

OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING of the GOVERNING BOARD
Tuesday, August 11, 2020
AGENDA

TIME: 4:00pm PLACE: Teleconferencing via Zoom

Meeting ID: 767 8411 2099
Passcode: 0QUMyN

CALL TO ORDER AND ROLL CALL

BOARD MEMBERS:

Mr. Doug Mederos, President
Mr. John Mendonca, Clerk
Mr. Joey Benevedes, Trustee
Mr. Mark Nunes, Trustee
Mr. Joseph Meneses, Trustee

PLEDGE OF ALLEGIANCE

(1.0) APPROVAL OF MINUTES

1. The minutes of the regular meeting held on July 28, 2020 are presented for Board approval.

Motion by _____ Second _____ ACTION ()

(2.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS

At this time, any person wishing to speak to any item not on the agenda for this meeting may be granted **(5) minutes** to speak to the Board with a maximum time of 15 minutes per item, unless otherwise extended by the board.
(Action cannot be taken on anything that is not already on the agenda).

(3.0) CORRESPONDENCE:

1. **School Inspection Form Results conducted by Central Tulare County Schools Property & Liability Joint Powers Authority**

(4.0) ADMINISTRATORS' REPORTS

1. ***Superintendent's Report***
 - ***State and Federal additional COVID19 funds***
2. ***Principal's Report***
 - A. ***Update on start of the school year***
 - B. ***Update on facilities***

(5.0) BUSINESS SERVICES

- 1.) Approve authorization to pay vouchers as presented.

Motion by _____ Second _____ ACTION ()

(6.0) DISTRICT ADMINISTRATION

- 1.) Board Policy Updates May 2020
Costs: None

BP 0430 Comprehensive Local Plan for Special Education

OPTION 1:

OPTION 2:

OPTION 3:

AR 0430 Comprehensive Local Plan for Special Education

BP 1312.3 Uniform Complaint Procedures

AR 1312.3 Uniform Complaint Procedures

Fill in Blanks

__Heather Pilgrim_____

__OVUESD_____

__24500 RD 68, Tulare, CA 93274_

__559-688-2908_____

OPTION 1:

OPTION 2: X

E(1) 1312.3 Uniform Complaint Procedures NEW EXHIBIT

E(2) 1312.3 Uniform Complaint Procedures NEW EXHIBIT

AR 1312.4 Williams Uniform Complaint Procedures

E(3) 1312.4 Williams Uniform Complaint Procedures Delete E X Yes No

E(4) 1312.4 Williams Uniform Complaint Procedures Delete E X Yes No

BP 1340 Access to District Records

AR 1340 Access to District Records

BP 4112.9

4212.9

4312.9 Employee Notifications

E 4112.9

4212.9

4312.9 Employee Notifications

BP 4113 Assignment

AR 4113 Assignment

BP 4119.42

4219.42

4319.42 Exposure Control Plan for Bloodborne Pathogens

AR 4119.42

4219.42

4319.42 Exposure Control Plan for Bloodborne Pathogens

E 4119.42
4219.42
4319.42 Exposure Control Plan for Bloodborne Pathogens
BP 4119.43
4219.43
4319.43 Universal Precautions
AR 4119.43
4219.43
4319.43 Universal Precautions
BP 4151
4251
4351 Employee Compensation
BP 5141.5 Mental Health NEW POLICY
BP 5145.3 Nondiscrimination/Harassment
AR 5145.3 Nondiscrimination/Harassment

Fill in Blanks

Superintendent
Heather Pilgrim
24500 RD 68, Tulare, CA 93274
559-688-2909
h.pilgirm@oakvalleyschool.org

BP 6020 Parent Involvement
AR 6020 Parent Involvement
BP 6115 Ceremonies and Observances
AR 6115 Ceremonies and Observances

Motion by _____ Second _____ ACTION ()

- 2.) Approval of Construction Liaison, Luke Smith, contract of services to aide in the Modernization Project.
Costs: 75.00 per hour
Funding Source: Modernization Funds

Motion by _____ Second _____ ACTION ()

- 3.) Approval of purchase of additional Chromebooks for student use.
Costs: 10,252.69
Funding source: LLMF

Motion by _____ Second _____ ACTION ()

- 4.) Approval of purchase of new teacher laptops.
Costs: 73,795.50
Funding Source: LLMF

Motion by _____ Second _____ ACTION ()

- 5.) Approval of MOU between OVUESD and OVTA.
Costs: none

Motion by _____ Second _____ ACTION ()

(7.0) ORGANIZATIONAL BUSINESS

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.)

(8.0) ADJOURNMENT

Motion by _____ Second _____ ACTION ()

ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING

August 25, 2020 @ 4:00 pm Virtually via Zoom

This agenda may be made available in an appropriate alternative format for a person with a disability, upon request. If a disability-related modification or accommodation, including auxiliary aids or services, is needed, please contact **Heather Pilgrim, Ed.S., Superintendent**, at least one week in advance of the meeting, at **688-2909**. Requests made closer to the meeting may not be able to be accommodated.

1.1

OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING of the GOVERNING BOARD
Tuesday, July 28, 2020
MINUTES

TIME: 4:00pm **PLACE: Teleconferencing via Zoom**
<https://us04web.zoom.us/j/73659966504?pwd=eFITWWIwWWVqNHdTRXVIUVZoZ0RwZz09>

Meeting ID: 736 5996 6504
Passcode: WVtF5g

CALL TO ORDER AND ROLL CALL @ 4:05pm

BOARD MEMBERS:

Mr. Doug Mederos, President	Present via zoom
Mr. John Mendonca, Clerk	Present
Mr. Joey Benevedes, Trustee	Present
Mr. Mark Nunes, Trustee	Present
Mr. Joseph Meneses, Trustee	Present but arrived late

PLEDGE OF ALLEGIANCE

(1.0) APPROVAL OF MINUTES

1. The minutes of the regular meeting held on June 23, 2020 are presented for Board approval.

Motion by __Mark N____ Second __Joey B.____ ACTION (4-0)

2. Approval of Amended Agenda
A request to amend the agenda due to needing to add an expenditure needed for distance learning.

Motion by __Joey B____ Second __Mark N.____ ACTION (4-0)

(2.0) QUESTIONS FROM THE FLOOR AND INTRODUCTIONS OF GUESTS

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(Action cannot be taken on anything that is not already on the agenda).

(3.0) CORRESPONDENCE: None

(4.0) ADMINISTRATORS' REPORTS

1. ***Superintendent's Report***

A. ***Work Calendar for 20-21***

Supt. Pilgrim presented her calendar to the board.

B. ***Update on Distance Learning Plan & Accountability***

Supt. Pilgrim presented a powerpoint on the distance learning plan for the district and explained that this would be used as a guide for a video for the parents.

C. ***Reminder of open seat board members to file***

Board members Mederos and Mendonca are expected to file.

2. ***Principal's Report***

A. ***Update on Teacher PD days***

Principal Baxter reviewed the training that the teachers received in the summer. It was well attended. Those that did not attend will receive the training on Monday, August 10.

(5.0) BUSINESS SERVICES

- 1.) Approve authorization to pay vouchers as presented.

Motion by __Doug M__ Second ____Mark N__ ACTION (5-0)

(6.0) DISTRICT ADMINISTRATION

- 1.) First Read of Board Policy Updates May 2020

Costs: None

Informational only

(7.0) CLOSED SESSION

- 1.) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

(8.0) RECONVENE IN REGULAR SESSION

(9.0) ACTION RELATED TO PERSONNEL

- 1.) Employment, Resignations, Transfers, etc. of Certificated and Classified Personnel (Gov. Code, § 54957)

a. Classified Release, Resignations

i. Jeff Slattery, grounds

ii. Jeff Anderson, driver

iii. Tory Ingram, Instructional Aide

b. Certificated Hire

i. Jazmin Hickey, School Counselor

c. Classified Hires

i. David Hernandez, Grounds/Bus (title change)

Motion by _____ Joseph M__ Second_ Joey B _____ ACTION (5-0)

(10.0) ORGANIZATIONAL BUSINESS

(Consideration of any item any member of the Board wishes to place on the Agenda for the next meeting.) *Next board meeting will not be at 10am for the staff luncheon due to COVID19. Instead it will be at the normal 4:00pm via zoom.*

(9.0) ADJOURNMENT @ 5:35

Motion by__ Mark N__ Second ____Joey B____ ACTION (5-0)

ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING

August 11, 2020 @ 10:00 am Virtually via Zoom

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School Inspection Form

User: Brett Caeton

Completion Date: Friday, July 31 2020

Location: Oak Valley Union School District - Oak Valley Union Elementary School

GENERAL	
All mandatory training's (Child Abuse, Blood Borne Pathogen, Healthy Schools Act, etc.) have been completed by staff members and have been documented within district records.	Yes
Written Safe Schools Plan (fire drills (one per month), earthquake, violence, as applicable). Emergency Evacuation plan is current and has been educated to staff.	Yes
Written IIPP (at each site location, up-to-date, and staff has been trained). State Labor Law Posters are current and in a visible location to staff members. JPA Newsletter is being utilized to train employees on a quarterly basis (documented and stored within records).	Yes
Multiple staff members have received AED & Epi pen training from a medical professional. AED is maintained to OEM specifications (visually serviced once a quarter and professionally serviced every two years). Epi Pens are available on-site and not expired.	Yes
Restrooms free of cracked mirrors, damaged stalls/doors, toilet fixtures and seats in good condition, proper drainage, and no pooling water.	Yes
Drinking fountains are operable and sanitary.	Yes
Automatic sprinkler systems receive annual professional maintenance.	Yes
Fire extinguishers properly placed, maintained annually, and visually inspected monthly by custodians	Yes
Construction paper rolls must be safely secure (paper dispenser, to a stationary object, etc.) to prevent tip-over.	Yes
"Good" housekeeping is maintained	Yes
Space heaters are not allowed	Yes
Water heaters are professionally serviced every two years.	Yes
Storing of materials or equipment allows an 18-24-inch gap between it and the ceiling. Spacing depends on fire suppression system installed.	Yes
GFCI Protection within 6' of sinks, etc.	Yes
Wellness Component: Non-nutritious food and beverage marketing to include but not limited to logos, vending machine fronts scoreboards, advertisements, student body posters.	Yes
Other Recommendations	Yes

BUILDING EXTERIOR

Sidewalks & ramps are free of defects (e.g. cracks, breaks, holes, raised concrete, and uneven surfaces). Floor surfaces, steps, etc. in good repair, uniform step height on stairs, handrails at all steps, handrails properly secured, rails/toe boards for balconies and overhead storage areas.	Yes
Exterior walls, trim, and roof in good condition. (No leaks or water damage). Walkways clear of snow, ice during periods of inclement weather. Weeds, trees, leaves, shrubs, and trash are adequately controlled. No broken windows (free of cracks or breaks).	Yes
Hallway doors have painted semi-circle arch radius. Notifying walkers that door is near.	Yes
Facility access controlled (fenced and gated). Key control measures in effect (limited access, periodic re-keying, key check-out record-keeping process). Security cameras are available and operable. Doors in good repair, kept unlocked during occupancy hours.	Yes
Parking lot dividers, curbs, and speed bumps maintained. No potholes observed. Adequate drainage.	Yes
Adequate lighting throughout campus and parking lot.	Yes
Other Recommendations	Yes

CAFETERIA/KITCHEN

Hood/duct fire suppression system is serviced and maintained semi-annually (tag current). Fire Extinguisher provided/tagged/visual inspected. Vent/filters cleaned regularly - documented. Smoke/heat detectors in good repair.	Yes
Storing of materials or equipment allow an 18-24-inch gap between it and the ceiling. Spacing depends on fire suppression system installed. Excessive cardboard boxes are not being stored in cafeteria/kitchen areas.	Yes
Food orders are being properly stored and are not obstructing walk-way areas.	Yes
Cooking utensils are properly stored and cleaned.	Yes
Kitchen staff receives training on kitchen safety and slip/trip/fall prevention at least annually.	Yes
Sink drain has proper guarding in place (limiting Slip, Trip, Fall exposure).	Yes
Other Recommendations	Yes

CLASSROOMS

Aisles and lanes are free of electrical cords, phone cords, back packs, or other slip hazards. Floor mats are in good condition (lay flat beveled edges, do not have dog ears and are not creeping out of place).	Yes
Outlets have not been overloaded due to "daisy-chained power strips" or excessive electronic devices. Outlets have not been covered by construction paper. Electrical panels are labeled, covered, and latched (with 3-foot accessibility).	Yes
Power strips/adapters have surge protection, equivalent to the power being used by connected devices. Extension cords, power strips, and electrical lines are not being pinched, suffocated, or wedged between any equipment or materials.	Yes
Construction paper is fire retardant or limited to 10% classroom coverage.	Yes
Proper food storage, disposal, and serving procedures are being followed. All food being served must receive food service approval. Excessive food storage is prohibited (will lead to ants, vermin, etc.).	Yes
Proper storage of valuable items (computers, tablets, etc.) during and after the school day.	Yes
Bookcases securely fastened to the wall or floor. Stacking bookcases is prohibited (crushing exposure).	Yes
Rotary Pencil sharpeners have been removed (amputation/entanglement exposure).	Yes
PA and telephone systems properly functioning.	Yes
All animals have been approved by district administration, prior to entry.	Yes
All personalized items (couches, shelving, lighting, exercise equipment, swords, area rugs, knives, coffee makers, microwaves, refrigerators, lava lamps, candles, Christmas lights, candle warmers, etc.) must be district approved, prior to entry.	Yes
Prep / storage rooms have an 80-inch (height) by 24-inch (width) pathway, allowing adequate employee egress and ingress. Storing of materials or equipment allow an 18-24-inch gap between it and the ceiling. Spacing depends on fire suppression system installed.	Yes
Light fixture covers (plastic wraparounds) are not painted, marked, or covered (by a sheet) without district approval.	Yes
Evacuation Plans are posted in each classroom.	Yes
Chemicals, spray bottles, storage containers, disinfectants, etc. are properly labeled, stored, and disposed of (most manufacturer's recommend chemicals are disposed of two years after purchase date). Safety Data Sheets (SDS) are made available, stored in records, training (provided), and clean-up procedures are understood.	Yes
No holes are observed in walls or ceilings.	Yes
No paper cutters in the classroom. (Finger guards on paper cutters, and cutting arm stays up when raised and released).	Yes
Other Recommendations	Yes

SCIENCE ROOMS

Fire extinguisher present, current tags, and visually inspected.	Yes
Students trained and tested for equipment proficiency (records are maintained). Safety Rules are posted, and safer work practices are followed.	Yes
Emergency eyewash/shower provided and tested regularly (monthly). First aid kit provided and maintained.	Yes
Proper protective equipment is available and utilized (including but not limited to: Safety glasses, proper shoes/attire, hearing protection, goggles, hand protection, etc.)	Yes
Proper clean-up procedures are followed (spills, metal/wood shavings, etc.). Housekeeping adequate.	Yes
Storing of materials or equipment allow an 18-24-inch gap between it and the ceiling. Spacing depends on fire suppression system installed.	Yes
Chemicals, spray bottles, storage containers, disinfectants, etc. are properly labeled, stored, and disposed of (most manufacturer's recommend chemicals are disposed of two years after purchase date). Safety Data Sheets (SDS) are made available, stored in records, training (provided), and clean-up procedures are understood.	Yes
Electrical panels are labeled, covered, and latched (with 3-foot accessibility).	Yes
Emergency gas shutoffs in each lab. If applicable.	Yes
Other Recommendations	Yes

METAL / WOOD / MAINTENANCE SHOPS

Students trained and tested for equipment proficiency (records are maintained). Safety Rules are posted, and safer work practices are followed.	Yes
Hand tools (hammer, wrenches, etc.) and power tools (grinders, saws, drills, etc.) are properly maintained to OEM specifications and are replaced as wear becomes evident. Machine safety guards have not been removed.	Yes
Air compressor safely secured to ground; warning signs are displayed. Permit is valid, if compressor is over 150 psi or 1.5 cubic ft.	Yes
All hoists (automotive/engine/etc.) must have the manufacturer rated capacity limits and warning labels in a visible location. As well as they must be professionally serviced according to OEM specifications.	Yes
Proper protective equipment is available and utilized (including but not limited to: Safety glasses, proper shoes/attire, hearing protection, goggles, hand protection, etc.)	Yes
Proper clean-up procedures are followed (spills, metal/wood shavings, etc.). Housekeeping adequate.	Yes
Bench vises are in good condition.	Yes
Ladders are in good condition	Yes
Adequate ventilation/vacuum system are being utilized. Dust collection system/swap cooler provided and maintained. Sprinkler system provided, serviced, and tagged.	Yes

All electrical equipment is double insulated/grounded. Electrical cords/plugs in good condition. Broken/damaged extension cords are replaced (promptly). Extension cords are not obstructing walkway/pathway area. Electrical panels are labeled, covered, and latched (with 3-feet accessibility).	Yes
Overhead storage prohibited unless OSHA approved ladders, railings, load capacity, and toe boards are provided.	Yes
Flammables are kept away from an open flame, all hot surfaces, an energized source, and are stored in flammable-resistant storage cabinet. Oily rags are stored in covered containers (fire exposure). Fire extinguisher(s) have current tag, pin in place, and are visually inspected monthly. Gas and Acetylene must be safely secured, spaced 20 feet apart; if within 20 feet must have a 30 minute 5-foot fire barrier.	Yes
At least quarterly, preferably monthly safety meetings (sign-checklist and material provided).	Yes
Spray booths filtered/sprinklers provided/explosion-proof fixtures and boxes.	Yes
Emergency eyewash provided, tested (at least monthly). First Aid Kit provided and maintained.	Yes
Chemicals, spray bottles, storage containers, disinfectants, etc. are properly labeled, stored, and disposed of (most manufacturer's recommend chemicals are disposed of two years after purchase date). Safety Data Sheets (SDS) are made available upon request, stored in records, training (provided), and clean-up procedures are understood.	Yes
Operating area has adequate spacing, equipment working area has been clearly marked, and power shutoffs provided/accessible. Lock-out/Tag-out safety training is educated, LOTO equipment is available, proper procedures are followed.	Yes
Other Recommendations	Yes
PLAYGROUNDS	
Public Playground Safety Handbook (http://www.cpsc.gov) available on-site.	Yes

Adequate fall protection. (Fibar: 12" recommended, 9" required) Check CPSC for material used spec.

