

****The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**NORTH WILDWOOD BOARD OF EDUCATION
REORGANIZATION/REGULAR MEETING
MONDAY, JANUARY 5, 2026 - 7:00 P.M.**

AGENDA

ORGANIZATION OF NEW BOARD

1. CALL TO ORDER: Mr. Price called the meeting to order at 7:00 p.m.

2. OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the North Wildwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with the City Clerk, the Atlantic City Press and the Cape May County Herald.

3. Present:

James Burke
Robert Causey
James Farrell
Gerald Flanagan
April Howard
Haroula Rotondi

Absent:

Ronald Golden
Michele Devine-Hartnett
Scott McCracken
Laura Stefankiewicz

4. Also, in attendance

Jonathan Price, Superintendent
Dawn Cottrell, Board Secretary/SBA
Patricia Donlan, Vice-Principal
Carolyn Morey, Supervisory of Pupil Personnel
Robert Belasco, Solicitor

5. FLAG SALUTE

6. OATH OF OFFICE: Board Solicitor administered the Oath of Office to the following Board Members:

Three Year Term

Robert Causey

Gerald Flanagan

One Year Unexpired Term

James Burke

7. Motion to appoint the Board Secretary as temporary chair to conduct the election of the president.

Motion: Mr. Farrell

Second: Ms. Howard

Voting Yes:

James Burke

Robert Causey

James Farrell

Gerald Flanagan

April Howard

Haroula Rotondi

Absent:

Ronald Golden

Michele Devine-Hartnett

Scott McCracken

Laura Stefankiewicz

Board Secretary will take nominations for President of the North Wildwood Board of Education for the term of January 5th, 2026 until the next Reorganization Meeting of 2027.

Haroula Rotondi was nominated for Board President.

Motion: Mr. Flanagan

Second: Ms. Howard

Voting Yes:

James Burke

Robert Causey

James Farrell

Gerald Flanagan

April Howard

Haroula Rotondi

Absent:

Ronald Golden

Michele Devine-Hartnett

Scott McCracken

Laura Stefankiewicz

Motion to appoint Haroula Rotondi as Board President of the North Wildwood Board of Education for the term of January 5, 2026 until the next Reorganization Meeting of 2027.

Motion: Mr. Farrell

Second: Mr. Flanagan

Voting Yes:

James Burke
Robert Causey
James Farrell
Gerald Flanagan
April Howard
Haroula Rotondi

Absent:

Ronald Golden
Michele Devine-Hartnett
Scott McCracken
Laura Stefankiewicz

Board Secretary will turn the meeting over to the President to conduct the election of the Vice President.

8. Election of Vice President of the North Wildwood Board of Education for the term of January 5, 2026 until the next Reorganization Meeting of 2027. *James Farrell was nominated for Vice President.*

Motion: Ms. Rotondi

Second: Mr. Flanagan

Voting Yes:

James Burke
Robert Causey
James Farrell
Gerald Flanagan
April Howard
Haroula Rotondi

Absent:

Ronald Golden
Michele Devine-Hartnett
Scott McCracken
Laura Stefankiewicz

Motion to appoint James Farrell as Vice President of the North Wildwood Board of Education for the term of January 5, 2026 until the next Reorganization Meeting of 2027.

Motion: Ms. Rotondi

Second: Mr. Flanagan

Voting Yes:

James Burke
Robert Causey
James Farrell
Gerald Flanagan
April Howard
Haroula Rotondi

Absent:

Ronald Golden
Michele Devine-Hartnett
Scott McCracken
Laura Stefankiewicz

9. On the recommendation of the Board of Education to appoint _____ for the delegate of the Cape May County School Board Association and the NJSBA Legislative Delegate for the term of January 5, 2026 through the Reorganization Meeting of 2027. *Motion was tabled until the next Regular Board meeting on January 26, 2026.*

Motion: Mr. Farrell

Second: Ms. Howard

Voting Yes:

James Burke
Robert Causey
James Farrell
Gerald Flanagan
April Howard
Haroula Rotondi

Absent:

Ronald Golden
Michele Devine-Hartnett
Scott McCracken
Laura Stefankiewicz

10. On the recommendation of the Board of Education to appoint Robert Causey as its representative to the Wildwood Board of Education for the term of January 5, 2026 through the Reorganization Meeting of 2027.

Motion: Mr. Flanagan

Second: Ms. Howard

Voting Yes:

James Burke
Robert Causey
James Farrell
Gerald Flanagan
April Howard
Haroula Rotondi

Absent:

Ronald Golden
Michele Devine-Hartnett
Scott McCracken
Laura Stefankiewicz

PUBLIC COMMENT – ON REORGANIZATION ACTION ITEMS – None

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [agenda items only]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please

contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

REORGANIZATION ACTIONS:

1. Approval of the North Wildwood Board of Education Code of Ethics:
 - That the School Ethics Act and Code of Ethics for School Board Members has been received and discussed.
 - That Policies and Procedures regarding training of district Board of Education members has been adopted, and
 - That each Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with code of ethics.

Each Board Member will be required to sign the required affidavit.

