

**ADA BOARD OF EDUCATION
MEETING MINUTES
OCTOBER 8, 2018**

The Board of Independent School District Number 19, of Pontotoc County, State of Oklahoma met in a regular meeting at the office of the Board of Education, 324 West 20th, Ada, Oklahoma in said school district on the 8th day of October, 2018 at 6:30 p.m.

PRESENT: Ms. Keri C. Norris, President; Mr. Russ Gurley, Vice-President; Mr. Doug Haney, Clerk; Mr. Kyle Stuart, Member; Dr. Todd Boone, Member

ABSENT: None

STAFF ATTENDING: Mr. Mike Anderson, Superintendent; Mr. Bryan Harwell, Executive Director; Mrs. Paula Kedy, Executive Director; Mrs. Lisa Fulton, Federal Programs Director; Mrs. Kelly Howry, Minutes Clerk; Mr. Jeff Maloy, AHS Principal

GUESTS: Eric Swanson, Ada Evening News reporter; Taylor Knapp, SFE

Notice of this regular meeting of the Board of Education was given to the County Clerk of Pontotoc County, Oklahoma prior to December 15th of the last calendar year, noting the date, time, and place of this special meeting. Said notice was filed in the office of the County Clerk of Pontotoc County, Oklahoma.

Public notice of the meeting, with an agenda, was posted in prominent view at the Board of Education building in said school district at least twenty-four (24) hours prior to this meeting excluding Saturday, Sunday, and legal holidays all in compliance with the Oklahoma Open Meeting Act.

With a quorum present the meeting was called to order by Ms. Keri C. Norris, at 6:30 p.m.

A motion was made by Mr. Kyle Stuart to approve the minutes of the September 10, 2018, regular session meeting as printed and distributed to members. The motion was seconded by Mr. Doug Haney and passed with Norris, Gurley, Haney, Stuart, and Boone voting yes.

Mr. Anderson introduced Ada High School Principal, Jeff Maloy. Mr. Maloy gave a brief report on the activities of AHS. Mr. Maloy mentioned the staff is having department meetings once a week as a part of the Professional Learning Communities going on within the district. He also named some of the activities of the different organizations such as the cheerleaders, choir, performing arts, speech, leadership, student council, etc. at Ada High School. He was very complimentary of his staff and students.

A motion was made by Mr. Doug Haney to approve encumbrance orders as follows:

- a. General Fund: P.O. #289-421; #50398-50427
- b. Building Fund: P.O. #61-72

- c. Child Nutrition Fund: P.O. #11
- d. Bond Fund: P.O. #35-41
- e. Activity Fund: P.O. #128-227
- f. Athletic Fund: P.O. #124-178

The motion was seconded by Mr. Russ Gurley and passed with Norris, Gurley, Haney, Stuart and Boone voting yes.

The Board members reviewed the Treasurer’s Management of Funds and Investment Reports.

Mr. Mike Anderson, Superintendent, advised the members there was no new business.

Mr. Mike Anderson, Superintendent, gave a report on the following topics:

- 2014 Bonds
 - Renovations to AJH Auditorium
 - Updates to AHS P.E.Gym/Locker rooms
- 2018 Bonds
 - STEM Lab and Technology Upgrades
 - Future Bonds
 - Legislative update
- District News
 - School Security
 - Academic Achievement Report
 - District Happenings

The motion was made by Mr. Doug Haney to approve the Resolution for School Board Election as follows:

BOARD OF EDUCATION ELECTION RESOLUTION

TO: Pontotoc County Election Board

FROM: The Ada City School District, Independent School
District No. 62I019 of Pontotoc, County, Oklahoma

The Board of Education of the Ada City School District has approved the following resolution calling for an election to be submitted to the voters of the district.

Date of the Election:

A Board of Education Primary Election shall be held on February 12, 2019, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 2, 2019, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the

ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

Board Member Position On Ballot:

The voters shall elect a board member for board of education office number four (4), ward number one (1) which has a five-year term of office.

Be it further resolved that pursuant to Title 26 O.S. Section 13A-109, the Board of Education of Ada City School District hereby authorizes the following precinct which is only partially contained within the Ada City School District and no persons reside within that part of the precinct to not be opened for this election:

1. Precinct 620058

Qualifications of Candidates for Office:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter registered within the county election board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be eligible to be a candidate for or be elected to any school board office for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board

of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

Voters Eligible to Vote:

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

Ballot Titles:

The ballot to be submitted to the voter's shall call for the voters to:

1. Select one candidate for Ada School Board Position Office Number Four (4), Ward Number One (1)

Approved by the Ada Board of Education this 8th day of October, 2018.

s/Keri C. Norris
President of the Board of Education

s/Doug Haney
Clerk of the Board of Education

The "Request to Close Polling Place for Split Precinct (100 or Fewer Registered Voters) " was also attached as a part of this resolution to close precinct #6200052 with only 21 voters.

The motion was seconded by Mr. Kyle Stuart and passed with Norris, Gurley, Haney, Stuart and Boone voting yes.

Mr. Anderson invited discussion on adoption of a Medical Marijuana policy. No decision was made on adopting a policy at this time.

The motion was made by Dr. Todd Boone to approve the adoption of the following policies with revisions to policies DBD and DMB-R1 as noted and attached hereto:

- a. CBBA – *Grant Policies and Procedures*
- b. CBBB – *Internal Controls*
- c. COB – *Procurement*
- d. COB-R – *Procurement (Regulation)*
- e. DAAC – *Federal Programs Complaint Resolution*
- f. DBD – *Conflicts of Interest*
- g. DDC – *Employee Resignations and Reference Request*
- h. DE-R1 – *Salary Schedules*
- i. DMB-R1 – *Professional Growth and Development (Regulatory)*
- j. DPAO – *Director of Federal Programs*
- k. EHBC-R4 – *Special Education Services for Children Enrolled in Private School*
- l. EHBH – *Alternative Education*
- m. FD-P – *Student Residency Dispute Procedures*
- n. FDAH – *Education of Migratory Children*

The motion was seconded by Mr. Russ Gurley and passed with Norris, Gurley, Haney, Stuart and Boone voting yes.