No

Exception

Description: Both playgrounds fall material was measured at 7 inches. Per CA health and Safety code, as well as ASTM and CPSC guidelines I recommend fill be increased to at least 9 inches. Top of white sticker on tool below indicates 9 inches.


Location: Oak Valley Union Elementary School

Priority: Medium

Status: open

Owner: Brett Caeton

Creator: Brett Caeton



Sand pit has a maintenance program in place (sensitization, adding sand, removing animal excrement, covered and usage prohibited during severe weather)	Yes
Excessive wear is not observed (slides, platforms, swings, etc.)	Yes
Hand grips conform to the standard for age group (2-5, 0.60"-1.20) and (5-12, .95"-1.55")	Yes
Swing are inspected for the following: To-fro distance is a minimum of 2X to front and rear, where X = distance from the top of the protective surface to the pivot-point of the swing. Swing S-Hooks should be gaped to a distance no greater than 0.04 inch (appropriate thickness of a dime). End of lower loop must be inside boundary of upper loop, and lower loop must align with the body of the S-hook. Swing chains/brackets are in good condition and do not have protrusions or entanglements.	Yes
Playground maintenance program in place (rake and level fall protection, inspects playground condition for hazards or exposures, on a monthly basis (monthly inspection is documented).	Yes
Playground was not built prior to 1978	Yes
Proper signage (safety guidelines) and age-appropriate labeling are visible.	Yes
Concrete footer or weed barrier mats are not exposed.	Yes
Adequate separation (use zones) from equipment.	Yes
No entrapments/entanglements/protrusions are visible.	Yes
Supervision present. (30 students per 1 teacher)	Yes

Slides do not have splinters, frame supports are in good condition, no laceration exposures are observed. Chute slopes are less than 30 degrees (ages: 2-5) and less than 50 degrees (ages: 5-12).	Yes
Horizontal ladders (monkey bars) have a height of less than, 60 inches for ages: 2-5, and 84 inches for ages: 5-12, measured from the center of the grasping device to the top of the fall protective surface below.	Yes
Other Recommendations	Yes

Federal/State Resources for COVID-19

Resource	Program	Fund Balance or Unearned Revenue	Spending Begins	Final date to Spend Funds	How Can the Funds be Spent?
7388	COVID-19 LEA Response Funds (SB 117)	Fund Balance	March 13, 2020	Allows Fund Balance Carryover and date to last spend funds is unknown	Funding is allocated to each county office of education, school district, and charter school (both local and direct funded) on the basis of average daily attendance (ADA), excluding charter school nonclassroom based (NCB) ADA, funded as of the 2019-20 First Principal Apportionment. SB 117 Funds are allowed to be used for costs associated with maintaining nutrition services, cleaning and disinfecting facilities, personal protective equipment, and materials necessary to provide students with opportunities for distance learning. The priority for these funds is health and safety needs for LEAs, including for student meal access, during COVID-19 closure periods.
5850	FEMA - COVID-19	Reimbursement only	March 13, 2020	At a point in time when the national state of emergency is determined to be fully lifted.	In accordance with section 502 of the Stafford Act, eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed under Category B of FEMA's Public Assistance program. Broad reimbursement categories attributable to LEAs include: <ul style="list-style-type: none"> Household pet sheltering and containment actions related to household pets in accordance with CDC guidelines Purchase and distribution of food, water, ice, medicine, and other consumable supplies, to include personal protective equipment and hazardous material suits Movement of supplies and persons Security and law enforcement Communications to the public of general health and safety information Search and rescue to locate and recover members of the population requiring assistance Reimbursement for state, tribe, territory, and/or local government force account overtime costs
3210	CARES - ESSER Funds	Fund Balance*	March 13, 2020	September 30, 2022	Federal cash management rules will apply to this funding. Funds can be used by LEAs for any purposes under the ESEA, the Individuals with Disabilities Education Act, the Adult Education and Family Literacy Act, Perkins Career and Technical Education, Title VII-B of the McKinney-Vento Homeless Education Act, and for other purposes related to response coordination, professional development, purchasing technology, buying sanitization supplies, and other activities. (Section 18003(d) of CARES Act has exhaustive list). An LEA may use ESSER funds for any allowable expenditure incurred on or after March 13, 2020.
3220	Learning Loss Mitigation (LLM) Funding - Coronavirus Relief Fund (CRF)	Fund Balance*	March 1, 2020	December 30, 2020	Per SB98, section 110 \$335 million of GEER funds, \$4.4 billion of the CRF (Coronavirus Relief Fund) money, and \$540 million of Prop 98 funding to invest \$5.3 billion total for LEAs to mitigate learning loss. Funds will be allocated to LEAs using a formula that considers the number of students with disabilities, low-income students, English learners, youth in foster care, and homeless youth served by the LEA. These funds may be used for the following activities: <ul style="list-style-type: none"> Student learning supports General measures that extend instructional time for students Provide additional core academic supports for students who need it Provide integrated services that support teaching and learning - such as student and staff technology needs, mental health services, staff professional development and student nutrition
3215	Learning Loss Mitigation (LLM) Funding - Governor's Emergency Education Relief (GEER)	Fund Balance*	March 13, 2020	September 30, 2022	Per SB98, section 110 \$335 million of GEER funds, \$4.4 billion of the CRF (Coronavirus Relief Fund) money, and \$540 million of Prop 98 funding to invest \$5.3 billion total for LEAs to mitigate learning loss. Funds will be allocated to LEAs using a formula that considers the number of students with disabilities, low-income students, English learners, youth in foster care, and homeless youth served by the LEA. These funds may be used for the following activities: <ul style="list-style-type: none"> Student learning supports General measures that extend instructional time for students Provide additional core academic supports for students who need it Provide integrated services that support teaching and learning - such as student and staff technology needs, mental health services, staff professional development and student nutrition
7420	Learning Loss Mitigation (LLM) Funding - State Contribution Prop 98	Fund Balance*	March 1, 2020	December 30, 2020	Per SB98, section 110 \$335 million of GEER funds, \$4.4 billion of the CRF (Coronavirus Relief Fund) money, and \$540 million of Prop 98 funding to invest \$5.3 billion total for LEAs to mitigate learning loss. Funds will be allocated to LEAs using a formula that considers the number of students with disabilities, low-income students, English learners, youth in foster care, and homeless youth served by the LEA. These funds may be used for the following activities: <ul style="list-style-type: none"> Student learning supports General measures that extend instructional time for students Provide additional core academic supports for students who need it Provide integrated services that support teaching and learning - such as student and staff technology needs, mental health services, staff professional development and student nutrition

Apply

\$62,350

439,370.

\$11,040.

\$50,461.

indirect costs

indirect costs

PPE

Connectivity
 • Teacher Laptops
 • Student Chromebooks
 • J. Hickey
 • Food Service

*Expenditures can be booked in 2019-20 but revenue will not be open to these resources until 2020-21. Resources will run negative in 2019-20 which will require a TRC explanation when preparing unaudited actuals.

15.

