

October 28, 2024

****The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING MINUTES
MONDAY, OCTOBER 28, 2024
6:00 P.M.**

AGENDA

1. CALL TO ORDER: **Mr. MacDonald called the meeting to order at 6:00 p.m.**

2. OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the North Wildwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with the City Clerk, the Atlantic City Press and the Cape May County Herald.

3. ROLL CALL

Present:

Michael Brown, Sr.
James Farrell
Gerald Flanagan
Ronald Golden
April Howard
David C. MacDonald
Scott McCracken

Absent:

Michele Devine-Hartnett
Haroula Rotondi
Laura Stefankiewicz

4. ATTENDANCE

Also, in attendance:

Philip Schaffer, Superintendent
Dawn Cottrell, Board Secretary/SBA
Patricia Donlan, Vice-Principal
Carolyn Morey, Supervisor of Pupil Personnel

October 28, 2024

Robert Belasco, Solicitor

5. FLAG SALUTE

6. BOARD PRESENTATION

~2024 NWSJLA Presentation

7. EXECUTIVE SESSION

Entered into closed session at 6:15 p.m.

Motion: Mr. Farrell

Second: Mr. Flanagan

Authorization of Executive Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

To discuss student HIB and personnel matters.

RESUME PUBLIC SESSION, MOTION TO RESUME at 6:21 p.m.

Motion: Mr. Golden

Second: Mr. Farrell

All voted in the affirmative.

8. PUBLIC COMMENT- AGENDA ITEMS ONLY - **None**

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [agenda items only]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

9. APPROVAL OF MINUTES: **September 23, 2024**

10. APPROVAL OF TRANSFER OF FUNDS: **September 2024**

11. APPROVAL OF BILL LIST: **October 2024**

12. APPROVAL OF FINANCIAL STATEMENTS as of September 30, 2024, and certification of non-over expenditure of funds (roll call); acknowledgement receipt of investment report.

October 28, 2024

SECRETARY AND TREASURER'S REPORT OF September 30, 2024,

On a motion made by **Mr. McCracken** and seconded by **Mr. Brown**, the board unanimously approved the Secretary and Treasurer's Report for September 30, 2024, as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of September 30, 2024, and after review of the Secretary's Monthly Financial Report (appropriations section) as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

David MacDonald, President _____

- Pursuant to N.J.A.C. 6A:23-2.11(c)4, I certify that as of September 30, 2024, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of September 30, 2024.

Dawn Cottrell, Secretary _____

Motion: Mr. McCracken

Second: Mr. Brown

Voting Yes:

Michael Brown, Sr.

James Farrell

Gerald Flanagan

Ronald Golden

April Howard

David C. MacDonald

Scott McCracken

Absent:

Michele Devine-Hartnett

Haroula Rotondi

Laura Stefankiewicz

13. BOE MEMBER REPORTS

A. Committee Reports, WHS Reports

14. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent

October 28, 2024

agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda

- A. On the recommendation of the Superintendent, to approve submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Reviews (DPR) and the signed declaration page via NJ Homeroom to the Cape May County Department of Education. *(See Board Info)*
- B. On the recommendation of the Superintendent, to approve the New Jersey Principal Evaluation for Professional Learning Instrument.
- C. On the recommendation of the Superintendent, to approve the Charlotte Danielson Teacher Evaluation Instrument.
- D. On the recommendation of the Superintendent, that the North Wildwood Board of Education acknowledges the mailing of the NJSLA Individual Score Reports via USPS on 9/18/24, to the parents of all 3rd through 8th grade students.
- E. On the recommendation of the Superintendent, to approve the submission of the 2025-2026 Preschool Projected Enrollment.
- F. On the recommendation of the Superintendent, to approve the submission of the 2025-2026 Three-Year Preschool Program Plan and Annual Update.
- G. On the recommendation of the Superintendent, to approve Ms. Christie Ruiz as parent chaperone for first grade field trip on December 6, 2024.
- H. On the recommendation of the Superintendent, to approve Ms. Samantha Howard as parent chaperone for Eighth grade field trip on November 15, 2024.
- I. On the recommendation of the Superintendent, to approve the Margaret Mace Holiday Concert on December 19, 2024.
- J. On the recommendation of the Superintendent, to approve the completion of the school bus emergency evacuation drill on October 23, 2024.
- K. On the recommendation of the Superintendent, to approve the MMS District Mentoring Plan for school year 2024-2025.
- L. On the recommendation of the Superintendent, to approve the MMS District Nursing Plan for school year 2024-2025.
- M. On the recommendation of the Superintendent, to approve the revisions to the Grade 2 Social Studies Curriculum.
- N. On the recommendation of the Superintendent, to approve the revisions to the Kindergarten Science Curriculum.
- O. On the recommendation of the Superintendent, to approve and adopt the revised Open Public Records Act (OPRA) Request Form established by the Government Records Council (GRC) pursuant to N.J.S.A. 47:1a-5f.
- P. On the recommendation of the Superintendent, to approve the following field trips

