

DESOTO COUNTY SCHOOLS
TITLE I SCHOOLS - PARENT AND FAMILY
ENGAGEMENT PLAN
20 ²² /20 ²³

Parental Engagement means the participation of parent(s)/guardian(s) in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- 1. that parents play an integral role in assisting in their child's learning**
- 2. that parents are encouraged to be actively involved in their children's education at school**
- 3. that parents are partners in their children's education and are included, as appropriate, in decision-making and are on advisory committees to assist in the education of their children**
- 4. the carrying out of other activities, such as those described in Section 1118 of ESEA**

GENERAL EXPECTATIONS

Southaven Elementary agrees to:

- Be governed by the statutory definition of parental involvement and will carry out programs, activities, and procedures in accordance with the definition.
- Involve the parents of our students in decisions about how the 1% of Title I, Part A funds reserved for parental involvement are spent.
- Coordinate with parents to jointly develop a school parental involvement plan that addresses all of the components of *Section 1118(c-f)*; after plan development, distribute it to parents of our students and also make it available to our local community.
- Conduct a joint annual evaluation with parents of the content and effectiveness of the school's parental involvement policy.
- Use the findings of the annual joint evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy.
- Submit any parent comments or concerns to the district federal programs department if our Title I, Part A school-wide plan (SWP) is not satisfactory to any parent(s) of our students.
- Provide each parent with an individual student report about the performance of their child on the State assessment.
- Provide each parent timely notice when their child has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the team in *section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002)*.
- Provide each parent timely notice information regarding the professional qualifications of the student's classroom teachers and paraprofessionals, as described in *section 1111(h)(6)(A)*.
- If the school-wide program plan under *Section 1114(b)(2)* is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency.

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POLICY INVOLVEMENT - SECTION 1118 OF ESEA

Southaven Elementary will take the following actions to:

1. Convene an annual meeting at a time convenient for parents of participating children:
 - 1.1. All parents shall be invited and encouraged to attend.
 - 1.2. The school will provide information and explain the requirements of Title I, Part A and the rights of parents.

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
SES Title 1 Meeting	Title Teacher Admin	Fall 2022	Newsletter Remind 101	Sign-In Sheet

2. Offer a flexible number and schedule of meetings

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
SES Title 1 Meeting	Title 1 Teacher, Admin	Fall 2022	Meetings can be set up on an individual basis if parents are not able to attend the after school meeting. Meetings can be scheduled mornings or afternoons as needed.	Sign-in Sheet, Live question and answer session will be documented in the minutes.

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3. Involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I, Part A programs. This involvement should include the planning, review, and improvement of the school parental involvement plan, as well as the joint development of the school-wide plan under *section 1114(b)(2)*.

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
Title 1 Leadership Team Meeting	SES Leadership Team, Parent Representatives	Fall 2022	Team will meet to go over plan. Parent from leadership team will attend.	Sign-in sheet, Parent Feedback

4. Provide to parents of our students:

- 4.1. Timely information about the Title I, Part A programs
- 4.2. Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet
- 4.3. Opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
Meet the Teacher night. Parent Conferences Tier/ Notification of Intervention Conferences Literacy Night will be held in person.	Title 1 Teacher Admin, SES Staff	On-Going, as needed	Publize and send dates for meetings. Use School Status and auto dialers as reminders. Parents or teachers may request meetings.	Sign-in sheets Teacher Logs School Status contact Documentation. Title notification sent home with first quarter report cards.

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COMPACT: SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT - SECTION IIII8(D)

As a component of the school-level parental involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Southaven Elementary will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet Mississippi's student academic achievement standards as follows: *(Describe how the school will provide high-quality curriculum and instruction, and do so in a supportive and effective learning environment).*

SES staff provides high quality grade level, standards-based instruction to all students. Delivery of instruction is provided in various ways, including hands-on activities, independent practice, partner work, project-based and all lessons are scaffolded to meet individual needs of every students.

2. Hold parent-teacher conference during which this compact will be discussed as it relates to the individual child's academic achievement. Conferences will be held: *(Describe when, where, and how staff will be available for consultation with parents - must be at least annually.)*

SES staff is required to meet in person or virtually with all parents of children that are identified as "at-risk" based on the state mandated screener. Intervention plans created based on student deficits. Teachers also provide progress reports, report cards, and weekly signed papers. Conferences may be held via Teams, in person, or by phone. Teachers are available for parent conferences, before or after school or during their planning periods.

3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows: *(Describe when and how the school will provide reports to parents.)*

SES provides reports to parents quarterly through progress reports and report cards. Weekly signed paper folders are sent home with school assessments. Parents receive updates at least three times a year from i-Ready data as well as state assessment data.

4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows: *(Describe when, where, and how staff will be available for consultation with parents.)*

SES staff is available to parents through email, phone, School Status, and individual conferences. Teachers are able to accomodate parent request for dates and times.

5. Provide parents opportunities to volunteer in their children's school and to participate in their children's class and observe classroom activities, as follows: *(Describe when and how parents may volunteer, participate, and observe classroom activities.)*

Parents are invited to attend class field trips, school literacy night, and grade level special projects/exhibits. Parents can also volunteer to join the class activities. Parents are able to contact the classroom teacher to set up times that will allow volunteer participation.

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Parents will support our children's learning in the following ways:

Describe the ways in which parents will support their children's learning, such as:

- Monitoring attendance
- Making sure that homework is complete
- Monitoring amount of television children watch
- Participating, as appropriate, in decisions relating to my children's education
- Promoting positive use of children's extra-curricular time
- Staying informed about children's education and communicating with the school by promptly reading all notices from the school or the school district, either received by children or by mail, and responding as appropriate
- Serving, to the extent possible, on school and/or district policy advisory groups

SES Parents:

- make sure homework is completed on a weekly basis
- read 20 minutes at night
- staying informed about children's education and communicating with the school by promptly reading all notices from the school or the district, either received by children or by mail, and responding as appropriate.
- attending parent/teacher conferences and school functions as scheduled.

