connected to the Infinite Campus student information system. We'll also post information to social media, on our website and share with our media partners.

## **What steps are you taking to keep my child safe?**

The safety of our students, employees and visitors is our first priority. To support the On Campus instructional model, custodians will receive continuous training on using best practices for cleaning and disinfecting buildings; we'll be temperature checking everyone who comes into our buildings; we're increasing signage to help facilitate social distancing and we're altering transportation plans and processes to ensure that we're able to transport our students in a safe way.

## **Since the school system will be requiring masks on buses and masks or face shields in classrooms, will the school system be providing them or will parents have to get them as part of the back to school supply list?**

SCS will provide masks. We will require each student to bring two face mask to school each day.

## **My child's an athlete; how will that work?**

We released guidelines for athletic conditioning that were based on the Georgia High School Athletic Association guidelines.

## **I'm just not ready to send my child to school yet, what options do I have?**

Parents who are uncomfortable sending their students back into a school building can select the Virtual (Online) instructional model. Please know, if the Virtual (Online) model is selected, it comes along with a commitment to continue that model for the remainder of the 2020-2021 school year.

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**Will attendance be taken for students who chose the virtual option?**

Yes. All usual requirements for students engaged in on campus instruction will be expected for students engaged in the virtual option.

**Will my child be able to take part in extracurricular activities or clubs if they choose the virtual learning option?**

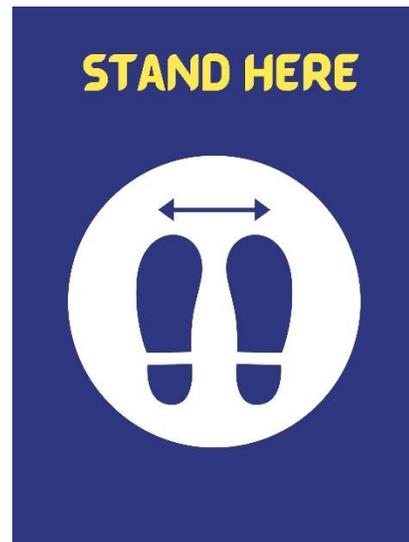
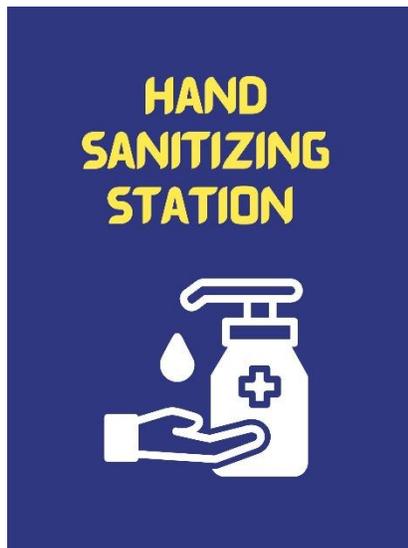
Yes. To the extent extracurricular activities or clubs are active, students engaged in the virtual option will be able to participate. Please know that some extracurricular activities or clubs might not start at the beginning of the school year, in an effort to allow everyone to get comfortable with our new normal.

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# Appendix

## Signage:

The district will have a variety of signage in schools that promote social distancing, personal hygiene and other safe behaviors. Examples include:



# Stay up-to-date

Visit our web site:

<https://www.sumterschools.org/>

Or our Facebook Page:

<https://www.facebook.com/sumterschools.org>





## **Return to Child Care, School, or Institutions of Higher Education (IHE) Guidance After COVID-19 Illness or Exposure**

January 22, 2021

The Georgia Department of Public Health (DPH), in conjunction with the Georgia Department of Education, has released guidance to help schools plan for a safe return to in-person instruction in fall 2020: <https://www.georgiainsights.com/recovery.html>. DPH recommends schools use this guidance to make decisions regarding opening for in-person education.

CDC also provides guidance on preventing the spread of COVID-19 in school and childcare settings <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html> and institutions of higher education <https://www.cdc.gov/coronavirus/2019-ncov/community/colleges-universities/considerations.html>

For childcare facilities, schools, and IHEs opting to have in-person instruction, the following guidance should be used to make decisions for students, teachers, and staff:

- with laboratory-confirmed COVID-19;
- who have suspected COVID-19 (e.g., developed symptoms of respiratory infection [e.g., cough, shortness of breath, fever] but did not get tested for COVID-19 **and** have been exposed to a person with COVID-19 or live in an area with local or widespread transmission;
- who have been exposed to COVID-19\*

### **Return to Childcare, School, or IHE Strategy**

DPH recommends a time-based return to childcare, school, or IHE strategy that is determined based on a person's health status. Decisions about "return to childcare," "return to school," or "return to IHE" for persons with confirmed or suspected COVID-19 should be made in the context of local circumstances (community transmission, resource needs, etc.).

### **COVID-19 Vaccine and Quarantine**

If you have questions about the COVID-19 vaccine, please visit <https://dph.georgia.gov/covid-vaccine> or call our COVID-19 vaccination hotline at (888) 357-0169.

Due to limited information on how well COVID-19 vaccines reduce the spread of virus and how long immunity to COVID-19 may last after vaccination, vaccinated persons should continue to follow all DPH guidance to protect themselves and others. This includes wearing a mask, social distancing, avoiding crowds, washing hands often, and following quarantine guidance after exposure to someone with COVID-19.

## **Isolation of Cases**

**Symptomatic** persons with confirmed COVID-19 or suspected COVID-19 can return to childcare, school, or IHE after:

- At least 10 days<sup>†</sup> have passed since symptoms first appeared **AND**
- At least 24 hours have passed since last fever without the use of fever-reducing medications **AND**
- Symptoms (e.g., cough, shortness of breath) have improved

**Asymptomatic** persons with confirmed COVID-19 can return to childcare, school, or IHE after at least 10 days<sup>†</sup> have passed since the positive laboratory test, **AND** the person remains asymptomatic

- Note, asymptomatic persons who test positive and later develop symptoms should follow the guidance for symptomatic persons above.

