



**Board of Education Agenda**  
**July 12, 2017**  
**7:00 pm Regular Meeting**  
 Owosso High School Media Center  
 765 E. North Street  
 Owosso, Michigan 48867

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Board Correspondence:**  
 Superintendent's Report  
 Curriculum Director's Report

**4. Public Participation**

**5. For Action**

**Consent Agenda:**

June 26, 2017 Student Hearing Closed Session Minutes-----	Report 16-175	At Place
June 26, 2017 Regular Board Meeting Minutes-----	Report 16-176	Page 1
Current Bills-----	Report 17-1	Page 6
Financials-----	Report 17-2	Page 12
Liaison Officer's Contract Renewal-----	Report 17-3	Page 15
MHSAA Membership Resolution-----	Report 17-4	Page 21
Obsolete Material-----	Report 17-5	Page 24
Online Learning Resolution-----	Report 17-6	Page 25
Amendment to Section 125 Plans-----	Report 17-7	Page 28
Approval of Application for Preliminary Qualification of Bonds-----	Report 17-8	Page 32
Personnel New Hire-----	Report 17-9	Page 34
Replacement Policy 5630 First Reading-----	Report 17-10	Page 35

**6. For Future Action**

Lease of two new buses-----	Report 17-11	Page 56
Tax Levy-----	Report 17-12	Page 58

**7. Public Participation**

**8. Board Reports: Board Member Comments/Updates**

**9. Upcoming Board Meeting and Important Dates:**

- August 3: Curriculum Director, Elementary & LHS Principals return
- August 7: Football Practice Starts
- August 8 & 9: Lincoln High School Registration 9:00-2:00
- August 9: Fall Sports' Practice Start
- August 10: Elementary and 10 month secretaries return
- August 14: Regular Board Meeting, 7:00 p.m.
- August 15: New Teacher Orientation
- August 16: OHS Trojan Days 8:00 a.m. – 6:00 p.m.
- August 21: OHS Registration Make-up Day/Open House 4:00-6:00 p.m.
- August 21 & 22: Professional Development (Teachers return)
- August 22: OMS Open House 4:00-6:00 p.m.
- August 22: Elementary Open Houses 5:00-7:00 p.m.
- August 23: Bentley Bright Beginnings Open House 5:00-7:00 p.m.
- August 28: Board Subcommittee Meetings 5 and 6 pm

**10. Adjournment:**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

Board Policy 0166

## BOARD GUARANTEE (Adopted May 2006)

We have been elected by the members of our community and choose to serve our fellow citizens to deliver the best possible programs and services to our children.

**Therefore**, we guarantee that:

We will serve with pride. We have been given the opportunity to make a difference in the lives of children and the quality of life in our community, and we are proud to accept that challenge.

We will treat students, parents, citizens, staff and fellow board members with dignity and respect.

We will be informed, knowledgeable and prepared before making decisions that affect the education of students. We will stay up-to-date so that our decisions will be based on the most recent information. We will model our belief that learning is a lifelong process.

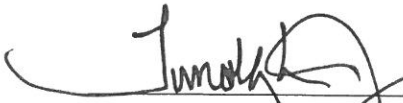
We will do our part to work as a team with administrators, teachers, support staff, parents, students and citizens so that the entire learning atmosphere of our school will be one of warmth and caring. We will do this by becoming a part of district committees such as cross-functional, professional governance council (PGC) and many more.

We will maintain the policy making role of the Board and represent this to the constituents of the district by informal communications and referral to the proper channels for consideration of concerns and suggestions.

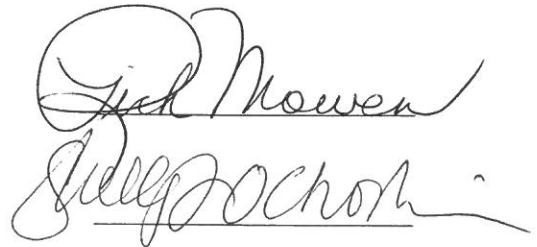
We will be enthusiastic and energetic in our support of the work in our schools by students, staff and volunteers. We will model this behavior by attending school sponsored events and working toward board certification through class work.

We will represent and reflect all segments of the community and base our decisions on sound policy and ethical principle that is in the best interest of all students. We will do this by basing our decisions on data and survey work on an annual basis. We will also take the time to have formal and informal conversations with our community.

Timothy Jenc  
President



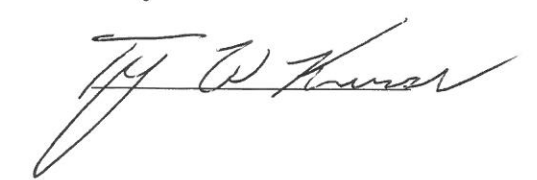
Rick Mowen  
Vice-President



Cheryl Paez  
Treasurer



Shelly Ochodnicky  
Secretary

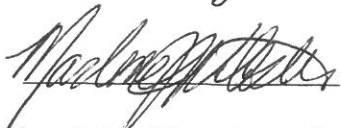


Sara Keyes  
Trustee



Ty Krauss  
Trustee

Marlene Webster  
Trustee



Board Guarantee check points will run in conjunction with the Superintendent dialogue sessions.



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

## BOARD OF EDUCATION NORMS

- Open, Honest, and Timely Communication
- Prepared
- Committed
- Unified
- Disagree Without Conflict
- Punctual (notify if absent)
- Responsive (48 hour rule)
- Students First
- No Surprises



OWOSSO PUBLIC SCHOOLS

*Ready for the World*

## Public Participation at Board Meetings

The Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience are reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.





**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Minutes**  
**June 26, 2017**  
**Report 16-176**

Vice-President Mowen called the meeting of the Board of Education to order at 7:08 pm. The meeting was held in the media center located at Owosso High School, 765 E. North Street, Owosso, Michigan.

Present: Keyes, Krauss, Mowen, Ochodnicki, Paez, Webster  
 Absent: Jenc

Motions of the Board of Education that were unanimous did not include Jenc.

**Pledge of Allegiance**

**Board Correspondence**

Superintendent Tuttle reported there will be four representatives from the Facilities Community Exploration Committee that will be speaking to the Board explaining the research and process that has taken place over the last five months at monthly community meetings to bring a recommendation to the Board of Education. When researching options, the community group looked to the guiding principles that had been established by the Board of Education: Guiding Principles; be safe, healthy, positive learning environments that attract and retain student and families; be perceived as equal or better than neighboring district facilities; support course offerings that are critical to 'unique 21<sup>st</sup> century learning opportunities'; support course offerings that develop practical career and life skills; support learning environments that foster collaboration and face to face interaction between students, educators, parents and community; be engaging and inspiring; be safe and secure; be energy and operationally efficient; embrace community and provide opportunities for use and partnerships; be technology rich; support fine arts, athletics and extracurricular activities.

The four speakers representing the Facilities Community Exploration Committee were Matt McKone, Lori Young-Rowlison, Voula Erfourth and Stephanie Scheid Griffin. Mrs. Erfourth reported the committee toured all of the facilities with the exception of Bentley, which gave them a good perspective of the condition of the facilities.

Mr. McKone reported the committee considered and explored several options taking into consideration the guiding principles, millage possibilities and the appeal to the community; "does this make sense".

Mrs. Scheid Griffin reported the committee began with a clean slate and explored all of the options and did research. The options considered were: do nothing; rely solely on the sinking fund; build a new middle school; build a new high school; build a new high school and remodel the existing high school for 6th-9th facility; reopening an elementary school and additions to the elementary schools to get students out of portables and basement classrooms; Career/Tech Ed needs; HVAC improvements for air quality to support a year round calendar; performance venues; new transportation facility that is not flooded and all deferred maintenance on all buildings.

Mrs. Young-Rowlison reported committee members completed an online survey which asked what possible option they felt would be best to present to the voters that they felt the community would support. The options ranged from 3 mills to 7 mills. Through consensus, it was unanimous for a 4.75 mill bond, approximately \$44 million. This was based on needs not wants. Mrs. Scheid Griffin commented, the committee pared it down to the absolute necessity to make a safe learning environment for the students.

The group reported the number one consensus of the committee was to provide a safe learning environment for students, taking into consideration only the needs and not the wants. The options considered were: Build a new 10-12 high school and renovate current high school for 6-9<sup>th</sup> graders with an estimated cost of \$74 million; build a new Middle School with an estimated cost of \$45-\$48 million or build a new Middle

School addition to the current High School for a 6th-12th campus with an estimated cost of \$38-\$40 million. Other issues that were taken into consideration were air quality, deferred maintenance and to get students out of portables and basement classrooms into a safe learning environment.

Mr. McKone reported the Facilities Community Exploration Committee has a recommendation for the Board based upon the needs of the students to provide a safe learning environment. It is recommended to place on the ballot for a November election a proposal with a millage rate of up to 4.75 mills to accomplish the facility improvements of create a 6<sup>th</sup>-12<sup>th</sup> grade campus at the current high school location that is inclusive of separation between the Middle School and High School; includes improved Career and Technical Education space; includes a Middle School physical education (gym) space; eliminates deferred maintenance costs on sinking fund project list for high school and middle school; includes a multi-purpose performance education space seating 1,000+ in lieu of a full auditorium and renovation of all elementary schools to improve the learning environment.

It was reported that what the committee did agree on was that we love our kids, value our community, the students' safety and their education is number one. The consensus of the committee felt the recommendation met the needs of the students to provide a safe learning environment for all K-12 students.

Vice President Mowen stated, I believe I speak for the entire Board when I sincerely thank you for the time, effort and commitment you provided to this process. As a Board, we are committed to offering our students the best possible opportunities in facilities that match. We are keenly aware that our facilities need improvements and we appreciate your thorough exploration of all the possible options and for representing the communities voice. At this time, I would like to move that we add an agenda item, facilities discussion, to address this matter in the "For Action" section of the agenda and that this item be placed immediately following our first public participation. Moved by Mowen supported by Webster to add Facilities Discussion under For Action immediately after the first public participation. Motion carried unanimous.

Superintendent Dr. Tuttle reported the success of the summer food program which is operating at 11 sights. In the first two weeks food service has provided 4200 meals and it is anticipated to provide over 22,000 this summer. Superintendent Dr. Tuttle expressed her thanks to the Food Service staff.

Superintendent Dr. Tuttle reported there is summer camp for academics with approximately 80 students at all three elementary buildings. She also reported on the Books at Bryant program which is averaging 150 students from 0-12 years of age every week and had 192 participants on one week. This has been a great success and expressed her gratitude to Mr. Steve Brooks and Ms. Shelly Collison.

Superintendent Dr. Tuttle reported on the combined camp this year of basketball and football. Students are fed breakfast, report for football then fed lunch and then report for basketball.

Dr. Selleck reported on the summer professional development opportunities for teachers. The high school writing committee is analyzing student SAT essays that were written. Career Technical Education instructors participated in drone training. There will IB training in Texas this summer for a group of staff. New teacher orientation will take place in August.

### **Public Participation**

Vice-President Mowen stated that the Board of Education is a public body and recognizes the value of public comment on educational issues. Time has been included in the meeting's agenda for public participation. Members of the audience were reminded that they should announce their name and group affiliation when applicable and to limit their participation time to three minutes or less. Comments should be directed to the Board and be relevant to the business of the Board of Education. This is not an opportunity for dialogue with the Board of Education. The rules of common courtesy should also be observed.

### For Action

The four representatives from the Facilities Community Exploration Committee were asked to engage in dialogue with the Board, specifically regarding facilities.

