



MEETING MINUTES

Vision Statement: "Educating and engaging students by challenging them to reach their maximum potential."

District Mission Statement: The Sumter County Public School System is committed to providing the best educational resources that will enable students to become productive citizens in our society.

MOTTO: "Success is the only option"

Attendees

Voting Members

Mrs Jeanette Payne, Chairman
Ms Darla Spencer, Vice Chairman
Ms Sharon Nelson, Board Member
Mrs. Beretha Washington, Board Member
Ms Eleanor James, Board Member
Mrs Lillian Wideman, Board Member

A. CALL TO ORDER

Call to Order at 5:00 pm

B. ESTABLISHMENT OF QUORUM

Board President Payne called the roll and the following members were present/absent:

President	Ms. Jeanette Brassfield-Payne
Vice President	Ms. Darla Spencer
	Mrs. Lillian Wideman
	Ms. Eleanor James
	Ms. Sharon Nelson
	Ms. Beretha Washington
Superintendent	Dr. Anthony L Gardner
Attorney	Ms. Diane Gamble

C. APPROVAL OF AGENDA

The Board President recommends adoption of a motion "to approve the agenda for April 11, 2023.

Motion made by: Mrs. Beretha Washington

Motion seconded by: Ms Darla Spencer

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed

D. APPROVAL OF MINUTES

The Board President recommends adoption of a motion "to approve the minutes for January 17, 2023 and March 14, 2023 with the correction of Item G Financial Report voting for Board Member Wideman from "Not Present" to "No".

Motion made by: Ms Darla Spencer

Motion seconded by: Mrs. Beretha Washington

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed

E. PRESENTATION

Alabama Continual Improvement Plan (ACIP) – Mr. Luther Riley, York West End Jr High

F. FINANCIAL REPORT

Jackie Meeks

G. MONTHLY FINANCIAL REPORT

FEBRUARY 2023

February 2023

The comparison of actual to the budget for February 2023. The revenues received for February \$1,221,882.26 and \$1,106,916.32 total expenditures for February. The beginning Fund Balance \$3,562,038.25 and the ending Fund Balance \$4,557,716.08.

Number of months operating balance 4.2

Payroll Total- \$ 1,037,798.73

Accounts Payable

State Funds	\$ 82,794.00
Federal Fund	\$ 204,260.42
Local Fund	<u>\$ 172,537.69</u>
Total	\$ 459,592.11

6002 *\$2,295,461.27

6001*4,557,716.08

6001 Fund will Change

6002 Fund will not change unless board approves use.

Motion made by: Mrs. Beretha Washington

Motion seconded by: Mrs Lillian Wideman

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - No

Mrs Lillian Wideman - Yes

Motion Passed

H. SUPERINTENDENT SEARCH UPDATE – Attorney Dianne Gamble

I. NEW ACTION ITEMS

1. MOU – National Math and Science Initiative (NMSI)

The Superintendent recommends adoption of a motion to approve the MOU – National Math and Science Initiative (NMSI) as stipulated in exhibit I1 herein.

Motion made by: Ms Darla Spencer

Motion seconded by: Ms Eleanor James

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed

2. Approve Cybersecurity Funding Proposed Budget

The superintendent recommends adoption of a motion "to approve the Cybersecurity Funding Proposed Budget as stipulated in Exhibit I2 herein."

Motion made by: Mrs. Beretha Washington

Motion seconded by: Mrs Lillian Wideman

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed.

3. Approve the WCAL – SAL Food Service Contract Sumter County BOE – Cuba HS

The superintendent recommends adoption of a motion “to approve the WCAL – SAL Food Service Contract Sumter county BOE – Cuba HS as stipulated in Exhibit I3 herein.”

Motion made by: Mrs. Beretha Washington

Motion seconded by: Ms Darla Spencer

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Abstain

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed

4. Approve Permission to Re-Bid – Lawn Care and Lawn Maintenance Services for the Sumter County School District

The Superintendent recommends adoption of a motion to approve the permission to re-bid – Lawn Care and Lawn Maintenance Services for the Sumter County School District as stipulated in exhibit I4 herein

Motion made by: Mrs. Beretha Washington

Motion seconded by: Ms Sharon Nelson

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed

5. Approve to Relax Mask Wearing Policy

The superintendent recommends adoption of a motion “to approve to Relax Mask Wearing Policy as stipulated in Exhibit I5 herein.”

Motion made by: Ms Darla Spencer

Motion seconded by: Lack of Second

Voting:

Motion failed for lack of second.

J. PERSONNEL ITEMS

1. Resignation of Personnel

The Superintendent recommends the adoption of a motion to approve the resignation of personnel as stipulated in Exhibit J1 herein.

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE</u>
LyKeyshia M Barley .	KJH/Counselor/Teacher	05/25/2023
Michelle Williams	SCHS/Custodian	04/14/2023

Motion made by: Mrs Lillian Wideman

Motion seconded by: Ms Eleanor James

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed

2. Retirement of Personnel

The Superintendent recommends the adoption of a motion to approve the retirement of personnel as stipulated in Exhibit J2 herein.

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE</u>
Carolyn M Gosa	YWE/Health Service Co	06/06/2023
Pamela W Lewis	SCHS/Special Ed Aide/Bus Aide	06/01/2023

Motion made by: Mrs. Beretha Washington

Motion seconded by: Mrs Lillian Wideman

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed

3. Employment of Personnel

The Superintendent recommends the adoption of a motion to approve the employment of personnel as stipulated in Exhibit J3 herein.

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE</u>
Sherita Perry	BELL/Career Coach	04/12/2023

Motion made by: Ms Darla Spencer

Motion seconded by: Mrs. Beretha Washington

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - No

Motion Passed

4. Leaves-of-Absence of Personnel

The Superintendent recommends the adoption of a motion to approve the leave-of-absence of personnel as stipulated in Exhibit J4 herein.

NAME	SCHOOL/POSITION	EFFECTIVE DATE	REASON
<u>Leaves-of-Absence</u>			
Latonia Johnson	SCHS/Librarian	04/03/2023	Intermittent FMLA
Arnita A Robinson	SCHS/Counselor	03/08/2023 - 04/03/2023	
Kenneth Slay	SCHS/JROTC	03/17/2023 - 06/09/2023	
Michael R Brooks	SCHS/Custodian	03/09/2023 - 06/09/2023	

Motion made by: Mrs. Beretha Washington

Motion seconded by: Ms Eleanor James

Voting:

Mrs Jeanette Payne - Yes

Ms Darla Spencer - Yes

Ms Sharon Nelson - Yes

Mrs. Beretha Washington - Yes

Ms Eleanor James - Yes

Mrs Lillian Wideman - Yes

Motion Passed

5. Non-Renewal of Personnel

The Superintendent recommends the adoption of a motion to approve the Non-renewal of personnel as stipulated in Exhibit J5 herein.

NAME	SCHOOL/POSITION	EFFECTIVE DATE
<u>Non-Renewal of Non-Tenured Certificated Personnel</u>		

1 .	Raven E Barber	KJH/Social Studies	05/26/2023
2 .	Shalane A Harden	KJH/English	05/26/2023
3 .	GlenNisha L Hodges	KJH/Elementary	05/26/2023
4 .	Denetria K Ruffin	KJH/Science	05/26/2023
5 .	Kianga C Austin	LJHS/Elementary	05/26/2023
6 .	Ashley Binion-Lilly	LJHS/Elementary	05/26/2023
7 .	Oassie J Daniels	LJHS/Elementary	05/26/2023
8 .	Joyce F Morris	LJHS/Elementary	05/26/2023
9 .	Joseph M Ray	LJHS/History	05/26/2023
10 .	Devante Giles	YWE/Special Education	05/26/2023
11 .	Fredericka Jennings	YWE/Social Science	05/26/2023
12 . ¹	Be'Ana D Wade	YWE/English	05/26/2023
13 .	Dominique N Brown	SCHS/TEAMS Science	05/26/2023
14 .	Kadijah Brownridge	SCHS/English	05/26/2023
15 .	Destiny C Finch	SCHS/English	05/26/2023
16 . ¹	Meghanne E Helms	SCHS/Math	05/26/2023
17 .	James E Jones	SCHS/History	05/26/2023
18 .	Ticey S Little	SCHS/Special Education	05/26/2023
19 . ¹	Latasha S Reese	SCHS/Science	05/26/2023
20 .	Monikia N Scott	SCHS/Asst Principal	05/26/2023

