

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

BOARD OF EDUCATION

CSBA Professional Governance Standards

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

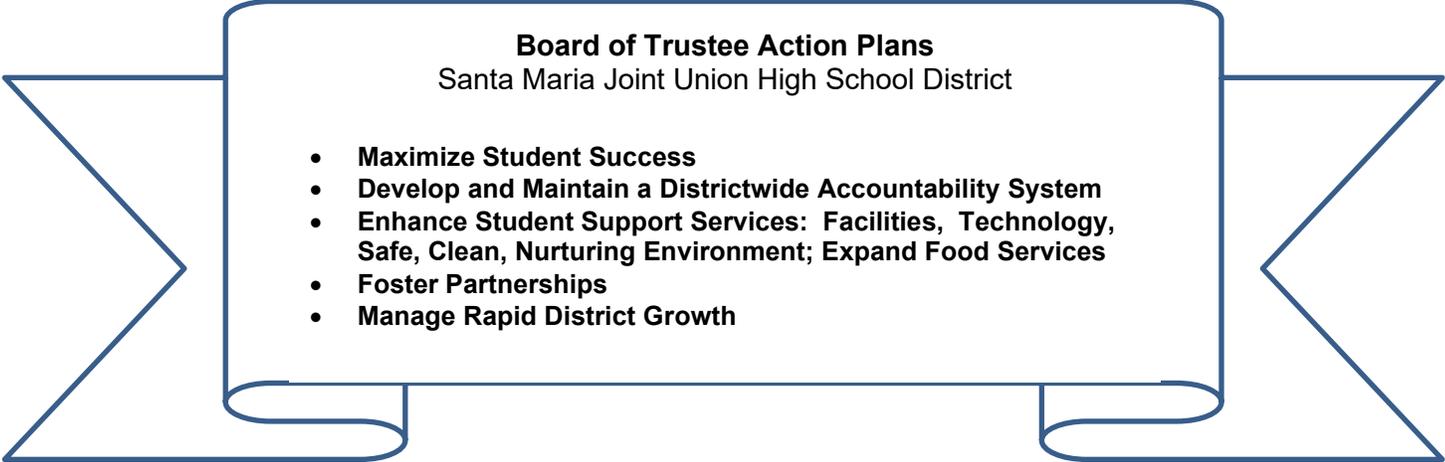
- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



Board of Trustee Action Plans
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

RESPONSIBILITIES OF THE BOARD

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Regular Meeting
November 12, 2019**

**Santa Maria Joint Union High School District
2560 Skyway Drive, Santa Maria, California 93455**

5:30 p.m. Closed Session/6:30 p.m. General Session

*The Santa Maria Joint Union High School District mission is,
“We prepare all learners to become productive citizens and college/career ready by
providing challenging learning experiences and establishing high expectations for achievement.”*

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

Individuals who require special accommodation including, but not limited to, American Sign Language Interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.

I. OPEN SESSION

A. Call to Order

II. ADJOURN TO CLOSED SESSION

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

- A. Certificated and Classified Personnel Actions** – Government Code § 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. **Appendix A**
- B. Conference with Labor Negotiators** – The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).
- C. Student Matters** – Education Code § 35146 and § 48918. The Board will review proposed expulsions/suspended expulsion(s) and/or requests for re-admission. NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.

- D. Public Employee Appointment - Government Code § 54957**
- Superintendent

- E. Conference with Labor Negotiators § 54957.6, subd. (a)**
Agency designated representative: Board President
Unrepresented employee(s): Superintendent

III. RECONVENE IN OPEN SESSION

- A. Call to Order/Flag Salute**

IV. ANNOUNCE CLOSED SESSION ACTIONS

V. INTRODUCTION OF NEW SUPERINTENDENT

- Government Code § 54957, Public Employee Appointment

VI. BREAK

VII. REPORTS

- A. Student Reports**
- B. Superintendent's Report**
- C. Board Member Reports**

VIII. ITEMS SCHEDULED FOR ACTION

A. GENERAL

- 1. Approval of Employment Agreement with Superintendent**

Resource Person: Dominick Palera, Board President

***** IT IS RECOMMENDED THAT** the Board of Education approve the Employment Agreement with the Superintendent.

Moved _____

Second _____

Vote _____

2. Board Policies for First Reading – No Action Required – Appendix C

Resource Person: Kevin Platt, Asst. Superintendent of Human Resources

The administration is presenting the proposed updates to the SMJUHSD Board Policies listed on Appendix C. The policies/regulations will be on the next board agenda for approval.