## **Quarantine of Contacts**

All close contacts in private and public schools, childcare facilities, and IHEs **MUST** be quarantined and excluded from the childcare/school setting and all extracurricular activities, regardless of students, teachers, or staff wearing masks or the use of physical barriers (e.g., plexiglass). Refer to the [Public Health Administrative Order](#)

A 14-day quarantine period is still recommended; however, individuals may opt for a shorter quarantine period by meeting the below criteria. NOTE: The day of exposure is day 0.

Asymptomatic persons who have a known exposure to a person with COVID-19 can return to childcare, school, or IHE:

**After 7 full days have passed since their most recent exposure, if they fulfill all THREE of the following criteria:**

- **Test<sup>‡</sup>** for COVID-19 (PCR/molecular or antigen test) no earlier than day 5 of quarantine **AND**
- Receive a negative result **AND**
- Do not experience any COVID-19 symptoms<sup>§</sup> during the quarantine period

**After 10 full days have passed since their most recent exposure, if they are not tested for COVID-19 AND do not experience any COVID-19 symptoms<sup>§</sup> during the quarantine period:**

After stopping quarantine after day 7 or 10, individuals who do not have symptoms<sup>§</sup> should:

- Closely monitor themselves for COVID-19 symptoms for 14 days from their most recent date of exposure
- **For at least the entire 14 days, they should strictly adhere to mitigation measures including appropriate mask usage, staying at least 6 feet from others except for brief transitional movements (e.g., changing classes), washing their hands, avoiding crowds, and taking other steps to prevent the spread of COVID-19**

**If an individual, who is a close contact AND ended quarantine after day 7 or 10, develops symptoms** § they should be sent home immediately and follow the guidelines for symptomatic individuals and seek COVID-19 testing.

Additional quarantine guidance can be found at <https://dph.georgia.gov/contact>

Both CDC and DPH **DO NOT** recommend using a test-based strategy for children or adults returning to school or childcare (2 negative tests at least 24 hours apart) after COVID-19 infection. ¶ CDC has reported prolonged PCR positive test results without evidence of infectiousness. In one study, individuals were reported to have positive COVID-19 tests for up to 12 weeks post initial positive.

More information about the science behind the symptom-based discontinuation of isolation and return to school can be found at <https://www.cdc.gov/coronavirus/2019-ncov/community/strategy-discontinue-isolation.html>

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\* Please find criteria for being a close contact at <https://dph.georgia.gov/contact>

† A limited number of persons with severe illness (those admitted to a hospital and needed oxygen) or persons with a weakened immune system (immunocompromised) due to a health condition or medication may produce replication-competent virus beyond 10 days that may warrant extending the duration of isolation for up to 20 days after symptom onset. Consider consultation with a medical provider and/or infection control experts for these patients.

‡ The test must be a PCR/molecular or antigen test performed no earlier than day 5 of quarantine. If an individual is tested earlier than day 5, they must be retested on day 5 or later OR follow the 10-day guidance.

§ If the individual experiences ONE of the following COVID-19 symptoms (fever, chills, shortness of breath or difficulty breathing, new cough, or new loss of taste or smell) OR two of the following symptoms (sore throat, nausea, vomiting, diarrhea, chills, muscle pain, extreme fatigue/feeling very tired, new severe/very bad headache, new nasal congestion/stuffy or runny nose) they must follow the guidance for symptomatic individuals.

|| Completing a test-based strategy is contingent upon the availability of ample testing supplies, laboratory capacity, and convenient access to testing and requires two samples taken at least 24 hours apart. If a facility requires the test-based strategy for return (**which is discouraged by DPH**), this should be done by a private physician through a commercial lab. The test-based strategy is not fulfilled by a single test, nor should it be used for screening of all persons returning to school or childcare.



## Returning to School Procedures for Americus Sumter High School

### Back to school orientation 1<sup>st</sup> week:

1. All students report to their advisement class (attended yearlong). Daily class schedule will be reviewed.
2. During advisement students will receive and map of the school building floors.
3. Tenth grade students will receive a mini tour of the school building focused on department location.
4. All students will watch a tutorial on importance of wearing their mask, practicing social distancing, and washing their hands/ sanitizing during Panther Pd.
5. Advisement teachers will review the school's Covid-19 protocol for temperature check, transitioning, restroom use, breakfast, lunch, and dismissal with students.

### Designated entrance for bus riders

1. All bus riders will enter through the both door on the side of the cafeteria entrance. Only one door will be unlocked for students to enter.
2. Staff members will be assigned duty to ensure students are scanned and to identify students with a fever using the thermal camera.
3. Alerts will be sent to duty staff members, administrators, and front office staff of anyone with a fever.
4. Any student with a fever will be escorted by a staff member and placed in an isolation room to re-check temperature.
5. If the student registers a fever after re-check, office staff will contact the parent(s).

### Designated entrance for car riders

1. All car riders will enter through the both front door of the cafeteria entrance.
2. Staff members will be assigned duty to ensure students are scanned and to identify students with a fever using the thermal camera.
3. Alerts will be sent to duty staff members, administrators, and front office staff of anyone with a fever.
4. Any student with a fever will be escorted by a staff member and placed in an isolation room to re-check temperature.
5. If the student registers a fever after re-check, office staff will contact the parent(s).

### Breakfast and lunch

Breakfast will be picked up once students have been scanned for fever and taken directly to their 1<sup>st</sup> block classrooms. Trash will be place outside of teachers' classroom doors to be picked up by the custodians

Lunch will be provided in the cafeteria following:

1. Social Distancing markers will be placed at each serving line
2. A smaller number of students returning will allow for social distancing during lunch.
3. Transition to and from lunch will be staggered to allow social distancing

### Transitions

An additional 5 minutes has been added to allow for staggered transitions between classrooms. Classes going to and from 1<sup>st</sup> floor, CTAE and JROTC will transition first, then the 2<sup>nd</sup> floor classes will transition to allow for greater social distancing and fewer students in the hallways during transitions.

### Classrooms

Desks will be arranged to provide social distancing in the classroom. Students volunteers may assist with wiping down desks at the end of each class. No physical interaction through partner or group work (collaboration) will be allowed. Students will use their Chromebooks instead of textbooks. Alternative classroom settings will be identified as well as large spaces (i.e. gymnasiums, outside spaces – as weather permits).