21 .	Jay D Smith	SCHS/TEAMS - Math	05/26/2023
22 .	Fontella Smith	SCHS/CNP Worker	05/26/2023
23 .	Barbara A Ward	SCHS/Special Education	05/26/2023
24 .	Derrick D Williams	SCHS/Math	05/26/2023
25 .	Kevin D Brown	BELL/Automotive	05/26/2023
26 .	Jerry D Burton	BELL/Welding	05/26/2023
NAME		SCHOOL/POSITION	EFFECTIVE DATE
<u>Non-Renewal of Non-Tenured Classified Personnel</u>			
27 .	Erica L Clayton	TRAN/Bus Driver	05/26/2023
28 .	Shunetta Adams	KJH/School Nurse	05/26/2023
29 .	April Alston-Law	KJH/Para-Professional K-3	05/26/2023
30 .	Dorothy Collier	KJH/Para-Professional K-3	05/26/2023
31 .	Sharon D Bell	LJHS/CNP Worker - 6Hr	05/26/2023
32 .	Eunice M Bias	LJHS/Custodian	05/26/2023
33 .	Cynthia Burton	LJHS/School Secretary	05/26/2023
34 .	Evelena Henley	LJHS/Personal Care Par	05/26/2023
35 .	Anyanna Howze	LJHS/Mental Health Coord	05/26/2023
36 .	Kimberly B Jones	LJHS/ Para-Professional K-3	05/26/2023
37 .	Reshonda J Lawson	LJHS/PreK- Auxiliary	05/26/2023
38 .	Ashley Parker	LJHS/ Para-Professional K-3	05/26/2023
39 .	Shirley A Spencer	LJHS/Sped Ed Para	05/26/2023
40 .	Ladawne Walton	LJHS/Custodian	05/26/2023
41 .	Tiyana D Artis	YWE/Sped Ed Para	05/26/2023
42 .	Vershondria Lake	YWE/School Secretary	05/26/2023
43 .	Michael Merriweather	YWE/ Para-Professional K-3	05/26/2023
44 .	Jeremy M Inge	SCHS/School Nurse	05/26/2023
45 .	Chandra L Mitchell	SCHS/Sped Ed Para	05/26/2023
46 .	Naketa J Steele	SCHS/CNP Worker	05/26/2023
47 .	Billy L Noble	BELL/Custodian	05/26/2023
48 .	Randy D Lard	MAIN/Maintenance	05/26/2023
49 .	Jaccori D Walker	TRAN/Bus Driver	05/26/2023
50 .	Marcus L Campbell	MATR/Parental Involvement	05/26/2023

K. SUPERINTENDENT'S REPORT

Cognia - District:

Update

SGA Field Trip:

April 26, 2023, Atlanta, GA

CTC Equipment Grant:

We received a grant for \$50,000.00

Federal School Safety:

1.5 Million. First Meeting - Monday, April 17, 2023

Graduation Dates & Time

KJHS - Kindergarten - May 17, 2023 @10:00 am
 - 8th - May 17, 2023 @1:00 pm

LHS - Kindergarten - May 18, 2023 @11:00 am
- 8th - May 22, 2023 @1:00 pm

YWE - Pre-Kindergarten - May 16, 2023 @ 9:30 am
Kindergarten - May 17, 2023 @ 9:30 am
- 8th - May 18, 2023 @9:30 am

Sumter Central High - May 19, 2023 @ 5:00 pm
Awards Day, May 12, 2023 @ 9:00 am

Next Regular Schedule Board Meeting

- May 16, 2023 @ 5:00 pm

L. ADJOURN

Meeting adjourn at 6:10 pm

Chairperson

Secretary

AGREEMENT

National Math and Science Initiative Alabama Rural Learning Accelerator Program and Sumter County Schools

This Agreement is between National Math Science Initiative ("NMSI") and Sumter County Schools ("the District") for the purpose to pilot a dynamic and interactive remote learning hub, Alabama Rural Learning Accelerator ("ARLA"), ("the Program") model to deliver effective, highly engaging STEM education in regions of Alabama. The following are participating schools in the remote learning hub:

- Kinterbish Jr. High School
- Livingston Jr. High School
- York West End Jr. High School
- Sumter Central High School

SECTION 1. TERM:

The term of this Agreement shall commence on June 1, 2023 and end on May 31, 2024 (the "Term"), subject to the terms of this Agreement and funding from the Alabama State Department of Education.

SECTION 2. BACKGROUND

1. As part of the Alabama Senate Bill 189 State Appropriation, NMSI and the District are to work together to offer STEM learning pathways for grades 6-12, focusing on Algebra preparedness and success. The District and NMSI share the belief that all students need and deserve a chance to thrive and reach their highest potential as problem solvers and lifelong learners who pursue their passions and tackle the world's toughest challenges. The District and NMSI further share the common goal to make educational opportunities available to the broadest group of students possible. Together, the District and NMSI have the opportunity to bring together their shared commitment to educational equity to support culture change across school, district, and regional systems that yield systemic and sustainable results for students furthest from opportunity.

SECTION 3 COMMITMENTS BY THE DISTRICT

To ensure the remote learning hub pilot success, the District agrees to take actions necessary to implement, achieve and maintain the strategies and goals set forth in this Agreement and *Attachments A, B, C, and D*.

SECTION 3.1. OBLIGATIONS OF THE DISTRICT

1. The District agrees to pay NMSI estimated \$0 over the Agreement term;
2. The District commits to maintain the quality of the ARLA model by implementing the following components:
 - a. Provide the pilot site for the Program to be held at Kinterbish Jr. High School, Livingston Jr. High School, York West End Jr. High School, and Sumter Central High School in the District;

- b. Appoint a District or School relationship holder. This person can be a superintendent, school administrator, or school leader responsible for ensuring the following:
- In partnership with the ARLA staff, introduce the program to the school and promote positive buy-in
 - Serve as the technology lead or identify a staff member to fill this role. This includes participating in technology inventories, technology purchasing approval, installation, and supporting technology integration training for teachers and students.
 - Serve as the Family and Community Engagement (FCE) lead or identify a staff member to fill this role. This includes working with ARLA staff to schedule FCE meetings, send materials and updates to families and guardians, scheduling events and more.
 - Support classroom teachers/facilitators in implementing the programmatic pieces. This includes freeing time and space for planning and training.
 - Secure two, six-hour days for teachers to attend ARLA onboarding and planning prior to the start of the school year. Tentative dates during July 25-August 2nd timeframe.
 - Secure at least four hours during prior to school starting for professional development days for classroom teachers.
 - Make space for teachers to attend the two day Laying the Foundation Training in the fall, and in the spring.
 - Support and make space for out-of-school-time and after school learning opportunities for students.
 - Aid in identifying in-school remediation times and opportunities such as home-room periods, under-utilized electives, and more for Power Hours.
 - Ensure access to teachers or facilitators, students, and classrooms virtually and in-person daily, as determined in partnership with ARLA staff.
 - Serve as the communication point person with ARLA manager or identify another school staff member. Communication should be timely and consistent, covering all needed information such as school calendars, testing dates, conflicting professional development, other relationships that may impact ARLA work.
- c. Recruit and support highly qualified teachers. NMSI follows the US Department of Education's definition of "highly qualified teachers," which requires districts to provide evidence that their teaching positions are filled by subject-matter experts who hold degrees and certifications in their subject areas. ARLA requires the following for classroom teachers or facilitators:
- Planning and Preparation:
 - Participate in two days (12 hours total) of on-boarding and planning prior to the beginning of the school year. Teacher time to be compensated by district.
 - Participate in on-boarding and planning during pre-school PD days (tentatively 4 hours)
 - Participate in bi-weekly lesson plan meetings that may be during planning periods or after school.

- Review Lesson Plans in the to be familiar with the day's lesson and pull any additional supplies and resources needed for the day.
 - Ensure all necessary equipment and supplies (laptops, headphones, math manipulatives) are gathered, charged, wiped down, and set up for use every period.
 - Attend the two day Laying the Foundation Training in the fall, and in the spring
 - Communication:
 - Share proper, immediate communication information with ARLA teachers (cell phone) so that there is a reliable open line of communication. This includes absences, substitute information, etc.
 - Co-Teaching or facilitating:
 - Daily, ensure classroom management and student participation
 - Aid students in logging-in to technology and its correct use
 - d. Report data to NMSI as requested and listed in *Attachment A*, this is a requirement;
 - e. Report course enrollment data to NMSI no later than September 15th each year of this Agreement;
 - f. Upon request by NMSI, provide access to the students, classrooms, and teachers, virtually or in-person as requested by NMSI.
3. The District shall comply with NMSI Brand Standards as provided in *Attachment D*. Public announcements regarding NMSI's College Readiness Program, including references in social media and school or district newsletters, should not be distributed without prior approval per NMSI. The NMSI social media kit may serve as prior approval as applicable. All media requests outside of the scope of the social media kit should be sent to marketing@nms.org to gain approval.
4. The District acknowledges that NMSI is the sole and exclusive owner of any instructional materials, training materials, and auxiliary media content distributed to the School either directly or by way of NMSI's online distribution channels and of all associated intellectual property registrations and copyright protections. The School and the District agree that their engagement with NMSI under this Agreement shall not create any ownership or licensing rights in the School or the District to any NMSI materials, except as specifically provided in this Agreement. The School and District agree not to claim any intellectual property rights in NMSI materials beyond the scope of the written Agreements between NMSI and the School or District. The School and the District agree that teachers, principals, administrative staff, counselors, or volunteers will not reproduce any NMSI copyrighted materials in any form or by any electronic or mechanical means, or create any derivative works therefrom, without explicit written permission from NMSI, except as specifically provided in this Agreement. All input, corrections, improvements and ideas received by NMSI from the School or District and its personnel with respect to NMSI programs and materials are assigned to NMSI and will be the sole property of NMSI to be utilized by NMSI in its sole discretion without any compensation to the School, District, or its personnel.

