

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
October 19, 2022
7:00 p.m. Library**

I. CALL TO ORDER – OPENING STATEMENT

This meeting was called to order at 7:05 p.m. with the following opening statement read by Mr. Reaves:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and the Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

II. THE PLEDGE OF ALLEGIANCE

All in attendance pledged the flag.

III. ROLL CALL

Mr. Christopher Keiser - President	Absent
Mr. Michael Reaves - Vice President	Present
Ms. Rebecca Kipp-Newbold	Absent
Ms. Rita Lemley	Present
Mr. Netz Sacro	Present

Also present

Dr. Michele Cone, Superintendent	Present
Ms. Cheryl Zarra, Board Secretary	Present

IV. PUBLIC COMMENT

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None.

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V. APPROVAL OF MINUTES

1. Motion by Mr. Reaves, seconded by Mr. Sacro to approve the September 21, 2022 Regular Session minutes.

Motion approved as follows: Ayes: 2, Nays: 0, Abstain: 1, Absent: 2

VI. WRITTEN COMMUNICATIONS

None.

VII. CHIEF SCHOOL ADMINISTRATOR'S REPORT

Dr. Cone shared the following updates:

- Enrollment 86
- HIB - 0
- HIB Self Assessment Review - Dr. Cone noted that our score went up four (94) points this year.
- QSAC DPR - The self scoring document was explained. Dr. Cone noted that she feels we are in good shape for the visit on March 15th. Our site visit is scheduled for November 15th.
- NJSLA Data Results Presentation - Dr. Cone presented results. Overall we are ahead of the curve in LA, Math and Science. The presentation will be placed on the district website.
 - Cathay Smith asked if we had access to other district scores.
 - Dr. Cone noted that the data should be posted to other district websites.
- Week of Respect October: 3-7, 2022
- School Violence Awareness Week: October 17-22, 2022
- Fire Safety & visit from the Califon Fire Company on October 28th
- Halloween Dance - October 28, 2022 for grades 6-8.
- Parent-Teacher Conferences November 7-9 In Person
- Aftercare has been canceled due to low enrollment however, the program director is working with families on alternate care.

VIII. BOARD COMMITTEE REPORTS

Curriculum & Instruction Committee: Met and discussed the presentations, ESSER grant funding, Memorandum of Agreement and ELL plan.

Policy & Legislation Committee: Met and reviewed policies on the agenda.

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Finance, Facilities, & Transportation Committee: Discussed Co-operatives, grant acceptance, Facility use, CMP, M-1, and the Budget Calendar.

Personnel Committee: Did not meet

Negotiations Committee: Did not meet

Long Range Planning, Shared Services: Did not meet

IX. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Reaves and seconded by Ms. Lemley to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

- Ms. Lemley inquired about the Budget Calendar dates
 - Dr. Cone confirmed that the dates are for the budget process.

Motion made by Mr. Reaves and seconded by Ms. Lemley to approve the Consent Agenda.

Motion approved on unanimous all call vote.

Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy

Finance:

1. Motion to approve the bill list dated September 22, 2022 through October 19, 2022 in the amount of \$243,781.40.
2. Motion to approve and file the Treasurer's and Board Secretary report for September 2022 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.20.
3. Motion to approve the transfers for September 2022.
4. Motion to approve continued participation in the following cooperative purchasing agencies for the 2022-23 school year:

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- Educational Services Commission of New Jersey
- Hunterdon County ESC

5. Motion to approve the Budget Calendar for developing the 2023-2024 budget.
6. Motion to accept the grant award from Rutgers Eagleton Institute of Politics in the amount of \$680.00 towards transportation costs for a State House tour.