### Lockers

Lockers will not be assigned to students.

### Water Fountains

Water fountains will not be available for student use. All classrooms will have a water cooler and disposable cups for student use.

### Restrooms

Student restrooms will be frequently cleaned each class block by custodians. Faculty and staff will only use assigned adult restrooms

### Dismissal

Students will exit the building through the nearest external door to their last classroom at the end of the day to minimize contact and congestion in the hallways.



## **Returning to School Procedures for Americus Sumter Ninth Grade Academy**

### **Back to school orientation 1<sup>st</sup> week:**

1. All students report to their advisement class (attended yearlong). Daily class schedule will be reviewed.
2. During advisement students will receive a map of the school building floors.
3. Students will receive a mini tour of the school building focused on department location.
4. All students will watch a tutorial on importance of wearing their mask, practicing social distancing, and washing their hands/ sanitizing during Panther Pd.
5. Advisement teachers will review the school's Covid-19 protocol for temperature check, transitioning, restroom use, breakfast, lunch, and dismissal with students.

### **Designated entrance for bus riders**

1. All bus riders will enter through the cafeteria entrance. Only one door will be unlocked for students to enter.
2. Staff members will be assigned duty to ensure students are scanned and to identify students with a fever using the thermal camera.
3. Alerts will be sent to duty staff members, administrators, and front office staff of anyone with a fever.
4. Any student with a fever will be escorted by a staff member and placed in an isolation room to re-check temperature.
5. If the student registers a fever after re-check, office staff will contact the parent(s).

### **Designated entrance for car riders**

1. All car riders will enter through the front door of the cafeteria entrance.
2. Staff members will be assigned duty to ensure students are scanned and to identify students with a fever using the thermal camera.
3. Alerts will be sent to duty staff members, administrators, and front office staff of anyone with a fever.
4. Any student with a fever will be escorted by a staff member and placed in an isolation room to re-check temperature.
5. If the student registers a fever after re-check, office staff will contact the parent(s).

### **Breakfast and lunch**

Breakfast will be picked up once students have been scanned for fever and taken directly to their 1<sup>st</sup> block classrooms. Trash will be placed outside of teachers' classroom doors to be picked up by the custodians

Lunch will be provided in the cafeteria following:

1. Social Distancing markers will be placed at each serving line
2. A smaller number of students returning will allow for social distancing during lunch.
3. Transition to and from lunch will be staggered to allow social distancing

### **Transitions**

An additional 5 minutes has been added to allow for staggered transitions between classrooms. During class changes, an adult will release their students in an organized manner. For example, one row at a time with distance between students until the entire class is released. There will not be any crowded doorways. All travel will take place in a line moving on the right side to allow for distance between students on each side of the hallway.

### **Classrooms**

Desks will be arranged to provide social distancing in the classroom. Students will wipe down desks at the end of each class. No physical interaction through partner or group work (collaboration) will be allowed. Students will use their Chromebooks instead of textbooks. Alternative classroom settings will be identified as well as large spaces (i.e. gymnasiums, outside spaces – as weather permits).



### Lockers

Lockers will not be assigned to students.

### Water Fountains

Water fountains will not be available for student use. All classrooms will have a water cooler and disposable cups for student use.

### Restrooms

Student restrooms will be frequently cleaned each class block by custodians. Restroom schedules will be used to limit the number of students in the bathroom as possible. Faculty and staff will only use assigned adult restrooms.

### Dismissal

Students will exit the building through the nearest external door to their last classroom at the end of the day to minimize contact and congestion in the hallways.

## Returning to School Procedures for Sumter Middle School

### Back to school orientation:

1. Virtual orientation will be provided to students.
2. Signs will be posted and staff will be in place to direct students.
3. All students will watch a tutorial on importance of wearing their mask, practicing social distancing, and washing their hands/ sanitizing during homeroom.
4. Homeroom teachers will review the school's Covid-19 protocol for temperature check, transitioning, restroom use, breakfast, lunch, and dismissal with students.

### Designated entrance for bus riders

1. All bus riders will enter through the 200 wing entrance. Only one door will be unlocked for students to enter.
2. Staff members will be assigned duty to ensure students are scanned and to identify students with a fever using the thermal camera.
3. Alerts will be sent to duty staff members, administrators, and front office staff of anyone with a fever.
4. Any student with a fever will be escorted by a staff member and placed in an isolation room to re-check temperature.
5. If the student registers a fever after re-check, office staff will contact the parent(s).

### Designated entrance for car riders

1. All car riders will have temperatures checked by staff while in the vehicle. Anyone with a temperature above 100 will be rechecked after waiting one minute. If the student still has a temperature above 100, they will not be allowed to attend school that day.
2. Students who do not have a fever will enter through the 500 wing and will be scanned by the thermal camera.
3. If a fever is detected by the thermal camera, the student will be escorted by a staff member and placed in an isolation room to re-check.
4. If the student registers a fever after the re-check, office staff will contact the parent(s).

### Breakfast and lunch

Breakfast will be picked up once students have been scanned for fever and taken directly to the classrooms. Lunch will be delivered to each hallway and one class at a time will pick up lunches and return to the classroom. The cafeteria rotation during lunch may be utilized.

### Transitions

An additional 5 minutes has been added to allow for staggered transitions between classrooms. Classes going to and from Connections will transition first, then the other 3 academic classes will transition to allow for greater social distancing and fewer students in the hallways during transitions.

### Classrooms

Desks will be arranged to provide social distancing in the classroom. Some schedules may be adjusted based on the number of students returning for face-to-face instruction. Any schedule changes would keep students with their same teachers and classes, but they may attend them in a different class period to balance the numbers in each class to provide the maximum amount of social distancing. Students will wipe down desks at the end of each class.

### Water Fountains

Water fountains will not be used. All classrooms will have a water cooler and disposable cups for student use.

### Restrooms

Custodians will clean restrooms each class period.

### Dismissal

Students will exit the building through the nearest external door to their last classroom at the end of the day to minimize contact and congestion in the hallways.