- Moved by Mowen supported by Webster that the Board authorize the Superintendent to pursue the options presented by the community and the next steps in preparing for a future bond election. Vice-President Mowen asked for a roll call vote. Ayes: Webster, Paez, Ochodnicki, Mowen, Keyes, Krauss. Nays: None. Motion carried unanimously.
- Moved by Webster supported by Paez to approve the May 22, 2017 Student Hearing Closed Session Minutes, May 22, 2017 Special Board Meeting (RESD) Minutes, May 22, 2017 Regular Board Meeting Minutes, current bills and financials as presented. Motion carried unanimously.
- Moved by Webster supported by Ochodnicki to Resolve that the Board of Education authorize the borrowing of \$4,500,000 inclusive of \$3,000,000 of “set-aside” notes and \$1,500,000 in “no set-asides” for operating purposes to eliminate cash flow challenges that result from timing issues related to State Aid payments for the 2017-18 school year. Motion carried unanimously.
- Chief Financial Officer, Julie Omer stated this is a formal budget hearing to levy taxes. This year the Headlee amendment will not result in roll-back for this year and therefore the District may levy the full 18 operating mills on eligible property. The proposed property tax millage rates will be at a rate of 18.00 mills for operating purposes and the sinking fund millage will be set at 3.0, as passed by the voters in the November 2013 election vote and is unchanged.
- Moved by Webster supported by Paez that the Board of Education officially recognize that there has been a public budget hearing as part of this regularly scheduled Board meeting to meet the MDE requirement for such a hearing to take place. Motion carried unanimously.
- Moved by Paez supported by Webster that the Board adopt the resolutions that revise the appropriations for the General, School Service and Building and Site Funds for the 2016-17 fiscal year as presented to the Board for adoption at this Board meeting. Motion carried unanimously.
- Moved by Keyes supported by Webster that the Board adopt the resolutions presented for the 2017-18 fiscal year budget package for the General fund, School Service and Sinking Fund as presented. Motion carried unanimously.
- Moved by Ochodnicki supported by Webster to adopt all policy second readings as presented inclusive of revised Bylaw0168.1, revised Policy 2221, new Policy 2461, revised Policy 2623, revised policy 3120.04, revised Policies 3121 and 4121, replacement Policy 5111.01, new Policy 5111.03 and new Policy 8340, revised Policy 5517.01, revised Policies 5610, 5610.01, revised Policy 7540.02, revised policy 8330, 8400, 8500 and 8510. Motion carried unanimously.
- Moved by Ochodnicki supported by Keyes that the Board of Education approve the hiring of certified staff members Grace Rozanski, Owosso Middle School English Teacher; Robert Mallory Owosso High School Part Time CTE Industrial Arts Teacher; Jamie Lumsden, Central Elementary 1<sup>st</sup> Grade Teacher; Jamie West, Emerson Elementary Kindergarten Teacher and Caroline Whitford, Bryant Elementary Kindergarten Teacher. Motion carried unanimously.
- Moved by Ochodnicki supported by Paez to approve the 2017-2018 regular meeting dates and subcommittee meetings of the Owosso Board of Education on the dates presented beginning in July 2017 through June 2018. Motion carried unanimously.
- Moved by Ochodnicki supported by Paez the Board of Education approve the July 1, 2017-June 30, 2018 Tentative Agreement between the Owosso Education Association and the Owosso Board of Education. Motion carried unanimously.
- Moved by Keyes supported by Krauss the Board of Education approve the July 1, 2017-June 30, 2018 Tentative Agreement between the Owosso Education Support Personnel Association and the Owosso Board of Education. Motion carried unanimously.
- Moved by Webster supported by Keyes the Board of Education approve the July 1, 2017-June 30, 2018 Tentative Agreement between Building and Central Office Administrators and the Owosso Board of Education. Motion carried unanimously.

- Moved by Webster supported by Paez the Board of Education approve salary adjustments for non-union personnel to reflect parity with other bargaining groups. Motion carried unanimously.

#### **For Future Action**

- The Board of Education will be asked to renew the City of Owosso agreement that will enhance the public safety of the City of Owosso and the Owosso Public School District through the provisions of police officers to serve as School Resource (liaison) officers for the contract year of fiscal year 2017-18.
- The Board of Education will be asked to adopt the membership resolution of the Michigan High School Athletic Association for the year beginning August 1, 2017 through July 31, 2018.
- The Board of Education will be asked to authorize the Transportation department to dispose of the following obsolete bus: 1996 65 passenger Blue Bird School bus, VIN #HVBBAAP5TH400639, 3800 TD 4600 International motor and chassis, current odometer read of 141,241 miles (not actual read since original odometer was replaced)
- The Board of Education will be asked to adopt a resolution allowing flexibility for students at Lincoln High School and Owosso High School to pursue teacher led on-line learning opportunities.
- The Board of Education will be asked to adopt the First Amendments to the 1) Restated Owosso Public Schools Flexible Spending Plan; and 2) Restated Health Care Flexible Spending Account Plan.

#### **For Information**

Superintendent Tuttle shared the most recent personnel update with the Board of Education. Jeff Meihls has accepted the Custodian II position at Owosso High School; Jimmy Valdez, Custodian II at Owosso High School has resigned and Brittney Filler, ECSE Teacher at Bentley Bright Beginning submitted her resignation effective at the conclusion of the 2016-2017 school year.

Superintendent Tuttle informed the Board of Education of technical changes to Board Policies. Due to Administrative title changes and retirements, there are several technical changes that are required to be made to Board policies. The changes are as follows: In any policy that Cathy Dwyer is referenced as a contact for nondiscrimination issues, Mrs. Dwyer's title will change from "Dean of Students" to "Assistant Principal, OMS" and in any policy that Ed King, Assistant Principal is referenced as the Section 504 Coordinator, this will be changed to Bridgit Spielman, Principal, Central Elementary along with the associated address and phone number. Since these are technical changes, they do not require Board action, but have been included as an "For Information" item to assist in keeping the Board aware of such changes.

#### **Public Participation**

There was no public participation.

#### **Board Reports**

Mr. Ty Krauss commented on the billboards and signs, stating they are top notch and well done in promoting Owosso Public Schools.

Mrs. Sara Keyes expressed her excitement about the Facilities Exploration Community group and the passion that they brought. She asked to take a moment to give thoughts and prayers to student's family of a sophomore that passed away who had been battling a long time illness.

Mrs. Shelly Ochodnicky expressed her gratitude for the OPS Food Service Summer Program for serving 22,000 meals to students who may not get meals otherwise.

Mr. Rick Mowen commented on the overwhelming success of the Bryant reading program.



**Upcoming Meeting Dates****Upcoming Board Meeting Dates:**

July 24: Regular Board Meeting 7:00 pm

**Adjournment**

Moved by Webster supported by Ochodnicky to adjourn at 8:37 p.m. Motion carried unanimously.

Minutes recorded by Bev White.

Respectfully submitted,

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Shelly Ochodnicky, Secretary

OWOSSO PUBLIC SCHOOLS  
EXPENDITURE REPORT  
JUNE 19 - JUNE 30, 2017  
REPORT 17-1

**CHECK RUN ACTIVITY BY FUND**

GENERAL FUND	\$856,115.29
SERVICE FUND	\$19,406.32
SINKING FUND	\$148,276.80

**CHECK RUN TOTAL** \$1,023,798.41

**CREDIT CARD ACTIVITY BY FUND (5/06/2017 - 6/29/2017)**

GENERAL FUND (JUNE ACTIVITY)	\$ 9,762.74
SERVICE FUND (JUNE ACTIVITY)	\$ 424.07
ORGANIZATIONAL FUND (JUNE ACTIVITY)	\$ 153.83

**CREDIT CARD TOTAL** \$ 10,340.64

**GORDON FOOD SERVICE ACTIVITY (SERVICE FUND)**

PAYMENT 6/28/17	\$ 978.16
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**DIRECT DRAW FROM BANK ACCOUNT** \$ 978.16

PAYROLL (#26) 6/23/2017	\$ 721,638.03
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**PAYROLL TOTAL** \$ 721,638.03

**GRAND TOTAL** \$ 1,756,755.24

Detailed payment information can be obtained from the Chief Financial Officer, Julie Omer, by calling (989) 723-8131 or by mailing a written request to Owosso Public Schools, P.O. Box 340, 645 Alger Street, Owosso, MI 48867

Check Register for Bank Account ID CHEM1

From 06/19/2017 to 06/30/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
096186	06/22/2017	1	Comp Open	004065 CONRAD, CHRIS	OPER/CONRAD/MILEAGE	63.34
096187	06/22/2017	1	Comp Open	001202 CONSUMERS ENERGY	UTIL/GAS&ELEC/MAY 2017	34,291.76
096188	06/22/2017	1	Comp Open	005726 CROOKED TREE NURSERY, LLC	OPER/KLAPKO/WEED CONTROL	4,337.47
096189	06/22/2017	1	Comp Open	001410 DALTON ELEVATOR	OPER/KLAPKO/WELDING SUPPLI	45.00
096190	06/22/2017	1	Comp Open	001500 DEMCO INC.	BR/RICHMOND/BAGS/BOOKS	114.98
096191	06/22/2017	1	Comp Open	001821 FISHER SCIENTIFIC	OHS/KRUEGER/KITS	255.86
096192	06/22/2017	1	Comp Open	002390 GILBERT'S DO IT BEST HARDWARE	OPER/KLAPKO/SUPPLIES	531.99
096193	06/22/2017	1	Comp Open	002973 HANKERD SPORTSWEAR	ATL/IRELAN/BANNERS	364.50
096194	06/22/2017	1	Comp Open	007077 HURLEY, BILLIE	BB/HURLEY/FIELD TRIP REIMB	35.25
096195	06/22/2017	1	Comp Open	008220 J & H OIL CO.	OPER/KLAPKO/FUEL	582.87
096196	06/22/2017	1	Comp Open	102408 LANSING SANITARY SUPPLY INC.	OPER/KLAPKO/EQUIP REPAIR	101.25
096197	06/22/2017	1	Comp Open	003630 MAURER HEATING & COOLING	OPER/KLAPKO/HVAC SUPPLIES	17.00
096198	06/22/2017	1	Comp Open	003660 MEDLER ELECTRIC COMPANY	OPER/KLAPKO/LIGHT BULBS	55.79
096199	06/22/2017	1	Comp Open	003756 MICHIGAN COMPANY, INC.	OPER/KLAPKO/CUSTODIAL SUPP	471.61
096200	06/22/2017	1	Comp Open	002503 NIDEFSKI, RICHIE	EM/NIDEFSKI/MILEAGE	6.96
096201	06/22/2017	1	Comp Open	008122 OP AQUATICS-LANSING	OPER/KLAPKO/BAL DUE	404.78
096202	06/22/2017	1	Comp Open	004600 OPS FOOD SERVICE FUND	ALT/IRELAN/TESTING&LUNCHEO	233.24
096203	06/22/2017	1	Comp Open	004790 PITNEY BOWES	ADM/METER RENTAL	117.00
096204	06/22/2017	1	Comp Open	004976 PREMIER AGENDAS INC.	OMS/DIGNAN/PLANNERS17-2018	2,130.00
096205	06/22/2017	1	Comp Open	007557 PREMIER BUSINESS PRODUCTS	3-1/5-31-17 MAINT PAYMENT	8,101.55
096206	06/22/2017	1	Comp Open	005420 SCHOOL SPECIALTY INC.	OMS/MILLER/6TH GRADE PICNI	6,858.33
096207	06/22/2017	1	Comp Open	000693 SEHI COMPUTER PRODUCTS	CE/KLAPKO/SMART CHARGE BAT	44.00
096208	06/22/2017	1	Comp Open	005625 SHIAWASSEE RESD	ANNUAL/SRESB/BILLING/MARCH	523,751.88
096209	06/22/2017	1	Comp Open	006845 WIN'S CORPORATE OFFICE	OPER/KLAPKO/ELECTRICAL SUP	34.65
096210	06/23/2017	1	Comp Open	101137 TO THE ESTATE OF THOMAS HARKEMA	2013 941 REFUND	184.52
096211	06/29/2017	1	Comp Open	006077 CHERYL LYNN BARTON	COMM ED INSTRUCTOR PAYMENT	201.00
096212	06/29/2017	1	Comp Open	007465 CINTAS CORPORATION # 308	OPER/KLAPKO/UNIFORM RENT	63.09
096213	06/29/2017	1	Comp Open	001050 CITY OF OWOSSO	POLICE LIASON OFFICERS	16,210.13
096214	06/29/2017	1	Comp Open	000124 CONTROL SOLUTIONS INC.	OPER/KLAPKO/HVAC CONTROLS	115.00
096215	06/29/2017	1	Comp Open	005726 CROOKED TREE NURSERY, LLC	OPER/KLAPKO/MULCH	305.91
096216	06/29/2017	1	Comp Open	100455 D & G EQUIPMENT INC.	OPER/KLAPKO/PULLY IDLER	42.07
096217	06/29/2017	1	Comp Open	008286 DENNING, SCOTT	HS/PILON/SUMMER SCHOOL REF	25.00
096218	06/29/2017	1	Comp Open	001041 FIFTH THIRD BANK/SAFEBOX	BANK BOX FEE	140.00
096219	06/29/2017	1	Comp Open	001821 FISHER SCIENTIFIC	OHS/KRUEGER/KITS	107.73
096220	06/29/2017	1	Comp Open	006197 FRONTIER	UTIL/PHONE SVC/JUNE 2017	1,942.98
096221	06/29/2017	1	Comp Open	002330 GENESEE INTER.SCHOOL DISTRICT	HS/DEB&RYAN CLEVINGER CONF	250.00
096222	06/29/2017	1	Comp Open	008193 GLADSTONE PRINTING	HS/KURTZ/BANNERS	115.33
096223	06/29/2017	1	Comp Open	004730 J. W. PEPPER & SON INC.	MS/TOLRUD/MUSIC	1,030.25
096224	06/29/2017	1	Comp Open	007104 KLAPKO, JOHN	OPER/KLAPKO/MILEAGE	73.46
096225	06/29/2017	1	Comp Open	003630 MAURER HEATING & COOLING	OPER/KLAPKO/HVAC SUPPLIES	44.47
096226	06/29/2017	1	Comp Open	008283 MAZUR, ALEXANDRIA	HS/INTERN SUPPLIES	43.69
096227	06/29/2017	1	Comp Open	003780 MESSA	JULY 2017 BILL/TEACHERS	222,444.67
096228	06/29/2017	1	Comp Open	007158 MOMAR, INCORPORATED	OPER/KLAPKO/BOILER PROTECT	290.00
096229	06/29/2017	1	Comp Open	001018 OMER, JULIE	ADM/OMER/CONF MILEAGE	29.75
096230	06/29/2017	1	Comp Open	008122 OP AQUATICS-LANSING	OPER/KLAPKO/POOL CHEMICALS	226.40
096231	06/29/2017	1	Comp Open	004600 OPS FOOD SERVICE FUND	ADM/TUTTLE/STAFF APPRECIAT	682.38
096232	06/29/2017	1	Comp Open	004652 PCMI - WEST	BB/STAFF PAYMENT	9,425.27
096233	06/29/2017	1	Comp Open	008282 PRINGLE, DEVIN	HS/PRINGLE/MILEAGE	2,157.12
096234	06/29/2017	1	Comp Open	000323 ROTARY CLUB OF OWOSSO	ADM/TUTTLE/JUNE DUES	88.00
096235	06/29/2017	1	Comp Open	006641 ROWELL, AMANDA	BB/ROWELL/MILEAGE	121.55
096236	06/29/2017	1	Comp Open	006599 SCHOOL INSITES	ADM/MILLER/WEBSITE HOSTING	5,400.00
096237	06/29/2017	1	Comp Open	005420 SCHOOL SPECIALTY INC.	BR/HARTNAGLE/LOTS OF SUPPL	3,793.82
096238	06/29/2017	1	Comp Open	005897 SELLECK, KARI	MS/SELLECK/JAN-MAR MILEAGE	158.90
096239	06/29/2017	1	Comp Open	005625 SHIAWASSEE RESD	6/4-6/17/17 SUB REIMBURSE	6,103.54