Facilities:

1. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
9.7.2022	Fire
9.9.2022	Security

2. Motion to approve the Comprehensive Maintenance Plan and M-1 for the 2023-2024 school year.

3. Motion to approve the use of Califon School Facilities:

Sponsor of Event	Dates	Event
Califon School	10/28/2022	Halloween Dance
Soccer Parents	11/03/2022	Soccer Banquet
Califon PTA	12/9/2022	Make It Take It

*adhering to COVID related restrictions. **Based on Custodial Availability

Transportation:

Personnel:

1. Motion to approve the following stipend position for the 2022-2023 school year:

Stipend Position	Stipend amount
Boys Basketball Coach	\$2,300.00 *
Girls Basketball Coach	\$2,300.00 *

* stipend will be prorated in the event of sports cancelation due to COVID related matters or low enrollment.

Curriculum and Instruction:

1. Motion to accept the Health Report for September 2022.

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2. Motion to approve the Memorandum of Agreement (MOA) for the 2022-2023 between the Califon Board of Education and the Washington Township Police Department.
3. Motion to approve the Califon School Nursing Services Plan for the 2022-2023 school year.
4. Motion to approve the Califon School 3-Year ELL 2021-2024 Plan.
5. Motion to approve the Califon School Safety and Security Plan for the 2022-23 school year.
6. Motion to approve the following travel expenditures for staff members or their designated alternate to attend professional development conferences / workshops. This travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Name	Date	Workshop/Conference	Fee/Mileage
Michele Morano	12/06/2022	Rutgers Continuing Studies iSTEM - Save our Orchards	\$95. + mileage

8. Motion to amend Curriculum and Instruction motion #1 from the August 24, 2022 meeting to reflect a change in approval of "Responsive Classroom" at a cost of \$3,900 plus the cost of books for staff funded by the ESSER grant from the 22-23 school year to the 23-24 school year.
9. Motion to approve participation in the Trex Recycling Program as part of community service learning for all grades.
10. Motion to approve the Child Abuse Prevention (C.A.P.) Elementary and Teen programs for the 22-23 school year, all costs to be funded through the C.A.P. grant.
11. Motion to approve the following graduate course tuition request:

Name	Institution	Dates	Compensation
Amanda Swimmer	Rowan University Global Learning & Partnerships - LDTC 18520: Neurological Bases of Educational Disorders	11/1/22-12/26/22	\$2,183.46

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12. Motion to approve the following field trips:

Destination	Cost	Class/Club/Activity
State House Trenton	No cost to district	Grades 4-8
Theatre at RVCC	Student Paid/ Cost per pupil \$19.50	Grades K-3

Policy:

1. Motion to approve Califon Public School District first reading for the following policies and regulations:

- P 0163 Quorum (Revised)
- P 1511 Board of Education Website Accessibility (M) (Revised)
- P 2415 Every Student Succeeds Act (M) (Revised)
- P 3270 Professional Responsibilities (Revised)
- R 3270 Lesson Plans and Plan Books (Revised)
- P&R 5513 Care of School Property (M) (Revised)
- P 5722 Student Journalism (M) (New)

2. Motion to approve Califon Public School District second reading for the following policies:

- P 2425 Emergency Virtual or Remote Instruction Program (M) Revised
- R2425 Emergency Virtual or Remote Instruction Program (M) (New)

3. Motion to re-adopt/approval all district policies for 2022-2023.

X. OLD BUSINESS

None

XI. NEW BUSINESS

1. Motion to approve the following resolution:

RESOLVED: That the Califon Borough Board of Education has convened at a public meeting on October 19, 2022 to review the proposed responses to the District Performance Review (DPR's) and Declaration Page for NJQSAC, and approves submission of the DPR's and Declaration Page to the State of New Jersey State Department of Education as required by N.J.A.C. 6A:30-3.2.

Motion made by Ms. Lemley, seconded by Mr. Reaves. Motion carried unanimously on a all call vote.

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XII. PUBLIC COMMENT (all school-related topics; time limits: 3 min. /person)

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None.

XIII. BOARD COMMENT

None.

XIV. EXECUTIVE SESSION

None.

XV. ADJOURNMENT

Motion made by Ms. Lemley, seconded by Mr. Sacro to adjourn the meeting at 7:42 pm.

Motion approved on a unanimous all call vote.

Respectfully submitted



Cheryl Zarra
Board Secretary