# SUMTER COUNTY INTERMEDIATE SCHOOL

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Mr. Mohan Gugulothu, Assistant Principal

Mrs. Tawana Bettis, Counselor  
Ms. Hayley Champion, Counselor

**Overall, the SCIS faculty and staff will be practicing the prevention measures each day:**

- **Wear a mask or cloth face covering when you go to a store, office, or public place.**
- **Remember social distancing:** six feet between you and the person closest to you.
- **Wash hands** often with soap and warm water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.
- **Avoid touching** their eyes, nose, and mouth with unwashed hands.
- **Avoid close contact** with people who are sick.
- **Stay home** when you are sick.

**\*\*If an employee tested positive for COVID 19, he or she needs to receive a negative test prior to returning to work.**

- **Cover your cough or sneeze** with a tissue, then throw the tissue in the trash.
- **Clean and disinfect** frequently touched objects and surfaces.

## **Student Orientation for 4th Nine Weeks**

1. Teachers will provide information about room numbers and location of classes through virtual presentations.
2. Teachers will notify parents about classroom information by posting on Class Dojo.
3. Once students enter the building, there will be adults assigned to each hall to provide guidance throughout the building.



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## **Faculty & Staff Entering the Building**

All adults and students will have to walk through the thermal cameras each morning for the temperature checks. There is a thermal camera in the gym and one near the front office. Also, the 6th grade hall has a thermal kiosk.

***If the thermal cameras do not work properly, these will be the operations for adults entering the building. We will have teachers to check the adults.***

Office Staff/Custodians- Cortisa Snipes (Alternate-Ruby Wilson)  
4th Grade Teachers- Lead Teacher (Jamie Hawkins)  
5th Grade Teachers- Lead Teacher (Yolanda Coley) -South  
5th Grade Teachers-Lead Teacher (Amla Wallace)-North  
6th Grade Teachers- Lead Teacher (Vontessa Kendall)  
Cafeteria Staff- Diane Monts-Cafeteria Manager (?)

## **SCHOOL ENTRANCE PROCEDURES FOR STUDENTS & VISITORS**

### **DESIGNATED ENTRANCE FOR CAR RIDERS**

All car riders will be checked by adults assigned to the duty station as they exit the vehicles. The students will also walk through the thermal cameras each morning for the temperature checks. The thermal cameras are located near the front office and gym.

### **DESIGNATED ENTRANCE FOR BUS RIDERS**

1. All bus riders will enter through the designated entrance at the back of the gym (where the thermal scanner is).
2. Staff members will be assigned duty to ensure students are scanned and to identify students with a fever using an iPad or laptop.
3. Fever Alerts will be sent to designated personnel.
4. Any student with a fever will be escorted by a staff member and placed in the isolation room to re-check temperature.
5. If the student registers a fever after re-check, office staff will contact the parent(s) to come pick the student up.



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## **VISITORS**

**Entrance** - All visitors will have to walk through the thermal cameras for temperature checks near the front office.

## **BREAKFAST & LUNCH**

Our students will report to their designated area in the hallway each morning to pick up their breakfast.

During lunch, there will be only one grade level eating in the cafeteria each week. The remaining students will pick up their lunches in a designated area in the hallway and can eat in the classroom.

## **TRANSITIONS, WATER FOUNTAINS, AND RESTROOMS**

- Students will remain in the classroom while teachers rotate to the classroom.
- All people will be required to wear their masks.
- Teachers and students will practice social distancing (at least 6ft apart) while reporting to the restrooms or any other designated area in the building.
- All classrooms will have a water cooler and disposable cups for student use.

## **RECESS/BREAK**

All safety measures will continue as students report outside for a break. Students will not be allowed to mingle in large groups.

## **ROTATION OF CLASSES**

It will be our goal to limit as much movement as possible. Therefore, we will have teachers rotating to the different classes only.



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## **COMPUTER DEVICES**

Students who are reporting in the building will be required to leave their devices in the classroom unless there are special assignments that need to be completed at home.

## **CUSTODIAN BUSINESS**

Custodians will ensure that restrooms are cleaned (three to four rotations) throughout the day. They will also keep interior and exterior main door entrances wiped down throughout the day.

On **Fridays**, all custodians will complete a thorough cleaning of the entire building, which will require fogging all rooms.

## **General Schedule**

<u>7:15 a.m.</u>	<u>The early bus riders will unload behind the gym.</u>
<u>7:20 a.m.</u>	<u>The remaining bus riders will unload behind the gym. Car riders will unload in the front of the school.</u>
<u>7:20 a.m.-7:45 a.m.</u>	<u>Breakfast</u>
<u>7:45 a.m.</u>	<u>Instructional Day Begins with I-Ready Practices</u>
<u>2:25 p.m.</u>	<u>Early Bus Load</u>
<u>2:30 p.m.</u>	<u>Instructional Day Ends</u>
<u>2:35 p.m.</u>	<u>Car Riders (Same Safety Measures)</u>
<u>2:38 p.m.</u>	<u>Load Regular Bus Dismissal (Same Safety Measures)</u>



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## SCIS Virtual Master Schedule 4th Nine Weeks

### 4TH GRADE (MONDAY-THURSDAY)

ELA/MATH/SCIENCE/SOCIAL STUDIES

(3-Man-Team)

7:45-8:10	<p><b><i>I-Ready (A minimum of 25 minutes)</i></b>  <b><i>Monday-Tuesday -Reading</i></b>  <b><i>Wednesday-Thursday- Math</i></b>  <b><i>Teachers will be required to ensure that students are logged in I-Ready at this time, establish goals (at least 2 math lessons/2 Rdg lessons per week), check instructional reports weekly, and provide feedback.</i></b>  <b><u>3rd Nine Weeks Expectation: 4 Lessons/week</u></b></p>
8:15-9:40 (75 minutes) Monday-Thursday	<p><b>ELA/RDG/WRITING (TEACHER/STUDENT INTERACTION) (75 minutes)</b>  <b>45 mins-Teach (Whole Group)</b>  <b>30 mins-Independent Work/Small Group</b>          Small Groups (Strategize)          EIP Services (Utilize all EIP Teachers at this time)          ESOL Services          SPED Services          (Use paraprofessionals also)</p> <p><b><i>We will use Google Meet for this process.</i></b></p>
9:45-10:45	<p><b>CONNECTION CLASSES/PLANNING (60 minutes)</b></p>
10:45-10:55	<p><b>Break (10 minutes)</b></p>
10:55-12:10 Monday-Thursday	<p><b>MATH (TEACHER/STUDENT INTERACTION) (75 minutes)</b>  <b>(75 minutes)</b>  <b>45 mins-Teach (Whole Group)</b>  <b>30 mins-Independent Work/Small Group</b>          Small Groups (Strategize)</p>



