

SEASIDE SCHOOL DISTRICT 10
Regular Meeting of the Board of Directors - Minutes
Tuesday, October 17, 2023, 6:00 pm
2600 Spruce Drive, Suite 200, Secondary School Library and virtual via ZOOM

PRESENT:

Board Members: In-Person: Chris Corder, Brian Owen, Sondra Gomez, Kevin LaCoste, and Shannon Swedenborg. Via Zoom: Michelle Hawken.

Student Rep: Aidet Olvera Nolazco

Administration: In-Person: Superintendent Susan Penrod, Business Manager Toni Vandershule.

Staff: In Person: Technology Support Specialist Greg Dotson, Executive Assistant Leslie Garvin.

Others: In Person: Daffne Mejia, Aaron Tanabe, Jason Boyd, Cate Blakesley, Jeff Roberts, Juli Wozniak, and Wendy Crozier.

Zoom: Brett Duer, Michelle, 503-717-3727

1. **CALL TO ORDER** – 6:00 pm

Vice Chair Chris Corder called the Regular Meeting of the Board to order. A quorum of the Board was present.

2. **PLEDGE OF ALLEGIANCE**

3. **AGENDA REVIEW**

4. **CORRESPONDENCE**

Executive Assistant Leslie Garvin noted that Board members were emailed a coorespondence from Oregon Advocates for School Trust Lands on October 12.

5. **DELEGATIONS AND GUESTS**

Superintendent Penrod introduced Aidet Olvera Nolazco, the new Student Representative to the School Board. Aidet introduced herself and was welcomed by Board members.

6. **CONSENT AGENDA**

Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.

Shannon Swedenborg **MOVED, SECONDED** by Brian Owen, to approve the Consent Agenda, as presented.

The MOTION CARRIED (6-0)

Consent Agenda Items:

A. Approve the Minutes of the September 19, 2023 Regular Meeting of the Board - Exhibit A

- B. Approve the Minutes of the September 19, 2023 Work Session of the Board - Exhibit B
- C. Check Listing - Exhibit C
- D. Employment
 - 1. Seaside Middle School – Lynn Addis/MS Wellness Elective Teacher - Exhibit D
 - 2. Freshman On Track Team - Exhibit E
 - a. Madison Dierickx
 - b. Hailee Wawro
 - c. Ann Susee
 - d. Donald Zwahlen
 - e. Vinh Pham
 - f. Jarom Bowles
 - g. Kaley Waldemar
 - h. Matt Klosterman
 - i. Doug Mitchell

E. Coaching Employment - Exhibit F

High School:

- a. Chris Corder – Softball – Head Coach (Volunteer)
- b. Victoria Keller – Cheer – Head Coach
- c. Trent Rollins – Wrestling – Head Coach
- d. Laura Jane Spell – Swimming – Assistant Coach
- e. Carolyn Heymann – Swimming – Volunteer Coach
- f. Sam Heroux – Swimming – Volunteer Coach
- g. Jackson Januik – Boys Basketball – Assistant Coach
- h. Nick Smith – Boys Basketball – Volunteer Coach
- i. Jim Poetsch – Boys Basketball – Volunteer Coach
- j. Hunter Thompson – Boys Basketball – Volunteer Coach
- k. Matt Noack – Strength & Conditioning (Winter) – Head Coach

Middle School:

- Luke Miller – Boys Basketball – Head Coach
- Jake Funk – Boys Basketball – Head Coach
- Chad Clouse – Boys Basketball – Assistant Coach
- Donald Zwahlen – Boys Basketball – Assistant Coach
- Chad Clouse – Girls Basketball – Head Coach
- Ashley Flukinger – Girls Basketball – Head Coach
- Luke Miller – Girls Basketball – Assistant Coach
- Jake Funk – Girls Basketball – Assistant Coach

F. Policy – Second Reading:

- 1. GCBDF/GDBDF: Paid Family Medical Leave Insurance – NEW - Exhibit G
- 2. GCBDF/GDBDF-AR: Paid Family Medical Leave Insurance – NEW - Exhibit H

7. **PUBLIC COMMENT**

None

8. ACTION ITEMS

A. **SSD Board of Directors Working Agreement with the Superintendent – Exhibit G**

Superintendent Penrod noted that this is the working agreement that was discussed at the September Work Session. She recommended that if the Board chooses to adopt this, that there be an annual review each year.