Check Register for Bank Account ID CHEM1

From 06/19/2017 to 06/30/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
096240	06/29/2017	1	Comp Open	007390 STEVEN D. LOWE, PC	LEGAL FEES	427.50
096241	06/29/2017	1	Comp Open	008285 STINSON, GUNNAR	ADM/STINSON/MILEAGE	39.56
096242	06/29/2017	1	Comp Open	008287 TAROLLI, RANDALL	HS/PILON/SUMMER SCHOOL REF	25.00
096243	06/29/2017	1	Comp Open	002948 THOMPSON, JESSICA	ADMIN/THOMPSON/MILEAGE	52.70
096244	06/29/2017	1	Comp Open	006230 THRUN LAW FIRM, P.C.	MAY LEGAL SERVICES	392.00
096245	06/29/2017	1	Comp Open	006510 VALLEY LUMBER COMPANY	OPER/KLAPKO/CEILING TILE	131.38
096246	06/29/2017	1	Comp Open	007985 WATSON, JOE	ADM/WATSON/MILEAGE	194.19
096247	06/29/2017	1	Comp Open	006882 WHEELER, JEREMY	ADM/WHEELER/MILEAGE	85.87
CHECK TOTAL						856,115.29
LESS VOIDS						0.00
GRAND TOTAL						856,115.29

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	62	856,115.29	Computer	62	856,115.29
Cleared			Prepaid		
Void					
Scratch					
TOTAL		62 856,115.29	TOTAL		62 856,115.29

Check Register for Bank Account ID SERVIC

From 06/19/2017 to 06/30/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
007012	06/22/2017	1	Comp Open	007480 BANANA BROTHERS PRODUCE	FS/PRINCE/FOOD PURCHASE	1,986.90
007013	06/22/2017	1	Comp Open	007458 DAVID POOLE	FS/PRINCE/EQUIP REPAIRS	1,980.00
007014	06/22/2017	1	Comp Open	005058 FD HAYES ELECTRIC CO.	FS/PRINCE/EQUIP REPAIR	820.00
007015	06/22/2017	1	Comp Open	008258 GREAT LAKES COCA-COLA DISTRIBUTI	FS/PRINCE/FOOD PURCHASE	581.24
007016	06/22/2017	1	Comp Open	002973 HANKERD SPORTSWEAR	FS/PRINCE/SUMMER T-SHIRTS	800.00
007017	06/22/2017	1	Comp Open	008220 J & H OIL CO.	FS/KLAPKO/OIL	49.21
007018	06/22/2017	1	Comp Open	006442 MEIHLS, LISA	FS/REFUND PTO PAID INVOICE	54.00
007019	06/22/2017	1	Comp Open	003807 PRAIRIE FARMS DAIRY	FS/PRINCE/FOOD PURCHASE	9,011.85
007020	06/22/2017	1	Comp Open	002509 PRINCE, MICHELE	FS/PRINCE/MILEAGE	105.13
007021	06/22/2017	1	Comp Open	004679 TOBEY, CHRISTINE	FS/TOBEY/MAR-JUNE 17 MILEA	147.60
007022	06/29/2017	1	Comp Open	007480 BANANA BROTHERS PRODUCE	FS/PRINCE/SUMMER FOOD	3,789.75
007023	06/29/2017	1	Comp Open	007104 KLAPKO, JOHN	FS/KLAPKO/MILEAGE	73.46
007024	06/29/2017	1	Comp Open	006510 VALLEY LUMBER COMPANY	FS/KLAPKO/PLAYBOX SAND	7.18
CHECK TOTAL						19,406.32
LESS VOIDS						0.00
GRAND TOTAL						19,406.32

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	13	19,406.32	Computer	13	19,406.32
Cleared			Prepaid		
Void					
Scratch					
TOTAL		13	19,406.32	TOTAL	
				13	19,406.32



06/29/2017 10:18 am

Owosso Schools

Page: 1

Check Register for Bank Account ID SF#1

From 06/19/2017 to 06/30/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
600871	06/22/2017	1	Comp Open	005677 SPI INNOVATIONS INC	SINKING FUND PROJECT WORK	148,276.80
CHECK TOTAL						148,276.80
LESS VOIDS						0.00
GRAND TOTAL						148,276.80

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	1	148,276.80	Computer	1	148,276.80
Cleared			Prepaid		
Void					
Scratch					
TOTAL		1 148,276.80	TOTAL		1 148,276.80

☉ Date Range: From: 06/06/2017

To: 06/29/2017

Date Type: Posting Date

Data available starting: 06/29/2014

Search

SEARCH RESULTS

Search Total: 9,762.7

Page 1 of 1 Page Go

<u>Account Name</u>	<u>Account Number</u>	<u>Transaction Amount</u>	<u>Adjustment Amount</u>	<u>Total Transaction Amount</u>
MIKE GRAHAM	XXXX-XXXX-0530-1557	1,722.75	0.00	1,722.7
BRIGHT BEGINNINGS OFFICE	XXXX-XXXX-1097-9983	291.16	0.00	291.1
OWOSSO SCHOOLS	XXXX-XXXX-1253-3820	424.07	0.00	424.0
KARI SELLECK	XXXX-XXXX-5815-6677	997.47	0.00	997.4
SWIM PROGRAM	XXXX-XXXX-0173-5686	540.68	0.00	540.6
TECHNOLOGY DEPT	XXXX-XXXX-0270-9854	47.85	0.00	47.8
OWOSSO MIDDLE SCHOOL	XXXX-XXXX-0316-8175	(13.33)	0.00	(13.33)
DISTRICT TRAVEL	XXXX-XXXX-0372-6121	2,833.71	0.00	2,833.7
OWOSSO HIGH SCHOOL 2	XXXX-XXXX-0969-6765	153.83	0.00	153.8
BRIGHT BEGINNINGS	XXXX-XXXX-2811-1358	310.63	0.00	310.6
CENTRAL OFFICE	XXXX-XXXX-6279-7468	2,453.92	0.00	2,453.9

Page 1 of 1 Page Go

Search Total: 9,762.7

Currently logged in as: Julie Omer (OMER\_81101, Company Program Administrator)  
Last Visit: 06/29/2017

**OWOSSO PUBLIC SCHOOLS**  
**BOARD OF EDUCATION**  
 June 30, 2017  
 Report 17-2

**Statement of Deposits and Investments**  
**As of 6/30/2017**  
**Unaudited**

	General Fund	School Service	Building & Site	Total
<b>Summary of Deposits and Investments</b>				
Cash on hand	\$ 163,606	\$ 330,167	\$ 1,967,779	\$ 2,461,552
Investments	3,588,790		1,227,543	4,816,333
Total Deposits and Investments	<u>\$ 3,752,396</u>	<u>\$ 330,167</u>	<u>\$ 3,195,322</u>	<u>\$ 7,277,885</u>
 <b>Detail of Deposits and Investments</b>				
Cash on hand	\$ 163,606	\$ 329,390	\$ 1,967,779	\$ 2,460,775
Petty Cash on hand	-	777	-	
Total Cash on hand	<u>\$ 163,606</u>	<u>\$ 330,167</u>	<u>\$ 1,967,779</u>	<u>\$ 2,461,552</u>
Chemical Bank Savings Account	\$ 61,437	-	\$ 111,708	\$ 173,145
Mich Class Investment	3,527,353	-	1,115,835	4,643,188
Total Investments	<u>\$ 3,588,790</u>	<u>\$ -</u>	<u>\$ 1,227,543</u>	<u>\$ 4,816,333</u>
Total Deposits and Investments	<u>\$ 3,752,396</u>	<u>\$ 330,167</u>	<u>\$ 3,195,322</u>	<u>\$ 7,277,885</u>

OWOSSO PUBLIC SCHOOLS  
BOARD OF EDUCATION  
June 30, 2017  
Report 17-2

Combined Statement of Revenue, Expenditures, and Fund Balance  
General, School Service, and Capital Projects Funds  
As of 6/30/2017  
Unaudited