B. BUSINESS

1. APPROVAL OF BID: PVHS REROOF 12 MODULAR CLASSROOMS (PROJECT #19-298)

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

The administration opened bids on October 30, 2019 for the PVHS REROOF 12 MODULAR CLASSROOMS (PROJECT #19-298). The bid recap and administrative recommendation follows:

BIDDER	BASE BID
Craig Roofing	\$173,100.00
Falcon Roofing	\$152,886.00
Quaglino Roofing	\$205,448.00
Channel Islands Roofing	\$168,170.00

After review of the four (4) bids received by administration, Falcon Roofing was determined to be the apparent low bidder.

***** IT IS RECOMMENDED THAT** the Board of Education approve the PVHS RE-ROOF 12 MODULAR CLASSROOMS (PROJECT #19-298) to the lowest bidder, Falcon Roofing, for the bid amount of \$152,886.00 to be paid from the Special Reserve Capital Outlay Fund (Fund 40).

Moved _____ **Second** _____ **Vote** _____

2. Approval of the Acting Superintendent Contract Addendum

Resource Person: Yolanda Ortiz, Asst. Superintendent of Business Services

The Acting Superintendent's employment relationship with the District is governed by an Employment Agreement (Agreement) dated June 10, 2019. That Agreement may be altered by addendum in accordance with Section 8b of the Agreement.

Compensation

The Superintendent shall receive a 2.0% salary increase retroactive to July 1, 2019 so that the Acting Superintendent's gross monthly base salary is \$16,660.00. This is the same percentage increase which was approved for all District management earlier this fiscal year.

***** IT IS RECOMMENDED THAT** the Board of Education approve the Contract Addendum for the Acting Superintendent.

Moved _____ **Second** _____ **Vote** _____

IX. CONSENT ITEMS

***** IT IS RECOMMENDED THAT** the Board of Education approve the following consent items as presented.

All items listed are considered to be routine and may be enacted by approval of a single roll call vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.

Moved _____ **Second** _____

A Roll Call Vote is Required:

Mr. Palera _____
Ms. Lopez _____
Dr. Garvin _____
Dr. Karamitsos _____
Ms. Perez _____

A. Approval of Minutes

Regular Board Meeting – October 8, 2019
 Special Board Meeting – October 22, 2019
 Special Board Meeting – November 2, 2019

B. Approval of Warrants for the Month of October 2019

Payroll	\$8,039,356.01
Warrants	<u>2,272,988.66</u>
Total	<u>\$10,312,344.67</u>

C. Attendance Report

Mrs. Yolanda Ortiz, Assistant Superintendent of Business Services, will be available to answer questions regarding the 2019-2020 second monthly attendance report presented on the last page of this agenda.

D. Approval of Contracts

COMPANY/ VENDOR	DESCRIPTION OF SERVICES	AMOUNT/ FUNDING	RESOURCE PERSON
Camp Arroyo Grande	Student Council Retreat January 10-12, 2020	\$1000/ASB	Yolanda Ortiz
Camp Arroyo Grande	Student Council Retreat June 12-14, 2020	\$1000/ASB	Yolanda Ortiz

E. Facility Report – **Appendix B**

F. Student Matters – Education Code Sections 35146 & 48918

Administrative Recommendation to order expulsion: 355644, 355470, 355806, 360536, 355473, 353651, 353177, 356274

Administrative Recommendation to revoke suspended expulsion: 354278

G. Approval of Board Policies

The policies listed below are presented for approval. The policies were listed for first reading on the October 8, 2019 board agenda.

BP/AR	Title
BP/AR 1240	Volunteer Assistance

H. Discard of Textbooks

The following textbooks are submitted for discard by Santa Maria High School:

TITLE	ISBN #	COPYRIGHT	# OF COPIES
Alg I Explorations and Applications	039571353	1997	133
Holt Alg I	0030021626	1986	229

I. Agricultural Career Technical Education Incentive Grants for 2019-20 Update

The Board of Education is requested to approve the funding of the Agricultural Career Technical Education Incentive Grants for Ernest Righetti High School, Pioneer Valley High School, and Santa Maria High School for 2019-20. The Agricultural Career Technical Education Incentive Grant provides local educational agencies (LEAs) with funds to improve the quality of their agricultural career technical education programs. The goal is to maintain a high-quality, comprehensive agricultural career technical program in California’s public school system to ensure a constant source of employable, trained, and skilled individuals.