Shannon Swedenborg **MOVED, SECONDED** by Sondra Gomez, to approve the SSD Board of Directors Working Agreement with the Superintendent document as presented.

The MOTION CARRIED (6-0)

B. **School Board Meeting Schedule/Board Training Schedule - Exhibit H**

Superintendent Penrod noted that in the last meeting there was discussion about OSBA training opportunities for the Board. She explained that it is difficult to find a day that all Board Members are available, so the proposal is to have the OSBA training Work Sessions on the same evenings as the Regular Board meetings, by moving the Regular meeting start time to 5:00 pm for the months of November, January and March.

Brian Owen **MOVED, SECONDED** by Sondra Gomez, to change the start time of the November, January and March Regular meetings from 6:00 pm to 5:00 pm, to better accommodate OSBA training Work Sessions following the Regular meetings.

The MOTION CARRIED (6-0)

Superintendent Penrod said that the trainings can be conducted virtually, or in person, and asked if Board members had a preference. The consensus was to have the trainings in-person for the most benefit.

9. REPORTS AND DISCUSSION

A. **Division 22 Standards and Assurance of Compliance Report**

Superintendent Penrod shared a slide presentation (attached).

Member Kevin LaCoste asked when does the human sexuality education start. Penrod said it is mostly at the secondary level, but there is some in 5th grade.

Vice Chair Corder asked what Essential Skills is. Penrod said, in the past, secondary students were required to take assessments in reading, writing and math, to determine proficiency. Secondary Principal Jeff Roberts joined, speaking about the SBAC test and other ways to demonstrate proficiency; he also noted that during Covid, these requirements were put on hold. Penrod noted that she feels confident that we are getting this information in other ways and she is not concerned.

Superintendent Penrod concluded, noting that SSD is in compliance with all Division 22 requirements.

B. **Enrollment Report** – Exhibit J

Superintendent Penrod displayed Exhibit J/Enrollment Report. She noted that we have not had much fluctuation. She noted that the biggest change is at the Cannon Beach Academy, where enrollment is down. She noted that our elementary class sizes continue to be small.

C. **Superintendent's Report**

Superintendent Penrod said she wanted to extend a big thank you to all of our staff for a successful start to the year!

Penrod noted that we have two Budget Committee openings this year. She said that Leslie has posted an application to the website. Candidates will be reviewed at the November meeting and at the December meeting the Board will take action to appoint.

Lastly, Penrod said she really appreciates the Board Advisory Committees, which have begun monthly meetings and are off to a good start.

D. **Admin Reports**

Juli Wozniak – reported on National Bullying Prevention Month, Unity Day/orange for kindness, parent/teacher conferences, pumpkin relay, vision screening, WIN intervention, and a shout out for our great 3rd grade test scores.

Wendy Crozier – thanked staff for doing a great job, and reported on Climate & Culture team, first MS dance of the year, dress up days, and PTO working on more after school opportunities for students.

Cate Blakesley – reported that 30% of our students are from Spanish speaking families and in an effort to promote more bilingual staff, we have introduced a bilingual stipend. 15 staff have met the criteria and we have Spanish, Polish and Chinese speakers.

Jeff Roberts – thanked Kerri Boutin, Neil Branson, Jason Boyd and Aaron Tanabe for their hard work on the Three Course Challenge. He also reported on the first cross country meet on the Ridgeline Trail, Homecoming, progress grades showing an almost 50% decrease in D's and F's compared to last year, new library assistant Justin Dickau doing a great job, and Matt Klosterman doing an excellent job with students on a recent government exercise.

Jason Boyd – reported on lockdown drills, the Great Shakeout, Homecoming assemblies, student of the month, and refining the building PA system.

E. **SEA/OSEA Reports**

SEA – Brett Duer reported that elementary teachers were excited for parent/teacher conferences, building a bargaining team and surveying members, the first home cross country meet, and special thanks to John Meyer, Chelsea Archibald, Kerri Boutin and Neil Branson for their work on the meet.

OSEA – Daffne Mejia reported that bilingual staff are excited for the bilingual stipend, putting together packets for new classified staff, and still looking for more recruits.

F. **ASB Student Representative Report**

Aidet Olvera Nolazco shared a slide presentation (attached), then expressed how excited she is to have been chosen to be the Student Representative to the School Board.