SECTION 3.2. NONCOMPLIANCE

If, at any time, the District is not in compliance with the terms of this Agreement in the judgment of NMSI, NMSI will work directly with administrators and district-level leaders to determine appropriate interventions and implement plans for correction with ongoing monitoring and assistance. If such interventions do not effectively bring the District into compliance in NMSI's sole discretion, NMSI reserves the right to place the

District on probation, to discontinue programming, or to terminate this Agreement. If NMSI determines that a probationary period is appropriate, the District will receive a letter detailing terms and requirements of the probationary period. The District may then commit to the requirements of the probationary period or terminate the Agreement.

SECTION 3.3. TERMINATION OF AGREEMENT BY DISTRICT

The District may terminate this Agreement for the next and subsequent school year(s) during the Term with written notice delivered to NMSI on or before **March 31st of each year**. Upon delivery of termination notice, the obligations of the parties will be released.

SECTION 4. COMMITMENTS BY NMSI

During the Term, NMSI agrees that it will:

1. Apply available NMSI granted funding to assist the District in implementing and operating the Program. NMSI reserves the right to modify, limit, or terminate services and Program elements under this Agreement if funding is not available to fund actions under this Agreement.
2. In partnership with other organizations, provide integration support of technology to facilitate remote learning for students.
3. Collaborate with the District to implement, manage, and report the results of the Program as outlined below:
 - a. Appoint a Program Manager to serve as NMSI's liaison to work with the District to set goals and monitor the Program;
 - b. Provide forms, data, and reports needed for the Program;
 - c. Retain student records in accordance with FERPA guidelines to effectively deliver and assess the Program;
4. Provide participating Middle Grades math teachers with NMSI Laying the Foundation ("LTF") teacher training, delivered in-person and/or online. Participating teachers will gain access to content, culturally relevant strategies, vertically aligned materials and learning progressions necessary to prepare students for advanced coursework in high school and college. As part of the NMSI LTF teacher training, NMSI will provide teacher coaching to the District participating teachers;
5. Provide student tutoring support for Middle Grades math courses;
6. Support District efforts to promote and publicize the remote learning hub by:
 - a. Providing the District and any System-level media/public relations office with material that can be used to promote and publicize the Program, the participating School, Teachers, Students and their achievements.
7. Suggesting, supporting and/or participating in events such as PTA meetings, club and course-selection events and academic pep-rallies.

8. Consider modifying, additional, or alternate services based upon the District's performance of its commitments and undertaking pursuant to this Agreement in an effort to promote continuous improvement by the District. If NMSI determines, in its sole discretion, it is appropriate to materially modify or change the services contemplated by this Agreement, the District will receive a letter detailing the terms and requirements of the modified program. The District may then commit to the new requirements or terminate the Agreement.

SECTION 5. PROGRAM SCHEDULE OF SERVICES

Schedule of Services. *Attachment C* identifies the services provided by NMSI set aside for implementation of the Program at the District. The services listed in *Attachment C* are subject to change according to actual services rendered under this Agreement.

SECTION 6. ACCESS TO INFORMATION

1. Parents, legal guardians, or eligible students may review personally identifiable information in the student's records and correct erroneous information by contacting the school or educational agency. School or District personnel shall have direct access to student data via the NMSI account login. NMSI will provide school or District with a copy of student data and shall modify and/or delete such data upon written request by the School. NMSI shall provide such student records and/or correct such errors within five (5) days of receipt of written notice. NMSI shall reasonably cooperate with the school or District in complying with this mandate. NMSI will allow inspection, review and amendment or changes to student data via an authorized request from a school, along with information on how a school may make such a request.
2. Email notifications will be sent to contracted entities if there are material changes to NMSI's Privacy Policy.
3. NMSI will retain student records in accordance with FERPA guidelines to effectively deliver and assess the Program and Laying the Foundation. NMSI will request student PII, in accordance with FERPA, to effectively carry out NMSI's Program elements during the term of the agreement. See *Attachment B* for NMSI's PII Data Policies.
4. A school has the right to review, have deleted, and/or refuse to permit further collection or use of the student's information. The School or District's Limitation of student data provided to NMSI shall be deemed a material breach of the School or District's obligations under this Agreement. In such event, NMSI may terminate this Agreement in its sole discretion. Schools may contact their NMSI appointed Program Manager for data requests and more information regarding the consequences or implications for limitation of data use by NMSI.

SECTION 6. GENERAL PROVISIONS

1. Relationship of the Parties; No Third-Party Beneficiaries. NMSI is an independent non-profit corporation and, subject to the terms of this Agreement, shall have the sole right to supervise, manage, operate, control and direct the performance of the services to be provided by NMSI as an independent contractor pursuant to this Agreement. The personnel and staff of NMSI are employees of NMSI and shall not, for any purpose, be considered employees or agents of the District. The personnel and staff of the District shall not, for any purpose, be considered employees or agents of NMSI. Nothing in this Agreement shall

be deemed or construed to establish a joint venture, employer-employee, agent, agency or legal partnership relationship. NMSI shall not incur any liability for or assume responsibility for any debts or obligations of the District and shall not sign as a guarantor or co-signer on any instrument for the District. The agreement by and between the parties to this Agreement does not create a warranty or guarantee of any results or funding and is not intended to and does not create any right of any sort in any third party with respect to the representations, commitments, and obligations set forth herein. The only intended benefits of this Agreement are to the named Parties to the Agreement. The District, each School, and their respective personnel may not bind NMSI to any contract, agreement or obligation, and NMSI may not bind the District or the Selected Schools to any contract, agreement or obligation.

2. **Limitation of Liability and Indemnification.** In no event will NMSI (i) be liable TO ANY PARTY for any incidental, consequential, special, punitive or exemplary damages FOR ANY MATTER ARISING OUT OF OR RELATED TO THIS AGREEMENT, and/or (ii) be liable in the aggregate under or as a result of this AGREEMENT for any amount in excess of the total amount paid to NMSI by the District under this AGREEMENT. The District agrees to indemnify NMSI against, and to hold NMSI harmless from any and all liabilities, obligations, or indebtedness, whether not existing or hereafter arising or incurred, arising from or by reason of NMSI's operations, including NMSI's negligence, that are not specifically assumed by NMSI under this Agreement.
3. In the event of a dispute regarding the meaning or effect of this Agreement, the parties agree to negotiate in good faith toward a resolution of their dispute while continuing to perform all undisputed provisions of this Agreement. Should they not be able to reach a negotiated resolution to their dispute, they agree that as a condition precedent to any court action seeking to construe or enforce this agreement that they will submit to mediation. Prior to such mediation, the parties agree to provide to the mediator and each other party any information designated by the mediator as necessary or appropriate to conduct of the mediation. The cost of any such mediation, including mediator's fees, shall be paid one-half by the District and one-half by NMSI. Certification by the mediator that the parties were not able to reach agreement shall constitute conclusive evidence of satisfaction of the condition precedent imposed by this paragraph.
4. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, and venue shall be Dallas County.
5. Although drafted by NMSI, the Parties agree this Agreement shall not be strictly construed against NMSI. This Agreement shall be liberally interpreted to achieve its described purposes.
6. **Incorporation of Attachments.** The following Attachments are incorporated into and made part of this Agreement completely, as if they were copied verbatim at the point of reference to said Attachment:
 - Attachment A:* Authorization to Release District Performance Data
 - Attachment B:* PII Data Policies
 - Attachment C:* Schedule of Services
 - Attachment D:* NMSI Brand Standards

IN WITNESS, WHEREOF, the parties have caused this Agreement to be executed on the dates set forth below.