The grant funding amounts per school site are:

Ernest Righetti High School	\$26,041
Pioneer Valley High School	\$23,130
Santa Maria High School	\$37,041

J. Authorization to Utilize Region 4 ESC/OMNIA Partners – B&H Foto Electronics Corp. for District-wide Purchases of Audio-Visual Equipment, Accessories and Services for the length of the Contract through September 30, 2020

Section 10299 of the Public Contract Code provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the Public Contract Code, “school districts may, without competitive bidding, utilize contracts, master agreements, multiple award schedules... established by the department [DGS] for the acquisition of information technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends that district-wide purchases of audio-visual equipment, accessories and services be made utilizing the provisions of the Public Contract Code that allow purchasing from Region 4 ESC/OMNIA Partners – B&H Foto Electronics Corp. – Contract #R160901 through September 30, 2020.

- K. Authorization to Piggyback on Torrance Unified School District for purchases of Classroom & Office Furniture for the Length of the Contract through May 6, 2024

Section 20118 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, commonly referred to as “piggy-backing”, where notwithstanding Section 20111 and 20112 of the PCC, the governing board of any school district without advertising for bids, and if the board has determined it to be in the best interest of the district may authorize the purchase of such supplies, furniture and equipment.

Torrance Unified School District has awarded their purchases as needed for classroom and office furniture to multiple vendors: CM School Supply, Culver-Newlin, ELB Education, Lakeshore Learning, McDowell-Craig, MeTEOR Education and Office Solutions (Blue Space Interiors) through bid #10-04.09.19 through May 6, 2024. The district recommends that the board find and determines that it is in the best interest of the district to authorize classroom and office furniture purchases under the same terms and conditions. With Board approval the district may “piggyback” on their bid pursuant to the provisions of PCC20118.

- L. Authorization to Utilize Region 4 ESC/OMNIA Partners – The HON Company, LLC for District-wide Purchases of Furniture and Installation for the length of the Contract through April 30, 2020

Section 10299 of the Public Contract Code provides an alternative for obtaining supplies, furniture, and equipment, whereby notwithstanding Section 20111 and 20112 of the Public Contract Code, “school districts may, without competitive bidding, utilize contracts, master agreements, multiple award schedules... established by the department [DGS] for the acquisition of information technology, goods, and services.” Section 10299 further authorizes state and local agencies to “contract with suppliers awarded the contracts without further competitive bidding.” The district administration recommends that district-wide purchases of furniture and installation be made utilizing the provisions of the Public Contract Code that allow purchasing from Region 4 ESC/OMNIA Partners Contract – The HON Company, LLC – Contract #R142208 through April 30, 2020.

- M. Authorization to Piggyback on Arvin Union School District for Furniture District-Wide for the Length of the Contract through November 12, 2020

Section 20118 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, commonly referred to as “piggy-backing”, where notwithstanding Section 20111 and 20112 of the PCC, the governing board of any school district without advertising for bids, and if the board has determined it to be in the best interest of the district may authorize the purchase of such supplies, furniture and equipment.

Arvin Union School District has awarded their furniture bid to Sierra School Equipment Company (Piggyback Bid #2018-19-001, through November 12, 2020). The district recommends that the board find and determines that it is in the best interest of the district to authorize purchasing of furniture and accessories under the same terms and conditions. With Board approval the district may “piggyback” on their bid pursuant to the provisions of PCC20118.

- N. Authorization to Piggyback on Kern County Superintendent of Schools for Technology and Classroom Furniture Districtwide for the Length of the Contract through December 31, 2021

Section 20118 of the Public Contract Code (PCC) provides an alternative for obtaining supplies, furniture, and equipment, commonly referred to as “piggybacking”, where notwithstanding Section 20111 and 20112 of the PCC, the governing board of any school district without advertising for bids, and if the board has determined it to be in the best interest of the district may authorize the purchase of such supplies, furniture and equipment.

Kern County Superintendent of Schools has awarded their purchases as needed for technology and classroom furniture through Pennsylvania Education Purchasing Program for Microcomputers (PEPPM) California Bid #528899 with MIEN Company through December 31, 2021. The district recommends that the board find and determines that it is in the best interest of the district to authorize technology and classroom furniture purchases under the same terms and conditions. With Board approval the district may “piggyback” on their bid pursuant to the provisions of PCC20118.