	General Fund			School Service Fund			Capital Projects Fund					
	BUDGET REVISION #2	YTD Actual	Over (Under) Budget	% Rec'd/Used	BUDGET REVISION #2	YTD Actual	Over (Under) Budget	% Rec'd/Used	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	% Rec'd/Used
<b>REVENUE</b>												
Local sources	3,516,331	3,635,096	118,765	103%	305,845	301,234	(4,611)	98%	1,646,053	1,650,792	4,739	100%
State sources	24,947,886	20,212,253	(4,735,633)	81%	76,763	64,093	(12,670)	83%	-	-	-	-
Federal sources	1,431,881	1,011,716	(420,165)	71%	1,482,559	1,378,813	(103,746)	93%	-	-	-	-
Interdistrict sources-transfers in and other sources	651,000	88,688	(562,312)	14%	-	-	-	-	-	-	-	-
Total revenue and other sources	125,000	2,276	(122,724)	2%	-	-	-	-	-	-	-	-
	\$ 30,672,098	\$ 24,950,029	\$ (5,722,069)	81%	1,865,167	1,744,140	(121,027)	94%	1,646,053	1,650,792	4,739	100%
<b>EXPENDITURES</b>												
<b>INSTRUCTION</b>												
BASIC PROGRAMS:												
ELEMENTARY	6,794,120	6,722,466	(71,654)	99%								
MIDDLE SCHOOL	3,439,670	3,389,157	(50,513)	99%								
HIGH SCHOOL	4,089,165	3,968,002	(101,163)	98%								
ALTERNATIVE EDUCATION	643,761	635,708	(8,053)	99%								
PRESCHOOL	127,969	122,367	(5,602)	96%								
PRESCHOOL (MICHIGAN READINESS) GRANT	188,590	186,204	(2,386)	104%								
TOTAL BASIC PROGRAMS	15,263,275	15,033,904	(229,371)	98%								
ADDED NEEDS:												
SPECIAL EDUCATION	3,039,253	2,963,561	(75,692)	98%								
CHILDCARE PROGRAM	245,523	205,129	(40,394)	84%								
TITLE I GRANT	1,011,912	883,649	(128,263)	87%								
VOCATIONAL EDUCATION	628,521	610,227	(18,294)	97%								
TARGETED LITERACY GRANT	77,550	76,627	(923)	99%								
AT RISK GRANT	1,186,026	994,317	(191,709)	84%								
MISC STATE GRANTS	6,943	2,000	(4,943)	29%								
TOTAL ADDED NEEDS	6,195,728	5,735,510	(460,218)	93%								
CONTINUING EDUCATION:												
COMMUNITY EDUCATION	138,416	137,251	(1,165)	99%								
TOTAL CONTINUING EDUCATION	138,416	137,251	(1,165)	99%								
TOTAL INSTRUCTION	21,597,419	20,906,665	(690,754)	95%								
SUPPORTING SERVICES:												
PUPIL SERVICES:												
GUIDANCE SERVICES	485,933	463,616	(22,317)	95%								
TOTAL PUPIL SERVICES	485,933	463,616	(22,317)	95%								
INSTRUCTIONAL STAFF:												
TITLE II, PART A/RURAL EDUCATION GRANT	384,896	338,554	(46,342)	88%								
IMPROVEMENT OF INSTRUCTION	246,464	243,088	(3,376)	99%								
MEDIA SERVICES	275,676	271,268	(4,408)	98%								
TOTAL INSTRUCTIONAL STAFF	907,036	852,910	(54,126)	94%								
GENERAL ADMINISTRATION:												
BOARD OF EDUCATION	81,779	59,745	(22,034)	73%								
EXECUTIVE ADMINISTRATION	317,409	305,378	(12,031)	96%								
HUMAN RESOURCES	201,559	193,996	(7,563)	96%								
TOTAL GENERAL ADMINISTRATION	600,747	559,119	(41,628)	93%								
SCHOOL ADMINISTRATION:												
SCHOOL ADMINISTRATION	2,517,620	2,461,888	(55,732)	98%								
TOTAL SCHOOL ADMINISTRATION	2,517,620	2,461,888	(55,732)	98%								
BUSINESS SERVICES:												

OWOSSO PUBLIC SCHOOLS  
BOARD OF EDUCATION  
June 30, 2017  
Report 17-2

Combined Statement of Revenue, Expenditures, and Fund Balance  
General, School Service, and Capital Projects Funds  
As of 6/30/2017  
Unaudited

	General Fund			School Service Fund			Capital Projects Fund					
	BUDGET REVISION #2	YTD Actual	Over (Under) Budget	% Rec'd/Used	BUDGET REVISION #2	YTD Actual	Over (Under) Budget	% Rec'd/Used	BUDGET REVISION #1	YTD Actual	Over (Under) Budget	% Rec'd/Used
FISCAL SERVICES	\$ 325,948	\$ 322,123	\$ (3,825)	99%								
TECHNOLOGY MANAGEMENT	\$ 372,578	\$ 365,705	\$ (6,873)	98%								
<b>TOTAL BUSINESS SERVICES</b>	\$ 698,526	\$ 687,828	\$ (10,698)	98%								
OPERATIONS AND MAINTENANCE:												
OPERATIONS AND MAINTENANCE	\$ 2,685,134	\$ 2,497,256	\$ (187,878)	93%								
<b>TOTAL OPERATIONS AND MAINTENANCE</b>	\$ 2,685,134	\$ 2,497,256	\$ (187,878)	93%								
PUPIL TRANSPORTATION SERVICES:												
PUPIL TRANSPORTATION SERVICES	\$ 839,934	\$ 781,495	\$ (58,439)	93%								
<b>TOTAL PUPIL TRANSPORTATION</b>	\$ 839,934	\$ 781,495	\$ (58,439)	93%								
OTHER SERVICES:												
PAC	\$ -	\$ -	\$ -									
COMMUNICATION SERVICES	\$ 52,167	\$ 45,705	\$ (6,462)	88%								
ATHLETICS	\$ 425,925	\$ 414,001	\$ (11,924)	97%								
PRINTING AND OTHER SUPPORT SERVICES	\$ 74,180	\$ 71,644	\$ (2,536)	97%								
<b>TOTAL OTHER SERVICES</b>	\$ 552,272	\$ 531,350	\$ (20,922)	96%								
<b>TOTAL SUPPORTING SERVICES</b>	\$ 9,287,202	\$ 8,835,462	\$ (451,740)	95%								
OUTGOING TRANSFERS/FUND MODIFICATIONS:												
OTHER	\$ 42,536	\$ 27,875	\$ (14,661)	66%								
<b>TOTAL OUTGOING TRANSFERS/FUND MODIFICATIONS</b>	\$ 42,536	\$ 27,875	\$ (14,661)	66%								
FOOD SERVICE EXPENDITURES												
CAPITAL PROJECT EXPENDITURES	\$ 30,927,157	\$ 29,770,002	\$ (1,157,155)	96%								
<b>TOTAL EXPENDITURES</b>	\$ 30,927,157	\$ 29,770,002	\$ (1,157,155)	96%	\$ 2,173,448	\$ 1,908,031	\$ (265,417)	88%	\$ 1,148,823	\$ 902,851	\$ (245,972)	79%
REVENUE OVER or (UNDER) EXPENDITURES	\$ (255,059)	\$ (4,819,973)	\$ (4,564,914)		\$ (308,281)	\$ (163,891)	\$ 144,390		\$ 497,230	\$ 747,941	\$ 250,711	
AUDITED FUND BALANCE, JULY 1, 2016	\$ 3,784,865	\$ 3,784,865	\$ -		\$ 468,893	\$ 468,893	\$ -		\$ 2,447,382	\$ 2,447,382	\$ -	
PROJECTED FUND BALANCES - June 30, 2017	\$ 3,529,806	\$ 3,529,806	\$ -		\$ 160,612	\$ 160,612	\$ -		\$ 2,944,612	\$ 2,944,612	\$ -	





**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
July 12, 2017**

**Report 17-3**

**FOR ACTION**

Subject:

Agreement for the provision of Police Officers to serve as school resource (liaison) officers for Owosso Public Schools.

Recommendation:

Resolve that the Board of Education renew the City of Owosso agreement that will enhance the public safety of the City of Owosso and the Owosso Public School District through the provision of police officers to serve as School Resource (liaison) officers for the contract year of fiscal year 2017-18.

Facts /Statistics:

Pursuant and subject to the terms of the Agreement, The City of Owosso shall provide two qualified Owosso Police Officers to serve as School Resource Officers at schools located within the Owosso Public School District. The exact school assignments shall be determined by mutual agreement between the City of Owosso and the School District. The City, in consultation with the District, shall develop a work plan that serves the needs of the School District and the City. That plan shall identify and develop all School Resource (liaison) Officer job responsibilities, and incorporate a schedule that is approved by both parties.

This agreement has been in place since the 2012-13 school year for a term of 5 years or expiring on June 30, 2018 and has been deemed to be successful by both parties. The funding for these positions has been and is anticipated to continue to be from State "At Risk" funds as part of the measures to promote safety and security in the school District.

Motion  
Seconded  
Vote – Ayes                      Nays                      Motion

RESOLUTION NO.

RESOLUTION OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN,  
APPROVING INTERGOVERNMENTAL AGREEMENT WITH THE OWOSSO  
PUBLIC SCHOOL DISTRICT FOR THE PROVISION OF POLICE OFFICERS TO  
SERVE AS SCHOOL RESOURCE OFFICERS

WHEREAS, Michigan Urban Cooperation Act of 1967, Act No. 7 of 1967, et. seq., provide that public agencies may enter into intergovernmental agreements for the provision of services, or joint or cooperative action and Section 3.1 General Powers, subsection B, of the *City Charter of the City of Owosso* authorizes the City to enter into intergovernmental agreements with various public agencies, including school districts; and

WHEREAS, this Agreement will enhance the public safety of the City of Owosso and the Owosso Public School District through the provision of police officers to serve as School Resource Officers;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Owosso as follows:

Section 1. The City Council hereby authorizes and directs the Mayor to execute, on behalf of the City, an intergovernmental agreement between the City and the Owosso Public School District, for the provision of police officers to serve as School Resource Officers.

PASSED AND ADOPTED by the City Council of the City of Owosso this \_\_ nd day of \_\_\_\_, 2013.

CITY OF OWOSSO, a  
Michigan Municipal Corporation  
ATTEST:

City Clerk

APPROVED AS TO FORM:

William Brown, City Attorney

## INTERGOVERNMENTAL AGREEMENT

This Agreement is made, entered into and effective this day of \_\_\_, 2013 (the "Effective Date"), by and between the City of Owosso, a municipal corporation of the State of Michigan ("City"), and the Owosso Public School District ("School District").

## RECITALS

Whereas, the City is authorized to enter into this Agreement pursuant to the Michigan Urban Cooperation Act of 1967, Act No. 7 of 1967 and Section 3.1 General Powers, subsection B of the *City Charter of the City of Owosso*; and

Whereas, the School District is authorized to enter into this Agreement pursuant to the Michigan Urban Cooperation Act of 1967, Act No. 7 of 1967; and

Whereas, the City and the School District desire to enter into this Agreement for the purpose of establishing the position of School Resource Officer within certain complexes of the School District, for the mutual benefit of the parties and to increase public safety within the schools and the community as a whole. The goal of both parties is to increase public safety within the schools and the community as a whole.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement and other good and valuable consideration, the Parties agree as follows:

## TERMS:

1. The foregoing recitals are incorporated in this Agreement by this reference.
2. The City shall act through its Public Safety Department in the performance of this Agreement.
3. Pursuant and subject to the terms of this Agreement, the City shall provide two qualified Owosso Police Officers to serve as School Resource Officers at schools located within the School District. The exact school assignments shall be determined by mutual agreement between the City and the School District.
4. The City, in consultation with the Owosso Public Schools, shall determine the selection and placement process of all School Resource Officers. The City shall be solely responsible for selecting the personnel to serve as School Resource Officers. The City and School District shall evaluate the performance of each School Resource Officer at least annually. The comments of the School District as to performance shall be advisory and the City retains the final authority as to personnel decisions.
5. The School District, in consultation with the City, shall establish a system that coordinates and schedules the School Resource Officers' work in such a manner as to accomplish the goals of this Agreement.
6. The City, in consultation with the School District, shall develop a work plan that serves the needs of the School District and the City. That plan shall identify and develop all School Resource Officer job responsibilities, and shall incorporate a schedule whereby the School

District and the City can collaborate on all related issues. Both Parties shall approve the meeting schedule.