Sumter County Schools

Signature: _____
Printed Name: _____
Title: _____
Date: _____

NATIONAL MATH AND SCIENCE INITIATIVE

Signature: _____
Printed Name: Tammy Knapp
Title: Chief Financial Officer
Date: _____

ATTACHMENT A

Authorization to Release District Performance Data

Upon request, the District shall provide to NMSI data necessary to measure Program results. The District agrees to release school and student data, as requested by NMSI, for all students who participated in, or were exposed to NMSI programming as well as comparison students within the district. The District can designate who will be sharing the data with NMSI.

- Full School Calendar
 - Testing Dates
 - Holidays
 - Weather Days
 - Master Schedule
- Course Name
 - Class Period
 - Course Duration
 - Number of students in the section
- Teacher
 - Name
 - Email
 - Additional contact information that can be provided. i.e. cell phone numbers, room extension, etc.
- Student Information
 - Name
 - Grade
 - District Identification Number
 - Date of Birth
 - Gender
 - Ethnicity
 - Socio-Economic Status
- Assessment Data
 - ACAP Data for 2022-23 School Year
 - ACT Data
 - Quarterly Testing Data
 - Semester Testing Data
 - Class level assessment Data

NMSI will comply with all state and federal privacy laws with respect to the collection and sharing of data described herein. Information will be released consistent with the Family Educational Rights and Privacy Act, Alabama law and Sumter County Schools policy regarding the confidentiality of data.

The District agrees to comply with all state and federal privacy laws with respect to the collection and sharing of data described herein. Information will be released consistent with the Family Educational Rights and Privacy Act, Alabama law and Sumter County Schools policy regarding the confidentiality of data. This authorization will include data for students graduating in 2023-2026.

Signature:

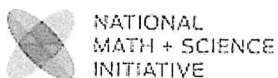
Name:

Title:

Date:

ATTACHMENT B

PII Data Policies



Summary

The federal Family Educational Rights and Privacy Act protects the privacy of student education records. NMSI is formally certified as meeting the mandates of FERPA via certification through iKeepSafe. In cooperation with participating schools, NMSI collects information about students, including Personally Identifiable Information. NMSI uses the information to evaluate the efficacy of our programs, meet grantor reporting requirements and fulfill elements of the program related to awards for teachers, students and school program directors.

This document summarizes NMSI's policies and procedures in relation to protecting students' PII.

Policies

NMSI maintains clearly written policies explaining the data it collects, stores and transfers. Those policies include.

- Privacy
- Acceptable Use Policy
- BYOD policy
- IT Data Management Procedure
- Privacy and Confidentiality
- Security
- NMSI Student Data Flow
- Permission Release Letter – College Board to NMSI

Control of Data

- For the purpose of data security and adherence to FERPA, NMSI agrees that it is under the direct control of partner schools with regard to students' personally identifiable information
- NMSI maintains clear terms directing how students' personally identifiable information is treated at the end of its formal relationship with each school
- NMSI has a process to help schools respond to requests from parents or eligible students to inspect and review personally identifiable information
- NMSI claims no rights or licenses to use personally identifiable information for any purpose other than the delivery and functioning of its services in the manner for which it is intended for use by the school

Reporting

- NMSI will not make public any reports or publications that could potentially reveal PII, including not sharing disaggregated outcomes for subgroups of less than 10 students.

Choice and Disclosure

- NMSI services are designed to operate with minimal collection of student data to provide the intended service to the school
- NMSI does not share or otherwise transfer students' personally identifiable information or directory information to third parties for advertising or marketing purposes
- Where valid, NMSI uses aggregated anonymized data and de-identified metadata for such things as improving its services and conducting research to validate the efficacy of programs
- Third parties engaged to perform these functions are required to agree to adhere to NMSI's privacy policies and practices and are prohibited from using the data for any other purpose

Security

- Secure protocols are in place for delivery of student data from schools to NMSI
- Student data is securely stored with appropriate access controls and encryption mechanisms
- Student data is maintained in a manner that allows a school access to the data for which it is authorized
- Internal access to students' sensitive data, including personally identifiable information, is allowed only for the operation of services and educational purposes. Such access is limited to authorized employees, and is revoked when the need no longer exists or an authorized employee leaves the organization
- NMSI conducts background checks on all employees who have access to student data
- NMSI conducts regular security assessments & audits
- NMSI has practices for securely deleting personally identifiable information within 5 years of time and after it is no longer needed by a school, when requested by a school or as otherwise noted per the stated terms of use or contractual agreement with a school
- Material changes to data security processes or protocols previously noted in the privacy policy are submitted to schools in advance of such changes

Third Party Service Providers

- NMSI discloses the presence of third-party service providers, such as analytics companies to school
- NMSI's agreements with third parties' detail NMSI's data privacy and security policies and expectations, and third parties are required to assure their ability to comply
- NMSI assesses the privacy and security policies and practices of third party service providers to ensure that they are capable of complying with NMSI guidelines and practices, including those related to ensuring the confidentiality, security and integrity of student data, as well as transfer of students' personally identifiable information to a school upon request or termination of an agreement and deletion of such data

ATTACHMENT C

Schedule of Services

The Program anticipated services to be provided to the District by NMSI.

Trainings/Professional Development		
NMSI Service	Courses	Description of Services
<ul style="list-style-type: none"> Laying the Foundation Training – two days of training in the Fall and Spring 	Middle School Math Middle School Science High School Geometry High School Algebra	LTF gives teachers the resources they need to raise expectations and develop advanced levels of thinking and learning. Teachers of grades 6-12 (non-AP) will gain access to content, culturally relevant strategies, vertically aligned materials and learning progressions necessary to prepare students for advanced coursework in high school and college
<ul style="list-style-type: none"> Student tutoring 	Middle School Math Middle School Science High School Geometry High School Algebra	Designated NMSI coach with hours available for tutoring.
<ul style="list-style-type: none"> School and class technology audit 	Middle School Math Middle School Science High School Geometry High School Algebra	A school and class technology audit conducted by expert NMSI coaches in partnership with the school's technology coordinator. Purchasing technology needs uncovered in the audit. This may include but is not limited to hardware, software, and licenses. Assist with installation of technology, as needed. Technology trainings for students and teachers as needed. On-going support through-out the school year

<ul style="list-style-type: none"> Classroom materials 	<p>Middle School Math Middle School Science High School Geometry High School Algebra</p>	<p>Physical classroom materials, manipulatives, and consumables as identified by ARLA staff and classroom teacher and Learning Accelerator teacher co-teaching pairs</p>
<ul style="list-style-type: none"> Daily Co-Teaching 	<p>Middle School Math Middle School Science High School Geometry High School Algebra</p>	<p>For each ARLA classroom, NMSI, in partnership with UABTeach, will provide a certified Learning Accelerator teacher to co-teach with the classroom teacher daily. The Learning Accelerator teachers, housed at UABTeach, will remotely connect with the classroom for instruction and planning sessions with the classroom teacher. Content-expert math teachers.</p>
<ul style="list-style-type: none"> Out of School Time and Afterschool Student Learning Opportunities 	<p>Middle School Math Middle School Science High School Geometry High School Algebra</p>	<p>Opportunities may include but are not limited to high-dosage tutoring, out-of-school time interventions, celebratory STEM events, student awards, and more.</p>
<ul style="list-style-type: none"> Programmatic Management and Support 	<p>Middle School Math Middle School Science High School Geometry High School Algebra</p>	<p>NMSI will provide a consistent manager for communication, relationship building, and all-around ARLA support</p>

ATTACHMENT D

NMSI Brand Standards

The District must seek prior approval from NMSI of all media releases and adhere to the NMSI Brand Standards as outlined in this Attachment. For social media releases, please utilize the social media kit NMSI will provide as part of prior approval. If a media release is outside of the scope of the kit, the District must email marketing@nms.org to gain approval.

BOILERPLATE LANGUAGE

About NMSI: The National Math and Science Initiative is a nonprofit organization dedicated to transforming math and science education in today's classrooms with proven, effective programs that can be replicated nationwide.

About the College Readiness Program (CRP): A comprehensive program that is dramatically increasing the number of students succeeding in rigorous coursework in math, science and English, while expanding access to traditionally underrepresented students.

About the Laying the Foundation Program (LTF): Hands-on professional development that is empowering educators of grades 3-12 with the strategies and resources they need to raise academic rigor in any curriculum and prepare students to think critically and creatively at advanced levels.

NAME AND LOGO USAGE GUIDELINES

National Math and Science Initiative

After introducing National Math and Science in body text, further references can then be shortened to NMSI.

NMSI can be referred to as a non-profit organization, not-for-profit organization, non-profit, or simply organization. Do not refer to NMSI as a company or business.

NMSI's College Readiness Program

The name for our comprehensive three-year program.