Accounts Payable Final PreList - 7/30/2020 7:11:08PM

*** FINAL ***

Batch No 324

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013671	AT & T	PV-210028	7/15/2020		15049742		010-00000-0-00000-72000-59000-0-0000 PHONE LINES SERVICE	\$89.10		
								Total Check Amount:		
								\$89.10		
014050	BETTY BRITE CLEANERS	PV-210029	5/13/2020		05-00428 LB: 200034		010-00000-0-11100-10000-58000-0-0000 4 BAND UNIFORMS CLEANING 2/PIECE	\$30.00		
								Total Check Amount:		
								\$30.00		
012794	C.A.S.H. MEMBERSHIPS	PV-210030	5/13/2020		141444		010-00000-0-00000-27000-53000-0-0000 2020-2021 DIST. MEMBERSHIP DUES	\$148.00		
								Total Check Amount:		
								\$148.00		
013075	CALIF.TURF EQUIPT. & SUP.. INC	PV-210031	7/28/2020		46-5143/3448		010-00000-0-00000-82000-43000-0-0000 (2) BACKPACK SPRAYER/SURE-FLO PUMP	\$378.85		
	CALIF.TURF EQUIPT. & SUP.. INC		7/28/2020		46-5143/3448		010-00000-0-00000-82000-43000-0-0000	\$89.04		
								Total Check Amount:		
								\$467.89		
013551	CAVES AND ASSOCIATES	PV-210032	7/1/2020		20-155		010-00000-0-00000-72000-58000-0-0000 MODIFIED CLASSIFIED SALARY SCHEDULE/ MET W/STAFF	\$315.40		
								Total Check Amount:		
								\$315.40		
012923	CSBA	PV-210034	7/1/2020		51493-Y9W7Q3		010-00000-0-00000-71100-53000-0-0000 2020-2021 BOARD MEMBERS MEMBERSHIP	\$4,589.00		
	CSBA	PV-210035	7/1/2020		52492-T2L4R6		010-00000-0-00000-72000-58000-0-0000 2020-2021 GAMUT ONLINE BOARD POLICY SERVICE	\$1,715.00		
								Total Check Amount:		
								\$6,304.00		
012736	CURRICULUM ASSOCIATES,INC.	PV-210033	7/7/2020		90649294		010-63000-0-11100-10000-43000-0-0000 2020-21 QW WRITERS CONSUMABLES	\$386.06		
								Total Check Amount:		
								\$386.06		
013154	EMPLOYEE DATA FORMS,INC	PV-210041	7/6/2020		OAKVAL-0002		010-00000-0-00000-72000-43000-0-0000 2020-21 EMPLOYEE DATA FORMS	\$37.75		
								Total Check Amount:		
								\$37.75		

Accounts Payable Final PreList - 7/30/2020 7:11:08PM

*** FINAL ***

Batch No 324

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013390	ENVIRO CLEAN	PV-210036	7/22/2020		0127-428-453-688-808		010-03210-0-00000-82000-43000-0-0000	\$3,801.21		
	ENVIRO CLEAN		7/22/2020		0127-428-453-688-808	COVID SUPPLIES/ HK SUPPLIES	010-00000-0-00000-82000-43000-0-0000	\$974.59		
Total Check Amount:								\$4,775.80		
013760	EWING IRRIGATION PRODUCTS, INC	PV-210042	7/28/2020		12-172048-237429		010-00000-0-00000-82000-43000-0-0000	\$431.88		
	EWING IRRIGATION PRODUCTS, INC		7/28/2020		12-172048-237429	(7) BONNET/DIAP ASSY/25-SPRKL RSS/ 2-2.5 GAL RANGER	010-00000-0-00000-82000-43000-0-0000	\$395.89		
Total Check Amount:								\$827.77		
013789	HANCOCK A/C & HEATING	PV-210037	7/22/2020		37-530706-750869		010-00000-0-00000-82000-56000-0-0000	\$95.00		
	HANCOCK A/C & HEATING		7/22/2020		37-530706-750869	REPAIR PLUGGED CONDESATE LINE/REPLC COOLER PUMP	010-00000-0-00000-82000-56000-0-0000	\$256.16		
	HANCOCK A/C & HEATING	PV-210038	7/22/2020		38590084		010-81500-0-00000-81100-56000-0-0000	\$7,800.00		
Total Check Amount:								\$8,151.16		
013697	HARRIS SCHOOL SOLLUTIONS INC	PV-210039	6/1/2020		MN00130801		130-53100-0-00000-37000-58000-0-0000	\$1,639.93		
Total Check Amount:								\$1,639.93		
013924	ILLUMINATE EDUCATION, INC.	PV-210040	6/1/2020		046036		010-07200-0-11100-10000-58000-0-0102	\$9,678.75		L
Total Check Amount:								\$9,678.75		
013845	JAMES BURRIEL STEAM CLEANING	PV-210043	7/27/2020		179507		130-53100-0-00000-37000-58000-0-0000	\$750.00		
Total Check Amount:								\$750.00		
014049	JANTEK ELECTRONICS, INC	PV-210044	7/1/2020		46051		010-00000-0-00000-72000-58000-0-0000	\$600.00		
Total Check Amount:								\$600.00		

Accounts Payable Final PreList - 7/30/2020 7:11:08PM

*** FINAL ***

Batch No 324

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
014056	MATTOS, STACIE	PV-210046	6/22/2020		NEW HIRE2021		010-00000-0-00000-72000-58000-0-0000 REIMBURSEMENT FOR COST OF FINGERPRINTING	\$57.00		
								Total Check Amount:		\$57.00
013002	MORRIS PRESS	PV-210048	7/9/2020		000536540		010-11000-0-11100-10000-43000-0-0000 375 MIDDLE SCHOOL PLANNERS FOR 2020-21	\$1,350.00		
						Amount Subject to Use Tax:	\$1,181.25	Use Tax Amount:	\$91.55	
								Total Check Amount:		\$1,350.00
013562	OAKVIEW DAIRY	PV-210045	7/23/2020		NONE		010-07200-0-11100-10000-43000-0-0107 AG CLASS-14 CUBIC YARDS COMPOST/SOIL BLEND	\$210.00		
								Total Check Amount:		\$210.00
013891	SAN JOAQUIN CO. OF EDUCATION	PV-210047	7/14/2020		201279		010-00000-0-00000-72000-58000-0-0000 2020-21 SERVICE AGREEMENT FOR EDJOIN	\$450.00		
								Total Check Amount:		\$450.00
012748	TCSBA	PV-210049	7/9/2020		NONE		010-00000-0-00000-71500-53000-0-0000 2020-21 ANNUAL MEMBERSHIP	\$60.00		
								Total Check Amount:		\$60.00
013862	VAST NETWORKS	PV-210051	7/30/2020		22512		010-00000-0-00000-72000-59000-0-0000 5 GBPS WAN USAC 90% DISCOUNT	\$147.50		
								Total Check Amount:		\$147.50
013634	VISALIA UNIFIED SCHOOL DIST.	PV-210050	6/30/2020		013634		010-00000-0-00000-72000-58000-0-0000 2019-2020 PRINTING PARENTS PACKETS	\$2,085.27		
	VISALIA UNIFIED SCHOOL DIST.	PV-210052	6/30/2020		LB: 200035 643		010-07230-0-00000-36000-58000-0-0000 2019-20 TRANSPORTATION CONTRACT W/ DISCOUNT	\$4,505.60		
	VISALIA UNIFIED SCHOOL DIST.		6/30/2020		643		010-07230-0-00000-36000-58000-0-0000	\$4,505.60		
	VISALIA UNIFIED SCHOOL DIST.		6/30/2020		643		010-07230-0-00000-36000-58000-0-0000	(\$3,600.00)		
								Total Check Amount:		\$7,496.47

Accounts Payable Final PreList - 7/30/2020 7:11:08PM

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Batch No 324

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
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Total District Payment Amount:

\$43,972.58

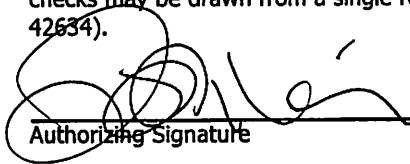
Accounts Payable Final PreList - 7/30/2020 7:11:08PM

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Batch No 324

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Audit Amount	Flag	EFT
Batch No 324							Total Accounts Payable:	\$43,972.58		

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 43,972.58 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).



 Authorizing Signature

 Date 8.3.20

Fund Summary	Total
010	\$41,582.65
130	\$2,389.93
Total	\$43,972.58

CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – May 2020

District Name: _____

Contact Name: _____ Phone: _____ Email: _____

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 0430	Comprehensive Local Plan for Special Education	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input checked="" type="checkbox"/> County SELPA	
AR 0430	Comprehensive Local Plan for Special Education		
BP 1312.3	Uniform Complaint Procedures		
AR 1312.3	Uniform Complaint Procedures	Fill in Blanks Superintendent DULLER SD 24500 Rd 68 Tulare, CA 93277 559-688-2908 OPTION 1: <input type="checkbox"/> OPTION 2: <input checked="" type="checkbox"/> Go to Board	
E(1) 1312.3	Uniform Complaint Procedures	NEW EXHIBIT	} Print
E(2) 1312.3	Uniform Complaint Procedures	NEW EXHIBIT	
AR 1312.4	Williams Uniform Complaint Procedures		
E(3) 1312.4	Williams Uniform Complaint Procedures	Delete E <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
E(4) 1312.4	Williams Uniform Complaint Procedures	Delete E <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
BP 1340	Access to District Records		
AR 1340	Access to District Records		
AR 3231	Impact Aid	NEW REGULATION	N/A

CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – May 2020

District Name: _____

BP 4112.9 4212.9 4312.9	Employee Notifications		
E 4112.9 4212.9 4312.9	Employee Notifications		
BP 4113	Assignment		
AR 4113	Assignment		
BP 4119.42 4219.42 4319.42	Exposure Control Plan for Bloodborne Pathogens		
AR 4119.42 4219.42 4319.42	Exposure Control Plan for Bloodborne Pathogens		
E 4119.42 4219.42 4319.42	Exposure Control Plan for Bloodborne Pathogens		
BP 4119.43 4219.43 4319.43	Universal Precautions		
AR 4119.43 4219.43 4319.43	Universal Precautions		
BP 4151 4251 4351	Employee Compensation		
BP 5141.5	Mental Health	NEW POLICY	
BP 5145.3	Nondiscrimination/Harassment		
AR 5145.3	Nondiscrimination/Harassment	Fill in Blanks <i>Superintendent</i> <i>H. Pilgrim</i> <i>24500 Rd 68</i> <i>Tulene AZ 874</i> <i>531 688-2902</i>	
BP 6020	Parent Involvement	<i>h.pilgrim@cajvalley</i> <i>school.org</i>	
AR 6020	Parent Involvement		

CSBA MANUAL MAINTENANCE SERVICE CHECKLIST – May 2020

District Name: _____

BP 6115	Ceremonies and Observances		
AR 6115	Ceremonies and Observances		
AR 6173.4	Title VI Indian Education Program	NEW REGULATION	N/A

CSBA POLICY GUIDE SHEET

May 2020

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Board Policy 0430 - Comprehensive Local Plan for Special Education

Policy updated to reflect the requirement that the Special Education Local Plan Area (SELPA) submit its local plan to the county office of education and/or Superintendent of Public Instruction and the requirement, beginning July 1, 2020, to review the plan every three years. Policy also clarifies the different types of SELPA governance structures and adds an option for arrangements in which the district joins with other districts and the county office of education to form a SELPA. Policy deletes material related to the referral and eligibility of students for special education, which is addressed in AR 6164.4 - Identification and Evaluation of Individuals for Special Education. Policy adds requirement to adopt a procedure for the ongoing review of programs and a mechanism for correcting any identified problem.

Administrative Regulation 0430 - Comprehensive Local Plan for Special Education

Regulation updated to reflect the new template for the SELPA plan developed by the California Department of Education (CDE). Section on "Definitions" revised to delete definitions for terms which are not used in this policy and regulation. Section on "Elements of the Plan" expanded to include further details regarding required components. Regulation also reflects NEW LAW (SB 75, 2019) which requires the SELPA plan to include an annual assurances support plan, beginning July 1, 2021 based on a CDE template developed by July 1, 2020. Regulation adds a requirement that each school post a notice of the public hearing that will be held by the SELPA to adopt the plan, and adds a new section on "Availability of the Plan" which includes a requirement to post the SELPA plan on the district's web site and make it available in the district office.

Board Policy 1312.3 - Uniform Complaint Procedures

Policy updated to add medical condition as a characteristic that is protected from discrimination, reflect NEW LAW (SB 75, 2019) which extends the use of uniform complaint procedures (UCP) to complaints alleging noncompliance with the physical education instructional minutes requirement for grades 7-12, and add an item indicating the use of the UCP for complaints regarding health and safety in a license-exempt California State Preschool Program (CSPP) consistent with CDE's Federal Program Monitoring Instrument.

Administrative Regulation 1312.3 - Uniform Complaint Procedures

Regulation updated to reflect NEW LAW (SB 75, 2019) which extends the use of UCP to complaints alleging noncompliance with the physical education instructional minutes requirement for grades 7-12, and to add a section reflecting requirements for complaints alleging noncompliance with health and safety standards for CSPP programs, formerly in AR 1312.4 - Williams Uniform Complaint Procedures.

Exhibit (1) 1312.3 - Uniform Complaint Procedures

New exhibit presents a sample notice, formerly in E(3) 1312.4 - Williams Uniform Complaint Procedures, regarding health and safety standards in license-exempt CSPP programs and available complaint procedures.

Exhibit (2) 1312.3 - Uniform Complaint Procedures

New exhibit presents a sample complaint form, formerly in E(4) 1312.4 - Williams Uniform Complaint Procedures, for complaints alleging that a license-exempt CSPP program does not comply with health and safety standards.

Administrative Regulation 1312.4 - Williams Uniform Complaint Procedures

Regulation updated to delete material related to complaints regarding noncompliance with health and safety requirements in a license-exempt CSPP program as such complaints have been moved to BP/AR 1312.3 - Uniform Complaint Procedures, consistent with CDE's Federal Program Monitoring instrument.

Exhibit (3) 1312.3 - Williams Uniform Complaint Procedures

Exhibit presenting example of classroom notice for CSPP health and safety complaints moved to E(1) 1312.3 - Uniform Complaint Procedures, consistent with CDE's Federal Program Monitoring instrument.

Exhibit (4) 1312.3 - Williams Uniform Complaint Procedures

Exhibit presenting a sample complaint form for CSPP health and safety complaints moved to E(2) 1312.3 - Uniform Complaint Procedures, consistent with CDE's Federal Program Monitoring instrument.

Board Policy 1340 - Access to District Records

Policy updated to reflect NEW LAW (AB 1819, 2019) which allows members of the public to use their own equipment on district premises, free of charge, to photograph, copy, or reproduce a disclosable district record, provided that the equipment does not make physical contact with the record.

Administrative Regulation 1340 - Access to District Records

Regulation updates the list of confidential public records to include the prohibition against releasing an employee's personal email address, upon request from the employee. Regulation also reflects NEW LAW (AB 1819, 2019) which allows members of the public to use their own equipment, free of charge, to photograph, copy, or reproduce a disclosable district record on district premises, provided that the means of copying or reproducing the record does not require the equipment to make physical contact with the record, does not damage the record, and does not result in unauthorized access to the district's computer systems or secured networks.

NEW - Administrative Regulation 3231 - Impact Aid

New regulation addresses requirements of Title VII Impact Aid, which provides assistance to districts with concentrations of children residing on lands owned by the federal government, including Indian lands. Districts with children residing on Indian lands are **mandated** to adopt policy and procedures with specified components, including, but not limited to, consultation with Indian tribes and parents/guardians of students living on Indian lands in the planning and development of programs and activities supported by Impact Aid.

Board Policy 4112.9/4212.9/4312.9 - Employee Notifications

Policy updated to make change for gender neutrality and to revise legal references to reflect corresponding revisions in the Exhibit.

Exhibit 4112.9/4212.9/4312.9 - Employee Notifications

Exhibit updates Section I (All Employees) to (1) delete cite to 2 CCR 11024 which does not directly include a sexual harassment notice requirement; (2) indicate that the notification regarding a public hearing on an alternative schedule for secondary grades is addressed in BP 6112 rather than the AR; (3) delete an item regarding the oath or affirmation for disaster service workers since law does not specifically require an employee notification; (4) indicate that the notification regarding AIDS and hepatitis B was moved from AR 4119.43/4219.43/4319.43 to the BP; (5) indicate that the notification of workers' compensation benefits is addressed in AR 4157.1/4257.1/4357.1 rather than the BP; and (6) indicate that the notification regarding the district's nondiscrimination policy and complaint procedures are addressed in AR 4030 rather than the BP. Section II (Certificated Employees) updated to expand legal cites for the reelection notice for probationary employees and broaden the item to apply to districts with less than 250 average daily attendance. Section III (Classified Employees) updated to (1) delete the dismissal notice for merit system districts since the personnel commission establishes dismissal procedures for such districts and the notice is not reflected in policy; (2) add another legal cite pertaining to the notice of employee drug testing requirements and indicate that the notification is addressed in AR 4112.42/4212.42/4312.42 rather than the BP; and (3) add a requirement to provide school bus drivers with information regarding post-accident procedures. Section V (Individual Employees Under Special Circumstances) updated to indicate that the

notice on potential eligibility for workers' compensation benefits is addressed in AR 4157.1/4257.1/4357.1 rather than the BP.

Board Policy 4113 - Assignment

Policy updated to reflect NEW LAW (AB 1219, 2019) which requires annual monitoring of the assignment of certificated employees at all schools, and requires the Commission on Teacher Credentialing (CTC) to administer a statewide system that produces an annual data file of vacancies and misassignments and provides districts an opportunity to submit additional evidence that an employee is legally authorized for the assignment. Policy also adds legal requirements to report misassignments in the school accountability report card and to use Williams uniform complaint procedures to address any complaint alleging teacher misassignment or vacancy.

Administrative Regulation 4113 - Assignment

Regulation updated to make minor corrections for gender neutrality.

Board Policy 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens

Policy updated to add the requirement that the district's exposure control plan for bloodborne pathogens be consistent with the district's injury and illness prevention program established pursuant to Labor Code 6401.7. Legal cites added for training and hepatitis B vaccination requirements, and material deleted regarding the exemption of designated first aid providers from the pre-exposure hepatitis B vaccination, which is repeated in the AR. Paragraph added to include the district's responsibility to implement follow-up procedures in the event of an exposure incident.