7. The City shall supervise the work of the School Resource Officers and provide the transportation and equipment necessary to accomplish all assignments.
8. The School District, in consultation with the City, shall provide assistance in the development and implementation of teaching materials, and shall provide other related functions as may be appropriate to carry out the goals of this Agreement.
9. To the extent possible, the School Resource Officers shall be made available to the School District for the ten (10) month period covering the normal school instructional year. During that period, to the extent possible, the School Resource Officers' work efforts shall be devoted fully to accomplishing the goals set forth in this Agreement.
10. To the extent reasonably possible, mandatory Public Safety department training for the School Resource Officers will be conducted at times that do not conflict with normal school schedules. When training schedules conflict with school schedules, any School Resource Officer may be absent from his/her duties at the School District for the duration of the training. Such absences shall not be deemed a breach of this Agreement on the part of the City, nor shall such absences relieve the School District of any of its obligations under this Agreement.
11. In case of a police emergency, the City may call any School Resource Officer away from his/her duties at the School District for the duration of such emergency. Such emergency use of the School Resource Officers' time shall not be deemed a breach of this Agreement on the part of the City, nor shall it relieve the School District of any of its obligations under this Agreement.
12. For the contract year of FY 2013/14, the School District shall pay \$20.25 per hour for each School Resource Officer.

For each subsequent year thereafter, the cost will be adjusted for changes based on any changes to the budgeted salaries and fringe benefits of assigned police personnel. These adjustments will be based on the salaries and fringe benefits of those personnel assigned to the School Resource Officer program as of September 1 of each year and the City shall provide preliminary cost data to the School District prior to August 1 of each year for budget planning purposes. Final costs will be provided to the School District prior to both Parties' annual budget adoptions.

13. The School District shall pay the City on or about the following dates:
  - December 15
  - March 15
  - June 15

Checks will be made payable to:  
 City of Owosso  
 Re: School Resource Officer



Send payments to:  
City Treasurer  
City of Owosso  
301 W. Main Street  
Owosso, MI 48867

14. At all times during the performance of this Agreement, the police officers who serve as School Resource Officers shall remain employees of the City of Owosso and shall be eligible for all benefits to which part-time employees are entitled at the City.
15. To the extent permitted by law, each party shall indemnify, defend and hold harmless, the other party and its employees, agents and invitees, from all losses, damages, claims, liabilities and expenses (including without limitation reasonable attorney's fees) for damages to property or injury to persons to the extent and magnitude arising from any act, omission or negligence of the indemnifying party or its employees, agents or invitees.
16. This Agreement shall be effective upon approval by the governing bodies of the Parties and execution of the Agreement.
17. The term of this Agreement shall be for a period of five years and commence on the Effective Date and shall expire on June 30, 2018, unless sooner terminated in accordance with the terms of this Agreement or as provided by law.
18. The City and the School District shall review this Agreement annually, and, upon written approval by both Parties, may amend it as appropriate under the circumstances.
19. This Agreement may be terminated by either party, with or without cause, upon thirty (30) days written notice to the other party.
20. Property acquired solely for purposes of this Agreement shall be disposed of upon termination or completion as follows:
  - a. All materials, supplies, or equipment purchased by the School District for the development and implementation of this program shall remain the sole property of the School District.
  - b. All materials, supplies, or equipment purchased by the City for the development and implementation of this program shall remain the sole property of the City.
21. The City and School District retain all of their respective rights to governmental immunity whether it be created by common law or statute and the Agreement will not be interpreted as waiving any of those rights.
22. The Contract Administrator for the City shall be Public Safety Director Kevin Lenkart, or his designee or successor. The Contract Administrator for the District shall be Superintendent Andrea Tuttle, or her designee or successor.
23. This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The signature pages from one (1) or more counterparts may be removed from such counterparts and such signature pages all attached to a single instrument so that the signatures of all parties may be physically attached to a single document.

24. This Agreement contains the entire understanding of the parties as to its subject matter. There are no oral agreements not stated herein. This Agreement may only be amended by a writing signed by both parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of \_\_\_\_\_.

SCHOOL DISTRICT: Owosso Public School District

CITY: City of Owosso, a Michigan municipal corporation

**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
July 12, 2017  
17-4**

**FOR ACTION**

Subject:

Membership Resolution – Michigan High School Athletic Association

Recommendation:

Resolve that the Board adopt the membership resolution of the Michigan High School Athletic Association for the year beginning August 1, 2017 through July 31, 2018

Rationale:

A requirement for membership is a yearly membership renewal by member schools' Boards of Education. This resolution fulfills that requirement.

Motion  
Seconded  
Vote – Ayes                      Nays                      Motion



# 2017-18

1661 Ramblewood Drive  
East Lansing, MI 48823  
(517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. **It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.**

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected.

## MEMBERSHIP RESOLUTION

For the year August 1, 2017 — through July 31, 2018

### LIST ON BACK

\_\_\_\_\_ the School(s) which are under the direction of this Board of Education/Governing Body.

*(Junior high/middle and senior high schools of your school system which are to be listed as MHSAA members and receive MHSAA mailings during 2017-18 must be listed on the back of this form)*

Owosso Public Schools City of Owosso

County of Shiawassee, of State of Michigan, are hereby:

- (A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and
- (B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2017 and shall remain effective until July 31, 2018, during which the authorization may not be revoked.

#### RECORD OF ADOPTION

The above resolution was adopted by the Board of Education/Governing Body of the

Owosso Public School(s), on the \_\_\_\_\_ day of July, 2017, and is so recorded in the minutes of the meeting of the said Board/Governing Body.

Owosso Public School Board of Education

(Governing Body Name)

645 Alger St.

(Address)

Owosso, Michigan 48867

(City & Zip Code)

Board Secretary Signature  
or Designee

Check if Designee

# Schools Which Are To Be MHSAA Members During 2017-18

**NOTE:** Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school. If the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.
- C. \*If the 6th-graders are in a separate building, and participating with the 7th- and 8th- graders, the 6th-grade school building must be listed as an MHSAA member school.

## Member High School(s) (if any)

List separately from JH/MS even if all grades are housed in the same building.

1. Owosso High School
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_

If necessary, list additional schools for either column on a separate sheet.

## Junior High /Middle School(s) (if any)

List separately from HS even if all grades are housed in the same building.

1. Owosso Middle School  
 Name of Junior High/Middle School \_\_\_\_\_  
 Configuration of grades in school (e.g. K-6, 6-8, 7-8, 7-9): 6-8  
 Provide anticipated 2017-18 7th- and 8th-Grade Enrollment: 450  
 Provide anticipated 2017-18 6th-Grade Enrollment: 225
  - **Yes or No** (circle one) 6th-grade students will be participating in one or more sports for the above school
  - **Yes or No** (circle one) \*6th-graders are housed in the same building as 7th- and 8th-graders
  - **Yes or No** (circle one) 6th-graders will be participating, in at least one sport, with 7th- and 8th-graders
3. \_\_\_\_\_  
 Name of Junior High/Middle School \_\_\_\_\_  
 Configuration of grades in school (e.g. K-6, 6-8, 7-8, 7-9): \_\_\_\_\_  
 Provide anticipated 2017-18 7th- and 8th-Grade Enrollment: \_\_\_\_\_  
 Provide anticipated 2017-18 6th-Grade Enrollment: \_\_\_\_\_
  - **Yes or No** (circle one) 6th-grade students will be participating in one or more sports for the above school
  - **Yes or No** (circle one) \*6th-graders are housed in the same building as 7th- and 8th-graders
  - **Yes or No** (circle one) 6th-graders will be participating, in at least one sport, with 7th- and 8th-graders
3. \_\_\_\_\_  
 Name of Junior High/Middle School \_\_\_\_\_  
 Configuration of grades in school (e.g. K-6, 6-8, 7-8, 7-9): \_\_\_\_\_  
 Provide anticipated 2017-18 7th- and 8th-Grade Enrollment: \_\_\_\_\_  
 Provide anticipated 2017-18 6th-Grade Enrollment: \_\_\_\_\_
  - **Yes or No** (circle one) 6th-grade students will be participating in one or more sports for the above school
  - **Yes or No** (circle one) \*6th-graders are housed in the same building as 7th- and 8th-graders
  - **Yes or No** (circle one) 6th-graders will be participating, in at least one sport, with 7th- and 8th-graders

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**July 12, 2017**

**Report 17-5**

**FOR ACTION**

Subject:

Declaration of Obsolete Material - Bus

Recommendation

Resolve that the Board of Education authorize the Transportation department to dispose of the following obsolete bus:

- 1996 65 passenger Blue Bird School bus
- VIN #HVBBAAP5TH400639
- 3800 TD 4600 International motor and chassis
- Current odometer read of 141,241 miles (not actual read since original odometer was replaced)

Facts/Statistics:

Pursuant to Board Policy #7300, “the Board shall direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes”.

The bus has been red tagged during the last inspection and is not considered worth repairing. It is recommended by the transportation department to have the board consider declaring this bus obsolete.

If the Board declares these items obsolete, the bus will be placed up for sale through a closed bid process. The funds garnered will return to the general fund.

Motion

Seconded

Vote – Ayes

Nays

Motion

**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
July 12, 2017**

**Report 17-6**

**FOR ACTION**

Subject:

Resolution authorizing online learning opportunities for students

Recommendation:

Resolve that the Board of Education adopt the accompanying resolution allowing flexibility for students at Lincoln High School and Owosso High School to pursue teacher led on-line learning opportunities

Facts /Statistics:

On-line learning opportunities are not new to the Owosso Public Schools district either at Lincoln or at Owosso High School. However, as legislation changes and the requirements for the on-line opportunities change and expand, it is considered prudent to ensure that the Board is aware of the providers of these opportunities and formally approve them. This was particularly driven to light when documentation from the State was received regarding "Seat Time Waivers" and some possible changes to the documentation requirements. "Seat Time Waivers" allow students the opportunity to utilize on-line opportunities, in specialized circumstances and under teacher guidance, to waive the requirement to be in a traditional classroom for more than two periods a day (the maximum allowed with traditional on-line opportunities). Although the requirements do not to have any substantive changes, the guidance did appear to require that the Board formally adopt the attached resolution to be in compliance with documentation requirements.

The attached resolution is intended to provide the Board of Education a sense of the on-line opportunities providers while providing a broad enough context to allow flexibility. Any on-line opportunities that are taken by students are vetted by the SRES, GISD, Guidance department and/or the Administration to determine if the opportunities are appropriate for the students educational goals prior to enrolling them.

Motion

Seconded

Vote – Ayes

Nays

Motion

## Owosso Public Schools

### Approve Online Learning options, as offered through the Shiawassee Regional Education Service District, into District Course Catalog

A regular meeting of the Board of Education of said school district was held at 765 E. North Street, Owosso, Michigan in the Media Center of Owosso High School on the 26th of June, 2017 at 7:00pm

The meeting was called to order by \_\_\_\_\_.

Present:

Absent:

The following preamble and resolution were offered by “**ENTER HERE**” and supported by “**ENTER HERE**”.

WHEREAS District strives to offer expansive high quality course offering options which meet flexible and relevant learning needs of the all students; and

WHEREAS Section 5-O-D of the Pupil Accounting Manual will be revised prior to the 2017-18 school year; and

WHEREAS, online students will take their courses following the rules under section 21F (5-O-D); and

WHEREAS, the Shiawassee RESD (Compass Learning, Edgenuity, Middlebury and GenNET Online Learning Portal and various providers such as Lansing Community College or Baker College) catalog provides school districts with course providers that have been vetted for quality and rigor; and

WHEREAS, courses offered through the Shiawassee RESD (Compass Learning, Edgenuity, Middlebury and GenNET Online Learning Portal an various providers such as Lansing Community College or Baker college) are 21f-compliant with Michigan certified teachers, as required;

WHEREAS, the school district wishes to enter into a partnership with Shiawassee RESD online catalog to furnish teacher-led courses for online learning; and

NOW BE IT RESOLVED that Owosso Public School District Board of Education approve that the current Shiawassee RESD online catalog be used as the District’s local catalog, whether in part or in whole; and be it further

RESOLVED, that the Superintendent and/or his or her designee has the opportunity to execute documents necessary to approve the above-referenced use of the Shiawassee RESD (Compass Learning, Edgenuity, Middlebury and GenNET Online Learning Portal) catalog as the District’s local catalog (whether in part or as whole) in “ENTER NAMES?”



Ayes: (ENTER NAMES)

Nays: (ENTER NAMES)

Resolution declared adopted.