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	EIP Services ESOL Services (Use paraprofessionals also)
12:15-12:50	LUNCH (35 minutes)
1:00-2:15	<b>SOCIAL/SCIENCE (75 minutes) (Options 37.5 Science and 37.5 SS)</b>
2:20-2:30	Prepare for Dismissal
2:30-2:50	Duty
2:50-3:20	<b>Meetings/Planning/Parent Conferences (60 minutes) Student-Teacher Collaborative</b> -Students have an opportunity to clarify understanding. -Feedback

## 4th Grade Virtual & Face-to-Face

7:45-8:10	8:15-9:40	9:45-10:45	10:55-12:10	12:15-12:50	1:00-2:15	2:20-2:30
I-Ready Work	Shuffleburger (ELA) Gifted	Connection	Lloyd HR	LUNCH	Shemwell HR	Prepare for Dismissals
I-Ready Work	Lloyd (Math) EIP R,M	Connection	Shemell HR	LUNCH	Shuffleburger HR	Prepare for Dismissals
I-Ready Work	Shemwell (Sci/SS) Gifted	Connection	Shufflebarger HR	LUNCH	Lloyd HR	Prepare for Dismissals



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## 4th Grade Virtual & Face-to-Face

7:45-8:10	8:15-9:40	9:45-10:45	10:55-12:10	12:15-12:50	1:00-2:15	2:20-2:30
I-Ready Work	Gross (ELA) ELL	Connection	Young HR	LUNCH	Layton HR	Prepare for Dismissals
I-Ready Work	Young (Math) ELL	Connection	Layton HR	LUNCH	Gross HR	Prepare for Dismissals
I-Ready Work	Layton (Sci/SS) EIP R,M	Connection	Gross HR	LUNCH	Young HR	Prepare for Dismissals

## 4th Grade Virtual & Face-to-Face

7:45-8:10	8:15-9:40	9:45-10:45	10:55-12:10	12:15-12:50	1:00-2:15	2:20-2:30
I-Ready Work	Merritt (ELA) EIP R,M	Connection	Bratcher HR	LUNCH	Myers HR	Prepare for Dismissals
I-Ready Work	Bratcher (Math) EIP R,M	Connection	Myers HR	LUNCH	Merritt HR	Prepare for Dismissals
I-Ready Work	Myers (Sci/SS) EIP R,M	Connection	Merritt HR	LUNCH	Bratcher HR	Prepare for Dismissals



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## 4th Grade Virtual & Face-to-Face

7:45-8:10	8:15-9:40	9:45-10:45	10:55-12:10	12:15-12:50	1:00-2:15	2:20-2:30
I-Ready Work	Harris/Woodson CoT (ELA)	Connection	Hawkins/Lake HR	LUNCH	Phillips HR	Prepare for Dismissals
I-Ready Work	Hawkins/Lake (Math)	Connection	Phillips HR	LUNCH	Harris/Woodson HR	Prepare for Dismissals
I-Ready Work	Phillips (Sci/SS) EIP R,M	Connection	Harris/Woodson HR	LUNCH	Hawkins/Lake HR	Prepare for Dismissals

## 5th Grade (MONDAY-THURSDAY) 4th Nine Weeks

ELA/MATH/SCIENCE/SOCIAL STUDIES  
(3-Man-Team)

7:45-8:10	<p><b>I-Ready (A minimum of 25 minutes)</b>  <b>Monday-Tuesday -Reading</b>  <b>Wednesday-Thursday- Math</b>  <b>Teachers will be required to ensure that students are logged in I-Ready at this time, establish goals (at least 2 math lessons/2 Rdg lessons per week), check instructional reports weekly, and provide</b></p>
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	<p><b>feedback.</b></p> <p><b><u>3rd Nine Weeks Expectation: 4 Lessons/week</u></b></p>
8:15-9:15	<b>Connections -Teachers' Planning (60 minutes)</b>
9:20-10:35 (75 minutes) <b>Monday-Thursday</b>	<p><b>ELA/RDG/WRITING (TEACHER/STUDENT INTERACTION) (75 minutes)</b></p> <p><b>45 mins-Teach (Whole Group)</b></p> <p><b>30 mins-Independent Work/Small Group</b></p> <p>Small Groups (Strategize)</p> <p>EIP Services (Utilize all EIP Teachers at this time)</p> <p>ESOL Services</p> <p>SPED Services</p> <p>(Use paraprofessionals also)</p> <p><i>We will use Google Meet for this process.</i></p>
10:40-10:50	<b>Break (10 minutes)</b>
10:55-11:40 <b>Monday-Thursday</b>	<p><b>MATH (TEACHER/STUDENT INTERACTION) (45 minutes)</b></p> <p><b>(75 minutes)</b></p> <p><b>45 mins-Teach (Whole Group)</b></p> <p><b>30 mins-Independent Work/Small Group</b></p> <p>Small Groups (Strategize)</p> <p>EIP Services</p> <p>ESOL Services</p> <p>(Use paraprofessionals also)</p>
11:45-12:20	<b>LUNCH (35 minutes)</b>
12:25-12:55	<b>Math Continuation (30 minutes)</b>
1:00-2:15	<b>SOCIAL/SCIENCE (75 minutes) (Options 37.5 Science and 37.5 SS)</b>
2:20-2:30	<b>Prepare for Dismissal</b>
2:30-2:50	Duty
2:50-3:20	<p><b>Meetings/Planning/Parent Conferences</b></p> <p><b>(60 minutes) Student-Teacher Collaborative</b></p> <p>-Students have an opportunity to clarify understanding.</p> <p><b>-Feedback</b></p>