G. **Cannon Beach Academy Report**

Superintendent Penrod read a report (attached) submitted by MaryEllen Kiffe at the Cannon Beach Academy, who was unable to attend tonight.

10. **GOOD OF THE ORDER**

11. **ADJOURN REGULAR SESSION** – 6:55 pm

12. **NEXT MEETING OF THE BOARD OF DIRECTORS**

- Tuesday, November 21, 2023 – Regular Meeting of the Board

Leslie Garvin
Executive Assistant



Division 22 Standards Assurances for the 2022-23 School Year

October 17, 2023
Seaside School District

What are the Division 22 Standards?



- All Oregon administrative rules (OARs) set out in Chapter 581, Division 22, Standards for Public Elementary and Secondary Schools.

Example: 581 - 022 - 0102 Definitions
Ch. Div. Rule Title

- The standards that the Oregon legislature or the State Board has determined must be met in order to be a standard school district.
- Compliance with these rules ensures a baseline level of service across the state.

Division 22 Rule Categories

Division 22 standards include over 50 rules.

Teaching & Learning	
Curriculum & Instruction	
Assessment & Reporting	
Program & Service Requirements	
HS Diploma	
Health & Safety	
Policies & Practices	
Plans & Reports	
Athletics & Interscholastic Activities	
District Performance & Accountability	
Human Resources/Staffing	

Snapshot: Division 22 Rules

Required Instructional Time

Human Sexuality Education

Comprehensive School Counseling

Every Student Belongs

Suicide Prevention Plan

Safety of School Sports-Concussions

Teaching & Learning	
Curriculum & Instruction	
Assessment & Reporting	
Program & Service Requirements	
HS Diploma	
Health & Safety	
Policies & Practices	
Plans & Reports	
Athletics & Interscholastic Activities	
District Performance & Accountability	
Human Resources/Staffing	

Administration of State Assessments

Identification of TAG Students

Credit Options

Complaint Procedures

Fingerprint Based Background Checks

Teacher Training Related to Dyslexia

What are the requirements for each of the rules?

Consult the following resources for information:

ODE's Rules at a Glance Summary	Provides a high level summary of each rule
Secretary of State's Oregon Administrative Rules Database	Consult the text of the OAR for all of the specific details
ODE's Division 22 Standards Newsletter	Biannual publication that highlights new/revised rules, clarifies existing rules; provides insights on how the standards intersect with current issues and trends in K-12 education, as well as resources and promising practices

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What are the Division 22 Standards Assurances?

Combined Accountability Model

Districts report annually on compliance with each of the standards, and include an explanation and corrective action plan for any rule with which the district is out of compliance.

Local Accountability

Districts must:

- report to their local school board by Nov 1
- make a report available on the district website by Nov 1



State Accountability

- Districts must submit assurances to ODE by Nov 15
- ODE reviews all submissions and follows up with districts that have self-reported as being out of compliance



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Division 22 Standards & Assurances of Compliance “Our Why”

- Signals our commitment to providing a high quality educational experience and equitable opportunities for all students.
- Division 22 standards articulate the floor of the education to be provided to students, not the ceiling.
- Assurances process offers an opportunity for districts not in compliance to reflect on areas in need of attention and receive technical assistance.



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What happens if the district is out of compliance?



- ODE reviews the district's proposed corrective action plan and either approves or rejects it
- If the plan is not approved as submitted, ODE contacts the district and provides technical assistance and support
- Once the district has an approved plan in place, ODE specialists may continue to provide support, as needed
- The corrective action must be complete by the beginning of the next school year
- If a district fails to come back into compliance after an opportunity for corrective action, ODE may withhold a portion of the district's State School Fund monies

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Division 22 Standard Waivers for 2022-23

- [581-022-2115\(3\) Assessment of Essential Skills:](#)
 - **Essential Skills Graduation Requirements** are waived for students graduating in the 2022-2023 and 2023-2024 school years.
 - Note: Local Performance Assessment requirement in Section (2) remains in effect.
- [OAR 581-022-2265](#) Report on PE Data
 - **PE Data collections** were suspended last year. Districts will be required to submit data for the upcoming 2023-24 SY.



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Rules That Were New in 2022-23

581-022-2308 Agreements Entered Into with Voluntary Organizations

Requires adoption of a policy governing participation in a voluntary organization that administers interscholastic activities. Voluntary organization must adopt and implement policies prohibiting discrimination, maintain a complaint process with sanctions, and administer an annual survey.

