



Clatskanie School District 6J  
PO Box 678  
Clatskanie OR 97016

### BOARD OF DIRECTORS' BOARD MEETING

July 1, 2024, 6:30 pm via Zoom and in person at the Clatskanie Elementary Library, 815 S Nehalem  
(see our main page at [www.csd.k12.or.us](http://www.csd.k12.or.us) for instructions on joining the meeting via Zoom)

### CLATSKANIE SCHOOL DISTRICT BOARD MEETING MINUTES

**BOARD MEMBERS PRESENT: Megan Evenson- Chair, Kara Harris-Vice, Ian Wiggins, Katherine Willis, Newly Appointed Merlyn Thompson**

**ADMIN MEMBERS PRESENT: Danielle Hudson-Superintendent, Shannon Emerson-Board Secretary, Kara Burghardt-CES Principal, Laurie Maughan, CMHS Principal, Jennifer Collins-Business Manager**

#### I. CALL TO ORDER 6:34 PM

- A. Pledge of Allegiance
  - Presenter: Megan Evenson
- B. Agenda Review
  - Presenter: Megan Evenson
- C. Approve Agenda
  - Presenter: Megan Evenson

#### II. PUBLIC COMMENT

*This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.*

#### III. REPORTS AND COMMUNICATION

- A. Financial Report
  - Presenter: Jennifer Collins
- B. First Reading of Policies
  - GCAA & EEBA-AR
- C. Cooperative Sponsorship of JV Boys Soccer with Rainier School District
  - Presenter: ~~Ryan Tompkins~~ and/or designee **Tim Erwin approx 20 players with a 50/50 ratio currently, they will be playing 4A JV Boys. Clatskanie will be providing the coach.**

#### IV. ACTION

- A. Consent Agenda **A motion was made to approve by K. Willis/K. Harris-UNANIMOUS**
  - 1. Approve June 12, 2024 Board Meeting Minutes
  - 2. Approve Revised 2024-25 Board Calendar
  - 3. Approve Cooperative Sponsorship of JV Boys Soccer
- B. Appoint new Board Member, position #2, term good thru 6/30/2025 **A motion was made by K. Willis/K. Harris-UNANIMOUS**
  - 1. Swearing in of **Merlyn Thompson**
- C. Organization of the Clatskanie School District **A motion was made to approve K. Willis/M.Thompson-UNANIMOUS**

1. Determine amounts of coverage of persons who shall be bonded (ORS 332.525) The Superintendent recommends the following: \$10,000-\$500,000 broad crime coverage that satisfies State of Oregon public office bond requirement through Brown & Brown Northwest, covering all employees.
2. Designate officers and Agents of Record; The Superintendent recommends the following : **A motion was made to approve K. Willis/I.Wiggins-UNANIMOUS**
  - a. Danielle Hudson as Superintendent/Clerk
  - b. Jennifer Collins as Custodian of Funds
  - c. Jennifer Collins and Danielle Hudson as District Bank Representatives
  - d. Danielle Hudson as Budget Officer
  - e. Will Seals as AHERA designated person
  - f. Depository for school funds - local branch of UMPQUA Bank (Clatskanie) and State Investment Pool (ORS 328.441, 294.805-294.895)
  - g. The Columbia County Chronicle and Chief the Newspaper of record
  - h. Brown & Brown Northwest as Insurance Agent of Record
  - i. Garret, Hamann, Robertsson, PC, as legal Counsel
  - j. Attorney General Model Contract Rules as the adopted District Contract Regulations
  - k. Umpqua Valley Financial Official auditors for 24-25 school year (ORS.297.405, ORS 327.137, and ORS 328.465)

**V. BOARD/SUPERINTENDENT COMMENTS**

- A. Board Members **-I. Wiggins Welcomed Merlyn to the board and excited for boys soccer**
- B. Superintendent Danielle Hudson **Construction work has started and is going well. 1st community updated was sent**

**VI. ADJOURNMENT 6:53 PM**

- A. Next Board Meeting: September 3, 2024

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Danielle Hudson, Superintendent

Megan Evenson

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Megan Evenson, Chair