After introducing NMSI's College Readiness Program in body text, further references can then be shortened to NMSI's program, the College Readiness Program, or CRP.

NMSI's Laying the Foundation Program

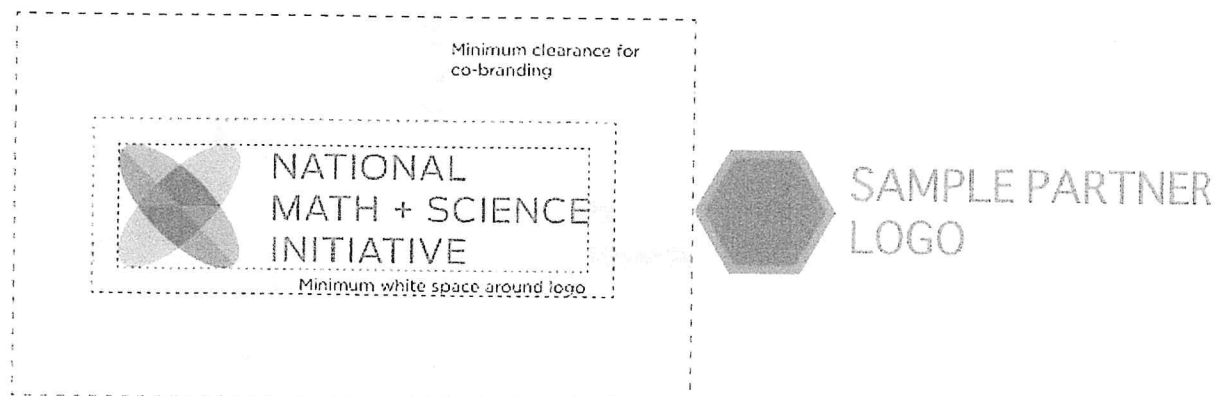
The name of our teacher training program for grades 3-12 is NMSI's Laying the Foundation teacher training program is also acceptable.

After introducing NMSI's Laying the Foundation Program in body text, further references can then be shortened to NMSI's LTF program, the LTF program, or LTF.

LOGO

Use the NMSI logo only in the exact form provided by NMSI, without alteration or modification. Do not incorporate the NMSI logo into any other logo or add any images or text to the logo.

Maintain clear space around the NMSI logo. The minimum clear space for the NMSI logo should be the height of the letter “N”. If placing another logo next to the NMSI logo, the minimum clearance should be the width of the word “MATH” in the NMSI logo.



CDI Head Start CACFP Food/M meal Vendor Contract Addendum

This Vendor Contract Addendum ("Addendum") is between the entity below ("Contractor") and Community Development Institute Head Start serving [CDI HS Serving WCAL and SAL] ("CDI HS") in connection with the agreement titled [AGREEMENT FOR A SCHOOL TO FURNISH FOOD SERVICE] ("Agreement") which is executed at the same time as this Addendum. In the event of any conflict between the terms of the Agreement and this Addendum, the terms of this Addendum will govern and control.

1. Contractor will provide nutritionally appropriate meal and/or menu item substitutions that meet CACFP requirements for children with special dietary needs (e.g.. lactose intolerance, food allergy, vegetarian, pork-free, gluten-free).
2. Contractor will provide sack lunches when needed by CDI HS for field trips as requested with a minimum of ten (10) days prior notice or less if mutually agreed upon by the parties of this Agreement. In the occurrence that Contractor will not be in operation on day(s) when CDI HS is in session, Contractor will provide sack lunches, when needed by CDI HS, on the business day prior to Contractor close date.
3. Contractor will provide single service ware congruent with the provided meal including disposable plates, utensils, bowls, napkins, and cups as applicable for the consumption of the meal served.
4. Contractor will supply CDI HS with all Child Nutrition (CN) labels, Product Formulation Statements, and/or Standardized Recipes for all menu items as required by CACFP regulations (e.g. Cheese Pizza, Chicken Nugget/Patty).
5. Contractor will supply CDI HS with a dated monthly menu noting all planned meals and snack components to be provided to CDI HS. Menu(s) should be provided to CDI HS, at minimum, one week prior to service month. All meals must meet CACFP requirements (7 CFR Part 226).
6. Meals will be picked up and loaded by CDI HS daily at determined time.
7. Payment in full for meals received by CDI HS will be made to Contractor no later than 30 days after receipt of the invoice at sjohnson@cditeam.org and ap@wcalsalhs.org and/or CDI ,HS Serving WCAL-SAL, PO Box 938, Livingston, AL 35470
8. This contract does not guarantee any minimum purchase by CDI HS from Contractor, nor does it bind CDI HS to use Contractor on an exclusive basis for meal/food service.
9. In the case of emergency or inclement weather, CDI HS may increase or decrease the number of meals/snacks ordered by providing as much notice as reasonably practicable under the circumstances; in such case, Contractor shall honor the changes, and shall not charge CDI HS for any meals/snacks cancelled pursuant to this Section.
10. CDI HS reserves the right to terminate the Agreement at any time, upon 30 days' written notice to Contractor, without liability (including, but not limited to, termination fees, acceleration charges, or penalty) except for undisputed fees arising prior to the termination date. Upon such termination of the Agreement, CDI HS shall have no further obligations or responsibilities under the Agreement or relating to the goods or services described in the Agreement, Contractor will promptly refund to CDI HS any unused prepaid fees (including prepaid recurring fees on a pro-rata basis to the date of termination), and Contractor shall

CDI Head Start CACFP Food/Meal Vendor Contract Addendum

be deemed to have released CDI HS from any such further obligations or responsibilities without the need for further action on the part of Contractor.

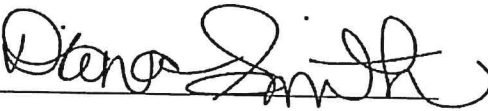
11. Contractor may come in contact with or be provided information regarding CDI HS, its business, or program families, children or participants. Contractor will hold all such information in strict confidence, and will not disclose the information to any third party.
12. Throughout the term of the Agreement, Contractor shall maintain Workers Compensation Insurance in the amount required by statute and all other insurance (including commercial general liability) of the type and in the amounts customarily carried by persons or entities carrying out the types of services to be performed under the Agreement. Contractor shall cause CDI HS to be added as an additional insured, will contain a waiver of subrogation in favor of CDI HS, and will be evidenced via a Certificate of Insurance received and approved by CDI HS prior to the delivery of Services. This coverage will not be suspended, voided, canceled, or be reduced in coverage or in limits except with 30 days' written notice to CDI HS. For any claims, Contractor's insurance will be primary, and CDI HS's insurance will not contribute with it.
13. Contractor will comply at its own expense with all laws, orders, and regulations. While on the premises of CDI HS or in contact with CDI HS premises, systems, personnel or invitees, Contractor will comply with all applicable CDI HS rules, regulations and security policies. Any provisions limiting CDI HS's access to any court, tribunal or panel or rights on where to bring legal action will not apply.
14. Contractor: a. Will, as applicable, comply with Head Start Standards of Conduct at 45 CFR 1302.90(c) and will follow program confidentiality policies concerning personally identifiable information about children, families, and other staff members in accordance with 45 CFR 1303, Subpart C; b. Will comply with Executive Order 11246, "Equal Employment Opportunity", as amended by Executive Order 11375, and as supplemented by regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."; c. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.O. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686) which prohibits discrimination on the basis of sex; (c) Section 504 of the rehabilitation acts of discrimination on the basis of handicaps; (d) the U.S.C. 6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 93-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements on any other non-discrimination Statue(s) which may apply to the application.; d. Will comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds; e. Will comply with all applicable requirements of all other Federal laws, Executive Orders, regulations and policies governing this program; f. Will make positive efforts to subcontract with small businesses, minority-owned firms, and women's business

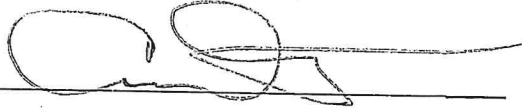
CDI Head Start CACFP Food/Meal Vendor Contract Addendum

enterprises. The Agreement(s) may not be assigned by Contractor without the prior written consent of CDI HS. CDI HS may assign the Agreement in whole or in part without notice or consent of Contractor.

**COMMUNITY DEVELOPMENT
INSTITUTE HEAD START**

**CONTRACTOR: Sumter County Board of Education
P.O. Box 10
Livingston, AL 35470**

By: 
Name: Diana Smith
Title: Site Manager
Date: March 17, 2023

By: 
Name: Dr. Anthony Gardner
Title: Superintendent
Date: April 17, 2023

**AGREEMENT FOR A SCHOOL
TO FURNISH FOOD SERVICE
TO A CHILD/ ADULT CARE CENTER**

This agreement is between the Sumter County Board of Education, Kinterbish Junior High School
(School)

And the CDI HS Serving WCAL-SAL, P.O. Box 938, Livingston, AL 35470
(Child/Adult Care Center)

Located at Cuba Head Start - 10659 Kinterbish 10, Cuba, AL 36907, whereby the school will supply meals to the child/adult care center, subject to the provisions and at the rates herein described.