GRADE / GROUP	PLACE / SPEAKER	DATES
Choir	NW Tree Lighting at Lighthouse	December 7, 2024
Grades 6,7,8	Cape Assist Guest Speaker-Dave Kinee (Health Class)	Mondays Oct-Dec 2024
Kindergarten	Parent Activity Visit	November 21, 2024
Kindergarten	Parent Activity Visit	December 17, 2024
Kindergarten, 1st and 2nd Grades	Cape Square Theatre	December 6, 2024

October 28, 2024

- G. On the recommendation of the Superintendent and School Business Administrator , to approve contract with DiPalantino Contractors LLC for the winter season of the 2024-2025 school year to plow and shovel all walkways, steps and entrances as follows:

Snow Plow	2-3 Inches	\$1,762
Snow Plow	4-7 Inches	\$2,028

PERSONNEL

- A. On the recommendation of the Superintendent, to approve Jennifer Flud as Wildwood Catholic Academy Non Public Teacher Assistant under the IDEA Grant @ \$17/hr for the 2024-2025 school year.
- B. On the recommendation of the Superintendent, to approve Tamara Brown as Wildwood Catholic Academy Non Public Teacher Assistant under the IDEA Grant @ \$15/hour for the 2024-2025 school year.
- C. On the recommendation of the Superintendent, to approve Desiree Reuter as After School Library Moderator for the 2024-2025 school year.
- D. On the recommendation of the Superintendent, to approve Mary Rulon as Short Term Substitute for Lisa Kobierowski November 22, 2024-December 20, 2024.
- E. On the recommendation of the Superintendent, to approve Mary Rulon as Long Term Substitute for Jenny Tillotson February 3, 2025-remainder of the 2024-2025 school year.
- F. On the recommendation of the Superintendent, to approve Kyle Morgenweck as Head Boys Basketball Coach for the 2024-2025 school year.
- G. On the recommendation of the Superintendent, to approve Mario Nocito as Assistant Boys Basketball Coach for the 2024-2025 school year.
- H. On the recommendation of the Superintendent, to approve Olivia Rulon as Head Girls Basketball Coach for the 2024-2025 school year.
- I. On the recommendation of the Superintendent, to approve Nicholas Bradway as Assistant Girls Basketball Coach for the 2024-2025 school year.
- J. On the recommendation of the Superintendent, to approve Rebecca Fuentes as Head Volleyball Coach for the 2024-2025 school year.
- K. On the recommendation of the Superintendent, to approve Kortnie Davidson as Assistant Volleyball Coach for the 2024-2025 school year.
- L. On the recommendation of the Superintendent, to approve Mary Delaney as Head Cheerleading Coach for the 2024-2025 school year.
- M. On the recommendation of the Superintendent, to approve Donna DeRitis as Assistant Cheerleading Coach for the 2024-2025 school year
- N. On the recommendation of the Superintendent, to approve Matthew Steere, Jr. as Part-Time Custodian (Step 1 prorated) for the 2024-2025 School Year, effective October 29, 2024.

POLICIES

- A. None.

October 28, 2024

PROFESSIONAL DEVELOPMENT AND RELATED EXPENSES

NAME	PLACE	SUBJECT	DATES	COSTS
Cyndi Dykhouse	Stockton University	I&RS Team Training	December 12, 2024	\$178 plus Mileage and tolls
Mary Dekaney	Virtual	Building a Toolkit for Instructional Coaching	October 2024	ETTC Hours

MOTION TO APPROVE CONSENT AGENDA

Motion: Mr. McCracken

Second: Mr. Farrell

Voting Yes:

Michael Brown, Sr.

James Farrell

Gerald Flanagan

Ronald Golden - **abstain from Finance B**

April Howard

David C. MacDonald

Scott McCracken

Absent:

Michele Devine-Hartnett

Haroula Rotondi

Laura Stefankiewicz

15. PUBLIC COMMENTS - **None**

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [any item or matter]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

16. BOARD COMMENTS

17. ADMIN COMMENTS

18. HARASSMENT, INTIMIDATION, BULLYING REPORTS - **None**

19. SUPERINTENDENT'S REPORT

October 28, 2024

20. ADJOURNMENT at 6:36 p.m.

Motion: Ms. Howard

Second: Mr. Flanagan

Respectfully submitted,



Dawn Cottrell

School Business Administrator/Board Secretary

21. BOARD INFORMATION

A. MMS District Mentoring Plan 2024-2025

B. MMS District Nursing Plan 2024-2025

C. NJQSAC DPR and Declaration Page 2024-2025

22. NEXT MEETING

November 18, 2024 Regular meeting at 6:00 pm