

# PAULSBORO PUBLIC SCHOOLS

BOARD OF EDUCATION MEETING

PAULSBORO, NEW JERSEY

## MINUTES

### MONDAY, MAY 20, 2024

**Paulsboro Junior / Senior High School Auditorium**

**670 N. Delaware Street**

**Paulsboro, New Jersey 08066**

7:00 p.m.

**Board of Education Meeting**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

### MISSION STATEMENT

*The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.*

### CALL TO ORDER

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of Wednesday, July 27, 2022, and Monday, September 26, 2022 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education.

The 2023-2024 Board of Education schedule of meetings was readopted by the Board of Education at the Reorganization Meeting on January 2, 2024.

In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter. A phone blast announcement was sent to alert citizens that the information about the public meeting is available on the district website, Facebook and Twitter. As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

### ROLL CALL

Theresa Cooper, Frank Damming (Absent), Kyana Evans, Lawrence Haynes, Sr. (Absent), Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, Greenwich Township Representative Roseanne Lombardo, and Student Member Austin Willetts.

**PLEDGE OF ALLEGIANCE**

**PRESENTATIONS:**

Board Members Adjourned to the Cafeteria at 7:05 PM for Student of the Month Awards.

1. Student of the Month Awards for March, April, and May 2024:

<b>Billingsport Early Childhood Center</b>	<b>Loudenslager Elementary School</b>
<b><u>Preschool</u></b> March-Caliyah Paige April-Mark Egan May- Micah Davis	<b><u>3<sup>rd</sup> Grade</u></b> March - Landon Cunningham April - Sophia Cordero May – Amira Talibi
<b><u>Kindergarten</u></b> March-Maeli Baldemora April-Zyanna Stranahan May-Kennedy Pierce	<b><u>4<sup>th</sup> Grade</u></b> March - Nasir Martin April - D’Angelo Gonzalez May - Olivya Adorno
<b><u>1<sup>st</sup> Grade</u></b> March-Zamori Robinson April-Arabelle Sheppard May-Benjamin Rego May-Chloe McGill	<b><u>5<sup>th</sup> Grade</u></b> March - Aiyanna Dunn April - Londyn Johnson May - Brayden DiTonno
<b><u>2<sup>nd</sup> Grade</u></b> March-Sa’Venna Grant April- Rosalie Sanchez May-Tumuhairwe Murumba	<b><u>6<sup>th</sup> Grade</u></b> March - Augustine Love April - Lily Goss May - Adil Hussain

*Following this presentation, the Paulsboro Education Association invites the families and the Board of Education Students of the Month for light refreshments in the cafeteria.*

Board Members returned to the Auditorium at 7:42 PM.

**CORRESPONDENCE:** None at this time.

**NEW BUSINESS:**

**ESTABLISHMENT OF MEETING DATES, TIMES, LOCATION AND PLACES OF NOTIFICATION**

- A. Recommend approval of the following actions relative to the meetings of the Board of Education:

1. Pursuant to Chapter 231, PAL (Open Public Meeting Act) public meetings of the Board of Education will be held on the dates, at the times and at the location as per the following schedule. (Attachment)

**PAULSBORO PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETINGS  
2024 – 2025 School Year**

<b>BOE Meeting Date</b>	<b>Day of the Week</b>	<b>Time</b>	<b>Location</b>	<b>Type of Meeting</b>
July 24, 2024	Wednesday	7:00pm	Paulsboro High School Auditorium	Regular
August 21, 2024	Wednesday	7:00pm	Paulsboro High School Auditorium	Regular
September 30, 2024	Monday	7:00pm	Paulsboro High School Auditorium	Regular
October 28, 2024	Monday	7:00pm	Paulsboro High School Auditorium	Regular
November 25, 2024	Monday	7:00pm	Paulsboro High School Auditorium	Regular
December 16, 2024	Monday	7:00pm	Paulsboro High School Auditorium	Regular
January 2, 2025	Thursday	7:00pm	Paulsboro High School Auditorium	Reorg
January 27, 2025	Monday	7:00pm	Paulsboro High School Auditorium	Regular
February 24, 2025	Monday	7:00pm	Paulsboro High School Auditorium	Regular
March 24, 2025	Monday	7:00pm	Paulsboro High School Auditorium	Regular
April 28, 2025	Monday	7:00pm	Paulsboro High School Auditorium	Regular
May 19, 2025	Monday	7:00pm	Paulsboro High School Auditorium	Regular
June 23, 2025	Monday	7:00pm	Paulsboro High School Auditorium	Regular

2. Designate the South Jersey Times as the official newspaper and the Courier Post as the other newspaper to receive notices under the Open Public Meeting Act.
3. Adequate notice of meetings will be provided by mailing to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education, by posting the schedule of meetings in a public place and / or district website reserved for such announcements by the Board of Education.
4. The Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matter that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made.

**B. NOVEMBER 2024 ELECTION - OFFICES OPEN FOR GENERAL ELECTION**

<u>Term of Office</u>	<u>Incumbents</u>
Three (3) three-year terms	Joseph Lisa Danielle Scott Frank Damminger

Election petitions are available through the Gloucester County Board of Elections office located at 550 Grove Road, West Deptford, New Jersey. Petition submission deadline to the County Board of Elections Office is Monday, July 29, 2024.

**SAVE THE DATE – NJSBA 2024 CONFERENCE**  
**QUEST FOR STUDENT SUCCESS**  
Atlantic City Convention Center  
Monday, October 21, 2024, to Thursday, October 24, 2024  
Please let the Business Office know by May 10th, 2024, if you would like to attend.

**PUBLIC COMMENTS – ITEMS UNDER THE JURISDICTION OF THE BOARD OF EDUCATION**

A motion was made by Mr. Henderson and seconded by Mrs. D. Scott to open Public Comments.

**ALL IN FAVOR**

Ayes – 8  
Noes – 0  
Abstain- 0

**MOTION UNANIMOUSLY PASSED**

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.

Norman Scott:

- What is the disposition of the Tennis Courts?

Answer from Markee Robinson:

- We will get back to you.

A motion was made by Mrs. D. Scott and seconded by Ms. T. Scott to close Public Comments.

**ALL IN FAVOR**

Ayes – 8  
Noes – 0  
Abstain- 0

**MOTION UNANIMOUSLY PASSED**

**BOARD BUSINESS:**

**A. BOARD OF EDUCATION SELF-EVALUATION**

The New Jersey Department of Education requires every Board of Education to complete a self-evaluation annually. The Superintendent of Schools respectfully suggests that the Board

of Education use the self-assessment process that was used successfully during the 2022-2023 school year.

- Members of the Board of Education have independently completed and submitted the New Jersey School Boards Association “Board Self-Evaluation.” The Superintendent and his Secretary will compile the forms into a single Self-Evaluation.
- The Board of Education will review, modify, edit, etc. the Self-Evaluation at the June 26, 2023, meeting of the Board of Education. The Board will then approve the Self-Evaluation at the June 24, 2024, meeting.

## **B. EVALUATION OF THE SUPERINTENDENT OF SCHOOLS**

The New Jersey Department of Education requires every Board of Education to complete an evaluation of the Superintendent of Schools annually. The Acting Superintendent of Schools respectfully suggests that the Board of Education use the self-assessment process that was used successfully during the 2022-2023 school year.