The school will assure that all meals supplied by the school are composed of nutritious foods and meet USDA meal pattern and quantity requirements, as specified in the Child and Adult Care Food Program regulations. A copy of the regulations, 7 CFR Part 226, will be available upon request from the State Department of Education, Pre-School Nutrition Programs.

The following types of meals will be supplied at the specified rates. The rates for breakfast and lunch **will / will not** (circle one) include milk.

	Participants		Staff
Breakfast	\$ <u>2.00</u>	Breakfast	\$ <u>NA</u>
Lunch	\$ <u>4.00</u>	Lunch	\$ <u>4.00</u>
Snack	\$ <u>1.00</u>	Snack	\$ <u>NA</u>

The number of meals to be supplied per day of each type will be approximately up to 25. The child/adult care center will provide the school with an adjusted meal count if the attendance varies significantly from the normal. The school shall assure that all foods are within the safe temperature range, as specified by the State health regulations, when delivered at the child/adult care center.

The school shall maintain the following records: (a) menus of meals supplied, (b) a daily record of the amounts of food prepared, and (c) the number of meals delivered by type. These records shall be reported to the child/adult care center promptly at the end of the month. The school also agrees to retain all required records for a period of three years after the end of the fiscal year to which they pertain and, upon request, to make such records available to authorized personnel from the State Department of Education and the General Accounting Office.

The herein described food service shall begin on or about the March 20, 2023 and shall terminate on or about May 23, 2023. An earlier termination may be effected by either party by giving a 30-day written notice to the other party.


Signature – School Official

Dr. Anthony Gardner

Name and Title

April 17, 2023

Date


Signature – Sponsor/Center Official

Diana Smith

Name and Title

March 17, 2023

Date

USDA Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992.

Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) Fax: (202) 690-7442; or
- (3) Email: program.intake@usda.gov

"This institution is an equal opportunity provider."

FY23 ALSDE Cybersecurity Funding Application

Information and Instructions

The Alabama State legislature has made funding available to Alabama public schools in the FY23 budget for improving cybersecurity. Each system must apply to receive these funds. To help ensure that this funding results in security improvements, the application includes questions about your system's existing cybersecurity measures. Use the accompanying PDF to preview the questions and obtain the application link.

Amount FY23: \$67,500

Application Window: June 15 – August 15, 2022

Allowable Expenditures:

Your proposed use of these funds *must sustain or improve* your district's cybersecurity. Examples include:

- Staff-Related
 - Adding new staff with technical expertise in network management, including network security.
 - Extending the contract of an existing employee responsible for cybersecurity and network management. For instance, moving a ten-month employee to an 11 or 12-month contract.
 - Paying salary of existing IT staff member who has direct cybersecurity duties and has technical qualifications to perform these duties. (Please do NOT apply to put these funds towards existing salaries if you have clear needs for additional staff or protection measures.)
 - Training in cybersecurity and related network management.
 - Other staff-related proposals that demonstrably improve cybersecurity will be considered.
- Contracted Services
 - Short or long-term contracts to perform functions that impact cybersecurity, including, but not limited to, network design, monitoring, and management.
- Software, Hardware, and Cloud-based Services
 - Software, hardware, or services that improve cybersecurity, including backup strategies.

Preconditions for Release of Funding:

Each System* must have fully implemented its State-provided employee cybersecurity training solution (KnowBe4 or ThreatAdvice) before its application can be approved. Fully implemented means that both phishing tests and training have occurred for all employees with email accounts. You may submit your application before fully implementing the cybersecurity education program, but implementation must occur before August 30, 2022. Notify us once you have the program implemented. Directions for doing so will be included in your notification letter.

For more information on your system's KnowBe4 or ThreatAdvice license, contact Alabama Supercomputer Authority at CyberEducation@asc.edu. For help with setup and implementation, please contact Alabama Leaders in Educational Technology (ALET) at info@go-alet.org.

*New systems recognized by the SDE for the FY23 fiscal year will not have licenses yet for KnowBe4 or ThreatAdvice. You will receive licenses this fall and should implement the program as soon as possible after receiving access. Contact ALET at info@go-alet.org for support in getting started.

Training on Completing the Application:

ALET will offer multiple Zoom sessions on completing the application and help with determining how to apply these funds.

Email Communications: Please be sure your Technology Coordinator can receive messages from both info@go-alet.org and support@al-k12-cyber.org to receive important information throughout the application period. This may require you whitelist or unblock these addresses on your email system.

Detailed Application Instructions and application questions are attached to this email.



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205/652-9605 • FAX: 205/652-9641

To: Dr. Anthony Gardner

From: Elijah J. Bell

Date: 3/10/2023

Re: Cybersecurity Funding Proposed Budget

The purpose of this Memo is to submit a proposed budget for the Cybersecurity Grant Budget. The Alabama State legislature has made funding available to Alabama publics for improving cybersecurity. We applied for the grant funding for Cybersecurity in our district on September 15, 2022. Our application was approved for \$67,000. The proposed budget is below.

IT Staff	\$6,493.50 (Computer Techn. Chris Holcombe)
\$5400.00 -Salary	
679.86-Retirement	
334.80-Social Security	
78.30-Medicare	
____.54-SUI	
6,493.50-Total	
Other Contracted Services	\$24,507.00
Technology Hardware/Software	\$24,000.00
Professional Development/Training	\$12,000.00



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205 652-9605 • FAX: 205/652-9641

April 5, 2023

To: Whom It May Concern:

RE: Invitation to Bid – Lawn Care and Lawn Maintenance Services for the Sumter County School District

In compliance with the Alabama Bid Law, Act 2009-760, Alabama Legislature 2009, the Sumter County Board of Education will be receiving sealed proposals for lawn care services on each campus of the Sumter County Schools. **The bids will be opened at 9:30 A.M., CST, on April 26, 2023 at the Central Office located at 716 Country Club Rd, Livingston, AL, 35470.** All bids must be in the business office by opening time. The official bid specifications and bid forms are enclosed.

The Sumter County Board of Education reserves the right to reject any and all bids, to waive any informality in bids received, and to accept or reject any items of any bids. All bids are subject to board approval.

Thank you for your interest in providing these services.

Sincerely,

Anthony Gardner, Superintendent



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205 652-9605 • FAX: 205/652-9641

I. Definitions:

- A. "The Board," "Board," "Board of Education," or "The Owner" means and refers to the Sumter County Board of Education.
- B. "Business Office" or "The Business Office" refers to the Superintendent, Chief School Financial Officer, and/ or any assigned personnel in the Finance Department.
- C. "District" means and refers to all schools, facilities, and operations of the Sumter County Board of Education.
- D. "State Board of Education" means and refers to the Board that exercises general control and supervision over the public schools of the State of Alabama as constituted and authorized by Ala. Code 16-3-1, et. seq (1975).
- E. "Alabama (State) Department of Education" means and refers to the State agency that is charged with implementing the policies, procedures, and regulations of the State Board of Education as provided in ALA Code 16-2-1, et. seq (1975).
- F. "He", "his" or "him" means and includes all genders.
- G. "Law" includes local, state, and federal statutes, regulations, ordinances, court decisions, and binding administrative orders or directives.

II. Invitation for Bids:

The Sumter County Board of Education is requesting proposals for lawn care and maintenance services to improve the look of Sumter County School campuses through regular weed control, lawn mowing, edging borders, improving the overall health of the soil, and removing debris. Lawn care and lawn maintenance services will ensure the health and wellbeing of Sumter County lawns, and promote healthy growth.

III. Statement of Work:

A. Scope of Service

To provide all weed trimming, edging, mowing, hedge pruning and general detail work to the school campuses as listed below using the same timing of service and service specifications as listed.

Area 1

Kinterbish Junior High School	5586 Kinterbish 10	Cuba, AL 36907
Bell Brown Career Tech Center	Highway 28	Livingston, AL 35470
Material Center	206 East Main St.	Livingston, AL 35470
Bus Shop/ Maintenance Shop	111 M.L. King Blvd	Livingston, AL 35470

Or

Area 2

Livingston Junior High School	1351 N. Washington St.	Livingston, AL 35470
York West End Junior High School	515 Lincoln St.	York, AL 36925
Sumter Central High School	13878 US Hwy 11	York, AL 36925

"Success Is the Only Option"



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205/652-9605 • FAX: 205/652-9641

B. General Description of Services

- i. Weed trimming and edging of all concrete/asphalt surfaces on school campuses. In addition, spray treatment (weed control) should be applied for routine maintenance.
- ii. Mowing of all grass areas on outside perimeter of each campus.
- iii. Blowing of all mowing, edging and weed trimming debris.
- iv. Shrub pruning when necessary.
- v. Weed trimming around all trees, shrubs, and stationary objects.