Students will share the responsibility to improve our academic achievement and achieve Mississippi's high standards in the following ways:

Describe the ways in which students will support their academic achievement, such as:

- Do my homework every day and ask for help when I need to
- Read at least 30 minutes every day outside of school time
- Give to my parents, or the adult who is responsible for me, all notices and information received by me from my school every day

SES students:

- pledge to be respectful, responsible, and safe at all times
- complete homework
- read 20 minutes at night
- practice math facts
- return signed papers in a timely manner

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BUILDING CAPACITY FOR INVOLVEMENT - SECTION 1118(E)

Southaven Elementary will take the following actions to:

1. Provide assistance to parents in understanding such topics as:

- The Mississippi College and Career Readiness Standards (MCCRS)
- The Mississippi Academic Assessment Program (MAAP)
- K-Readiness
- The requirements of Title I, Part A
- How to monitor their children's progress
- How to work with educators to improve the achievement of their children

(List activities, such as workshops, conferences, classes, both in-state and out-of-state, include any equipment or other materials that may be necessary to ensure success.)

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
Literacy Night	SES Teachers	On-Going	Teachers meet with parents, provide literature, access to information via website, newsletter, email, and in person	Admin fidelity checks, School Status Logs
Title 1 Meetings	Admin			
Parent EL Meetings	Title 1 Staff			
Parent Conferences				

2. Foster parental involvement by providing materials and training, such as literacy training and using technology, as appropriate, to help parents work with their children to improve their children's academic achievement.

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
Literacy Picnic	SES Staff	Spring 2023	Parents will participate in various literacy activities during a designated time.	Sign-In Sheets, Parent Feedback
MDE Parent Plans supplied to all "at risk" students K-3	Administration			Appendix E - Parent signature receipt of parent plan.

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3. Educate teachers, student services personnel, principals, and other staff on the value and utility of contributions of parents, and in how to reach out to and communicate and work with parents as equal partners. Actions should include how to implement and coordinate parent programs and build ties between parents and schools:

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
Parent Engagement PD Staff School Status PD	SES Staff SES Admin District Office Staff	On-Going 2022-2023	Provide opportunities for staff and other personnel to collaborate. Provide PD.	Sign in sheets, increase in parent participation, documented PD

4. Coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home (to the extent feasible and appropriate). The school will also develop other activities, such as parent resource centers that encourage and support parents in more fully participating in the education of their children:

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
Individual parent conferences Access to practice assessemnst online Teacher Websites Various Resources	SES Staff Title 1 Teacher Admin	On-going	Provide parents with educational materials (printed or digital) to assist their child. Provide support with teaching strategies for student growth.	Parent conferences Teacher feedback MDE Appendix E/ Parent Signature

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5. Ensure that information related to the school and parent programs, meetings, and other activities is sent to parents of participating children in a format and language the parents can understand.

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
Send home flyers, letters assessment results, etc. in native languages, interpreters at meetings and function.	SES Staff SES Admin District Office Staff	On-Going	Communications sent in native languages, interpreters at meetings in person or via TEAMS through district office.	School Status Documentation Parent feedback

6. Provide reasonable support for parent involvement activities as parents may request.

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How success will be measured?)</i>
Provide individual assistance to parents as needed.	SES Staff SES Admin	On-going	Provide support to parents as needed- through email, phone calls, auto dialers, school status, teacher websites,	Success will be based on a case by case basis by meeting the needs of individual parents; teacher logs, Admin logs, Parent feedback

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The School Parental Involvement Plan may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement. The plan may include the discretionary activities as listed under *Section 1118(e)* of the ESEA:

- Involve parents in the development of training to improve the effectiveness of that training for teachers, principals, and other educators.
- Provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- Train parents to enhance the involvement of other parents.
- Arrange school meetings at a variety of times or conduct in-home conferences between teachers or others educators who work directly with participating children.
- Adopt and implement model approaches to improving parental involvement.
- Establish a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

ACCESSIBILITY - SECTION 1118(F)

In carrying out the parental involvement requirements of this part, districts and schools, to the extent practical, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including information and school reports in a format and to the extent practical, in a language such parents can understand.

Activity/Task (What will be done?)	Staff Responsible (Who will be doing it?)	Timeline (When will it be done?)	Steps (How will it be done?)	Accountability/ Evaluations (How success will be measured?)
Parent/Teacher conferences with interpreters via TEAMS or in person. Flyers/Notices in other languages for special events.	SES Staff Administration SES Title 1 teachers and staff	On-Going	Communication to parents through auto-dialer, School Status, Schoology, flyers and website	Copies of communication available through School Status

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ADOPTION

This Parental Involvement Plan has been developed jointly with, and agreed with, parents of children participating in the Title I, Part A school-wide program at Southaven Elementary, as evidenced by meeting minutes.

The Parental Involvement Plan was developed by Southaven Elementary on August 24, 2022 and will be in effect for the period of the 20²² / 20²³ school year.

As a school-wide Title I, Part A school, Southaven Elementary will distribute this Parental Involvement Plan to all parents and will make it available to the community on or before December 1, 2022.



Signature of Principal

August 25, 2022
Date

These parents were involved with the development of this document:

Portia Jackson
Tamara McMahon
Syreeia Jones
Brena Hubbard
Leah Peacock