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## 5th Grade Virtual & Face-to-Face

7:45-8:10	8:15-9:15	9:20-10:35	10:55-12:55	11:45-12:20	1:00-2:15	2:20-2:30
I-Ready Work	Connection Holloman/Thomas	Holloman/Thomas ELA (COT)	French HR	LUNCH	Willis HR	Prepare for Dismissals
I-Ready Work	Connection French HR	French Math ELL/ESOL	Willis HR	LUNCH	Holloman/Thomas HR	Prepare for Dismissals
I-Ready Work	Connection Willis HR	WILLIS Sci/SS EIP R,M	Holloman/Thomas HR	LUNCH	French HR	Prepare for Dismissals

## 5th Grade Virtual & Face-to-Face

7:45-8:10	8:15-9:15	9:20-10:35	10:55-12:55	11:45-12:20	1:00-2:15	2:20-2:30
I-Ready Work	Connection Tullis HR	Tullis HR ELA (COT) EIP R,dg	Y. Coley HR	LUNCH	Mann HR	Prepare for Dismissals
I-Ready Work	Connection Y. Coley HR	Y. Coley HR Math	Mann HR	LUNCH	Tullis HR	Prepare for Dismissals
I-Ready Work	Connection Mann HR	Mann HR Sci/SS EIP R,dg	Tullis HR	LUNCH	Y. Coley HR	Prepare for Dismissals



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## 5th Grade Virtual & Face-to-Face

7:45-8:10	8:15-9:15	9:20-10:35	10:55-12:55	11:45-12:20	1:00-2:15	2:20-2:30
I-Ready Work	Connecti on Maddux HR	Maddux HR ELA (COT) EIP R,M	Volley HR	LUNCH	Moncus HR	Prepare for Dismissals
I-Ready Work	Connecti on Volley HR	Volley HR Math EIP R,M	Moncus HR	LUNCH	Maddux HR	Prepare for Dismissals
I-Ready Work	Connecti on Moncus HR	Moncus HR Sci/SS	Maddux HR	LUNCH	Volley HR	Prepare for Dismissals

## 5th Grade Virtual & Face-to-Face

7:45-8:10	8:15-9:15	9:20-10:35	10:55-12:55	11:45-12:20	1:00-2:15	2:20-2:30
I-Ready Work	Connection Wallace HR	Wallace HR ELA (COT) EIP Rdg	Pride HR	LUNCH	Wainwrig ht HR	Prepare for Dismissals
I-Ready Work	Connection Pride HR	Pride HR Math EIP Rdg	Wainwright HR	LUNCH	Wallace HR	Prepare for Dismissals
I-Ready Work	Connection Wainwright HR	Wainwright HR Sci/SS	Wallace HR	LUNCH	Pride HR	Prepare for Dismissals



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## 6TH GRADE (MONDAY-THURSDAY) 4th Nine Weeks

<p>7:45-8:15 Monday-Thursday</p>	<p><b>Extended Learning Time (30 minutes)</b> <b>I-Ready</b> <i>Monday-Tuesday -Reading</i> <i>Wednesday-Thursday- Math</i> <b>Teachers will be required to ensure that students are logged in I-Ready at this time, establish goals (at least 2 math lessons/2 Rdg lessons per week), check instructional reports weekly, and provide feedback.</b> <b>3rd Nine Weeks Expectation: 4 Lessons/week</b> <b>***Student-Teacher Collaborative</b> -Students have an opportunity to clarify understanding. -Feedback</p>
<p>8:20-9:20 Monday-Thursday</p>	<p><b>ELA/RDG/WRITING (60 minutes)</b> (TEACHER/STUDENTS INTERACTIONS)</p>
<p>9:20-9:30</p>	<p><b>Break (10 minutes)</b> (Use paraprofessionals as needed)</p>
<p>9:30-10:30 Monday-Thursday</p>	<p><b>MATH (TEACHER/STUDENT INTERACTION) (60 minutes)</b></p>
<p>10:30-11:30</p>	<p><b>SCIENCE (60 minutes)</b></p>
<p>11:35-12:10 One Special Each Day</p>	<p><b>Lunch/Break (35 minutes)</b></p>
<p>12:15-1:15 Monday-Thursday</p>	<p><b>Social Studies</b></p>
<p>1:20-2:20</p>	<p><b>Connections</b></p>
<p>2:20-2:30 Monday-Thurs</p>	<p><b>Prepare for Dismissal</b></p>



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2:30-2:50	<b>DUTY</b>
2:50-3:20	<b>Meetings/Planning/Parent Conferences</b> <i>(60 minutes) Student-Teacher Collaborative</i> -Students have an opportunity to clarify understanding. -Feedback

## 6th Grade Virtual & Face-to-Face

7:45-8:15	8:20-9:20	9:30-10:30	10:30-11:30	11:35-12:10	12:15-1:15	1:20-2:20	2:20-2:30
ELT I-Ready Feedback	Davis HR ELA	Holloway HR	Kendall HR	<b>LUNCH</b>	Satharia HR	Connection	Prepare for Dismissal
ELT I-Ready Feedback	Kendall HR Math	Satharla HR	Davis HR	<b>LUNCH</b>	Holloway HR	Connection	Prepare for Dismissal
ELT I-Ready Feedback	Satharla HR Sci	Davis HR	Holloway HR	<b>LUNCH</b>	Kendall HR	Connection	Prepare for Dismissal
ELT I-Ready Feedback	Holloway HR SS	Kendall HR	Satharia HR	<b>LUNCH</b>	Davis HR	Connection	Prepare for Dismissal



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Mrs. Tawana Bettis, Counselor  
Ms. Hayley Champion, Counselor