- Each non conflicted member of the Board of Education has independently completed and submitted the New Jersey School Boards Association “Evaluation of the Superintendent of Schools as well as the Evaluation of Progress on the Goals of the Superintendent.” The Acting Superintendent and his Secretary will compile the forms into a single Evaluation form.
- The combined Evaluation forms will be an attachment on the June 24, 2024 agenda for review by the Board of Education.

## **C. UPCOMING SCHEDULED EVENTS**

***Junior / Senior High Instrumental & Vocal Concert*** 7:00 p.m. on Tuesday, May 21, 2024  
Paulsboro High School Auditorium

***All Sports Banquet*** 6:30 p.m. on Thursday, May 23, 2024  
St. Michaels, Gibbstown, New Jersey

***Senior Walk*** 10:00 a.m. on Monday, June 3, 2024  
Paulsboro Public Schools

***Commencement*** 6:30 p.m. on Thursday, June 6, 2024  
Paulsboro High School Football Field

***Moving up Ceremony*** Monday, June 3, 2024 - Billingsport  
Wednesday, June 5, 2024 - Loudenslager

## **COMMITTEE OF THE WHOLE:**

### **POLICY:**

Chairperson: Danielle Scott

Members: Theresa Cooper, Markee Robinson

The Committee met Monday, April 8, 2024.  
5:30 p.m. in the Central Office Conference Room in the Administration Building.

Updates:

**Attendance:**

- Markee Robinson
- Theresa Cooper
- Dr. Neff
- Douglas McGarry
- Danielle Scott

During the meeting, the following were reviewed:

- Bylaw #0155 Board Committees
  - The subcommittee plans to compare and examine Bylaw #9130, which discusses the creation of subcommittees. The thought behind reviewing this policy is to ensure that decision to operate with or without subcommittees is decided and voted on by the Board and not just the Board President.
  - It was also agreed that subcommittee meetings can take place virtually or in-person.
  
  - Additionally, this subcommittee needs to ensure that these two policies are not redundant or duplicative.
- Bylaw #0164.6 Remote Public Board Meetings During a Declared Emergency
  - The subcommittee intends to extrapolate some of this language from this bylaw to focus on offering virtual meeting options for members and the public.
    - The subcommittee will review policies and bylaws from other school districts (Kingsway, Voorhees, Haddon Heights, etc) that address virtual meetings.
    - Issues around confidentiality were identified when discussing the possibility of virtual executive sessions.
- Bylaw #0165 Voting
  - The subcommittee is interested in virtual voting for Board meetings. This will make voting results easier to capture in the minutes.
    - To make this possible, the Board would need be issued a Chromebook to use during the meetings and IT support at each meeting, as well as some training/capacity building.
- Recording of Board Meetings and minutes
  - The subcommittee agreed to add the usage of *BoardDocs* for approval to the April agenda.
    - The estimated cost is \$11,000 per year.
    - This database will allow for a more concise way to develop the agenda and maintain the meeting minutes.
    - If approved, the roll out of this will take place incrementally. The first stage is that it would be used to create the agenda and keep meeting minutes. Eventually, linking in the virtual/electronic voting will take place in the future.

- In the interim, the subcommittee agreed that the Board Secretary purchase a recorder with microphones to record all Board meetings.
- Fan conduct and banning fans from athletic events.
  - The subcommittee agreed to review other school districts' policies, procedures, and/or bylaws.
- Reserving School District Facilities
  - The subcommittee is interested in developing a policy to charge a variety of entities to utilize facilities and grounds in the district.
  - The subcommittee reviewed policies from Woodbury and West Deptford.
  - At the next meeting, the subcommittee will identify those entities who can use the facilities and grounds for free.

During this meeting, it was discovered that there may be redundant/duplicated policies and bylaws. At some point in the future, this subcommittee will review, compare, and analyze the policies/bylaws that are possibly duplicated.

### **HUMAN RESOURCES AND NEGOTIATION:**

Chairperson: Kyana Evans

Members: Joseph Lisa, Markee Robinson

#### **Paulsboro Education Association (PEA)**

On February 28, 2024, the Paulsboro Board of Education Negotiation Team: Chairperson Kyana Evans, Joseph Lisa, Danielle Scott was in attendance for Markee Robinson who was unable to attend along with Acting Superintendent Dr. Phillip C. Neff, Jr. held their first meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

On March 26, 2024, the Paulsboro Board of Education Negotiation Team: Chairperson Kyana Evans, Joseph Lisa, Danielle Scott was in attendance for Markee Robinson who was unable to attend along with Acting Superintendent Dr. Phillip C. Neff, Jr. and Business Administrator Douglas McGarry held their meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

On April 9, 2024, the Paulsboro Board of Education Negotiation Team: Chairperson Kyana Evans, Joseph Lisa, Danielle Scott was in attendance for Markee Robinson who was unable to attend along with Acting Superintendent Dr. Phillip C. Neff, Jr. and Business Administrator Douglas McGarry held their meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

Update: The Paulsboro Board of Education Negotiation Team will meet with the PEA on the following recommended dates at 6:00pm in the Paulsboro Junior / Senior High School Parenting Center:

On Tuesday, April 23, 2024, the Paulsboro Board of Education Negotiation Team: Joseph Lisa and Markee Robinson along with Acting Superintendent Dr. Phillip C. Neff, Jr. and Business Administrator Douglas McGarry held their meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

On Wednesday, May 8, 2024, the Paulsboro Board of Education Negotiation Team: Kyana Evans, Joseph Lisa and Markee Robinson along with Acting Superintendent Dr. Phillip C. Neff, Jr. and

Business Administrator Douglas McGarry held their meeting with the Paulsboro Education Association (PEA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

Update: Next meetings are scheduled for May 28, 2024.

Kyana Evans:

- The committee has met on May 8<sup>th</sup>, 2024.
- The next PEA Negotiations Meeting will be on May 28, 2024.

**Paulsboro Administrators Association (PAA)**

No meetings have been scheduled.

The Paulsboro Board of Education Negotiation Team and the Business Administrator Douglas McGarry will meet with the Paulsboro Administrators Association (PAA) Negotiation Team in the Paulsboro Junior / Senior High School Parenting Center.

**BUDGET:**

Chairperson: Theresa Cooper

Members: Frank Damminger, Tyesha Scott

The previous Committee met Monday, July 24, 2023.  
5:00 p.m. in the Central Office Conference Room at the Administration Building.  
No updates provided.

**FACILITIES:**

Chairperson: Joseph Lisa

Members: Lawrence Haynes, Sr., Jack Henderson

Friday, May 3, 2024.  
8:00 a.m. Building Walk Through Billingsport Early Childhood Center

Friday, May 10, 2024.  
8:45 a.m. Building Walk Through Paulsboro High School

Thursday, May 16, 2024.  
10:30 a.m. Building Walk Through Loudenslager Elementary School

**CURRICULUM:**

Chairperson: Roseanne Lombardo

Members: Kyana Evans, Tyesha Scott

The previous Curriculum Meeting was held a couple of weeks ago with Ms. Lombardo and Ms. Christine Lindenmuth.  
There is a new Superintendent in Gibbstown to work with and hoping to foster a climate of collaboration.