- O. Notices of Completion

The following project was substantially completed on July 23, 2019 and in order to file the necessary Notice of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion needs to be formally accepted by the Board of Education.

- SMHS TRACK RESURFACING – PROJECT #19-305, BEYNON - A TARKETT SPORTS COMPANY – Contractor

The following project was substantially completed on October 7, 2019 and in order to file the necessary Notice of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion needs to be formally accepted by the Board of Education.

- PVHS PORTABLE INTEGRATION OF WIRELESS MESH NETWORK – PROJECT #18-284, Johnson Controls - Contractor

P. Denial of Claim

The District is in receipt of a claim from Matthew B. Clayton and Lourdez Clayton for alleged personal injury that occurred on April 12, 2019. It is recommended that the Board of Education deny the claim and refer the matter to the District's insurance carrier.

Q. CTE Center/Agricultural Farm Project #11-102.1: Approval of Change Order No. 2 for Additional Construction Materials Inspection and Testing

Additional funds are requested in the amount of \$75,000 for construction materials consultation, observation, testing, and inspection services to be performed by Earth Systems Pacific.

R. Out of State Travel

PERSON/REASON	PLACE/DATE	FUNDING
Miguel Guerra/ FABTECH Fabricating & Tech Conference	Chicago, IL Nov. 11-14, 2019	LCAP 3.7
Aaron Nesper and Kyle Tognazzini/ American Basketball Coaches Assoc. Conference	Nashville, TN Jan. 2-5, 2020	Athletics General
Matt Almaguer and students/ Race Team Event at Las Ve- gas Motor Speedway	Las Vegas, NV Nov. 5-10, 2019	SMHS Race Team Account
Jessica Zambrano, Theron Harper, Vanessa Carrillo Annual Convention and World Languages Expo	Washington, DC Nov. 20-24, 2019	LCAP 1.1

S. Purchase Orders

PO #	Vendor	Amount	Description/Funding
R20- 02014	Division of State Architect	\$ 105,742.00	Project 18-280 ERHS Phase 2 Modernization DSA Plan Check Fee / Fund 26 H2016 Bond
PO20- 00689	Santa Barbara County Education Office	\$ 90,800.00	19-20 TIP Candidate Program & Mentor Stipends / General Fund Title II
PO20- 00377	STAR of California	\$72,862.20	Behavioral Analyst and Behavioral Interventionist/Special Education

REGULAR MEETING
November 12, 2019

T. Acceptance of Gifts

<u>Pioneer Valley High School</u>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Elks Rodeo Parade	Band	\$500.00
Altrusa International Foundation Inc	ASTRA Club	\$100.00
Coasthills Community Foundation	Girls Volleyball	\$200.00
Roberta Ann Chavez	Girls Waterpolo	\$ 50.00
California FCCLA	FCCLA	\$994.30
Esperanza Ruiz	Girls Basketball	\$300.00
WePay	Boys Waterpolo	\$815.00
WePay	Girls Waterpolo	\$1,044.76
Panther Valley Water Polo	Boys Waterpolo	\$400.00
Panther Valley Water Polo	Boys Waterpolo	<u>\$400.00</u>
Total Pioneer Valley High School		<u>\$4,804.06</u>
<u>Righetti High School</u>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
County of San Luis Obispo	Marimba Band	\$500.00
Krafty Koncessions	Football	\$200.00
Santa Maria Wash and Lube	Baseball	\$150.00
Riddiough Family Trust	Girls Golf	\$100.00
Martin Tomooka	Softball	\$1,000.00
Julie Lee	Baseball	\$150.00
Traciann Vega	Baseball	\$150.00
Shirley Thomas	Baseball	\$150.00
C.O.R.E. Fitness	Baseball	\$150.00
Premier Electric	Baseball	\$150.00
West Coast Roofing	Baseball	\$150.00
Sims Physical Therapy	Baseball	\$150.00
Winkles Enterprises Inc	Baseball	\$150.00
Joann Dewan	Boys' Water Polo	\$125.00
Tomooka Bros	Softball	\$500.00
Lee Ann Robbins	Softball	\$200.00
Tomooka Bros	Girls Golf	\$250.00
Roy Brooks	Boys' Water Polo	\$100.00
Matthew Clowdus	Boys' Water Polo	\$100.00
William Parsons	Boys' Water Polo	\$100.00
Tiffany Amezcua	Boys' Water Polo	\$100.00
Alice Sasaki	Boys' Water Polo	\$100.00
Schweitzer Engineering	Math Club	\$100.00
William R Reid OD Inc	Softball	\$150.00
Charlies Burger Inc	Baseball	\$150.00
Pacific Petroleum California Inc	Baseball	\$150.00
Krafty Koncessions	Class of 2022	\$100.00
SLO County Farm Supply Co	FFA	\$100.00
Krafty Koncessions	Football	\$250.00