Administrative Regulation 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens

Regulation updated to add federal legal cites where applicable, add definition of personal protective equipment, and delete requirement to communicate hazards to employees through labels and signs, which is not applicable to school districts. Section on "Preventive Measures" expanded to include the provision of personal protective equipment, observance of universal precautions, and compliance with state regulations for needleless systems, needle devices, and non-needle sharps. Regulation also adds more detail regarding the exemption of certain first aid providers from the pre-exposure hepatitis B vaccine and adds required components of staff training.

Exhibit 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens

Exhibit updated to clarify which employees are required to sign a statement when they decline to accept the hepatitis B vaccination offered by the district.

Board Policy 4119.43/4219.43/4319.43 - Universal Precautions

Policy updated to include material formerly in the AR on the provision of information to employees regarding acquired immune deficiency syndrome (AIDS), AIDS-related conditions, and hepatitis B and appropriate methods to prevent exposure. Policy also adds optional paragraph regarding the inclusion of related information in employee handbooks.

Administrative Regulation 4119.43/4219.43/4319.43 - Universal Precautions

Regulation updated to add a definition of occupational exposure and delete other unnecessary definitions. Section on "Employee Information" moved to BP. Section on "Infection Control Practices" revised to delete detailed requirements that are specifically applicable to employees identified as having occupational exposure, which are addressed in BP/AR 4119.42 - Exposure Control Plan for Bloodborne Pathogens, and to delete items with limited applicability in school settings.

Board Policy 4151/4251/4351 - Employee Compensation

Policy updated to delete Labor Code citation that is not applicable to public agencies and instead reflect Education Code provisions related to overtime compensation for classified employees.

NEW - Board Policy 5141.5 - Mental Health

New policy addresses strategies and services to promote students' emotional well-being and mental health, including student instruction, staff training, crisis intervention, counseling services and referrals, Section

504 evaluation, and collaboration with mental health professionals, agencies, and organizations. Policy reflects **NEW LAW (SB 75, 2019)** which establishes the Mental Health Student Services Act for the purpose of supporting mental health partnerships among county mental health agencies and local educational agencies.

Board Policy 5145.3 - Nondiscrimination/Harassment

Policy updated to reflect law prohibiting discrimination based on medical condition and to reflect **NEW LAW (AB 34, 2019)** which requires the district, starting in the 2020-21 school year, to post its nondiscrimination policies, and specified state and federal laws regarding discrimination, bullying, and harassment, in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students.

Administrative Regulation 5145.3 - Nondiscrimination/Harassment

Regulation updated to reflect **NEW LAW (AB 34, 2019)** which requires the district, starting in the 2020-21 school year, to post its nondiscrimination policies, specified state and federal laws regarding discrimination, bullying, and harassment, and a link to CDE resources in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students. Regulation also reflects **NEW LAW (AB 711, 2019)** which requires the district to update a former student's records upon receiving government-issued documentation or a written request for a name and/or gender change.

Board Policy 6020 - Parent Involvement

Policy updated to reflect the requirements to work with parents/guardians and family members to jointly develop the district's parent involvement policy and to include strategies for family engagement in the local control and accountability plan (LCAP). For districts that receive federal Title IV funding for family engagement programs, policy adds the requirement to inform parents/guardians and organizations of the existence of the program. Policy also contains material formerly in the AR regarding the inclusion of the Title I local educational agency plan into the LCAP and the distribution of the district and school-level parent involvement policies.

Administrative Regulation 6020 - Parent Involvement

Regulation updated to revise the section on "District Strategies for Title I Schools," including moving and adding strategies under item #2 to reflect means by which the district may provide coordination, technical assistance, and other support to build school capacity for parent involvement activities, and adding strategies under item #5 to reflect means by which the district may use evaluation findings to design evidence-based strategies for more effective parent/guardian and family involvement. Section on "School-Level Strategies for Title I Schools" revises item #7 to include strategies formerly in section on "District Strategies for Title I Schools." Minor changes made throughout section on "District Strategies for Non-Title I Schools" to more directly reflect law.

Board Policy 6115 - Ceremonies and Observances

Policy updated to add the board's authority to designate any day as a holiday, in addition to those holidays designated by law, and to revise the date upon which schools close in observance of any holiday except Veterans Day. Policy also adds optional language stating that the board may adopt a resolution to authorize the display of symbolic flags or banners in support of specific awareness days or months.

Administrative Regulation 6115 - Ceremonies and Observances

Regulation updated to reflect state law requiring schools to be closed on any day designated as a holiday by the President, Governor, or district board or negotiated with employee organizations. School closure on Cesar Chavez Day and Native American Day deleted from the body of the regulation since school closure on these holidays only applies to districts that have agreed to do so in a memorandum of understanding with employee bargaining units. Section on "Commemorative Exercises" expands Note to include additional days of significance on which schools are encouraged, but not required, to conduct commemorative exercises.

NEW - Administrative Regulation 6173.4 - Title VI Indian Education Programs

New regulation reflects major requirements for districts that receive federal Title VI Indian education funding, which supports local educational agencies, Indian tribes and organizations, and consortia in meeting the unique cultural, language, and educational needs of American Indian students and ensuring that all students meet challenging state academic standards. Districts receiving such funding are **mandated** to adopt procedures to ensure that the program will be operated and evaluated in consultation with, and with the involvement of, parents/guardians and family members of American Indian students and community representatives. Regulation also includes allowable expenditures of Title VI funds, the provision of professional development as needed, maintenance of student eligibility records, and distribution of program evaluation results.

**OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT
AGREEMENT FOR PROFESSIONAL SERVICES**

This agreement is entered into between the Oak Valley Union Elementary School District hereinafter referred to as the "District," and hereinafter referred to as the "Contractor" and dated, for reference, Luke Smith.

The parties agree as follows:

1. **CONSULTANT SERVICES:** The Contractor agrees to perform during the term of this Agreement, the tasks, obligations and services set forth in the "Scope of Services" attached to and incorporated into this Agreement as "Appendix A".
2. **PAYMENT:** Contractor agrees to undertake the work defined in Appendix A at a payment rate of \$75.00 per hour.

In addition to this rate, Oak Valley Union Elementary School District will, reimburse Contractor for actual and necessary travel expenses, which will include meals and lodging only if overnight stay is required. Car travel outside of Tulare County or by air will not be reimbursed unless previously approved by an authorized agent, Superintendent.

All payments will be based on invoices submitted to the Oak Valley Union Elementary School District by Contractor and approved by the District's authorized representative.

Contractor will invoice the District not more frequently than monthly for services performed and expenses incurred during the previous month. The District will render payment within thirty (30) days of receipt of invoice.

3. **TERM OF AGREEMENT:** The term of this Agreement begins September 1, 2020 and ends September 1, 2021. Extension or renewal requires approval of the Superintendent or authorized representative. Compensation will not be increased upon extension of the Agreement without approval of the Superintendent or authorized representative.

This agreement may be terminated by the District at any time on 15 days prior written notice to the Contractor. In the event of termination for reasons other than cause, the District will pay the Contractor for work done up to the time of termination. In the event of termination for cause, Contractor will be compensated only to the extent required by law.

4. **TIME FOR PERFORMANCE:** All services required of the Contractor will be completed on or before the specified end of the term.
5. **RECORDS:** Contractor will maintain full and accurate records in connection with this Agreement and will make them available to the District for inspection at any time. Contractor's work product under this Agreement shall be the property of the District.

6. STATUS OF CONTRACTOR: The District and Contractor agree that Contractor, in performing the services specified in this Agreement, shall act an Independent Contractor and shall have control of all work and the manner in which it is performed. Contractor shall be free to contract for similar service to be performed for other employers while under contract with the District. Contractor will not accept such engagements, which interfere with performance under this Agreement. Contractor is not entitled to participate in any pension plan, insurance, bonus or similar benefits the District provides for its employees.

It is further agreed that Contractor shall:

- be responsible for setting their own work schedule and work hours;
- provide for their own supplies, tools or instruments used at work;
- work out of their own home, office or business establishment and not from a set location at any District site; and
- abide by any and all factors affecting Independent Contractor status.

7. HOLD HARMLESS: Contractor shall hold Oak Valley Union Elementary School District, its officers, agents, and employees harmless from all suits, claims and liabilities resulting from negligent acts or omissions of Contractor, its officers, agents or employees taken under this Agreement.

8. COMPLIANCE WITH LAWS: Contractor shall comply with all applicable federal, state and local laws, rules, regulations and ordinances involving its employees, including workers' compensation and tax laws.

9. MODIFICATION OF ASSIGNMENT: This Agreement may not be assigned by either party without the express written consent of the other. No modifications shall be effective unless approved in writing by the Superintendent or authorized agent and authorized representatives of the parties as follows:

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date written below.