**OLD BUSINESS:** – None at this time.

**PENDING ITEMS:** – None at this time.



**REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

**REPORT OF THE SUPERINTENDENT**

**NEXT MEETINGS OF THE BOARD OF EDUCATION**

**REGULAR MEETING**

**Monday, June 24, 2024, at  
7:00p.m. in the  
Paulsboro High School Auditorium**

**SPECIAL MEETING**

**Wednesday, June 12, 2024  
5:00 p.m.  
SPECIAL MEETING TO INTERVIEW CANDIDATES  
FOR SUPERINTENDENT OF SCHOOLS  
Paulsboro High School Cafeteria**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

---

**REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

**RECOMMEND APPROVAL OF A – C:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. D. Scott and seconded by Ms. T. Scott to approve the Report of the Board Secretary/Business Administrator Items A-C.

Informational: The Report of the Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Business Administrator/Secretary to the Board of Education.

**A. Approval of Minutes (Attachments)**

Regular Meeting

April 29, 2024

Executive Meeting

April 29, 2024

**B. Approval of the April 2024 transfers. (Attachment)**

**C. Approval for payment of the May bills that are duly signed and authorized. (Attachment)**

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Jack Henderson, Joseph Lisa, Tyesha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

ABSTAIN – Danielle Scott (A Only)

MOTION PASSED

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

**NOTE: ALL RECOMMENDATIONS IN THE REPORT OF THE SUPERINTENDENT ARE MADE  
“UPON THE RECOMMENDATION OF THE SUPERINTENDENT.”**

**PERSONNEL B - K:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. D. Scott and seconded by Mrs. Lombardo to approve Personnel Items B-K.

- A. Informational: All people being recommended for employment and entities performing work for the Board of Education will make provisions to have their employees complete a Criminal History Background Review and meet certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.
- B. Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (**Attachment**)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers for them to work within the district.

- C. Recommend approval to grant the Acting Superintendent authority to use a letter of intent to hire staff, as needed, prior to the June 24, 2024, meetings of the Board of Education.

Informational: “Letter of Intent” authority authorizes the Acting Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the Superintendent will request the Board of Education to approve these appointments. The Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

- D. Recommend approval to appoint Dr. Phillip C. Neff, Jr. to the position of Acting Superintendent effective May 27, 2024, to August 27, 2024, and any extensions of this Contract. During that period, Dr. Neff will perform such services as the Board and Acting Superintendent determine are necessary, at a per diem rate of Two Hundred and Fifty Dollars (\$250.00) for five days per week. This agreement was presented during the February 9, 2024, Special Meeting.

Informational: Dr. Neff is required to attend Board Meetings, Committee Meetings and other necessary functions as directed by the Board without additional compensation. The aforementioned per diem rate shall include work performed on Saturdays, Sundays, and School Holidays. Dr. Neff will be paid through payroll utilizing the employee payroll schedule. It is understood that the aforesaid payments are subject to any deductions required by law.

- E. Recommend approval to appoint Samantha Quinnette to the position of Paulsboro Junior/Senior High School Athletic for the 2024-2025 school year. Ms. Quinnette will earn Step L – BA - \$67,302.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Quinnette has 12 years of educational experience. Interviews were conducted by Paulsboro Senior High School Principal Paul Morina, Assistant Principal/Athletic Director John Giovannitti, and Acting Superintendent Dr. Phillip C. Neff Jr.

- F. Recommend approval for Lucinda Quint, RN to serve as a Substitute School Nurse on an as needed basis during the 2024-2025 school year. Mrs. Quint will earn \$300.00 per day.

Informational: Mrs. Quint has served as a Substitute School Nurse for the Paulsboro Public Schools in the past. Resume and /or application are on file in the Administration Building.

- G. Recommend approval to contract Patricia Applegate for the position of Part Time Student Support Services Interventionist for the Paulsboro Junior / Senior High School effective July 1, 2024 – June 30, 2025. Ms. Applegate will earn \$40.00 per hour not to exceed 15 hours per week.

Informational: Ms. Applegate served in the same position during the 2023 – 2024 school year.

- H. Recommend approval to appoint the following staff to participate in the Summer Enrichment Program for the Junior and Senior High Schools. The Junior/Senior High School Administrative team conducted interviews. The Summer Enrichment Program will begin June 17, 2024, and end on July 22, 2024.

<b>SUMMER ENRICHMENT PROGRAM</b>				
<b>Staff Member</b>	<b>Instructional Hours</b>	<b>Prep Hours</b>	<b>Per Hour</b>	<b>Total Stipend</b>
Brian Betz	70	19	\$40.00	\$3,560.00
Jenna Ouellette	70	19	\$40.00	\$3,560.00
Kimberly Reger	70	19	\$40.00	\$3,560.00
Jessica LaPorta	70	19	\$40.00	\$3,560.00
Antonio Chila	70	19	\$40.00	\$3,560.00
Silvana Mojalliu	70	19	\$40.00	\$3,560.00
Eric Koellner	(as needed)		\$40.00	

Brenda Hoffman	(as needed)		\$40.00	
Barbara Thompson	70	19	\$40.00	\$3,560.00
Edward DeStefano	70	19	\$40.00	\$3,560.00
<b>Total</b>				<b>\$28,480.00</b>

- I. Recommended approval to appoint the following staff to participate in the Summer Credit Recovery Program for Junior and Senior High Schools. The Junior/Senior High School Administrative team conducted interviews. Summer Credit Recovery Program will begin June 17, 2024, and end on July 24, 2024.

<b>CREDIT COMPLETION PROGRAM</b>					
<b>Subject</b>	<b>Staff Member</b>	<b>Instructional Hours</b>	<b>Prep Hours</b>	<b>Per Hour</b>	<b>Total Stipend</b>
Jr. High Math	Shelby Brown	121	19	\$40.00	\$5,600.00
Jr. High English	Sarah Bubnis	121	19	\$40.00	\$5,600.00
Jr. High History	John Marcucci	121	19	\$40.00	\$5,600.00
Jr. High Science	Todd Palmisano	121	19	\$40.00	\$5,600.00
English I/II	Brittany Toole	121	19	\$40.00	\$5,600.00
English III/IV	Holly Klein	121	19	\$40.00	\$5,600.00
US I	Vito Mazzeo	121	19	\$40.00	\$5,600.00
US II	Rachael Wulk	121	19	\$40.00	\$5,600.00
Physical & Biological Science	Lisa Broder	121	19	\$40.00	\$5,600.00
Health/PE	Thomas Hampel	121	19	\$40.00	\$5,600.00
Sp. Ed. World History, Math	Chelsea Brown	121	19	\$40.00	\$5,600.00
Sp. Ed. English, Science	Michael McGahey	121	19	\$40.00	\$5,600.00
Nurse 7-12	Mary Porter	121	0	\$40.00	\$4,840.00
Instructional Aide	Zahra Elharden	121	0	\$20.00	\$2,420.00
Guidance 7-12	Melba Moore-Suggs	121	19	\$40.00	\$5,600.00
Algebra I, II, Geo	Ryan Pennypacker	121	19	\$40.00	\$5,600.00
Substitute Teacher/Instructional Aide	Joseph Benne	(as needed)		\$40.00/ \$20.00	
Substitute Teacher	Erica Haase	(as needed)		\$40.00	
Substitute Teacher	Christina Lord	(as needed)		\$40.00	
Substitute Teacher	Brenda Hoffman	(as needed)		\$40.00	
<b>Total</b>					<b>\$85,660.00</b>

- J. Recommend approval to appoint Xavier Orangers Tucker as a Substitute Custodian for the remainder of the 2023-2024 school year. This position is on an "as needed" basis and will earn \$15.13 per hour and does not include benefits. This recommendation is contingent on

completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: The interview was conducted by Director of Facilities Derek Gieschen and Acting Superintendent Dr. Phillip C. Neff Jr.