Attested by:

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"Name", President  
"District" Board of Education

---

"Name" Secretary  
"District" Board of Education

**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
July 12, 2017**

**Report 17-7**

**FOR ACTION**

Subject:

Recommendation

Resolve that the Board of Education adopt the First Amendments to the: 1) Restated Owosso Public Schools Flexible Spending Plan; and 2) Restated Health Care Flexible Spending Account Plan

Facts/Statistics:

The original plan (The Owosso Public Schools Flexible Spending Plans) was adopted in the 1990’s for providing premiums to be paid with “pre-tax dollars”. In 2014, the plan was restated to encompass changes in the law and to include a Health Savings feature to the original plan and to assure that all flexible spending opportunities provided to eligible employees were reflected in the plan documents. These are now contained within three documents to comply with the law. The proposed amendments to the two plans referenced above accomplish the following 1) For the Flexible Spending Plan and the Restated Health Care Flexible Spending Account plan, the proposed amendments incorporate new language to comply with the Affordable Care Act; and 2) For the Restated Health Care Flexible Spending Account Plan amendment, the limit for employee contributions is increased from \$1,800 to \$2,500 for the plan year beginning with September 1, 2017. This change was requested by employees to accommodate the higher deductible plans that are being offered by the District. It should be noted that employees still may not participate in both the flexible spending plan offered by the District and the Health Savings Account authorized by the IRS.

The summary of material modifications sheet accompanying this board report is provided to the Board “for information”. This sheet will be provided to employees if the Board opts to proceed with adopting the recommended amendments in July.

Motion

Seconded

Vote – Ayes

Nays

Motion

**FIRST AMENDMENT TO THE  
RESTATED OWOSSO PUBLIC SCHOOLS  
FLEXIBLE SPENDING PLAN**

The Owosso Public Schools, a Michigan government entity (the “Employer”), having approved and adopted the Restated Owosso Public Schools Flexible Spending Plan (the “Plan”), effective June 23, 2014, does hereby approve and adopt this First Amendment to the Plan, effective upon the adoption of this First Amendment by the Board of Education of the Employer.

**WHEREAS**, the Board of Education of the Employer approved and adopted the Plan with the intent that the Plan qualify under Section 125, 105 and 129 of the Internal Revenue Code of 1986, as amended (the “Code”), and for the purpose of offering certain Benefits to Employees who satisfy the eligibility requirements for participation in the Plan; and

**WHEREAS**, the Employer now wishes to make certain amendments to the Plan reflecting guidance published by the Internal Revenue Service under the Affordable Care Act.

**NOW, THEREFORE**, the Employer hereby adopts this First Amendment to the Plan, as follows:

1. Subsection G of Section 4.3 is re-designated as Subsection I, and new Subsections G and H are added, as follows:

G. Revocation Due to Reduction in Hours of Service. In accordance with IRS Notice 2014-55, a Participant may prospectively revoke an election of coverage under a group health plan that is not a health flexible spending account plan and that provides minimum essential coverage (as defined in § 5000A(f)(1)) provided the following conditions are met:

1. The Participant has been in an employment status under which the Participant was reasonably expected to average at least 30 hours of service per week and there is a change in status so that the Participant will reasonably be expected to average less than 30 hours of service per week after the change, even if that reduction does not result in the Participant ceasing to be eligible under the group health plan; and

2. The revocation of the election of coverage under the group health plan corresponds to the intended enrollment of the Participant, and any related individuals who cease coverage due to the revocation, in another plan that provides minimum essential coverage with the new coverage effective no later than the first day of the second month following the month that includes the date the original coverage is revoked.

The Plan Administrator may rely on the reasonable representation of the Participant who is reasonably expected to have an average of less than 30 hours of service per week for future periods that the Participant and related individuals have enrolled or intend to enroll in another plan that provides minimum essential coverage for new coverage that is effective no later than the first day of the second month following the month that includes the date the original coverage is revoked.

H. Revocation Due to Enrollment in a Qualified Health Plan. In accordance with IRS Notice 2014-55, a Participant may prospectively revoke an election of coverage under a group health plan that is not a health flexible spending account plan and that provides minimum essential coverage (as defined in § 5000A(f)(1)) provided the following conditions are met:

1. The Participant is eligible for a Special Enrollment Period to enroll in a Qualified Health Plan through a Marketplace pursuant to guidance issued by the U.S. Department of Health and Human Services and any other applicable guidance, or the Participant seeks to enroll in a Qualified Health Plan through a Marketplace during the Marketplace’s annual open enrollment period; and

2. The revocation of the election of coverage under the group health plan corresponds to the intended enrollment of the Participant and any related individuals who cease coverage due to the revocation in a Qualified Health Plan through a Marketplace for new coverage that is effective beginning no later than the day immediately following the last day of the original coverage that is revoked.

The Plan Administrator may rely on the reasonable representation of a Participant who has an enrollment opportunity for a Qualified Health Plan through a Marketplace that the Participant and related individuals have enrolled or intend to enroll in a Qualified Health Plan for new coverage that is effective beginning no later than the day immediately following the last day of the original coverage that is revoked.

2. Except as specifically affected by this First Amendment, all of the terms and provisions of the Plan, as previously amended, shall remain in full force and effect, the same and unchanged.

IN WITNESS WHEREOF, the Employer has caused this First Amendment to be executed on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**OWOSSO PUBLIC SCHOOLS**  
a Michigan governmental entity

By: \_\_\_\_\_

Its: Superintendent

**FIRST AMENDMENT TO THE  
RESTATED OWOSSO PUBLIC SCHOOLS  
HEALTH CARE FLEXIBLE SPENDING ACCOUNT PLAN**

The Owosso Public Schools, a Michigan government entity (the "Employer"), having approved and adopted the Restated Owosso Public Schools Health Care Flexible Spending Account Plan (the "Plan"), effective June 23, 2014, does hereby approve and adopt this First Amendment to the Plan, effective as of September 1, 2017.

**WHEREAS**, the Board of Education of the Employer approved and adopted the Plan with the intent that the Plan qualify under Section 125 and 105 of the Internal Revenue Code of 1986, as amended (the "Code"), and for the purpose of offering certain Benefits to Employees who satisfy the eligibility requirements for participation in the Plan; and

**WHEREAS**, the Employer now wishes to make certain amendments to the Plan relating to the dollar limit on Benefits under the Plan.

**NOW, THEREFORE**, the Employer hereby adopts this First Amendment to the Plan, as follows:

1. The first sentence of Section 5.1 of the Plan is amended by deleting "\$1,800" and substituting "\$2,500" in its place.
2. Except as specifically affected by this First Amendment, all of the terms and provisions of the Plan, as previously amended, shall remain in full force and effect, the same and unchanged.

IN WITNESS WHEREOF, the Employer has caused this First Amendment to be executed on the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**OWOSSO PUBLIC SCHOOLS**  
a Michigan governmental entity

By: \_\_\_\_\_

Its: Superintendent

**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**July 12, 2017**

**Report 17-8**  
**(Actual Prequalification Application will be “At Place”)**

**FOR ACTION**

Subject:

Board approval of the Application for Preliminary Qualification of Bonds

Recommendation

Recommend that the Board of Education adopt the resolution contained in the “Application for Preliminary Qualification of the Bonds” presented to the Board and outlined in this report

Facts/Statistics:

As a result of the Community request for the Board at the June 26, 2017 regular Board meeting to ask the Superintendent of the Owosso Public Schools to pursue a Prequalification application that included a 6-12 campus to be located at the current high school as well as improvements to the elementary education environment, this process has been moved forward to the accommodate the community’s request.

In order to move forward with any bond process, an Application for Preliminary Qualification of Bonds must be authorized and certified by the Board.

- The application, at no cost to the District, was put together by the Architects, Kingscott, and the financial consultant, PFM
- The application outlines in detail, by location, the proposed projects, costs, and financing information for the project.
- The application was presented to Treasury at a meeting on July 10, 2017 to obtain preliminary feedback. As part of this meeting, Treasury makes inquiries as to the validity of the bond proposal, involvement by the public, utilization of buildings in the proposal, proposed plans for buildings that may no longer be utilized by the District, propriety of the items requested etc...
- Any adjustments recommended by the State have been included in the application presented to the Board for approval.
- If the Board opts to approve the Preliminary Qualification application, the application will be signed by the Secretary of the Board, sent to bond counsel and subsequently delivered to Treasury for final approval.

All of the aforementioned steps are required by law in order to assure that the integrity of the bond proposal and that the needs of the community are being considered in the process.

Motion

Seconded

Vote – Ayes

Nays

Motion

BOARD RESOLUTION FOR THE APPLICATION FOR PRELIMINARY QUALIFICATION  
OF BONDS

The Owosso Public Schools Board of Education, at a regular meeting of the Board, which was conducted and for which public notice of said meeting was given pursuant to and in full compliance with Act 276 of the Public Acts of 1976 (Open Meetings Act), on this 12th day of July 2017 resolve to take the following action:

- 1) Resolved to apply for preliminary qualification of bonds by the State Treasurer for the purpose of financing the school construction description in the presented application.
- 2) That said application is presented to the State Treasurer for action prior to the official action of the Board of Education calling the election on said bond issue.
- 3) Resolved that this Board of Education will present a final qualification application to the State Treasurer for qualification of their bonds after this bond issue has been approved by the electors of said district.
- 4) Read the application and approved all statements and representations contained herein as true to the best knowledge and belief of the Board.
- 5) Authorized the Secretary of the Board of Education to sign the Preliminary Application and submit same to the State Treasurer for review and approval.

Ayes: Members

Nays: Members

Motion declared adopted.

\_\_\_\_\_  
Shelly Ochodnicky  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Owosso Public Schools, Shiawassee County, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution, inclusive of the Application for Preliminary Qualification of Bonds, adopted by the Board at a regular meeting held on July 12, 2017 the original of which resolution is a part of the Board's minutes and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Shelly Ochodnicky  
Secretary, Board of Education

**OWOSSO PUBLIC SCHOOLS  
Board of Education Meeting  
July 12, 2017**

**Report 17-9**

**FOR ACTION**

Subject:

New Teacher Hire

Recommendation:

Resolve that the Board of Education approve the hiring of the following certified staff:

Name	Building/Grade	Recommending Administrator	Salary Schedule Step
Brooke Emerson	Bentley Bright Beginnings ECSE Teacher	Superintendent Dr. Tuttle	MA Step 3 Salary \$44,969

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**July 12, 2017**  
**Report 17-10**

**FOR ACTION**

Subject:

**Replacement Policy – 5630.01 – Student Seclusion and Restraint, 1<sup>st</sup> reading**

Statement of Purpose/Issue:

Resolve that the Board of Education adopt as their 1<sup>st</sup> reading: **Replacement Policy – 5630.01 – Student Seclusion and Restraint**

Facts / Statistics:

In December 2016, the Michigan Legislature adopted new law restricting the use of seclusion and restraint in schools (M.C.L. 380.1307). The law is intended to accomplish the following objectives:

1. Promote the care, safety, welfare, and security of the school community and the dignity of each student.
2. Encourage the use of proactive, effective, evidence- and research-based strategies and best practices to reduce the occurrence of challenging behaviors, eliminate the use of seclusion and restraint, and increase meaningful instructional time for all students.
3. Ensure that seclusion and physical restraint are used only as a last resort in an emergency situation and are subject to diligent assessment, monitoring, documentation, and reporting by trained personnel.
4. Clearly define the terms “seclusion,” “restraint,” “emergency seclusion,” and “emergency physical restraint,” and clearly states the procedures for the use of emergency seclusion and emergency physical restraint.

The Michigan Department of Education (MDE) and the State Board of Education were charged with developing a model policy regarding the use of seclusion and restraint in the public schools that includes all of the components listed above, along with appropriate guidance. Not later than the beginning of the 2017–2018 school year, the board of a school district or intermediate school district shall adopt and implement a local policy that is consistent with the state model policy. Any person who fails to comply with this section or who fails to comply with any of the requirements of the state model policy is considered to have failed to comply with and to have violated the revised school code.

Each school district or an intermediate school district program in which students are enrolled is required to report to the Michigan Department of Education on the use of seclusion and restraint periodically. MDE will develop guidelines that outline the process for reporting redacted, aggregated data regarding the use of seclusion and restraint compiled by districts.