C. Timing of Service

- i. Timing of service is biweekly during early spring to fall (March to November) or unless the vendor is notified by the Superintendent, Dr. Anthony L. Gardner, or Maintenance Supervisor.
- ii. Timing of service is once a month during December, January, and February.
- iii. Campuses must be cut the week prior to school opening.
- iv. In the event of a "special event," the vendor maybe asked to render additional services.
- v. **Any work that would interrupt classes must be completed before or after school hours.**

D. Term of Contract

The initial contract term will be from April 27, 2023 – April 30, 2024.

IV. Instructions to Bidders

- A. All bidders are to submit bids on the proposal forms furnished and in an envelope with the following:
"Lawn Care and Lawn Maintenance Services, Area 1, April 26, 2023, 9:30 A.M." or clearly marked on the outside of the envelope
"Lawn Care and Lawn Maintenance Services, Area 2, April 26, 2023, 9:30 A.M." clearly marked on the outside of the envelope.
- B. Provide a brief summary of the company, firm or individual proposing to provide such services and products for cleaning and disinfecting.
- C. Pictures, descriptions and specifications should accompany all bids offering brands other than those specified.
- D. Provide qualifications and brief summary of past experience for similar services
- E. Identify any specialized training and qualifying staff personnel for this work.
- F. Bidder must include a copy of business license. A bid which is for work outside of the type or types of work stipulated in the bidder's license will not be considered.
- G. Bidder must provide the following types of insurance with minimum coverage limits:
 - i. \$1,000,000.00 general liability
 - ii. \$500,000 bodily injury
 - iii. \$500,000 property damage



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205/652-9605 • FAX: 205/652-9641

- iv. Failure to renew or keep in force is grounds for immediate termination of services. Please provide a copy of the insurance policy.
- H. Bid price is to be all-inclusive with no further charges made against the Sumter County Board of Education.
- I. All bidders are required to submit unit prices and extended prices for each item bid. Where the unit price and the extended total price do not agree, the unit price shall prevail.
- J. All prices submitted on the proposal are to be delivered prices to a specified location in the Sumter County System. Sumter County Schools are exempt from sales tax.
- K. All bidders shall base their proposals on the exact schedule of materials, services, and/or equipment specified herein.
- L. Any bid received after the time and date specified will not be considered.
- M. All questions should be directed to Dr. Anthony Gardner, Superintendent, (205) 652-9605.

Mailing Address:
Sumter County Board of Education
P.O. Box 10
Livingston, AL 35470
ATTN: Dr. Anthony Gardner, Superintendent

Physical Address:
Sumter County Board of Education
716 County Club Rd.
Livingston, AL 35470
ATTN: Dr. Anthony Gardner, Superintendent

V. Award of Contract

- A. The contract shall be awarded to the lowest responsible and responsive bidder unless the Awarding Authority finds that all the bids are unreasonable or that it is not in the best interest of the Awarding Authority to accept any of the bids. A responsible bidder is one who, among other qualities determined necessary for performance, is competent, experienced, and financially able to perform the contract. A responsive bidder is one who submits a bid that complies with the terms and conditions of the advertisement.
- B. The winner of the bid will be notified by phone call or any other methods of communication from "The Business Office" or "Business Office."



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205 652-9605 • FAX: 205/652-9641

C. Payment

- i. All invoices must be delivered to the following address:

Mailing Address:
Sumter County Board of Education
P.O. Box 10
Livingston, AL 35470
ATTN: Accounts Payable

Physical Address:
Sumter County Board of Education
716 County Club Rd.
Livingston, AL 35470
ATTN: Accounts Payable

- ii. All invoices shall be legible and uniform in size.
- iii. All invoices must have the vendor's name, address, and contact number listed
- iv. All invoices must briefly describe service(s) provided and the location.
- v. Payment of invoices will follow the Accounts Payable Check Run Schedule.
- vi. Failure to perform satisfactory work will delay processing payment for services rendered.

VI. Miscellaneous

- A. All bids shall remain in force for 30 days after the date of bid opening and may be accepted or rejected by the Owner at any time prior to the expiration of this period.
- B. The Owner reserves the right to accept any or all items on any bidder's proposal at the unit price submitted. The Owner reserves the right to reject any or all proposals and to waive technical errors if the best interest of the Owner will thereby be promoted.
- C. Vendors must have a Public Works Contractors license as suitable for work to be accomplished on this contract prior to the start of any work.
- D. The vendor agrees to pay all state sales and use taxes, building permits and any other permit needed to complete this project.
- E. No work stoppages, strikes, sympathy strikes, slowdowns or lockouts are allowed during the execution of the work.
- F. The vendor will be required to coordinate the project with The Board, The Business Office, and/ Maintenance Supervisor.
- G. Envelopes containing bids must be sealed and sent postpaid and marked on the upper left-hand corner with name and address of bidder and identified as a sealed bid to be opened at date and time specified in the invitation.



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205 652-9605 • FAX: 205/652-9641

- H. Copies of this bid are on file and may be obtained at the Sumter County Board of Education located at 716 Country Club Rd, Livingston, AL, 35470 or by accessing the website at <http://www.sumter.k12.al.us/>.
- I. Any bid received after the time and date specified will not be considered.
- J. Bids submitted by facsimile or e-mail will not be accepted.
- K. All questions should be directed to Dr. Anthony Gardner, Superintendent (205) 652-9605.



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205 652-9605 • FAX: 205/652-9641

Kinterbish Junior High School
Bell Brown Career Tech Center
Material Center
Bus Shop/ Maintenance Shop

BID for Area 1

5586 Kinterbish 10
Highway 28
206 East Main St.
111 M.L. King Blvd

Cuba, AL 36907
Livingston, AL 35470
Livingston, AL 35470
Livingston, AL 35470

DATE: _____

Item and Description	Unit Price	Extension

In compliance with the above invitation for bids, and subject to all the conditions thereof, the undersigned offers and agrees, if this bid is accepted within _____ calendar days from date of opening, to furnish any or all of the items upon which prices are quoted at the _____ calendar days after receipt of Purchase Order, _____ percent discount will be allowed if paid within 10 days of date of invoice.

Name and address of Bidder: _____

"Success Is the Only Option"



Sumter County Board of Education

P. O. Box 10 • Livingston, AL 35470 • 205 652-9605 • FAX: 205/652-9641

BID for Area 2

Livingston Junior High School	1351 N. Washington St.	Livingston, AL 35470
York West End Junior High School	515 Lincoln St.	York, AL 36925
Sumter Central High School	13878 US Hwy 11	York, AL 36925

DATE: _____

Item and Description	Unit Price	Extension

In compliance with the above invitation for bids, and subject to all the conditions thereof, the undersigned offers and agrees, if this bid is accepted within _____ calendar days from date of opening, to furnish any or all of the items upon which prices are quoted at the _____ calendar days after receipt of Purchase Order, _____ percent discount will be allowed if paid within 10 days of date of invoice.

Name and address of Bidder: _____

"Success Is the Only Option"

A HEALTHY CHILD:



The KEY to the Basics!

SUMTER COUNTY SCHOOLS DIVISION OF HEALTH SERVICES

Observation

Examination

Communication . . .

The School Nurse

To: Dr. Anthony Gardner
Superintendent

FROM: Carolyn M. Gosa, RN, MSN
Health Services Coordinator

RE: Mask Wearing Policy

DATE: March 22, 2023

On Monday, the largest hospital in Alabama became the latest in the state to no longer require masks be worn by staff, patients and visitors at its facilities, with limited exceptions. I have been closely following UAB's mask wearing policy and would like to recommend that our School District relax its mask wearing policy to "Optional" after COVID-19 Testing result are received, the week following Spring Break (April 3, 2023).

I understand that some students and staff remain at an increased risk of complications from COVID and may choose to wear a mask for an added layer of protection for themselves or others. Therefore, members of our school-sites' community are encouraged to respect the decisions others make and be considerate of others.

We will continue to monitor the virus, its severity and rates of transmission and make recommendations to inform data-driven decisions. Additionally, we will continue weekly COVID-19 Testing through UAB K-12 Testing and Prevention Program and follow protocol. The COVID-19 Database will continue to be updated weekly. Moreover, COVID-19 **FREE** at home tests are available at each school site for staff, parents and students.

