

GREENVILLE AREA SCHOOL DISTRICT
9 Donation Road, Greenville, PA 16125
Where Every Child Is A Candidate For Greatness

Request For Excused Absences From School For A Pre-Planned Educational Tour or Trip

Student's Name _____ Grade: _____ Date of Application: _____

Date(s) of Proposed Absence _____ to _____ Number of days Requested _____

PER PDE REGULATIONS, FIVE (5) DAYS PER YEAR WILL BE PERMITTED

Person(s) directing and/or supervising student during above absence:

Name _____ Phone _____

Students are responsible for meeting with each teacher before leaving and for making up all school work within Five Days upon return.

DESTINATION: _____
(city/state/country)

Itinerary of trip. Include experiences which could be educational in nature and will, therefore, provide the student with some valuable experience outside of the classroom. (Use back if more space is necessary)

List names, grades and school of other school-age students in your family enrolled in Greenville Area Schools and participating in this experience.

Name _____ Grade _____ School _____

Name _____ Grade _____ School _____

Name _____ Grade _____ School _____

Were there prior requests this school year? _____ Dates _____

I certify all of the above information to be true.

Signature of Parent/Guardian _____ Date _____

Note: This form is to be used in place of a written excuse.

FOR SCHOOL USE ONLY

Prior Requests and Dates: _____

Approval: _____ **Disapproval:** _____ **Date:** _____

Conditions: Student will get assignments ahead of time, make up work upon return, and write a short one-page summary of the trip.

Signature of Principal

Superintendent's Signature

Original for office file. Copies to parents and superintendent.