This policy is recommended for adoption by NEOLA to conform to the law.

District Goal Addressed:

Routine Business

Motion

Seconded

Vote – Ayes

Nays

Motion

**BOARD OF EDUCATION  
OWOSSO PUBLIC SCHOOLS**

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**REPLACEMENT POLICY - SPECIAL UPDATE MAY 2017**

**STUDENT SECLUSION AND RESTRAINT**

This policy is intended to provide the framework for organizational supports that result in effective interventions based on team-based leadership, data-based decision-making, continuous monitoring of student behavior, regular universal screening and effective on-going professional development. The District is committed to investing in prevention efforts and to teach, practice and reinforce behaviors that result in positive academic and social outcomes for students.

In the event that staff members need to restrain and/or seclude students, it must be done in accordance with this policy, which is intended to:

- A. promote the care, safety, welfare and security of the school community and the dignity of each student;
- B. encourage the use of proactive, effective, evidence and research based strategies and best practices to reduce the occurrence of challenging behaviors, eliminate the use of seclusion and restraint, and increase meaningful instructional time for all students; and
- C. ensure that seclusion and restraint are used only as a last resort in an emergency situation and are subject to diligent assessment, monitoring, documentation and reporting by trained personnel.

In furtherance of these objectives, the District will utilize Positive Behavioral Interventions and Supports (PBIS) to enhance academic and social behavior outcomes for all students. PBIS implemented by the District will include socially valued and measurable outcomes, empirically validated and practical practices, systems that efficiently and effectively support implementation of these practices, and continuous collection and use of data for decision-making.

**EMERGENCY SECLUSION****A. Prohibited Practices and Limitations on Use**

The following practices are prohibited under all circumstances, including emergency situations:

1. confinement of students who are severely self-injurious or suicidal
2. corporal punishment, as defined in M.C.L. 380.1312(1) of the revised school code, 1976 PA 451
3. the deprivation of basic needs
4. anything constituting child abuse
5. seclusion of pre-school children
6. seclusion that is used for the convenience of school personnel
7. seclusion as a substitute for an educational program
8. seclusion as a form of discipline or punishment
9. seclusion as a substitute for less restrictive alternatives, adequate staffing or school personnel training in PBIS
10. when contraindicated based on (as documented in a record or records made available to the school) a student's disability, health care needs, or medical or psychiatric condition

**B. Definition of Emergency Seclusion**

Seclusion means the confinement of a student in a room or other space from which the student is physically prevented from leaving. Seclusion does not include the general confinement of students if that confinement is an integral part of an emergency lockdown drill required under Section 19(5) of the Fire Prevention Code, 1941 PA 207, M.C.L. 29.19, or of another emergency security procedure that is necessary to protect the safety of students.

Emergency seclusion is a last resort emergency safety intervention involving seclusion that is necessitated by an ongoing emergency situation and that provides an opportunity for the student to regain self-control while maintaining the safety of the student and others.

To qualify as emergency seclusion, there must be continuous observation by school personnel of the student and the room or area used for confinement:

1. must not be locked
2. must not prevent the student from exiting the area should staff become incapacitated or leave that area

**BOARD OF EDUCATION  
OWOSSO PUBLIC SCHOOLS**

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- 3. must provide for adequate space, lighting, ventilation, viewing, and the safety of the student
  - 4. must comply with State and local fire and building codes
- C. **Time and Duration** Emergency seclusion should not be used any longer than necessary, based on research and evidence, to allow a student to regain control of his/her behavior to the point that the emergency situation necessitating the use of emergency seclusion is ended, but generally no longer than:
- 1. fifteen (15) minutes for an elementary school student;
  - 2. twenty (20) minutes for a middle school or high school student

If an emergency seclusion lasts longer than the suggested maximum times above, the following are required:

- 1. additional support (which may include change of staff, introducing a nurse or specialist, or additional key identified personnel)
- 2. documentation to explain the extension beyond the time limit

**Additional procedures and requirements applicable to both seclusion and restraint are set out below.**

**A. Prohibited Practices**

The following procedures are prohibited under all circumstances, including emergency situations:

1. mechanical restraint
2. chemical restraint
3. corporal punishment as defined in 380.1312(1) of the revised school code, 1976 PA 451, otherwise known as the Corporal Punishment Act
4. the deprivation of basic needs
5. anything constituting child abuse
6. restraint that is used for the convenience of school personnel
7. restraint as a substitute for an educational program
8. restraint as a form of discipline or punishment
9. restraint as a substitute for less restrictive alternatives, adequate staffing or school personnel training in PBIS
10. when contraindicated based on (as documented in a record or records made available to the school) a student's disability, health care needs, or medical or psychiatric condition
11. any restraint that negatively impacts breathing, including any positions, whether on the floor, facedown, seated or kneeling, in which the student's physical position (e.g., bent over) is such that it is difficult to breathe, including situations that involve sitting or lying across an individual's back or stomach

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12. prone restraint (the restraint of a person face down)

**NOTE:** School personnel who find themselves involved in the use of a prone restraint as the result of responding to an emergency must take immediate steps to end the prone restraint.

13. the intentional application of any noxious substance(s) or stimuli that results in physical pain or extreme discomfort

A noxious substance or stimuli can either be generally acknowledged or specific to the student.

14. physical restraint, other than emergency physical restraint

15. any other type of restraint not expressly allowed

**B. Definition of Restraint**

Restraint means an action that prevents or significantly restricts a student's movement. Physical restraint is intended for the purposes of emergency situations only, in which a student's behavior poses imminent risk to the safety of the individual student or to the safety of others. An emergency situation requires an immediate intervention.

Emergency physical restraint is a last resort emergency safety intervention involving physical restraint that is necessitated by an ongoing emergency situation and that provide an opportunity for the student to retain self-control while maintaining the safety of the student and others. An emergency situation requires an immediate intervention. Emergency physical restraint may not be used in place of appropriate less restrictive interventions.

There are three (3) types of restraint: physical, chemical, and mechanical.

1. **Physical restraint** involves direct physical contact.

Restraint does not include actions undertaken for the following reasons:

- a. to break up a fight
- b. to take a weapon away from a student
- c. to briefly hold the student (by an adult) in order to calm or comfort him/her
- d. to have the minimum contact necessary to physically escort a student from one area to another
- e. to assist a student in completing a task/response if the student does not resist or if resistance is minimal in intensity or duration
- f. to hold a student for a brief time in order to prevent an impulsive behavior that threatens the student's immediate safety (e.g., running in front of a car)
- g. to stop a physical assault as defined in M.C.L. 380.1310
- h. actions that are an integral part of a sporting event, such as a referee pulling football players off from a pile or similar action

2. **Chemical Restraint** is the administration of medication for the purpose of restraint.

Restraint does not include administration of medication prescribed by and administered in accordance with the directions of a physician.



- 3. **Mechanical Restraint** means the use of any device, article, garment, or material attached to or adjacent to a student's body to perform restraint.

Restraint does not include the following:

- a. an adaptive or protective device recommended by a physician or therapist (when it is used as recommended)
- b. safety equipment used by the general student population as intended (e.g., seat belts, safety harness on school transportation)

**C. Time and Duration**

Restraint should not be used:

- 1. any longer than necessary, based on research and evidence, to allow students to regain control of their behavior to the point that the emergency situation necessitating the use of emergency physical restraint is ended; and
- 2. generally no longer than ten (10) minutes.

If an emergency restraint lasts longer than ten (10) minutes, all of the following are required:

- 1. additional support, which may include a change of staff, or introducing a nurse, specialist, or additional key identified personnel
- 2. documentation to explain the extension beyond the time limit

**Additional procedures and requirements applicable to both seclusion and restraint are set out below.**

**USE OF EMERGENCY SECLUSION/RESTRAINT**

**A. When to Use Emergency Seclusion/Restraint**

Seclusion/restraint must be used only under emergency situations and if essential. Emergency situation means a situation in which a student's behavior poses imminent risk to the safety of the individual student or to the safety of others. An emergency situation requires an immediate intervention.

**B. General Procedures for Emergency Seclusion/Restraint:**

1. An emergency seclusion/restraint may not be used in place of appropriate, less restrictive interventions.
2. Emergency seclusion/restraint shall be performed in a manner that is:
  - a. safe;
  - b. appropriate; and
  - c. proportionate to and sensitive to the student's:
    - 1) severity of behavior;
    - 2) chronological and developmental age;
    - 3) physical size;
    - 4) gender;
    - 5) physical condition;
    - 6) medical condition;

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- 7) psychiatric condition; and
  - 8) personal history, including any history of physical or sexual abuse or other trauma.
3. School personnel shall call key identified personnel for help from within the school building either immediately at the onset of an emergency situation or, if it is reasonable under the particular circumstances for school personnel to believe that diverting their attention to calling for help would increase the risk to the safety of the student or to the safety of others, as soon as possible once the circumstances no longer support such a belief.
  4. While using emergency seclusion/restraint, staff must do all of the following:
    - a. involve key identified personnel to protect the care, welfare, dignity, and safety of the student
    - b. continually observe the student in emergency seclusion for indications of physical distress and seek medical assistance if there is a concern
    - c. document observations
    - d. ensure to the extent practicable, in light of the ongoing emergency situation, that the emergency seclusion/restraint does not interfere with the student's ability to communicate using the student's primary mode of communication
    - e. ensure that at all times during the use of emergency seclusion/restraint there are school personnel present who can communicate with the student using the student's primary mode of communication

- 5. Each use of an emergency seclusion/restraint and the reason for each use shall be documented and reported according to the following procedures:
  - a. document in writing and report in writing or orally to the building administration immediately
  - b. report in writing or orally to the parent or guardian immediately
  - c. a report shall be written for each use of seclusion/restraint (including multiple uses within a given day) and the written report(s) provided to the parent or guardian within the earlier of one (1) school day or seven (7) calendar days
  
- 6. After any use of an emergency seclusion/restraint, staff must make reasonable efforts to debrief and consult with the parent or guardian, or the parent or guardian and the student (as appropriate) regarding the determination of future actions.

**C. Students Exhibiting a Pattern of Behavior**

If a student exhibits a pattern of behavior that poses a substantial risk of creating an emergency situation in the future that could result in the use of emergency seclusion/restraint, school personnel should do the following:

- 1. conduct a functional behavioral assessment
- 2. develop or revise a PBIS plan to facilitate the reduction or elimination of the use of seclusion/restraint

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3. develop an assessment and planning process conducted by a team knowledgeable about the student, including at least:
  - a. the parent or guardian
  - b. the student (if appropriate)
  - c. people who are responsible for implementation of the PBIS plan
  - d. people who are knowledgeable in PBIS
4. develop a written emergency intervention plan ("EIP") to protect the health, safety, and dignity of the student. An EIP may not expand the legally permissible use of emergency seclusion/restraint.

The EIP should be developed by a team in partnership with the parent or guardian. The team shall include:

1. a teacher;
2. an individual knowledgeable about legally permissible use of seclusion/restraint; and
3. an individual knowledgeable about the use of PBIS to eliminate the use of seclusion/restraint.

The EIP should be developed and implemented by taking all of the following documented steps:

1. describe in detail the emergency intervention procedures
2. describe in detail the legal limits on the use of emergency seclusion/restraint, including examples of legally permissible and prohibited uses

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3. inquire of the student's medical personnel (with parent or guardian consent) regarding any known medical or health contraindications for the use of seclusion/restraint
4. conduct a peer review by knowledgeable staff
5. provide the parent or guardian with all of the following, in writing and orally:
  - a. A detailed explanation of the PBIS strategies that will reduce the risk of the student's behavior creating an emergency situation.
  - b. An explanation of what constitutes an emergency, including examples of situations that would fall within and outside of the definition.
  - c. A detailed explanation of the intervention procedures to be followed in an emergency situation, including the potential use of emergency seclusion/restraint.
  - d. A description of possible discomforts or risks.
  - e. A detailed explanation of the legal limits on the use of emergency seclusion/restraint, including examples of legally permissible and prohibited uses.
  - f. Answers to any questions.

A student who is the subject of an EIP should be told or shown the circumstances under which emergency intervention could be used.