- K. Recommend approval for Paulsboro High School English teacher Christie Butler a reduction in the length of tenure from 4 years to 2 years for prior time served in the district.

Informational: Ms. Butler was hired September 1, 2016, and was terminated (Reduction in force - RIF) on June 30, 2018.

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Jack Henderson, Joseph Lisa, Tyesha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**PERSONNEL L - W:** The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mrs. D. Scott and seconded by Ms. T. Scott to approve Personnel Items L-W.

- L. Recommend approval for Monica Moore-Cook to receive the following that has been documented and signed in her contract dated August 25, 2022.

Information: Benefits: Ms. Moore-Cook will return to Tenure status and receive her prior accumulated sick time of 57.50 days.

- M. Recommend approval to appoint Stacy Nolan to the position of Preschool Disabilities Teacher at Billingsport Early Childhood Center for the 2024-2025 school year. Ms. Nolan will earn Step N – MA - \$79,552.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Nolan has 14 years of educational experience. Interviews were conducted by Billingsport Early Childhood Center Principal Tina Morris, Director of Special Services Stacey DiMeo. and Acting Superintendent Dr. Phillip C. Neff Jr.

- N. Recommended approval to appoint the following staff to participate in the Extended School Year (ESY) Program for Junior High School. The Junior/Senior High School Administrative team conducted interviews. The ESY Program will begin June 17, 2024, and end on July 22, 2024. Teachers must hold appropriate certification from the New Jersey Department of Education.

**Extended School Year Program**

Subject	Staff Member	Instructional Hours	Prep Hours	Per Hour	Total Stipend
7th/8th	Dr. Donna Backus	70	14	\$40.00	\$3,360.00
7th/8th	Daryus Quarles	80		\$20.00	\$1,600.00
<b>Total</b>					<b>\$4,960.00</b>

- O. Recommend approval to appoint Gianna Lombardo to the position of 5<sup>th</sup> Grade Inclusion Teacher at Loudenslager Elementary School for the 2024-2025 school year. Ms. Lombardo will earn Step A – BA - \$50,037.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent on completion of all required paperwork and the Criminal History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Lombardo is graduating from Rowan University in May 2024 from the Inclusive Education Program. Interviews were conducted by Loudenslager Elementary School Principal Matthew Browne and Acting Superintendent Dr. Phillip C. Neff Jr.

- P. Recommend approval of New Jersey Family Leave (NJFLA) for Staff #2202 DOH 10/13/2021, with the following terms and conditions.

<u><b>Dates of Leave</b></u>	<u><b>Terms and Conditions of Leave</b></u>
------------------------------	---

Tuesday, September 3, 2024 to Monday, November 25, 2024	Unpaid NJFLA (60 days)
--	------------------------

Tuesday, November 26, 2024 to Monday, December 2, 2024	Unpaid leave (2 days)
---	-----------------------

- Q. Recommended approval to accept the resignation with the intent to retire of Loudenslager Elementary School 6th Grade Language Arts Teacher Toni Howard effective date will be July 1, 2024.

Informational: Ms. Howard has served our district for 25 years.

- R. Recommend approval to transfer Loudenslager Elementary School 5th Grade Language Arts Teacher Aprilanne Young to the position of 6th Grade Language Arts Teacher.

Informational: Mrs. Young has served as a 5th Grade Language Arts Teacher at Loudenslager Elementary School for two years. Mrs. Young will take over the 6th Grade Language Arts Position for Ms. Toni Howard who retired after serving the school district for over 25 Years. The transfer will take place for the 2024 - 2025 School Year and is a voluntary transfer.

- S. Recommended approval to appoint the following teachers for the 2024 Extended School Year Program. Teachers must hold appropriate certification from the New Jersey Department of Education. All appointments will be contingent on student enrollment.

<u><b>Extended School Year Program</b></u>					
<u><b>Staff</b></u>	<u><b>Subject</b></u>	<u><b>Instruction</b></u>	<u><b>Prep</b></u>	<u><b>Per</b></u>	<u><b>Total</b></u>

		<u>Hours</u>	<u>Hours</u>	<u>Hour</u>	<u>Stipend</u>
Debra Persicketti	PK/K	70	14	\$40.00	\$3,360.00
<u>Staff</u>	<u>Subject</u>	<u>Instruction Hours</u>	<u>Prep Hours</u>	<u>Per Hour</u>	<u>Total Stipend</u>
Laura Storms	K/1st	70	14	\$40.00	\$3,360.00
Maria Phillips	1st/2nd	70	14	\$40.00	\$3,360.00
Jillian Garren	3rd/4th	70	14	\$40.00	\$3,360.00
Jacqueline Breshock	5th/6th	70	14	\$40.00	\$3,360.00
Cheryl Sierocinski	1:1 Aide	80	0	20.00	\$1,600.00
Scarlett Croce	Aide Pre-K	80	0	\$20.00	\$1,600.00
Dotti Palmisano	Aide Pre-K	80	0	\$20.00	\$1,600.00
Katie Hurst	Aide - K/1st	80	0	\$20.00	\$1,600.00
Heather Parks	Aide - 1st/2nd	80	0	\$20.00	\$1,600.00
Barry Jenkins	Aide - 3/4	80	0	\$20.00	\$1,600.00
Erica Scott	Aide - 5/6	80	0	\$20.00	\$1,600.00
Tracey Scott	Nurse	80	0	\$40.00	\$3,200.00
<b>Total</b>					<b>\$31,200.00</b>
<b>* Speech Services Will Be Split based on caseload and compensatory services needed not to exceed the allotted hours. *</b>					

T. Recommended approval to appoint the following teachers for the Elementary Summer Intervention Program. Teachers must hold appropriate certification from the New Jersey Department of Education. *These appointments will be contingent on student enrollment in the program.*

<b><u>Intervention Program - Billingsport Early Childhood Center</u></b>					
<u>Staff</u>	<u>Grade</u>	<u>Instruction Hours</u>	<u>Prep Hours</u>	<u>Per Hour</u>	<u>Total Stipend</u>
Lisa Kuhnel	LEAD K - 2	70	20	\$40.00	\$3,600.00
Louis McCall	LEAD 3 - 6	70	20	\$40.00	\$3,600.00

Michele Relation	K	70	14	\$40.00	\$3,360.00
Kerilyn Cooper	K	70	14	\$40.00	\$3,360.00
Kai Myers	1	70	14	\$40.00	\$3,360.00
Jacqueline Marcucci	1st	70	14	\$40.00	\$3,360.00
Christin Goss	2nd	70	14	\$40.00	\$3,360.00
Laura Pettit	2nd	70	14	\$40.00	\$3,360.00
MaryAnn Giannotti	3rd	70	14	\$40.00	\$3,360.00
Danielle Relation	3rd	70	14	\$40.00	\$3,360.00
Krista Lange	4th	70	14	\$40.00	\$3,360.00
<b><u>Staff</u></b>	<b><u>Grade</u></b>	<b><u>Instruction Hours</u></b>	<b><u>Prep Hours</u></b>	<b><u>Per Hour</u></b>	<b><u>Total Stipend</u></b>
David Denelsbeck	4th	70	14	\$40.00	\$3,360.00
Christina Myers	5th	70	14	\$40.00	\$3,360.00
Aprilanne Young	5th	70	14	\$40.00	\$3,360.00
<b>Total</b>					<b>\$47,520.00</b>

U. Recommend the approval of the following certified staff members to serve as substitute teachers for Jumpstart or Extended School Year Program.