## 6th Grade Virtual & Face-to-Face

7:45-8:15	8:20-9:20	9:30-10:30	10:30-11:30	11:35-12:10	12:15-1:15	1:20-2:20	2:20-2:30
ELT I-Ready Feedback	D. Wms-Smith	Shaik HR	Foster HR	LUNCH	Allen HR	Connection	Prepare for Dismissal
ELT I-Ready Feedback	Shaik HR SS	Foster HR	Allen HR	LUNCH	D. Wms-Smith	Connection	Prepare for Dismissal
ELT I-Ready Feedback	Foster HR Math	Allen HR	D. Wms-Smith	LUNCH	Shaik HR	Connection	Prepare for Dismissal
ELT I-Ready Feedback	Allen HR SCI ESOL/ELL	Wilking (LT-Sub HR)	Shaik HR	LUNCH	Foster HR	Connection	Prepare for Dismissal

## 6th Grade Virtual & Face-to-Face

7:45-8:15	8:20-9:20	9:30-10:30	10:30-11:30	11:35-12:10	12:15-1:15	1:20-2:20	2:20-2:30
ELT I-Ready Feedback	Wright HR ELA	Smith HR	Ray, K HR	LUNCH	Coley, K HR	Connection	Prepare for Dismissal
ELT I-Ready Feedback	Ray HR Math	Coley, K HR	Wright HR	LUNCH	Smith HR	Connection	Prepare for Dismissal
ELT I-Ready Feedback	Coley, K HR Sci	Wright HR	Smith HR	LUNCH	Ray HR	Connection	Prepare for Dismissal
ELT I-Ready Feedback	Smith HR SS ELL/ESOL	RayHR	Coley HR	LUNCH	Wright HR	Connection	Prepare for Dismissal



# SUMTER COUNTY INTERMEDIATE SCHOOL

**Dr. April Smith, Principal**

Mr. Jeffery Boges, Assistant Principal  
Mr. Mohan Gugulothu, Assistant Principal

Mrs. Tawana Bettis, Counselor  
Ms. Hayley Champion, Counselor

## **DATA DRIVEN**

### **COVID-19 CASES IN SUMTER**

<b>SUMTER</b>	<b>CASES</b>	<b>DEATHS</b>
<b>JULY 14, 2020</b>	<b>620</b>	<b>51</b>
<b>FEBRUARY 4, 2021</b>	<b>2280</b>	<b>85</b>

# Sumter County Elementary School

*All STARS*

*"Striving To Achieve Results"*



**Dr. Sharon Tullis, Principal**

Dr. Milton Reese, Assistant Principal

Mrs. Chandra Harden, Counselor

## Entering School Procedures

### Designated entrance for bus riders

1. All bus riders will enter through the designated entrance at the back of the gym (where thermal camera is).
2. Staff members will be assigned duty to ensure students are scanned and to identify students with a fever using an iPad or laptop.
3. Fever Alerts will be sent to designated personnel.
4. Any student with a fever will be escorted by a staff member and placed in the isolation room to re-check temperature.
5. If the student registers a fever after re-check, office staff will contact the parent(s) to come pick the student up.

### Designated entrance for car riders

1. All car riders will enter through the designated front entrance.
2. Staff members will be assigned duty to ensure students are scanned and to identify students with a fever using an iPad or laptop.
3. Fever Alerts will be sent to designated personnel.
4. Any student with a fever will be escorted by a staff member and placed in the isolation room to re-check temperature.
5. If the student registers a fever after re-check, office staff will contact the parent(s) to come pick the student up.

## Breakfast & Lunch

- Students will continue to pick up their breakfast at the entrance of their designated hall.
- Lunch will be picked up with students going through the lunch line or delivered to the classrooms to be eaten in the classroom.

## Transitions, Water Fountains, & Restrooms

- Teachers will move from classroom to classroom instead of the students when it's time to change classes. \*We are departmentalized. One teacher teaches ELA and her partner teacher teaches math, science, and social studies.
- Social distancing (at least 6 feet of space/arm's length per person) will be enforced when transitioning in the halls.
- Restrooms--no more than three students at a time.



- Water fountains will not be available for student use.
- All classrooms will have a water cooler and disposable cups for student use.
- Mask-wearing will be required at all times.

### Connections (Music, Art, & P.E.)

- Social distancing (at least 6 feet of space/arm's length per person) will be enforced when in the classroom/gym.
- Restrooms--no more than three students at a time.
- Water fountains will not be available for student use.
- All classrooms will have a water cooler and disposable cups for student use.
- Mask-wearing will be required at all times.

### Recess

- Social distancing (at least 6 feet of space/arm's length per person) will be enforced while outside.
- No more than two classes will share the playground.
- Other grassy areas around the school will be utilized in addition to the playground.
- Restrooms--no more than three students at a time.
- Water fountains will not be available for student use.
- All classrooms will have a water cooler and disposable cups for students to use.
- Mask-wearing will be required at all times.

### Care of Classrooms

- Adults will have disinfecting wipes, disinfectant/sanitizing spray, hand sanitizer, and Kleenex/tissue on hand in the classroom.
- Students will not bring a book bag nor supplies from home.

### **2020-2021 Schedule**

7:10	Early Bus Riders Unload--Back Door of Gym w/ Thermal Scanner
7:15	All Bus Riders Unload--Back Door of Gym w/ Thermal Scanner
7:15	Car Riders Unload—Front Entrance w/ Thermal Scanner
7:15-7:45	Students Pick Up Breakfast at the Beginning of Their Hall
7:45	Tardy Bell
7:45	Instructional Day Begins
10:55-12:45	Lunch Block—Lunch Eaten in Classrooms
2:15	Early Buses Load
2:25	Instructional Day Ends
2:25	Load Regular Buses & Car Riders Transition—Students Will Practice Social Distancing
2:30	Car Rider Dismissal—Students Will Practice Social Distancing





## **Sumter County Primary School**

Dr. Renee Mays, Principal  
Mrs. Rosemary Jones, Assistant Principal  
Mrs. Brandi Roland, Counselor

### **Sumter County Primary School**

#### **4<sup>th</sup> Nine Weeks -Return to School Plan**

<b>Work Day Hours</b>	<b>7:10AM-3:10PM</b>
<b>Instructional Week Days</b>	
<b>Pre-K</b>	<b>Monday-Friday (Hybrid)</b>
<b>K-1<sup>st</sup> Grade</b>	<b>Monday- Thursday(Hybrid)/Friday(Virtual)</b>

**SCPS Faculty/ Staff/ Students** will be required to wear masks at all times. Adults will be required to wear gloves when handling various items. Social distancing (at least 6 feet of space/arm's length per person) will be enforced when in the classroom and common areas. Covid-19 Guidelines Signage will be displayed throughout the building and on school grounds.