**D. Data Collection and Reporting**

The building administrator shall develop a system of data collection, collect the data and forward all incident reports and data regarding the use of seclusion/restraint to the \_\_\_\_\_  
**[Superintendent]**.

The data must:

1. be analyzed to determine the efficacy of the school's school-wide system of behavioral support;
2. be analyzed in the context of suspension, expulsion, and dropout data;
3. be analyzed for the purposes of continuous improvement of training and technical assistance toward the reduction or elimination of seclusion/restraint;
4. be analyzed on a schedule determined by the Michigan Department of Education (MDE);
5. be reported to the MDE, if and as required;
6. include a list of appropriately trained, identified personnel and their levels of:
  - a. education;
  - b. training; and
  - c. knowledge.

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**NOTE:** The District must report to the MDE on the use of seclusion and restraint periodically. MDE will develop guidelines that outline the process for reporting redacted, aggregated data regarding the emergency use of seclusion and restraint.

**Training Framework**

A comprehensive training framework will be implemented which includes the following:

- A. awareness training for all school personnel who have regular contact with students; and
- B. comprehensive training for key identified personnel.

All substitute teachers must be informed of and understand the procedures regarding the use of emergency seclusion and emergency restraint. This requirement may be satisfied using online training developed or approved by MDE and online acknowledgement of understanding and completion of the training by the substitute teacher.

**Comprehensive Training for Identified Personnel**

Each building administrator will identify sufficient key personnel to ensure that trained personnel are generally available for an emergency situation. Before using emergency seclusion or emergency physical restraint with students, key identified personnel who may have to respond to an emergency safety situation must be trained in all of the following:

- A. proactive practices and strategies that ensure the dignity of students
- B. conflict resolution
- C. mediation
- D. social skills training



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- E. de-escalation techniques
- F. positive behavioral intervention and support strategies
- G. techniques to identify student behaviors that may trigger emergency safety situations
- H. related safety considerations, including information regarding the increased risk of injury to students and staff when seclusion or restraint is used
- I. instruction in the use of emergency seclusion and emergency physical restraint
- J. identification of events and environmental factors that may trigger emergency safety situations
- K. instruction on the State policy on the use of seclusion and restraint
- L. description and identification of dangerous behaviors
- M. methods for evaluating the risk of harm to determine whether the use of emergency seclusion or emergency physical restraint is warranted
- N. types of seclusion
- O. types of restraint
- P. the risk of using seclusion and restraint in consideration of a student's known and unknown medical or psychological limitations

- Q. cardiopulmonary resuscitation and first aid
- R. the effects of seclusion and restraint on all students
- S. how to monitor for and identify physical signs of distress and the implications for students generally and for students with particular physical or mental health conditions or psychological limitations
- T. ways to obtain appropriate medical assistance

#### **GLOSSARY OF TERMS**

**"Chemical Restraint"** means the administration of medication for the purpose of restraint.

**"De-escalation Techniques"** means evidence- and research-based strategically employed verbal or nonverbal interventions used to reduce the intensity of threatening behavior before, during, and after a crisis situation occurs.

**"Documentation"** means documentation developed by the Michigan Department of Education that is uniform across the State.

**"Emergency Situation"** means a situation in which a student's behavior poses imminent risk to the safety of the individual student or to the safety of others. An emergency situation requires an immediate intervention.

**"Functional Behavioral Assessment"** means an evidence- and research-based systematic process for identifying the events that trigger and maintain problem behavior in an educational setting. A functional behavioral assessment shall describe specific problematic behaviors, report the frequency of the behaviors, assess environmental and other setting conditions where problematic behaviors occur, and identify the factors that are maintaining the behaviors over time.

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**"Key Identified Personnel"** means those individuals who have received the mandatory training described in M.C.L. 380.1307G(B)(I) to (XVI), listed under Comprehensive Training for Identified Personnel above.

**"Mechanical Restraint"** means the use of any device, article, garment, or material attached to or adjacent to a student's body to perform restraint.

**"Physical Restraint"** means restraint involving direct physical contact.

**"Positive Behavioral Intervention and Support (PBIS)"** means a framework to assist school personnel in adopting and organizing evidence-based behavioral interventions into an integrated continuum of intensifying supports based on student need that unites examination of the function of the problem behavior and the teaching of alternative skill repertoires to enhance academic and social behavior outcomes for all students.

**"Positive Behavioral Intervention and Support Plan"** means a student-specific support plan composed of individualized, functional behavioral assessment-based intervention strategies, including, as appropriate to the student, guidance or instruction for the student to use new skills as a replacement for problem behaviors, some rearrangement of the antecedent environment so that problems can be prevented and desirable behaviors can be encouraged, and procedures for monitoring, evaluating, and modifying the plan as necessary.

**"Prone Restraint"** means the restraint of an individual face down.

**"Regularly and Continuously Work Under Contract"** means that term as defined in section M.C.L. 380.1230.

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**"Restraint"** means an action that prevents or significantly restricts a student's movement. Restraint does not include the brief holding of a student in order to calm or comfort, the minimum contact necessary to physically escort a student from one area to another, the minimum contact necessary to assist a student in completing a task or response if the student does not resist or resistance is minimal in intensity or duration, or the holding of a student for a brief time in order to prevent an impulsive behavior that threatens the student's immediate safety, such as running in front of a car. Restraint does not include the administration of medication prescribed by and administered in accordance with the directions of a physician, an adaptive or protective device recommended by a physician or therapist when it is used as recommended, or safety equipment used by the general student population as intended, such as a seat belt or safety harness on school transportation. Restraint does not include necessary actions taken to break up a fight, to stop a physical assault, as defined in M.C.L. 380.1310, or to take a weapon from a student. Restraint does not include actions that are an integral part of a sporting event, such as a referee pulling football players off of a pile or a similar action.

Restraint that negatively impacts breathing means any restraint that inhibits breathing, including floor restraints, facedown position, or any position in which an individual is bent over in such a way that it is difficult to breathe. This includes a seated or kneeling position in which an individual being restrained is bent over at the waist and restraint that involves sitting or lying across an individual's back or stomach.

**"School Personnel"** includes all individuals employed in a public school or assigned to regularly and continuously work under contract or under agreement in a public school, or public school personnel providing service at a nonpublic school.

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**"Seclusion"** means the confinement of a student in a room or other space from which the student is physically prevented from leaving. Seclusion does not include the general confinement of students if that confinement is an integral part of an emergency lockdown drill required under Section 19(5) of the Fire Prevention Code, 1941 PA 207, M.C.L. 29.19, or of another emergency security procedure that is necessary to protect the safety of student.

Adapted from Michigan State Board of Education Policy for the Emergency Use of Seclusion and Restraint adopted in March of 2017

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**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**July 12, 2017**  
**Report 17-11**

**FOR FUTURE ACTION**

Subject:

Awarding the lease for two buses

Recommendation:

Resolve that the Board of Education authorize the Superintendent to enter into a three year fair market value lease agreement for two propane 77 passenger buses. The annual base lease of each of the buses is \$15,152.64 with the option to purchase the bus(es) at the end of the three year period for a cost of \$57,000.

Rationale:

The Transportation department has identified two buses that need to be replaced in order to maintain a fully functioning fleet for the 2017-18 school year.

Statement of Purpose/Issue:

To obtain Board approval for the lease of two buses for a term of three years with a purchase option at the end of the agreement from Holland Bus Company with De Lage Landen providing the financing for the lease process.

Facts/Statistics:

During the course of the year, it has become apparent that the District must take some type of action to continue to update its bus fleet. The break downs and repairs have caused delays in transportation, a significant rise in the cost of repairs, and diminished productivity. In order to respond to these needs, the District is opting to lease 2 buses thereby replacing two buses on the fleet that have been identified as not meeting the standards necessary for transporting students. In addition, the District is opting to obtain the use of 77 passenger buses in lieu of 65 passenger buses in order to allow for more flexibility and fiscal responsibility for regular and extra-curricular trips as well as the use of propane to minimize gas costs and utilize a cleaner source of energy. The District has had success in utilizing the 77 passenger propane buses and would look to continue this strategy for this lease.

A bid process took place asking for responsible bidders to provide bids inclusive of purchase and lease options for new and old buses. In spite of the advertising process on-line, via email and through print media, only one bidder responded. This is due to the limited availability of propane bus vendors at this juncture. The accompanying table reflects the bids received from Holland Bus Company. Although the bidding process did not reflect more than one bidder, it is felt that the bus received is competitive and leasing the best option:

- The District recently purchased a propane bus through the MSBO purchasing program this year and Holland was the lowest bidder in that process as well.
- Leasing is considered the most viable option in order to maintain adequate cash flow (purchasing 2 buses would require a cash capital outlay of \$184,230 as well as the flexibility to continue to test the propane buses and the 77 passenger model with least financial investment.
- In 2013, the District worked through the leasing arrangements with Holland (De Lage Landen) and the communication has been that the District desires to maintain that same arrangement for these buses. This is consistent with the 2016 lease of bus process as well. Terms were negotiated that were favorable and fair for the District.

Motion

Seconded

Vote – Ayes

Nays

Motion

**BUS BID OPENED JUNE 23, 2017  
PROPANE 77 PASSENGER BUS(ES)**

<b>BIDDERS</b>	<b>PURCHASE PRICE</b>	<b>BASE ANNUAL LEASE PRICE PER UNIT</b>	<b>TERM OF LEASE</b>	<b># OF MILES PER YEAR</b>	<b>OPTIONAL PURCHASE PRICE AT END OF LEASE</b>
<b>Holland Bus Company, Holland, Michigan</b>	<b>\$92,115.00</b>	<b>\$15,152.64</b>	<b>3 YEARS</b>	<b>15,000</b>	<b>\$57,000</b>



**OWOSSO PUBLIC SCHOOLS**  
**Board of Education Meeting**  
**July 12, 2017**

**Report 17-12**

**FOR FUTURE ACTION**

Subject:

Tax Levy

Recommendation:

Resolve that the Board of Education approve the tax levy (L-4029) for 2017 as presented.

Statement of Purpose/Issue:

The tax levy must be approved by the Board of Education prior to October 1, 2017 in order to be included on the December 1 (winter) tax roll.

Facts/Statistics:

The tax levy was discussed during the 2016-17 Budget Hearing as required under the Truth in Taxation legislation. Consistent with the taxation rate for 2016, the operating millage rate, through the renewal of the operating millage in February 2013 will be at the maximum allowable by the State for the December of 2017 levy. The sinking fund levy is based on the full 3 mills voted on in during November, 2013 election and has not been subject to a Headlee rollback at this time.

Due to fees assessed for summer tax collection, Owosso Public Schools does not levy taxes during the summer. This levy represents 100% of the taxes to be collected for the 2017 tax year.

Motion

Seconded

Vote – Ayes

Nays

Motion

Michigan Department of Treasury  
614 (Rev. 01-17)

ORIGINAL TO: County Clerk(s)  
COPY TO: Equalization Department(s)  
COPY TO: Each township or city clerk

L-4029

**2017 Tax Rate Request (This form must be completed and submitted on or before September 30, 2017)**

**MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes: **Shiawassee**

2017 Taxable Value of ALL Properties in the Unit as of 5-22-17: **535,183,427**

Local Government Unit Requesting Millage Levy: **Owosso Public Schools**

For LOCAL School Districts: 2017 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties: **161,338,666**

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2017 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2017 Current Year "Headlee" Millage Reduction Fraction	(7) 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPERATING	2/2013	18.2259	18.2259	1.0000	18.0000	1.0000	18.0000		18.0000	1/2034
VOTED	SINKING FUND	11/2013	3.0000	3.0000	1.0000	3.0000	1.0000	3.0000		3.0000	1/2019

Prepared by: **Julie Omer** Telephone Number: **989-723-8131** Title of Preparer: **Chief Financial Officer** Date: **8/14/2017**

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

Clerk Signature  
 Secretary Signature: **Shelly Ochodnicky** Date: **8/14/2017**  
 Chairperson Signature  
 President Signature: **Timothy Jenc** Date: **8/14/2017**

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2017 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0.00
For Commercial Personal	6.0000
For all Other	18.0000