<b><u>Staff</u></b>		<b><u>Per Hour</u></b>
Tara Stahl	Teacher	\$40.00
Christina Roberts	Teacher	\$40.00
Tyler Graves	Teacher	\$40.00
Prudence Hanly	Teacher	\$40.00
Mackenzie Dill	Teacher	\$40.00

**Informational:** Substitutes will be utilized on an as needed basis and will make the regular contractual rate for certified staff members of \$40.00 Per Hour.



- V. Recommend approval of the following staff members to serve as substitute classroom support aides for the Extended School Year Program.

<u>Staff</u>		<u>Per Hour</u>
Brianna Wallace	Instructional Aide	\$20.00
Joanna Gyulay	Instructional Aide	\$20.00

Informational: Substitutes will be utilized on an as needed basis and will make the regular contractual rate for support staff members of \$20.00 Per Hour.

- W. Recommend approval to appoint Mackenzie Dill to serve as an outside substitute teacher for Jumpstart or Extended School Year Program. Ms. Dill will earn \$40.00 per hour. Resume and /or application are on file in the Administration Building.

Informational: Ms. Dill is currently a High School History Teacher at Cumberland County Technical Education Center in Millville, New Jersey.

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Jack Henderson, Joseph Lisa, Tyesha Scott, Danielle Scott, and Markee Robinson.

ABSTAIN – Theresa Cooper (T. Scott & E. Scott), Jack Henderson (L Only), Tyesha Scott (T. Scott & E. Scott), and Danielle Scott (T. Scott & E. Scott)

MOTION PASSED

**STAFF AND CURRICULUM DEVELOPMENT A - C:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. Lombardo and seconded by Ms. T. Scott to approve Staff and Curriculum Development A-C.

- A. Recommend approval for the following teachers to work during the 2024 summer, writing/updating curriculum. Teachers will work under the direction of Christine Lindenmuth, Director of Curriculum, Instruction and Assessment. The following staff members will be paid according to the PEA agreed upon contractual rate.

<b>Subject</b>	<b>Writer</b>	<b>Hours</b>
MATH (K-8)	Prudence Hanly, Jacqueline Marcucci, Lisa Kuhnel-Morrison, Tara Stahl, Lou McCall, David Denelsbeck, Rebecca Richardson, Tom Richardson	225

PRACTICAL ARTS	Ed DeStefano, Stephen Villari, Christine Stetson, Noreen DeMarco	125
YEARBOOK	Brittany Toole	20

Informational: The subjects listed above for rewriting/revision have been BOE approved as part of the 5-Year Curriculum Revision Schedule. Funds supporting this work have been approved as part of the 2024-2025 SY budget.

- B. Request approval for implementation, curriculum writing and instructional purchases for the following new courses for Paulsboro High School.

Informational:

**Title: World Mythology**

**Grade Level(s): 10-12**

This is a semester course in which students will explore in-depth, the world of mythological gods and beasts, and will come to learn how creation stories and ancient oral traditions served a vital role for early civilizations in making sense of the physical world. The course will provide an overview of world mythology and its relationship to ancient and current cultures. By emphasizing the myth of the folk and the lore of early societies, the course will also draw from similarities among the great myths of world cultures and the history of the development of hierarchies and civilizations.

**Title: Introduction to Business**

**Grade Level(s): 10-12**

This semester course is designed to introduce students to the various aspects of the business environment. From turning ideas into profits to discovering the ABC's of entrepreneurship, this course is the ticket to business brilliance. Topics covered will include economics, finance, management, marketing, accounting, business law, international business, and entrepreneurship. This is a foundational course on which all other business courses offered are built.

**Title: Principles of Marketing**

**Grade Level(s): 10-12**

Welcome to the Principles of Marketing Course – where marketing magic happens. In this semester course, students will dive into the dynamic world of branding, promotion, and consumer allure. From creating eye-catching campaigns to understanding market trends, this course is a backstage pass to the exciting universe of marketing as students learn about the principles that shape consumer behavior and drive successful businesses.

**Title: Career and College Readiness**

**Grade Level(s): 11-12**

This is a semester course for upper classmen that will equip them with essential skills and knowledge needed to navigate the transition from high school to college or the workforce seamlessly. From honing academic proficiency to mastering critical life skills, this course will guide students toward a successful college and/or career journey.

- C. Recommend approval for Paulsboro Public Schools to authorize submission of the New Jersey Child Assault Prevention (NJ CAP) grant application for Fiscal Year (FY) 2025 and accept the award of these funds upon the subsequent approval of the FY 2025 NJCAP Application.

**Informational:** The New Jersey Child Assault Prevention program is a statewide community-based prevention program. NJ CAP seeks to reduce children’s vulnerability to abuse, neglect and bullying by providing comprehensive prevention workshops for children, parents, and school staff. All public, private, and parochial schools can apply for CAP funding. Public schools are requested to commit to a match of 30% of the total CAP program costs. If the grant is awarded to the Paulsboro Public School district, the local financial commitment will not exceed \$2,500.00.

- D. Recommend approval **Informational - Enrollment and Class Size:**

1. The following chart presents the enrollment data for Preschool -8:

Grade	Enrollment – May 15, 2024								
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Pre- School Age 3 & 4	57	66	61	78	88	53	61	70	87
K	104	101	93	103	90	82	76	81	67
1	111	86	86	84	86	86	82	71	69
2	79	85	81	82	79	76	88	73	72
3	56	60	102	87	83	94	88	97	87
4	65	70	56	97	81	81	92	82	95
5	64	58	73	60	97	84	85	92	73
6	53	84	57	71	58	100	89	81	88
7	73	68	93	69	71	62	99	91	73
8	62	81	67	89	66	75	70	100	89
Self-Contained Special Education Billingsport/Loudenslager*	26	28	20	19	22	17	24	30	23
<b>Grand Totals</b>	<b>750</b>	<b>787</b>	<b>789</b>	<b>839</b>	<b>821</b>	<b>810</b>	<b>854</b>	<b>868</b>	<b>823</b>

\* At Loudenslager School, students in self-contained classes are included with general education students for the purposes of this report.