#### **Plan for First Week of School:**

- Homeroom teachers will make welcome phone calls to all parents and students. Teachers will post a picture of their classroom door, hall color, and room number on their Google Classroom site. This information will be included in their daily virtual presentation, and a notification will be sent to parents through Class Dojo.
- Once students enter the building, duty people will be on hand with rosters to direct students to their hall and classroom. Additional duty people will be stationed throughout the school to assist students. This process will be followed for first week of school.

#### **Entering School Procedures:**

- Faculty/Staff/Students will enter SCPS through designated points of entrance Foyer, Bus Ramp, and Yellow Hall
- Caregivers, non-essential visitors, and volunteers' entry will be restricted.
- Students will be required to maintain recommended social distancing when entering the building.
- Staff members will be assigned duty posts to ensure students are scanned and to identify students with a fever using an iPad or laptop.
- Fever Alerts will be sent to designated personnel.
- Any student with a fever will be escorted by a staff member and placed in one of the SCPS Waiting Rooms (Rooms            ) to re-check temperature.

- If the student registers a fever after re-check, office staff will contact the parent(s) to come pick the student up.

### **Students' Drop-off/pick up (Car Riders)**

Protocols will be established to limit contact with parents/caregivers during student drop-off and pick-up times.

- Parents/Caregivers will wear cloth face coverings or masks during drop-off and pick-up times.
- Parents/Caregivers will not exit vehicles when dropping off/picking up children to limit mixing and crowding at drop-off/pick-up points.
- Parents/Caregivers will only have access to designated entrance and exit points during drop-off and pick-up times.
- Staff members will be assigned duty posts to ensure students are scanned and to identify students with a fever using an iPad, laptop, or thermometer.
- Fever Alerts will be sent to designated personnel.
- Any student with a fever will be escorted by a staff member and placed in one the SCPS Waiting Rooms (Rooms ) to re-check temperature.
- If the student registers a fever after re-check, office staff will contact the parent(s) to come pick the student up.

### **Breakfast and Lunch**

- All breakfast/lunch meals and snacks will be delivered to the class. The students will eat in class. All trash will be placed outside of the door.

### **Transitions, Water Fountains, and Restrooms**

- **SCPS faculty, staff, and students will follow all social distancing guidelines when in the classroom, common areas, and hallways.**
- Students will report directly to class.
- Hallway monitors will be in place to ensure that students socially distance themselves as they travel throughout the building to their class.
- Students will view morning announcements or informational videos during morning time.
- The same group of students will stay together each day with the same staff/teacher (no switching classes) interaction will be limited with other classes, staff and teachers.
- All classrooms will have a water cooler and disposable cups for student use.
- Water fountains will not be available for student use.
- Restroom breaks will be scheduled for classes different times throughout the school day (three students will be allowed at a time).

### Connections (Music, P.E., Art, and Literacy Lab and EIP Classes)

- All Connections' and EIP sessions will be held virtually or in person  
**Teachers will use Google Classrooms and send links to students.  
Students attending in person will use chrome books and headsets to access sessions.**

### Recess

- Recess times will be scheduled. Only one class will be allowed in a designated area at a time. Students will also be allowed to have recess/brain breaks at the classroom's courtyard.
- All classrooms will have a water cooler and disposable cups for student use.
- **Water fountains will not be used by faculty/staff/students.**

### Care of the Classrooms

- Teachers/Staff and the custodial staff will be responsible for sanitizing the bathrooms after each use.
- Teachers/Staff will have cleaning supplies in their class such as sanitizing wipes and hand sanitizer.
- Teachers will be required to sanitize their classes on a daily basis.
- Custodians will clean classes at the end of each day.
- Students will not bring a book bag or any supplies from home.
- The building will be fogged each afternoon.?????
- The building will be deep cleaned and fogged on Fridays

### Media Center/Technology Usage

- Students (in-person) will bring chrome books back to school to stay and use in the classroom for the remainder of the 4<sup>th</sup> Nine weeks.
- No book checkouts for the first two weeks of in person school.
- Rolling cart of books to classroom/hall for 1st graders/kindergartners taking AR tests for next two weeks.
- After four weeks, the administrative team and media specialist will evaluate opening the Media Center for one class at a time to check-out books from a selected area of the Media Center.

**2020-2021 Schedule**

<b>7:10</b>	<b>Teacher's Sign In</b>
<b>7:15</b>	<b>Early Bus Riders Unload—Red Hall Entrance w/ Thermal Scanner</b>
<b>7:20</b>	<b>All Regular Bus Riders Unload—Red Hall Entrance w/ Thermal Scanner</b>
<b>7:20</b>	<b>Car Riders Unload—Front Entrance w/ Digital Thermometer and Thermal Scanner</b>
<b>7:15-7:40</b>	<b>Students Pick Up Breakfast at the Beginning of Their Hall</b>
<b>7:40</b>	<b>Tardy Bell</b>
<b>7:45</b>	<b>Instructional Day Begins</b>
<b>10:40-12:40</b>	<b>Lunch Block—Lunch Eaten in Classrooms</b>
<b>2:12</b>	<b>Early Bus Release</b>
<b>2:15</b>	<b>Pre-K Car Riders Release</b>
<b>2:18</b>	<b>K and 1<sup>st</sup> Grade Car Riders Release</b>
<b>2:18</b>	<b>Pre-K Bus Riders Release</b>
<b>2:20</b>	<b>K and 1<sup>st</sup> Grade Bus Riders Release</b>
<b>3:10</b>	<b>Teacher's Sign Out</b>

**HOME OF THE SUPER PANTHERS**

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123 Learning Lane Americus, GA 31719  
Phone 229-924-1012 Fax 229-931-0662  
Website: [scps.sumterschools.org](http://scps.sumterschools.org)