581-022-0107 Operational Plans for the 2022-23 School Year (not a new requirement)

School districts and public charter schools must periodically submit to the Department a plan for operation during the 2022-23 school year. The plan must be submitted on a form and on a timeline to be determined by the Department.

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District Report on Compliance with Division 22 Standards

Seaside School District is in compliance with all requirements.

Looking Ahead: Compliance for the 2023-24 SY

New/Revised Rules & Requirements



OAR 581-022-2263 Physical Education Requirements

[HB 3199](#), which reduces the total number of physical education instructional minutes required in grades 6-8, was passed just before the close of the 2023 legislative session. The bill revises ORS 329.496 to include two significant changes:

1. The weekly time requirement was reduced from 225 minutes every week of the year.
2. The new weekly minimum of 150 minutes is calculated as an average over the duration of the school year.

This provision went into effect on July 1, 2023


ASB Activities/Fundraisers

Key Club


 **Freshman Orientation -
Link Day**

 **ASB Sticker Sales**

- Get into home games for free
- \$25/ea

 **Water Dunk Challenge**

- Students can pay to dunk any ASB member
- \$5/ea small bucket, \$10/ea big bucket

 **Hot Ones Challenge
Friday, October 20**

Fundraiser for CommuniCare Fund


Staff will eat hot wings, with each \$10 given, the spice of the wings will increase.


HOMECOMING WEEK

 **10/23 Jersey Day - Meatball**

 **10/24 BBQ Parent + Soccer Parent Day**

 **10/25 Rhyme Without Reason Day - Powderpuff**

 **10/26 Barbie + Oppenheimer Day**

 **10/27 Spirit Day - Airband, Parade, Tailgate & Football**
Parade float spots are open! Link for the form is on the SHS Facebook page.

CBA Director's Report October 2023

Enrollment: 30 Students (16 - K/1/2 & 14 - 3/4/5)

STAR Testing

We wrapped up our Fall STAR Testing (Reading K-5, Math 1-5) on 10/5. We are excited to see how the iReady curriculum (math and reading) helps us meet our SLG.

Tsunami Drill

We had our 1st Tsunami Drill on 9/29. The kids did a fantastic job walking safely to our designated Tsunami Evacuation site.


Parent/Teacher Conferences

Thursday, October 19 from 1:00pm-8:00pm

Friday, October 20 from 8:00am-12:00pm

Spanish with Maestra Contreras

K-2: We are working on the Spanish alphabet. The focus has been on vowels and vocabulary words that begin with vowels. Sentence frame: 'Yo veo' *I see*

3-5: We are learning about cognates and how those words help us when speaking Spanish. The students are practicing how to write the date,  view when writing out the date. We are also learning about Frida

STEAM

The students in 3/4/5 are designing a Mini-Golf Course. They are working in groups of 3-4. The objective is to design a plan for a miniature golf course, create a golf course hole out of clay, then test their design.

Art with Ms. Ananda

K/1/2 have been working on basic skills and building fine motor skills (such as drawing different lines...curved, straight, zigzag). They've drawn shapes and focused on using scissors with accuracy. They have also started to learn how to create texture by using a drawing tool in different ways (a crayon can look very different depending on how hard or soft you push or if you use a point or take the paper off and rub with the side of the crayon). Grades 3/4/5 are working on all of these skills while adding more complexity. They have talked about the value of color and are learning about space (foreground, middle ground, and background) and how to draw

from perspective. They will use all kinds of mediums this school year from pencil sketching, painting with watercolors and tempera paint, India Ink, mixed media and collage, paper maché, and art with natural materials.



After School Clubs:

Art Club - local artist Tom Grogg has been teaching an after school art class to students grades 2-5. We average 12 students each week. The projects have included drawing faces, focusing on proportion; watercolor clouds, using color saturation.





Running Club - meets every Thursday after school. Led by MaryEllen Kiffe, assisted by Maria Barker. We have 15 students currently participating. The kids favorite thing to do during Running Club is Relay Races. Last year we participated in two 5K runs. That is our goal again this year.

PTO:

Upcoming Trunk or Treat Event - Tuesday, October 31
Bottle Drop Program - over \$500 raised
Upcoming Poinsettia and Wreath Fundraiser