2. On the recommendation of the Board of Education, reaffirm Dawn Cottrell as Board Secretary until June 30, 2025.
3. Approval of the Qualified Purchasing Agent to award contracts up to the bid threshold, and set quotes at 15% of bid threshold amount (18A:18A-3/current Bid Threshold is \$53,000 and 15% quote is \$7,950).
4. Approval of Colonial Life as the Board of Education Section 125 Plan Provider (FSA Plan Year ~Calendar Year) and 403 {B} provider {AXA Equitable 403 (b) EE, Lincoln Investment Planning 403 (b) EE, Metropolitan Life Insurance Company 403 (b) EE, Putnam 403 (b) EE, SBP Commerce Bank Dep 403 (b) EE}.
5. On the recommendation of the Superintendent:

Right to Know Coordinator	Richard Harris
Right to Know Coordinator	Renee Forrest
Anti Bullying Specialist	Alison Dardine
Anti Bullying Coordinator	Michele Shaw
Custodian of Public Records	Dawn Cottrell
Public Agency Compliance Officer	Dawn Cottrell
Qualified Purchasing Agent	Dawn Cottrell
6. On the recommendation of the Superintendent:
 - Reaffirm By-Laws, Regulations and Policies
 - Reaffirm Curricula and related texts
 - Reaffirm ADA grievance procedures
 - Reaffirm Section 504 grievance procedures
 - Reaffirm Permitted Pupil Records
 - Reaffirm NJ Minimum Chart of Accounts
 - Reaffirm H & SA and 8th Grade Parents Groups
 - Reaffirm the OPRA form and procedure
 - Reaffirm Standard Operating Procedures to include NJGMS billing procedures

7. On the recommendation of the Board of Education to approve the 2026 meeting dates (*see attachment*).
8. On the recommendation of the Superintendent and School Business Administrator, to approve the Press of Atlantic City and the Cape May County Herald as the official newspaper of the Board for the 2025-2026 school year.
9. On the recommendation of the Superintendent and School Business Administrator, to approve the following Crest Savings Bank account signors:

Name	Account Number	Type	Allowable Signors / Authorized Person	Number Signatures Required
Capital Reserve	360026112	Savings	Pres, CSA, SBA, Treas	1
Tuition Reserve	360003939	Savings	Pres, CSA, SBA, Treas	1
Unemployment Trust	549032889	Checking	Pres, CSA, SBA, Treas	1
Agency	549015314	Checking	Pres, CSA, SBA, Treas	2
Payroll	549015322	Checking	Pres, CSA, SBA, Treas	2
Maintenance Reserve	360003921	Savings	Pres, CSA, SBA, Treas	1
Warrant	549015306	Checking	Pres, CSA, SBA, Treas	3
FSA	549045188	Checking	Pres, CSA, SBA, Treas	1
Food Service	990035479	Checking	Pres, CSA, SBA, Treas	2
Student Activity	990035487	Checking	Pres, CSA, SBA, Treas	2
Capital Projects	990071169	Checking	Pres, CSA, SBA, Treas	1

10. On the recommendation to authorize the procurement of goods and services for the 2025-2026 school year.

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the North Wildwood School District has the need, on a timely basis, to procure goods and services utilizing contracts, and

WHEREAS, the North Wildwood School District desires to authorize its purchasing agent for the 2025-2026 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

BE IT RESOLVED, that the North Wildwood School District does hereby authorize the qualified purchasing agent to make purchases of good and services contracts through the district participation in the following: State Contracts, NJ Cooperative Purchasing (NJ START), The Educational Services Commission of New Jersey (ESCNJ formally named

MRESC Co-op), Hunterdon County Educational Services Commission (HCESC), Camden County Educational Services Commission Board of Education (CCESC), Cape May County Cooperative Pricing System (25CMaCP), NJSBA Cooperative, Ed-data Cooperative, and various national Cooperatives, including, OMNIA, PEPPM, Sourcewell, and TIPS.

(*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak)

MOTION TO APPROVE REORGANIZATION ACTION ITEMS 1 – 10

Motion: Ms. Howard

Second: Mr. Farrell

Voting Yes:

James Burke

Robert Causey

James Farrell

Gerald Flanagan

April Howard

Haroula Rotondi

Absent:

Ronald Golden

Michele Devine-Hartnett

Scott McCracken

Laura Stefankiewicz

PUBLIC COMMENT ON CONSENT, FINANCE AND PERSONNEL – None

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [agenda items only]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

CONSENT

A. None

FINANCE

A. On the recommendation of the Superintendent and School Business Administrator, to approve acceptance of funds for the 2025-2026 Cultivating Ongoing Achievement through Coaching in Literacy (COACH) Grant in the amount of \$150,000.

PERSONNEL

A. On the recommendation of the Superintendent, to regretfully accept the resignation of Dawn Cottrell, Business Administrator, effective March 1, 2026.

MOTION TO APPROVE CONSENT, FINANCE AND PERSONNEL:

Motion: Mr. Flanagan

Second: Ms. Howard

Voting Yes:

James Burke
Robert Causey
James Farrell
Gerald Flanagan
April Howard
Haroula Rotondi

Absent:

Ronald Golden
Michele Devine-Hartnett
Scott McCracken
Laura Stefankiewicz

CLOSED SESSION - None

Authorization of Closed Session: to discuss a current and an ongoing personnel matter as per N.J.S.A. 10:4-12b (1). Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

ADJOURNMENT at 7:11 p.m.

Motion: Ms. Howard

Second: Mr. Farrell

Respectfully submitted,



Dawn Cottrell
School Business Administrator/Board Secretary

ATTACHMENTS FOR REORGANIZATION MEETING:

1. Code of Ethics
2. Acknowledgement of Receipt of Code of Ethics
3. 2026 Board Meeting Dates
4. Cottrell Resignation