REGULAR MEETING November 12, 2019
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CER Consulting	Boys' Water Polo	\$100.00
Glenn Sasaki	Boys' Water Polo	\$100.00
Downtown Fridays	Boys' Water Polo	\$100.00
Bernard Valentine	Boys' Water Polo	\$100.00
CoastHills Community Foundation	Baseball	\$150.00
Orcutt 76	Baseball	\$150.00
Frederick Law Firm	Baseball	\$150.00
Total Righetti High School		<u>\$6,575.00</u>
<u>Santa Maria High School</u>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Ace Pump	Girls Golf	\$1500.00
Assoc. Professional Advisors of Santa Maria	Girls Golf	\$100.00
C02 West Inc.	Girls Golf	\$1,500.00
Gaylon Baker	FFA	\$200.00
Creative Rents DBA Television Merchants	Girls Golf	\$100.00
Pacific Eye Surgeons	Girls Golf	\$1,500.00
San Luis Obispo Co Farm Supply	FFA – Rabbit	\$250.00
Santa Maria Elks Lodge #1538	FFA	\$250.00
Santa Maria Kiwanis for Kids	FFA Poultry Judging	\$500.00
H.D. Perrett	Girls Golf	\$1,000.00
Frank Clabaugh Insurance	Girls Golf	\$100.00
Sound Construx, Inc.	Girls Golf	\$100.00
Central Coast Medical Oncology Corp	Girls Golf	\$1,500.00
Heath Family Dentistry	Girls Golf	\$100.00
Elks Rodeo Parade	Band	\$500.00
Bent Axles Street Rods, Inc.	Auto Club	\$100.00
Santa Maria Lodge No. 179	Girls Golf	\$200.00
G.A.A.T.E. Foundation	FFA OH	\$300.00
Wheels and Windmills	Auto Club	\$7,000.00
V. Lopez Jr. & Sons	Close Up Club	\$500.00
Coasthills Community Foundation	FFA	\$1,000.00
Alfreda Carranza DBA Delicious Roasted Corn	American Dream	\$380.00
Rosalie Mendoza Hill	Close Up Club	\$50.00
Vital Plastering Inc.	Girls Golf	\$50.00
EngineTech Machine, LLC	Auto Club	\$2,583.96
Total Santa Maria High School		<u>\$21,363.96</u>

X. REPORTS FROM EMPLOYEE ORGANIZATIONS

XI. OPEN SESSION PUBLIC COMMENTS

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

XII. FUTURE ITEMS FOR BOARD DISCUSSION

XIII. NEXT MEETING DATE

Unless otherwise announced, the next regular meeting of the Board of Education was changed to Monday, December 16. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

XIV. FUTURE REGULAR BOARD MEETINGS FOR 2020

The meeting dates for 2020 will be approved at the December 16, 2019 meeting.