2. The following chart presents the enrollments for Paulsboro Senior High School:

Grade	Enrollment – May 15, 2024								
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
9	63	80	93	92	107	102	117	99	111
10	82	80	78	85	83	101	98	107	91
11	80	80	65	77	73	75	81	91	93
12	78	93	84	64	82	84	74	97	94
<b>TOTAL</b>	<b>303</b>	<b>333</b>	<b>320</b>	<b>318</b>	<b>345</b>	<b>362</b>	<b>370</b>	<b>394</b>	<b>389</b>

3. The following chart presents the class sizes for Billingsport Early Childhood Center and Loudenslager Elementary School:

Grade	Number of Students per Class as of May 15, 2024					
	Pre-School	15	13	14	15	15
Kindergarten	18	17	17	15		
1	19	17	16	17		
2	18	19	18	17		
3	19	24	21	21	2	
4	24	23	23	22	3	
5	17	18	17	19	2	
6	21	20	20	20	7	
Special Education	7	10	6			

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Jack Henderson, Joseph Lisa, Tyesha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**TUITION A:** The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mrs. D. Scott and seconded by Ms. T. Scott to approve Tuition A.

A. Recommend approval for Out of District Placements for the following students Grades PK-8

Case #	Grade:	Placement
283994	8	The student was placed at Pinelands Learning Center on 2/15/2024 for 36 days. Tuition rate \$352.22 per diem. Total tuition cost \$11,756.16

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Jack Henderson, Joseph Lisa, Tyesha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**INSTRUCTIONAL SERVICES A - E:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Henderson and seconded by Mrs. Lombardo to approve Instructional Services A-E.

- A. Recommend approval for the following Child Study Team Members to complete evaluations for initial evaluations and re-evaluations of students at a rate of \$300.00 per evaluations completed during June, July, and August 2024.

<u>Type of Specialist</u>	<u>Names of Specialists</u>
School Social Workers	Charisse Generette
School Social Worker	Courtney Nutt
School Psychologist	Kayla Kushner
School Psychologist	Kristina Barbato
School Psychologist	Samanta Hunt
Speech Pathologist	Kristin Shute

Informational: The evaluations are needed for the Child Study Team to remain in compliance with the timelines for evaluations/re-evaluations mandated by the Individuals with Disabilities Education Act (IDEA). Funded by local funds not to exceed \$24,000.00.

- B. Recommend approval for teachers and Child Study Team members to attend initial classification and change of placement meetings during the months of July and August. Teachers and team members are paid \$40.00 per hour; meetings are a minimum of one hour in length. Funded by local funds not to exceed \$5,000.00.\* (estimated based on referrals as of 5/9/24)

Informational: General Education and Special Education Teachers are required by New Jersey code to attend meetings to discuss academic programs. The Child Study Team members are required to review incoming students, new transfers, and Individual Education Plans (IEP's) with parents, team members, administrators, to finalize a placement in and out of district. General Education and Special Education Teachers are required by New Jersey code to attend meetings to discuss academic programs.

- C. Recommend approval for the following Child Study Team outside consultants to complete additional Learning Evaluations for initial evaluations and re-evaluations of students in June, July, and August. Specialists are paid \$350.00 per case for the 2024-25 school year. Funded by local funds not to exceed \$10,000.00.

<u>Type of Specialist</u>	<u>Names of Specialists</u>
Learning Disability Teacher/Consultant	Karolyn Adams
Learning Disability Teacher/Consultant	Tamar Shelov
Learning Disability Teacher/Consultant	Denise Leaf

- D. Recommend approval for tenth grade student TyQwaun Hodges to attend Paulsboro High School as Courtesy student in the 2024-2025 school year. This student will be in the Twelve grade class for the 2024-2025 school year.

- E. Recommended approval to provide homebound for the following students Grades 9-12:

<b>Case #</b>	<b>Grade:</b>	<b>Hours of Instruction</b>
253661	11	The student was placed Homebound Instruction for medical reasons. This student will receive Home Instruction from Paulsboro staff minimum of 5 hours a week at a rate of \$40 hr. Start date was 3/27/24 – End Date TBD

Case #	Grade:	Hours of Instruction
260386	10	The student was placed on Administrative Homebound Instruction. The student will receive Home Instruction from Paulsboro staff for a minimum of 5 hours a week at a rate of \$40 hr. Start date 5/21/2024 – End Date TBD

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Jack Henderson, Joseph Lisa, Tyasha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**INSTRUCTIONAL SERVICES F:** The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mrs. D. Scott and seconded by Mrs. Cooper to approve Instructional Services F.

- F. Recommend approval to provide homebound instruction for the following students Grades PK-8:

Case #	Grade:	Hours of Instruction
291490	6	The student was placed on Homebound Instruction for medical reasons. This student will receive instruction from Inspira/Bridgeton for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 02/5/2024 - End Date TBD
383630	PK4	The student was placed Homebound Instruction for medical reasons. This student will receive Home Instruction from Brookfield/Inspira's Castle Program for a minimum of 5 hours a week at a rate of \$40 hr. Start date 4/29/2024 – End TBD
322630	4	The student was placed on Administrative Homebound Instruction. The student will receive Home Instruction from Paulsboro staff for a minimum of 5 hours a week at a rate of \$40 hr. Start date 5/6/2024 – End Date TBD

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Jack Henderson, Joseph Lisa, Tyasha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**STUDENT ACTIVITIES A:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Henderson and seconded by Mrs. Lombardo to approve Student Activities A.

- A. Recommend approval for Paulsboro Jr./Sr. High school to have a Fun Day on Thursday, May 23, 2024, for the Renaissance students.

Informational: Paulsboro Jr./Sr. High School would like to host an end of the school year Fun Day with students that have earned a Renaissance card for Marking Period 1, Marking Period 2, and Marking Period 3. During this event, the students will have the opportunity to participate in inflatable games, art activities, etc. The students will be served hamburgers, hot dogs, chips, and water ice. The event is sponsored by Pride funding and the Renaissance program.

- B. Informational: Paulsboro Junior High School's College & Career Day scheduled for April was postponed due to Benchmark Assessments. The event took place on Monday, May 20, 2024, from 8am -11am in the Jr. High Classrooms. Mr. Brooks, the Jr. High School counselor organized the event and invited community volunteers from various careers to do a rotational presentation.

**Roll Call Vote:**

YES - Theresa Cooper, Kyana Evans, Jack Henderson, Joseph Lisa, Tyesha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

**MOTION UNANIMOUSLY PASSED**

**FACILITIES A:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. Lombardo and seconded by Mrs. D. Scott to approve Facilities A.

- A. Recommend authorization for the Acting Superintendent to approve the following organizations to use school facilities as listed for the 2023-2024 school year. This recommendation is contingent on each group filing the appropriate request and verification of insurance.

ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
Greater Paulsboro Chamber of Commerce	4 <sup>th</sup> of July Parade 8:00am-12:00noon Thursday, July 4, 2024	Paulsboro High School Front Yard of High School to set up flat bed trailer for reviewing stage. Portable bleachers to be placed on Delaware Street for spectators.  Steps for reviewing stand.	Judy MacKenzie

ORGANIZATION/ PERSON	ACTIVITY	FACILITY	CONTACT
		Use of restrooms across from football bleachers.  Use of portable PA system  Table and chairs for distribution of water and pretzels.	
Paulsboro Police Department	Junior Police Department 8am-3pm Monday - Friday July 22 --July 26, 2024	Paulsboro High School Auditorium Cafeteria Gymnasium Classroom #13 Track	Ptl. Pierce

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Jack Henderson, Joseph Lisa, Tyesha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**FINANCE A - D:** The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. D. Scott and seconded by Ms. Evans to approve Finance A-D.