A motion was made by Mr. Doug Haney to revise the following Ada Board of Education policies as listed below:

- a. CBB – *Policy Forbidding the Supplanting of Federal Funds and Grant Monies for Local Revenue*
- b. CLB – *Equipment Accountability*
- c. DMB – *Professional Growth and Development*
- d. EHBE – *Limited English Proficiency Instruction*
- e. FD – *Student Residency*
- f. GJBA – *Student Recruitment Access To Students and Directory Information*

The motion was seconded by Mr. Russ Gurley and passed with Norris, Gurley, Haney, Stuart and Boone voting yes.

A motion was then made by Mr. Kyle Stuart to revise Ada Board of Education policies as follows:

- a. FFACA – *Medication: Administering to Student*
- b. BAA – *Board of Education Powers and Duties*

The motion was seconded by Mr. Doug Haney and passed with Norris, Gurley, Haney, Stuart and Boone voting yes.

A motion was made by Mr. Russ Gurley to adopt the following OSSBA policy:

- a. EHDD – *Concurrent Enrollment Student*

The motion was seconded by Dr. Todd Boone and passed with Norris, Gurley, Haney, Stuart and Boone voting yes.

A motion was made by Mr. Doug Haney to approve the following workshop expenditures:

10/05	CAREERTECH WORKSHOP DESIGN & MODELING TEACHER UPDATE ON CURRICULUM/STILLWATER	J TEEL	SUB	\$59.21	100
10/30	STEM & ENTREPRENEURSHIP SUMMIT/OKC	M ANDERSON P KEDY	REG	\$200.00	100
11/29-30	OTA/ENCYCLOMEDIA OKC	C WRIGHT, S THORNTON K BROCKMAN, D MCNUTT J STETTLER, C ECKLER C GALBREAITH, J BARRICK C. BROWN, M. WRIGHT A MURRAY, D HOEHMAN, K DONAGHEY, K HARRIS J TEAL	REG SUB	\$2,000.00 \$1,184.20	511 587 421

The motion was seconded by Mr. Kyle Stuart and passed with Norris, Gurley, Haney, Stuart and Boone voting yes.

A motion was made by Mr. Doug Haney to accept the following funds:

a. Local Contract	Sprint	\$550.00
b. Local Sources of Revenue		\$42,563.52
c. State Sources of Revenue		\$1,402,741.40
d. State of OK	Textbooks	\$11,139.76
e. State of OK	Careertech	\$12,358.00

The motion was seconded by Mr. Kyle Stuart and passed with Norris, Gurley, Haney, Stuart and Boone voting yes.

Ms. Keri C. Norris invited comments by board members. There was none.

A motion was made by Mr. Doug Haney to convene to executive session at 8:20 p.m. to discuss the employment of four (4) special education paraprofessionals, one (1) special education teacher, and two (2) part-time custodians and to accept the resignations of Clayton Campbell, Lori Treadaway and Madeline Wilson 25 O.S. Section 307(B)(1)

The motion was seconded by Mr. Russ Gurley and passed with Norris, Gurley, Haney, Stuart, and Boone voting yes.

Ms. Keri C. Norris, President, acknowledged the Board's return to Open Session at 8:52 p.m.

STATEMENT OF EXECUTIVE SESSION:

Present: Ms. Keri C. Norris, President; Mr. Russ Gurley, Vice-President; Mr. Doug Haney, Clerk; Mr. Kyle Stuart, Member; Dr. Todd Boone, Member; Mr. Mike Anderson, Superintendent; Mrs. Kelly Howry, Minutes Clerk.

Clerk: Ms. President, what issues were discussed in Executive Session?

President: The items that were discussed the employment of four (4) special education paraprofessionals, one (1) special education teacher, and two (2) part-time custodians and to accept the resignations of Clayton Campbell, Lori Treadaway and Madeline Wilson 25 o.s. Section 307(B)(1)

Clerk: Were any votes taken in Executive Session?

President: No.

Clerk: Were any other topics or issues discussed while in Executive Session?

President: No.

A motion was made by Mr. Russ Gurley to hire the following individuals:

Michael Ball	Special Ed Paraprofessional
David Spradling	Special Ed Paraprofessional
Alysa Bullington	Special Ed Paraprofessional
Tonya Crisp	Special Ed Paraprofessional
Jennifer Swanson	Special Ed Teacher
Ron Critchfield	Part-time Custodian
Judy Todd	Part-time Custodian

The motion was seconded by Mr. Doug Haney and passed with Norris, Gurley, Haney, Stuart and Boone voting yes.

A motion was made by Mr. Russ Gurley to accept the resignations of Clayton Campbell, Lori Treadaway, and Madeline Wilson. The motion was seconded by Mr. Doug Haney and passed with Norris, Gurley, Haney, Stuart and Boone voting yes.

There being no further business a motion was made by Mr. Kyle Stuart to adjourn at 8:53 p.m. The motion was seconded by Mr. Doug Haney and passed with Norris, Gurley, Haney, Stuart and Boone voting yes.

The next regularly scheduled meeting will be November 12, 2018 at 6:30 p.m. in the Ada Board of Education building, 324 West 20th, Ada, Oklahoma.

s/Kelly Howry
Kelly Howry, Minutes Clerk

s/Keri C. Norris
Keri C. Norris, President