## 2023-2024 REGISTRATION PACKET FOR NEW STUDENTS

# SALEM HIGH SCHOOL 400 SPARTAN DRIVE SALEM, VA 24153 Telephone: 540/387-2437 FAX: 540/387-2439 Email: tchitwood@salem.k12.va.us

Counselors:	Mrs. Sheri Smith -	last Name A – E
	Dr. Snow -	last Name F - J
	Ms. Arbogast (Director) -	last Name K - Q
	Mrs. Parrish -	last Name R - Z

Administrative Assistant/Registrar: Mrs. Tammy Chitwood

# The following documents are REQUIRED at your appointment:

- Birth Certificate this can no longer be obtained from other schools 1.
- \_\_\_\_ 2. Parent Identification
- \_\_\_\_\_ 3. \_\_\_\_\_ 4. Unofficial transcript from last school and/or last report card
- Custody papers if applicable
- **\_\_\_\_** 5. IEP or 504 if applicable (cannot create a schedule without it)
- Checkout/Withdrawal sheet from last school N/A for summer **\_\_\_\_** 6.
- \_\_\_\_ 7. 2 Verification of Residency form and documents (cannot be seen without this)

### The following documents will be requested from your previous school:

- 1. **Record of Medical Shots** 
  - last DPT/TD must be after age 4
  - last Polio must be after age 4
  - 2 MMR (Measles, mumps, rubella
  - Hepatitis B students entering 6<sup>th</sup> grade after July 1, 2001 must have three doses of Hepatitis B
- \_\_\_\_\_ 2. SOL/test scores

#### \*\*\*\*\*Registration is by appointment only!\*\*\*\*\*