- A. Recommend approval for Paulsboro BOE Board Members and select administrative staff to attend the annual convention of the New Jersey School Boards Association (NJSBA) scheduled for Monday, October 21, 2024, through Thursday, October 24, 2024. The total cost to the board is anticipated to be \$2,100.00 for registration.

Informational: Booking by June 30 gives the District access to use NJSBA's early bird pricing. The convention will take place at the Atlantic City Convention Center.

- B. Recommend approval to renew the contract with IXL Learning for the 24/25 school year. The contract will begin July 1<sup>st</sup>, 2024, and end July 1<sup>st</sup> 2025. The cost to the District is \$9,800.00 (**Attachment**)

Informational: IXL Learning provides instructional software utilized by teachers for grades 7-12. Subjects included are Math, ELA, Science, and Social Studies.



- C. Recommend approval to enter into an agreement with Gloucester County for Youth Services/Alternative Education Program. (**Attachment**)

Informational: The term of the contract shall be January 1, 2024, to December 31, 2026. The Paulsboro School District shall be paid an amount not to exceed \$27,000.00 per year.

- D. Recommend approval to enter into an agreement with Camden County Educational Services Commission to create a Collaborative for Early Childhood/Preschool Consultation and Staffing Services for the 24/25 school year. The cost to the District is \$52,656.00. (**Attachment**)

Informational: Camden County Educational Services Commission has provided these services to the District for multiple years.

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Jack Henderson, Joseph Lisa, Tyesha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

ABSTAIN ( A Only) – Theresa Cooper, Jack Henderson, Joseph Lisa, Tyesha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION PASSED

**FINANCE E - I:** The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mrs. D. Scott and seconded by Mr. Henderson to approve Finance E-I.

- E. Recommended approval to accept the donation of the *Cute as a Button Project* through anonymous donors through donorschoose.org. The donated items include art related items that will be utilized as part of a class-wide project at Loudenslager Elementary School. These items are worth approximately \$250.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager 4th Grade Teacher Danielle Relation.

- F. Recommended approval to accept the donation of the *Animal Habitats Environment Project* through anonymous donors through donorschoose.org. The donated items include a Doodle Board Drawing Kit, Acrylic Paint, and other supplies that will be used to decorate the Hamster and Turtle Habitats in the STEAM Center at Loudenslager Elementary School. These Items are worth approximately \$235.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager STEAM Teacher Mrs. Rebecca Richardson.

- G. Recommended approval to accept the donation of the *Art of Crystals Project* through anonymous donors through donorschoose.org. The donated items include a 4M Deluxe Crystal Growing STEAM Kit to be used as part of the STEAM Curriculum at Loudenslager Elementary School. These Items are worth approximately \$300.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager STEAM Teacher Mrs. Rebecca Richardson.

- H. Recommended approval to accept the donation of the *Comfy Fact Frenzy Project* through anonymous donors through donorschoose.org. The donated items include a Multiplication Fact Family Carpet that will be utilized as both an alternative seating location and a math resource in a 4th Grade Math Classroom at Loudenslager Elementary School. These Items are worth approximately \$170.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager STEAM Teacher Mrs. Rebecca Richardson.

- I. Recommended approval to accept the donation of the *Space Exploration Project* through anonymous donors through donorschoose.org. The donated items include resources related to space exploration that will be utilized as part of a STEAM unit in which students will design a Rover Model that will retrieve samples from the Surface of Mars at Loudenslager Elementary School. These Items are worth approximately \$315.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager STEAM Teacher Mrs. Rebecca Richardson.

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Jack Henderson, Joseph Lisa, Tyeshia Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

**SCHOOL SAFETY A:** The Greenwich Township Representative may vote on this item in this section of the agenda.

A motion was made by Mrs. Lombardo and seconded by Mr. Henderson to approve School Safety A.

- A. Recommend that the Board of Education confirm the decision of the Superintendent of Schools for the following cases investigated as possible Harassment, Intimidation and Bullying (HIB) situations at Paulsboro Senior High School.

Case Number	Date of Incident	Status of Investigation	Names of Investigators	Type and Nature of Discipline Imposed
PHS270687	4/15/2024	completed	Melba Moore-Suggs	Non-HIB No disciplinary action required.

**Informational:** The New Jersey Department of Education requires all suspected cases of HIB to be investigated. At the end of each investigation, the Superintendent must officially act on the case(s). In general, the Superintendent confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify his decision. The Superintendent informs the parents of this decision as well as their rights to appeal.

**Roll Call Vote:**

YES - Theresa Cooper, Kyana Evans, Jack Henderson, Joseph Lisa, Tyesha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

**MOTION UNANIMOUSLY PASSED**

**SCHOOL SAFETY B:** The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mrs. Cooper and seconded by Mrs. D. Scott to approve School Safety B.

- B. Recommend that the Board of Education confirm the decision of the Superintendent of Schools for the following cases investigated as possible Harassment, Intimidation and Bullying (HIB) situations at Billingsport Early Childhood Center and Loudenslager Elementary School.

Case Number	Date of Incident	Status of Investigation	Names of Investigators	Type and Nature of Discipline Imposed
LES 050624001	4/26/2024	completed	Marcelina Guzman	HIB Confirmed Referred to counseling

**Informational:** The New Jersey Department of Education requires all suspected cases of HIB to be investigated. At the end of each investigation, the Superintendent must officially act on the case(s). In general, the Superintendent confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify his decision. The Superintendent informs the parents of this decision as well as their rights to appeal.

- C. **Informational:** Report of School Security Drills:

## Report of Paulsboro Public Schools Security Drills

Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Fire Evacuation	Each school must conduct one per month	09/08/2023 10/19/2023 11/15/2023 01/30/2024 02/27/2024 03/25/2024 04/09/2024	09/22/2023 10/19/2023 11/17/2023 12/21/2023 01/31/2024 02/26/2024 03/25/2024 04/15/2024	09/19/2023 10/05/2023 11/7/2023 12/08/2023 01/12/2024 02/26/2024 03/21/2024 04/10/2024
Communication Drill**	Optional			
Evacuation (Non-Fire)	Each school must conduct two annually	10/24/2023	10/23/2023	10/19/2023 02/08/2024
Bomb Threat (Hold)	Each school must conduct two annually	02/06/2024	12/18/2023 01/11/2024	03/21/2024 04/17/2024
Lockdown / Active Shooter	Each school must conduct two annually	09/18/2023	09/12/2023 02/21/2024 03/27/2024	09/14/2023 11/29/2023 01/26/2024
Shelter In Place (Hold)	Each school must conduct two annually	12/08/2023 02/23/2024 03/28/2024	11/30/2023 04/30/2024	12/18/2023
Other Drills				
Bus Evacuation	School District (Annually)	11/29/2023		11/30/2023
Bus Evacuation	School Routes (2 Annually)	<u>Bankbridge Run</u> 11/28/2023 <u>Durand Academy</u> 09/15/2023 <u>P5</u> 12/01/2023		11/30/2023
Test of Emergency Communication System	Not required but conducted as an extra safety measure			
AED (Automated External Defibrillators) *	Not required but conducted as an extra safety measure	09/25/2023 10/30/2023 11/28/2023 12/20/2023 01/30/2024 02/21/2024 03/26/2024 04/29/2024	09/25/2023 10/30/2023 11/28/2023 12/20/2023 01/30/2024 02/21/2024 03/26/2024 04/29/2024	09/25/2023 10/30/2023 11/28/2023 12/20/2023 01/30/2024 02/21/2024 03/26/2024 04/29/2024

\*The Administration Building AED testing is included with the Paulsboro Junior / Senior High School.