CONTRACTOR

OAK VALLEY UNION ELEMENTARY SCHOOL DISTRICT

Signature Date

Approved by Date

LUKE A SMITH 559-936-0330
Print Name Phone #

Print Name Title

APPENDIX A

SCOPE OF SERVICES CONSTRUCTION MANAGER

Title: Construction Manager

Purpose Statement: The Construction Manager will provide leadership and management while monitoring the process of construction of new facilities and the renovation of existing facilities. This individual will be responsible for working with the architect, general contractor and Superintendent in the scheduling and sequencing of projects. The Construction Manager will work cooperatively with the architect to facilitate that the jobs are completed on time, within budget, with quality workmanship, and to the satisfaction of the Board of Trustees.

Reports To: Superintendent

Essential Functions

The Construction Manager will:

1. Work with the architect from the early stages to the final completion. This includes monitoring the construction process, general contractor relations and cost and budget issues.
2. Administer the contractual aspects of the project in order to maximize all construction efforts and to minimize any risk to the school district.
3. Proactively communicate information to the architect, the general contractor, and Superintendent to enable them to work toward the successful completion of the project schedule.
4. Manage relationships in such a way as to maximize the success of the projects.

Education/Certification and Qualifications

1. BS Degree or equivalent experience
2. Experience with California school construction programs, including policies and procedures of the Division of the State Architect (DSA) and the Office of Public School Construction (OPSC).

General Responsibilities

1. Work with architect and general contractor to resolve any personnel issues that affect the project.
2. Maintain detailed records.
3. Be the primary negotiator for change orders and the provider of claim documentation.
4. Coordinate procedures for contractor qualification, bonding, insurance and license verification.
5. Coordinate construction activities to minimize disruption of academic instruction and district operations.

6. Attend and document construction meetings, Board of Trustees meetings, Bond Oversight Committee meetings and other meetings as requested to maintain open lines of communication between stakeholders.
7. Summarize construction activities and finances to provide regular reports to the Board of Trustees, District Administration and community.
8. Maintain a general knowledge of employment law, OSHA, and Workmen's Compensation.
9. Other duties as assigned.

Guidelines:

1. Be fair and firm in dealing with clients, general contractor, vendors, and subordinates.
2. Communicate in a professional tone with all parties on the job.
3. Act as a leader; be positive in your approach to working out problems and communicate with a sense of completion.
4. Be responsive to construction staff.
5. Be responsive to the needs of the school district officials and any project designers.
6. Monitor the project budget, bills and expenditures.
7. Record all communication and pertinent information relating to the job schedule.
8. Address all concerns by local residents in a timely fashion.
9. Be diligent about your record keeping and ensure that the Superintendent is involved on a regular basis.

Terms of Employment and Compensation

1. Projected 10 – 12 hours per week
2. Hourly compensation negotiable, dependent on experience
3. Term – Beginning September 2020 through project completion

Luke A. Smith
740 Sherwood Street
Exeter, CA 93221
(559) 936-0330
lasmithscu@gmail.com

EDUCATION

Golden West High School – Visalia, CA

- Diploma, June 1996

Santa Clara University – Santa Clara, CA

- Bachelor of Science in Commerce, Finance Major, June 2001
- Master of Arts in Education Administration, completed 41 units

EXPERIENCE

Consultant – Providing facilities and operations expertise to Central Valley Schools present

1/2015 –

- School Construction and Modernization - \$25 million
 - Pixley Elementary School cafeteria modernization - \$2.2 million
 - Pixley Middle School new gymnasium - \$4.7 million
 - Pixley Middle School new classrooms - \$1.1 million
 - Earlimart Elementary School HVAC modernization - \$1.65 million
 - Tipton Elementary School new multi-purpose building - \$7 million
 - Earlimart School District new MOT office - \$0.8 million
 - Laton Elementary School new multi-purpose building - \$7.1 million
- Facilities Planning and Management
 - Consultant for SchoolWorks, Inc.
- Maintenance and Transportation Operations
- School Safety and Risk Management

Director of Facilities – Tulare Joint Union High School District
6/2014

9/2006 –

- Direct new construction, modernization, remodeling and capital improvement projects
 - Managed over \$80 million in construction projects
- Direct maintenance, grounds, custodial, skilled trades and transportation operations
 - Responsible for 65+ classified employees
- Develop and monitor annual budget for expenditures in each department
 - Annual operating budget exceeding \$1.5 million
- Plan, organize and implement a program of preventative maintenance and equipment replacement
 - Responsible for 650,000 sq. ft. of school facilities
- Provide long-range plans for all subordinate departments and staff
 - Coordinated Facility Master Plan development and Deferred Maintenance program
- Negotiate and administer contracts and service agreements
- Manage the Developer Fee exemption process
- Serve as Risk Manager for the school district
- Represent the district and communicate with stakeholders on matters related to facilities and operations
- Coordinate the scheduling and use of school facilities by community organizations
- Prepare complex applications and reports for submittal to regulatory agencies
- Create policies and procedures to ensure operations are efficient and compliant with federal, state and local regulations

Director of Maintenance, Operations and Transportation – Tulare Joint Union High School District
9/2006

1/2006 –

- Supervise maintenance, grounds and transportation operations
- Provide in-service training for assigned personnel
- Inspect buildings and grounds to establish project costs, scope of work and timelines
- Monitor work in progress for compliance with established standards
- Make recommendations concerning purchase of materials and equipment
- Ensure expenditures are compliant with district policy and adopted budget
- Prepare grant applications for Transportation department

Luke A. Smith
3043 Elsinore Street
Tulare, CA 93274
(559) 936-0330
lasmithscu@gmail.com

EXPERIENCE (continued)

Housing Facilities Director – Housing Office, Santa Clara University
1/2006

5/2005 –

- Direct maintenance and custodial operations for 19 residential properties
 - Over 615,000 sq. ft. with annual operating budget exceeding \$2 million
- Coordinate remodeling and capital improvement projects with annual budget exceeding \$1 million
- Participate and consult on campus-wide facilities planning and new construction projects
- Administer comprehensive security system for residential properties
- Oversee resource management and recycling efforts
- Recruit, hire, train and supervise professional and student staff
- Negotiate and execute service/supply contracts and large purchase orders
- Support Conference Services program and coordinate summer utilization of residence halls
- Develop and conduct facilities, operations and emergency preparedness training
- Design and implement policies and procedures in support of the university mission
- Serve as Building Resident Manager for three graduate housing properties

Facilities Operations Manager – Housing Office, Santa Clara University
5/2005

7/2001 –

- Manage maintenance and custodial operations for 15 residential properties
- Coordinate opening and closing for undergraduate residence halls
- Oversee student damage billing system and vandalism reduction programs
- Manage security for 15 residential properties
- Coordinate residence hall room reservations and event setups
- Manage the Housing & Residence Life website and cable TV channel
- Make recommendations for remodeling and capital improvement projects
- Assist with facilities and operations training for residential staff
- Serve as Building Resident Manager for University Square graduate housing
- Serve as Summer School Resident Director

REFERENCES

Danika Curlee
Chief Financial Officer
Earlimart School District
(661) 849-4243

Joel Munoz
Director Maintenance & Operations
Pixley Union School District
(559) 757-3131

Brett Merrick
Vice President
SchoolWorks, Inc.
(916) 733-0402

Tony Rodriguez
Superintendent
Tulare Joint Union High School District
(559) 688-2021

6.3



ORDERING INFORMATION

GovConnection, Inc. DBA Connection

Please contact your account manager with any questions.

Ordering Address

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address

GovConnection, Inc.
Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
CEC:	80-068888K
Cage Code:	OGTJ3
Business Size:	LARGE
Erate Spin Number:	143026005

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to: SLEDOPS@connection.com
QUESTIONS: Call 800-800-0019
FAX: 603.683.0374

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Melissa Siebersma
Phone:
Fax:
Email:

Account Manager:
Phone:
Fax:
Email:

25056161.01

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 8/3/2020
Valid Through: 9/2/2020
Account #: K12208

Customer Contact: Jesse Tobias
Email: jesse.tobias@oak-valley.k12.ca.us

Phone: (559) 901-1083
Fax: (559) 688-8023

QUOTE PROVIDED TO: AB#: 2934552 OAK VALLEY UNION SCHOOL DIST ACCOUNTS PAYABLE 24500 ROAD 68 TULARE, CA 93274 (559) 688-2908	SHIP TO: AB#: 13797698 OAK VALLEY UNION SCHOOL DISTRICT JESUS TOBIAS 24500 ROAD 68 TULARE, CA 93274 (559) 688-2908
---	--

