



“The purpose of the Guiding Coalition at Santa Maria High School is to unify staff with the development of best practices in a mutually accountable school environment which undeniably increase learning for ALL!”

Department Chair Meeting

Sept 21st, 2022 (Morning DC mtg)

7:15am – 8:15am

Room 356

Next Meetings

10/19/22

GC Team Norms:

1. Begin on time
2. Publish written agenda
3. Agenda items timed
4. Unfinished items to parking lot
5. RATIONAL discussions (E card!)
6. Annual improvement goals eval.
7. Review norms at each meeting
8. Regularly report out dept. PLC

Facilitation by: Steve **Location:** (room 356)

DC meeting 9/7/22

Draft of testing schedule

Beginning of year improvements (Saint of Season, grade level mtgs, etc.)

Security transporting students to the office

DC meeting 9/21/22 (7:00am – 8:00am)

- Meeting minute protocol and approval (5 minutes)
- DC/GC meetings locations/times/DC or GC (20 minutes))
- DC budgets allocations (15 minutes)
- Tardies (10 minutes)
 - Trying virtual sweeps (Ivan)
- Parent notification of Tardy Policy; Attendance and Failure to Work Task Force (5 minutes)
- Testing Update/proposals
 - altered bell schedule during testing weeks (5 minutes)

DC meeting 10/5/22 (7:15am – 8:15am)

- Minutes approval and protocol discussion
- WiFi on campus update
- Beginning of new building room assignments ESS therapists' presentation
- Testing Schedule