I realize that It's critical that K-12 schools continue to implement safety measures to keep schools open and to keep communities healthy and safe from COVID-19 and our school nurses will continue to be vigilant in implementing COVID-19 protocol. UAB experts remain optimistic about safety on campus, clinics and in their hospitals given factors including high vaccination rates and the availability of treatments like Paxlovid and monoclonal antibodies.

Respectfully,

Carolyn M. Gosa, RN, MSN

Resignation of Personnel

ACTION AGENDA (____ New / ____ Unfinished Business)

Item: Resignations of Personnel

Background Information:

Item No: _____ pp

Exhibit: _____

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE</u>
LyKeyshia M Barley	KJH/Counselor/Teacher	05/25/2023
Michelle Williams	SCHS/Custodian	04/14/2023

¹ Applying for Alabama certification via an alternative approach

² Certificated employee in a classified position

Recommendation: That the Board approve the retirement and resignations of the personnel mentioned hereinabove.

Date: April 5, 2023 Submitted by: _____

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: _____ Superintendent: _____

Tuesday, April 11, 2023

Retirement Personnel

ACTION AGENDA (____ New / ____ Unfinished Business)

Item: Retirement of Personnel

Background Information:

Item No: _____ pp _____

Exhibit: _____

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE</u>
Carolyn M Gosa	YWE/Health Service Co	06/01/2023
Pamela W Lewis	SCHS/Special Ed Aide/Bus Aide	06/01/2023

¹ Applying for Alabama certification via an alternative approach

² Certificated employee in a classified position

Recommendation: That the Board approve the retirement and resignations of the personnel mentioned hereinabove.

Date: April 5, 2023 Submitted by: _____

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: _____ Superintendent: _____

Tuesday, April 11, 2023

Employment of Personnel

ACTION AGENDA (____ New / ____ Unfinished Business)

Item No: _____ pp

Item: Employment of Personnel

Exhibit: _____

Background Information:

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE</u>
Sherita Perry	BELL/Career Coach	04/12/2023

¹ Applying for Alabama certification via an alternative approach

² Certificated employee in a classified position

Recommendation: That the Board approve the assignments as submitted hereinabove.

Date: April 5, 2023 Submitted by: _____

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: _____ Superintendent: _____

Tuesday, April 11, 2023

Leave-of-Absence of Personnel

ACTION AGENDA (____ New / ____ Unfinished Business)

Item No: _____ pp _____

Item: Leaves-of-Absence of Personnel

Exhibit: _____

Background Information:

<u>NAME</u>	<u>SCHOOL/POSITION</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
-------------	------------------------	-----------------------	---------------

Leaves-of-Absence

Latonia Johnson	SCHS/Librarian	04/03/2023	Intermittent FMLA
Arnita A Robinson	SCHS/Counselor	03/08/2023 - 04/03/2023	
Kenneth Slay	SCHS/JROTC	03/17/2023 - 06/09/2023	
Michael R Brooks	SCHS/Custodian	03/09/2023 - 06/09/2023	

¹ Applying for Alabama certification via an alternative approach

² Certificated employee in a classified position

Recommendation: That the Board approve the leaves-of-absence of personnel listed hereinabove.

Date: April 5, 2023 Submitted by: _____

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: _____ Superintendent: _____

Tuesday, April 11, 2023

Non-Renewal of Personnel

ACTION AGENDA (____New / ____Unfinished Business)

Item No: _____ pp _____

Item: Non-Renewal of Temporary and/or Non-Tenured Certificated Personnel

Exhibit: _____

Background Information:

NAME	SCHOOL/POSITION	EFFECTIVE DATE
------	-----------------	----------------

Non-Renewal of Non-Tenured Certificated Personnel

1 .	Raven E Barber	KJH/Social Studies	05/26/2023
2 .	Shalane A Harden	KJH/English	05/26/2023
3 .	GlenNisha L Hodges	KJH/Elementary	05/26/2023
4 .	Denetria K Ruffin	KJH/Science	05/26/2023
5 .	Kianga C Austin	LJHS/Elementary	05/26/2023
6 .	Ashley Binion-Lilly	LJHS/Elementary	05/26/2023
7 .	Oassie J Daniels	LJHS/Elementary	05/26/2023
8 .	Joyce F Morris	LJHS/Elementary	05/26/2023
9 .	Joseph M Ray	LJHS/History	05/26/2023
10 .	Devante Giles	YWE/Special Education	05/26/2023
11 .	Fredericka Jennings	YWE/Social Science	05/26/2023
12 . ¹	Be'Ana D Wade	YWE/English	05/26/2023
13 .	Dominique N Brown	SCHS/TEAMS Science	05/26/2023
14 .	Kadijah Brownridge	SCHS/English	05/26/2023
15 .	Destiny C Finch	SCHS/English	05/26/2023
16 . ¹	Meghanne E Helms	SCHS/Math	05/26/2023
17 .	James E Jones	SCHS/History	05/26/2023
18 .	Ticey S Little	SCHS/Special Education	05/26/2023
19 . ¹	Latasha S Reese	SCHS/Science	05/26/2023
20 .	Monikia N Scott	SCHS/Asst Principal	05/26/2023
21 .	Jay D Smith	SCHS/TEAMS - Math	05/26/2023
22 .	Fontella Smith	SCHS/CNP Worker	05/26/2023
23 .	Barbara A Ward	SCHS/Special Education	05/26/2023
24 .	Derrick D Williams	SCHS/Math	05/26/2023
25 .	Kevin D Brown	BELL/Automotive	05/26/2023
26 .	Jerry D Burton	BELL/Welding	05/26/2023

¹ Applying for Alabama certification via an alternative approach

² Certificated employee in a classified position

Recommendation: Upon the recommendation of the principal and my concurrence, it is recommended that the Board non-renew the contracts of the temporary and/or non-tenured certificated personnel mentioned

Date: April 5, 2023 Submitted by: _____

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: _____ Superintendent: _____

Tuesday, April 11, 2023

Non-Renewal of Personnel - Continues

ACTION AGENDA (____New / ____Unfinished Business)

Item: Non-Renewal of Temporary and/ or Probationary Classified Personnel
Background Information:

Item No: _____ pp _____
Exhibit: _____

NAME	SCHOOL/POSITION	EFFECTIVE DATE
------	-----------------	----------------

Non-Renewal of Probationary Classified Personnel

27 .	Erica L Clayton	TRAN/Bus Driver	05/26/2023
28 .	Shunetta Adams	KJH/School Nurse	05/26/2023
29 .	April Alston-Law	KJH/Para-Professional K-3	05/26/2023
30 .	Dorothy Collier	KJH/ Para-Professional K-3	05/26/2023
31 .	Sharon D Bell	LJHS/CNP Worker - 6Hr	05/26/2023
32 .	Eunice M Bias	LJHS/Custodian	05/26/2023
33 .	Cynthia Burton	LJHS/School Secretary	05/26/2023
34 .	Evelena Henley	LJHS/Personal Care Par	05/26/2023
35 .	Anyanna Howze	LJHS/Mental Health Coord	05/26/2023
36 .	Kimberly B Jones	LJHS/ Para-Professional K-3	05/26/2023
37 .	Reshonda J Lawson	LJHS/PreK- Auxiliary	05/26/2023
38 .	Ashley Parker	LJHS/ Para-Professional K-3	05/26/2023
39 .	Shirley A Spencer	LJHS/Sped Ed Para	05/26/2023
40 .	Ladawne Walton	LJHS/Custodian	05/26/2023
41 .	Tiyana D Artis	YWE/Sped Ed Para	05/26/2023
42 .	Vershondria Lake	YWE/School Secretary	05/26/2023
43 .	Michael Merriweather	YWE/ Para-Professional K-3	05/26/2023
44 .	Jeremy M Inge	SCHS/School Nurse	05/26/2023
45 .	Chandra L Mitchell	SCHS/Sped Ed Para	05/26/2023
46 .	Naketa J Steele	SCHS/CNP Worker	05/26/2023
47 .	Billy L Noble	BELL/Custodian	05/26/2023
48 .	Randy D Lard	MAIN/Maintenance	05/26/2023
49 .	Jaccori D Walker	TRAN/Bus Driver	05/26/2023
50 .	Marcus L Campbell	MATR/Parental Involvement	05/26/2023

¹ Applying for Alabama certification via an alternative approach

² Certificated employee in a classified position

Recommendation: It is recommended that the Board terminate the classified personnel mentioned hereinabove in accordance with Fair Dismissal Proceedings, Public Law 83-644.

Date: April 5, 2023 Submitted by: _____

The Superintendent concurs in this recommendation and submits same for Board consideration for approval.

Date: _____ Superintendent: _____

Tuesday, April 11, 2023