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	191.00 lbs	NET 30	

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com, or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	45	38083032	82CD0000US	100e G2 Chromebook AMD A4-9120C / 4GB / 11.6" HD / Chrome OS Lenovo Commercial Systems	Lenovo Commercial Systems	\$ 185.00	\$ 8,325.00
1	45	Fee: 14		State Environmental Fee		\$ 4.00	\$ 180.00
2	45	17970425	CROSSWDISEDU	Acad. Google Chrome OS Management Console License Google	Google	\$ 24.50	\$ 1,102.50
Subtotal						\$	9,607.50
Fee						\$	0.00
Shipping and Handling						\$	0.00
Tax						\$	645.19
Total						\$	10,252.69

6.4



4100 Jurupa St.
Suite 102
Ontario, CA 91761
888-937-3005

Estimate

Date	Estimate #
7/21/2020	5655

Name / Address
Oak Valley Union Elem. School District 24500 RD. 68 Tulare, CA 93274

Ship To
Oak Valley Union Elem. School District Attn: Oak Valley UESD 30 Teacher Laptop 24500 RD. 68 Tulare, CA 93274

Item	Description	Project		Rep
		Qty	Rate	Total
	Oak Valley UESD 30 Teacher Laptops 2 in 1			
25-2048	Dell Latitude 7210 2-in-1 Includes 10th Generation Intel Core i7-10610U Windows 10 Pro 64-Bit Included: Dell Limited Hardware Warranty Plus Service ProSupport Plus: Accidental Damage Service, 3 Years ProSupport Plus: Next Business Day Onsite, 3 Years ProSupport Plus: Keep Your Hard Drive, 3 Years ProSupport Plus: 7x24 Technical Support, 3 Years Dell ProSupport for Software, Dell Data Protection Encryption Personal for 1 Year	30	1,875.00	56,250.00T
25-2049	Dell Docking Station for Latitude Includes: Advanced Exchange Service, 3 Years Dell Limited Hardware Warranty	30	265.00	7,950.00T
INS-CB	On-site diagnosis & warranty, RMA & repair by OnPoint	30	150.00	4,500.00
25-1021	Setup and software installation of computer station	30	4.00	120.00
Shipping	Electronic Waste Recycle Fee screens 4"-15" Free Shipping		0.00	0.00
Estimate valid for 60 days		Subtotal		\$68,820.00
		Sales Tax (7.75%)		\$4,975.50
		Total		\$73,795.50

Signature: _____ Date: _____

Print Name: _____

Email or Phone: _____

Email Inquiries to:	Website
sales@onpointclassroom.com	www.onpointclassroom.com

**Email Signed Estimate or Purchase Orders to:
orders@onpointclassroom.com**

**MEMORANDUM OF UNDERSTANDING
FOR THE 2020/2021 DISTANCE LEARNING SCHOOL REOPENING**

This Memorandum of Understanding is entered into and between the Oak Valley Union School District ("District") and the Oak Valley Teachers Association ("OVTA"). The District and OVTA are hereinafter referred to as "The Parties." The Parties have entered into this MOU to reflect the agreements reached regarding the District's Distance Learning School Reopening in light of the coronavirus (COVID-19) pandemic. Upon full execution, this MOU shall remain in effect starting August 10, 2020, and will continue until a different format other than full distance learning is in place. following State and CDC guidelines.

The OVTA enters into this MOU on its own behalf as well as on the behalf of certificated employees who are members of the bargaining unit represented by the OVTA in its role as the Exclusive Representative.

The parties agree as follows:

TERMS

1. The Parties agree to the following:

- a. Instruction begins August 12, 2020 and will be 100% Distance Learning.
- b. Bargaining unit members will return to work on August 10, 2020.
- c. The Bargaining unit members day will be from 8:00-3:30- or 8:15-3:45 as stated in the Contract. Bargaining unit members have the flexibility to work 3-4 hours of synchronous and asynchronous learning on site and finish their day at home, per email 8/03/2020 from Mrs. Pilgrim. The Parties agree that schedules for this flexible plan must be approved by the Administration and any changes therein.

- d. The Instructional Day must consist of the following minutes, Monday - Friday:
- K 180 minutes
 - 1-3 230 minutes
 - 4-8 240 minutes
- e. PLC's meetings will be held on Early Release Wednesdays between 1:30 and 3:30.
- f. Staff meetings will be held on Wednesdays between 1:30 and 3:30, in accordance with the Early Release Schedule.
- g. All Staff meetings, PLC meetings, and professional development will be held virtual. If Grade Level meetings are held in a classroom, all CDC guidelines must be followed.
- h. Classroom visits, including but not limited to walk throughs shall follow CDC guidelines. Parent and other person visits shall not be allowed to the extent possible.
- i. The District has a plan in place to insure social distancing of 6 feet in all bargaining unit member workspaces as well as all walkways and common areas.
- j. OVTA shall be allowed to have small appliances in their classrooms.
- k. The District will daily clean and disinfect all bargaining unit workspaces, bathrooms, and other common areas.
- l. The District will insure proper air ventilation and filtration of all classrooms and workspaces.

2. Training: The District will train its employees in public health measures, hygiene, and sanitation to help prevent the spread of the virus and will take all measures available to ensure that its facilities have the necessary supplies for preventive sanitation measures (such as face masks, soap and water, disposable towels or tissues, and hand sanitizer). Unit members are required to adhere to the Return to Worksite Guidance Protocols set forth in **Appendix A**.

3. Face Masks/Coverings: Bargaining unit members will be required to wear face masks/coverings and/or face shields properly when in occupied interior spaces and any other time indicated in Appendix A. Bargaining unit members are to insure that the full face mask covers the nose and mouth. Upon request, the District will provide face masks or individuals may bring their own. Face masks and coverings must be free of any sayings, markings, and drawings that are political or may be deemed inappropriate. Additional face masks will be available in the Administration office.

4. Gloves/Sanitizer: Bargaining unit members are not required to wear gloves while on duty unless specifically required as part of their job assignment. The District will have gloves available in the event a bargaining unit member prefers to wear gloves. The District will also provide hand-sanitizer in each workspace and in common areas.

5. Reporting to Work: Bargaining unit members will self-administer the Daily Symptom Review prior to reporting to school. Bargaining unit members will not report to work if they are ill or experiencing any of the symptoms set forth in the Daily Symptom Review. **Attachment B**

6. Screening: Bargaining unit members will be administered a temperature check before starting work. Any Bargaining unit member with a temperature of 100.4, or above individual's normal, will not be permitted to work. One thermometer per classroom will be supplied by the district. A monthly Covid-19 Health Assessment will be turned in to administration.

7. Symptoms: Bargaining unit members who exhibit symptoms consistent with the symptoms of the COVID-19 virus as defined by Public Health, ie. fever, cough, and difficulty breathing, will be sent home by the District for the duration of the active symptoms. Bargaining unit members shall use Leaves as specified by the Public School Employee Leaves for COVID-19, **Attachment C**. Bargaining unit members shall not return to work until asymptomatic or unless the Bargaining unit member provides a

medical certification for return to work. If a Bargaining unit member is diagnosed with COVID-19 the District will follow the Tulare County Health Department guidance on notification and potential exposure and clearance to return to campus.

8. Grading Policy: Teachers will use regular grading marks and grading timelines. Teachers will grade assignments as they regularly would in adherence to applicable Board policies.

9. Distance Learning: The parties are fully committed to providing a dynamic educational program for students. Teachers will utilize the District provided platform for Distance Learning, assignments, and grading. When providing distance learning, academic content, independent work, assignments, projects, synchronous instruction, and asynchronous instruction, will be used at the discretion of the teacher. The District and the OVTA will agree to meet and develop a plan to document daily participation for each pupil engaged in distance learning.

10. Working Remotely: Bargaining unit members who submit a medical certification stating that the teacher is in a high risk group for COVID-19 and a physical return to onsite work would pose a health risk and bargaining unit members who submit a medical certification for a medically compromised person that they must care for and documentation of the relationship (dependent, spouse, etc.) shall not be required to report to their worksite. Bargaining unit members working remotely shall continue to work during the entire duty day.

11. Leaves: The Parties agree that all current adopted leave policies, including Families First Coronavirus Response Act leave entitlement, will remain in full effect during the duration of this MOU. Any employee who is unable to work during their assigned duty time due to illness or any other reason, must use the District's reporting system to request leave.

12. Evaluations: Parties must meet to review current evaluation procedures and mutually agree on any changes to current practice. For the 2020-21SY, only non-tenured teachers will be evaluated. (Form to be agreed upon by Parties)

13. Video: For the duration of this MOU, teachers can be videoed for lessons, instruction, support, etc. Teachers can post to platforms that can be locked or made private, if they choose to.

14. Fog Days: The District practice of calling Fog Days will continue to ensure teacher and staff safety. The change will be we will go from a Plan A to a Plan C, which means the teacher is to work remotely, fulfilling the above daily requirements. A phone tree will be used to notify teachers.

15. This MOU is subject to modification or termination should health conditions warrant a change in the delivery of instruction. In this event, the Parties will meet to discuss the new schedule and next steps and bargain a successor agreement to this MOU.

16. This is an un-precedent setting agreement.