

**\*\*The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**SUGGESTED MOTIONS FOR MEETING  
NORTH WILDWOOD BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**MONDAY, March 28, 2022**

**I. ROUTINE MATTERS\*\***

A. Call to Order: Mr. Burns called the meeting to order at 5:00 PM

B. Roll Call

**PRESENT**

Charles Burns  
Gerald Flanagan  
David C. MacDonald - zoom  
Michael Brown, Sr.  
James Farrell – zoom  
Scott McCracken  
Lori Perloff  
Ronald Golden  
Victoria Rozanski

**Absent**

Laura Stefankiewicz

**Also, in Attendance**

Christopher Armstrong, Superintendent  
Rose Millar, School Business Administrator  
Patricia Donlan, Vice-Principal  
Carolyn Morey, Supervisor of Pupil Personnel  
Robert Belasco, Solicitor

C. Flag Salute

D. Open Public Meeting Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the CMC Herald. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

E. Approval of transfer of funds: February 2022

F. Approval of Minutes: February 28, 2022

G. Approval of financial statements as of February 28, 2022, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF February 28, 2022,

On a motion made by Mr. MacDonald and seconded by Mrs. Rozanski, the board unanimously approved the Secretary and Treasurer's Report for February 28, 2022, as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of February 28, 2022, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.  
Charles Burns, President: \_\_\_\_\_
- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of February 28, 2022, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of February 28, 2022.

Rose Millar, Secretary \_\_\_\_\_

H. Approval of bill list: March 2022

(\*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

**Motion: Mr. MacDonald    Second: Mrs. Rozanski**

**Voting Yes:**

Charles Burns  
Gerald Flanagan  
David C. MacDonald - zoom  
Michael Brown, Sr.  
James Farrell – zoom  
Scott McCracken  
Lori Perloff  
Ronald Golden  
Victoria Rozanski

I. NWEA activity report

## **II. REPORTS\*\***

- A. Board President:  
Committee Report  
WHS Update
- B. Administration Reports:  
Superintendent  
Business Administrator  
Assistant Principals  
Carolyn Morey and Patricia Donlan gave updates on the school year.
- C. Public discussion of agenda items

## **III. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

Open for public comment on agenda items

## **IV. BUSINESS\*\***

- A. Personnel
  - 1. On the recommendation of the Superintendent, to approve William Landis as a Substitute Custodian pending results of background check.
- Financial
  - 1. On the recommendation of the Superintendent and School Business Administrator, to approve the submissions of the 2022-2023 Preschool Expansion Aid (PEA) one-year Preschool Program Plan Budget.
  - 2. On the recommendation of the Superintendent and the School Business Administrator, to approve the ESEA Consolidated Grant amendment:  
Title II – Public \$11,604 Title II – Non-pub \$19,481
  - 3. On the recommendation of the School Business Administrator, to approve the tentative 2022-2023 school budget for submission to the CMC Department of Education for review:

BE IT RESOLVED that the tentative budget be approved for the 2022-2023 school year using the 2022-2023 state aid figures and the Secretary to the Board of Education be authorized to submit to the Executive County Superintendent for approval in accordance with N.J.S.A.18A:7F-5 and 18A:7F-6:

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Debt Service</u>
2022-2023 Total Appropriations	\$9,059,601	\$2,348,290	\$373,375
Less: Anticipated Revenues	(\$1,696,200)	(\$2,348,290)	\$127,168
Taxes to be Raised	\$7,363,401	0.00	\$246,207

And, to advertise said tentative budget in the Press of Atlantic City in accordance with the form suggested by the New Jersey Department of Education and according to law;

AND a public hearing on the budget for the 2022-2023 school year will be held at the North Wildwood School District, 1201 Atlantic Avenue, North Wildwood, NJ 08260 on April 25, 2022 at 5:00pm.

#### **MAXIMUM TRAVEL**

Pursuant to N.J.A.C. 6A:23A-7.3, a board of education must establish a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of 35,000.00 for the 2022-23 school year. The maximum travel expenditure amount for the 2021-2022 is \$35,000.00.

#### **TRAVEL AND RELATED EXPENSE REIMBURSEMENT**

The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, a board of education may establish, for regular district business travel only, an annual school year threshold of \$600 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$20,000.00 for all staff and board members for the 2022-2023 school year. The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

B. Policy

1. On the recommendation of the Superintendent, to approve Policy # 3541.1 Transportation Routes and Services (*reviewed at the 03/14/2022 Board Meeting*).

V. **CONSENT AGENDA**

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda

1. On the recommendation of the Superintendent, to accept a donation of \$1,000 from Women of Wildwood for the student activity fund.
2. On the recommendation of the Superintendent, to approve the field trips and professional development workshops as listed
3. On the recommendation of the Superintendent, to approve the three-year Comprehensive Equity Plan Statement of Assurance for 2022-2023. (*See Board Info*).

**VOTING ON THE PERSONNEL, FINANCIAL, POLICY & CONSENT**

Motion: Mrs. Perloff

Second: Mr. Farrell

**Voting Yes:**

Charles Burns  
Gerald Flanagan  
David C. MacDonald - zoom  
Michael Brown, Sr.  
James Farrell – zoom  
Scott McCracken  
Lori Perloff  
Ronald Golden  
Victoria Rozanski

**VI. CLOSED SESSION - NONE**

**VII. HARASSMENT, INTIMIDATION, BULLYING REPORTS - NONE**

**VIII. GOOD OF THE ORDER**

A. Covid Update

B. Discipline Report

C. Lead Testing

**IX. PUBLIC COMMENT**

Open to the Public

**X. ADJOURNMENT @ 5:17pm**

Motion: Mrs. Perloff Second: Mr. Farrell

Voting Yes:

Charles Burns  
Gerald Flanagan  
David C. MacDonald - zoom  
Michael Brown, Sr.  
James Farrell – zoom  
Scott McCracken  
Lori Perloff  
Ronald Golden  
Victoria Rozanski

Respectfully submitted,

Rose Millar  
School Business Administrator/Board Secretary

**XI. BOARD INFORMATION**

1. A. Comprehensive Equity Plan Statement of Assurance for the 2022-2023 school year.
2. Lead Testing Letter

## **XII. NEXT MEETING**

**April 25, 2022      Worksession meeting at 6:00 p.m.**

### **FIELD TRIP / GUEST SPEAKERS APPROVAL**

<b>GRADE / GROUP</b>	<b>PLACE / SPEAKER</b>	<b>DATES</b>
Grade 4-Weiser, Carr, Way	Cold Spring Village	May 24, 2022
Grade 8	Washington DC	May 13, 2022

### **WORKSHOPS FOR APPROVAL**

<b>NAME</b>	<b>PLACE</b>	<b>SUBJECT</b>	<b>DATES</b>	<b>COSTS</b>
Carolyn Morey	MUJC-N. Providence, NJ	Hot Issues in Special Education Law	04/28/22	Approx. \$162
Alex Meyers	Virtual	Social Studies Conference-SRI & ETTC	04/06/22	\$110