\*\*Communication Drill is a test of the internal communications system will help identify the true capability of the school to effectively communicate on - campus emergencies (Optional)

It is anticipated adjustments will be made by schools to help reduce the likelihood of virus transmission during the upcoming school year.

These will take the form of implementing practices recommended by the CDC, NJ DOH, etc. such as practicing safe social distancing, wearing face coverings, etc.

D. Informational: Disciplinary Data as of April 2024.

<b>Billingsport Early Childhood Center - Disciplinary Actions</b>				
<b><u>Disciplinary Actions-March</u></b>	<b><u>PreK</u></b>	<b><u>1<sup>st</sup></u></b>	<b><u>2<sup>nd</sup></u></b>	<b><u>Total</u></b>
Lunch Detention	0	0	0	0
After School Detention	0	0	0	0
In-School Suspension	0	0	0	0
Out of School Suspension	0	0	0	0

<b>Loudenslager Elementary School - Disciplinary Actions</b>					
<b><u>Disciplinary Actions-April</u></b>	<b><u>3<sup>rd</sup></u></b>	<b><u>4<sup>th</sup></u></b>	<b><u>5<sup>th</sup></u></b>	<b><u>6<sup>th</sup></u></b>	<b><u>Total</u></b>
Lunch Detention	2	11	12	17	42
After School Detention	0	0	0	0	0
In-School Suspension	0	0	0	0	0
Out of School Suspension	0	1	3	1	5

<b>Paulsboro Junior High School - Disciplinary Actions</b>			
<b><u>Disciplinary Actions – April</u></b>	<b><u>7<sup>th</sup></u></b>	<b><u>8<sup>th</sup></u></b>	<b><u>Total</u></b>
Lunch Detention	0	0	0
After School Detention <b># of Students/# of ASD Issued</b>	16/27	15/34	31/71
In-School Suspension <b># of Students/# of Days</b>	0	0	0

Out of School Suspension # of Students/# of Days	6/8	5/21	11/29
---	-----	------	-------

<b>Paulsboro Senior High School - Disciplinary Actions</b>					
<b>Disciplinary Actions – April</b>	<b>9<sup>th</sup></b>	<b>10<sup>th</sup></b>	<b>11<sup>th</sup></b>	<b>12<sup>th</sup></b>	<b>Total</b>
Lunch Detention	0	0	0	0	0
After School Detention # of Students/# of ASD Issued	10/30	14/41	11/37	13/35	48/143
In-School Suspension # of Students/# of Days	0	0	0	0	0
Out of School Suspension # of Students/# of Days	1/5	4/9	3/6	2/7	10/27

Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Jack Henderson, Joseph Lisa, Tyesha Scott, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

## **PUBLIC COMMENTS**

A motion was made by Mr. Henderson and seconded by Mrs. D. Scott to open Public Comments.

ALL IN FAVOR

Ayes – 8  
Noes – 0  
Abstain- 0

MOTION UNANIMOUSLY PASSED

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.

Erica Scott:

- Asked about the School Lunch
- Kids are starving
- Concerned kids are not getting enough food.
- Need to come up with a plan.

Dr. Neff responded that he and the BA ate school lunch today and will continue to do so more frequently to monitor the school lunch.

Tara Stahl:

- Thank you to the Admin and Board for bringing back T.O.Y. Celebration.

A motion was made by Ms. T. Scott and seconded by Mrs. Lombardo to close Public Comments.

**ALL IN FAVOR :**

Ayes – 8  
Noes – 0  
Abstain- 0

**MOTION UNANIMOUSLY PASSED**

## **BOARD COMMENTS**

A motion was made by Mr. Henderson and seconded by Ms. T. Scott to open Board Comments.

**ALL IN FAVOR**

Ayes – 8  
Noes – 0  
Abstain- 0

**MOTION UNANIMOUSLY PASSED**

Roseanne Lombardo:

- Likes seeing new courses at the schools.
- Need Parent meeting to show Gibbstown what we have to offer.

Jack Henderson:

- Congratulations to the Marching band for taking first place on May 18<sup>th</sup>
- PHS/ Lindenwold Choir Show
- Billingsport Concert
- Congratulations to PHS Brotherhood Contestants.
- Acknowledged Student Rep. Austine Willets and his contributions to the Board.

Kyana Evans

- Alumni attended Jr High Career Day.
- PJHS Track Championship last week

Markee Robinson:

- Congratulations to the Students of the Month and the Teachers of the Year.
- Acknowledge the Marching Band Championship
- 800 M Championship and 400 M Colonial Conference - Track
- Acknowledged Teachers, Staff, & Students to bring the pride back.

Student Rep. Austin Willets

- The decoration of Graduation Mortar Boards was declined by administration.
- BOE needs 2 meetings to change the Policy.
- It is Paulsboro tradition for all students to look the same at Graduation.
- Students would like to make new traditions.
- This group of students is special. I Love being here because the school is unique.
- Students are looking to do better.
- I Believe it is time for a good change.

A motion was made by Ms. T. Scott and seconded by Mr. Henderson to close Board Comments.

**ALL IN FAVOR**

Ayes – 8  
 Noes – 0  
 Abstain- 0

**MOTION UNANIMOUSLY PASSED**

**EXECUTIVE SESSION**

A motion was made by Mrs. Lombardo and seconded by Mrs. D. Scott to enter into Executive Session.

**BE IT RESOLVED:** The Paulsboro Board of Education will adjourn to the Executive Session to discuss Personnel, Contracts, and Legal matters the results of which may be made known upon return to regular session or when conditions warrant.

**ALL IN FAVOR**

Ayes – 8  
 Noes – 0  
 Abstain- 0

**MOTION UNANIMOUSLY PASSED**

A motion was made by Mrs. D. Scott and seconded by Ms. T. Scott to close Executive Session.

**ALL IN FAVOR**

Ayes – 8  
 Noes – 0  
 Abstain- 0

**MOTION UNANIMOUSLY PASSED**

**GRIEVANCE 2324-02**

A motion was made by Ms. T. Scott and seconded by Mrs. D. Scott to deny Grievance 2324-02.



Roll Call Vote:

YES - Theresa Cooper, Kyana Evans, Jack Henderson, Joseph Lisa, Tyesha Scott, Roseanne Lombardo, Danielle Scott, and Markee Robinson.

MOTION UNANIMOUSLY PASSED

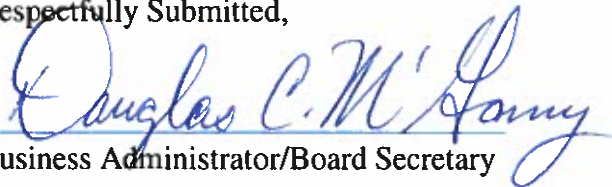
A motion was made by Mrs. D. Scott and seconded by Ms. T. Scott to Adjourn the Board Meeting.

ALL IN FAVOR

Ayes – 8  
Noes – 0  
Abstain- 0

MOTION UNANIMOUSLY PASSED

Respectfully Submitted,

  
Business Administrator/Board Secretary