XV. ADJOURN

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
MONTHLY REPORT OF ATTENDANCE
SECOND MONTH OF 2019-20

September 09, 2019 through October 04, 2019

	Second Month 2018-19				Second Month 2019-20				Cumulative ADA			
	Ending Enrollment		ADA % of Poss. Enroll.		Ending Enrollment		ADA % of Poss. Enroll.		Prior Year		Current Year	
	Enrollment	ADA	ADA % of Poss. Enroll.	Enrollment	ADA	ADA % of Poss. Enroll.	ADA % to CBEDS	ADA	ADA % to CBEDS	ADA		
ERNEST RIGHETTI HIGH												
Regular	2129	2054.80	96.2%	2256	2186.10	96.2%		2067.13		2202.56		
Special Education	73	70.60	94.7%	58	57.30	97.1%		72.13		57.18		
Independent Study	42	29.45	77.3%	46	33.00	81.1%		28.26		29.28		
Independent Study Spec Ed	0	0.00	---	10	7.40	---		0.00		7.41		
CTE Program	8	6.15	85.4%	5	4.35	87.0%		5.67		4.21		
Home and Hospital Reg Ed	5	3.60	80.9%	4	1.05	36.8%		3.28		1.13		
Home and Hospital Spec Ed	0	0.00	---	2	2.00	---		0.00		2.00		
TOTAL RIGHETTI	2257	2,164.60	96.1%	2388	2293.65	96.2%		2176.47		2305.92		
SANTA MARIA HIGH												
Regular	2515	2450.90	97.1%	2627	2552.85	97.1%		2450.36		2557.08		
Special Education	124	115.50	93.1%	185	175.85	94.8%		116.31		176.77		
Independent Study	10	9.05	93.8%	17	10.70	75.1%		7.95		9.23		
Independent Study 12 + 12	0	0.00	---	0	0.00	---		0.00		0.00		
Independent Study Spec Ed	0	0.00	---	0	0.00	---		0.00		0.00		
CTE Program	3	2.20	56.4%	7	5.60	90.3%		2.56		5.28		
Home and Hospital Reg Ed	9	7.55	91.5%	11	8.85	82.3%		5.87		7.33		
Home and Hospital Spec Ed	1	1.05	100.0%	5	3.60	65.5%		1.15		3.97		
TOTAL SANTA MARIA	2662	2586.25	96.9%	2852	2757.45	96.9%		2584.20		2759.67		
PIONEER VALLEY HIGH												
Regular	2641	2568.00	97.1%	2758	2694.70	97.4%		2579.15		2704.87		
Special Education	108	102.70	93.8%	153	143.50	94.2%		104.33		140.87		
Independent Study	10	4.90	66.7%	17	8.65	74.9%		3.26		5.74		
Independent Study Spec Ed	0	0.00	---	1	0.90	---		0.00		0.87		
Home and Hospital Reg Ed	7	5.30	82.2%	9	7.80	88.1%		5.05		6.26		
Home and Hospital Spec Ed	2	2.00	100.0%	2	1.00	37.7%		1.62		1.21		
TOTAL PIONEER VALLEY	2768	2692.60	97.0%	2940	2856.55	97.2%		2693.41		2859.82		
DAY TREATMENT @ LINCOLN STREET	5	3.90	88.6%	6	5.00	95.2%		4.10		3.87		
DISTRICT SPECIAL ED TRANSITION	20	19.75	100.0%	25	24.75	99.0%		19.77		24.03		
DISTRICT SPECIAL ED TRANSNOC/MM	17	17.00	100.0%	15	14.45	96.3%		17.23		12.90		
ALTERNATIVE EDUCATION												
Delta Continuation	326	265.42	80.7%	338	286.76	83.1%		273.32		279.21		
Delta 12+	0	0.00	0.0%	0	0.04	---		0.00		0.19		
Delta Independent Study	21	18.47	98.8%	19	15.60	99.4%		16.29		13.35		
Delta Independent Study 12+	0	0.20	100.0%	9	8.76	103.6%		0.64		7.12		
Delta Independent Study Spec Ed	0	0.00	0.0%	1	0.40	100.0%		0.00		0.21		
Home & Hospital Reg Ed	3	1.76	58.6%	0	0.00	0.0%		1.18		0.00		
Reach Program--SMHS	10	5.85	68.8%	2	1.30	76.5%		5.46		0.74		
Reach Program--PVHS	9	3.85	74.0%	3	1.80	87.8%		3.23		4.62		
Home School @ Library Program	39	31.30	80.7%	34	23.85	74.0%		30.36		22.36		
Delta HS I.S. Program P	17	16.39	92.4%	6	6.62	91.3%		16.23		6.25		
TOTAL ALTERNATIVE EDUCATION	425	343.24	80.8%	412	345.13	83.8%		346.71		394.05		
TOTAL HIGH SCHOOL DISTRICT	8154	7817.34	95.9%	8638	8296.98	96.1%		7841.89		8300.25		

CLASSIFIED PERSONNEL ACTIONS						
Action	Assignment	Site	Effective	Pay Rate	Hours	
Employ	Instructional Assistant-Spec Ed II	PVHS	11/4/19	15/A	6.5	
Employ	Instructional Assistant-Spec Ed II	PVHS	10/3/19	15/A	6	
Employ	Instructional Assistant-Spec Ed II	RHS	11/4/19	15/A	6	
Employ	Food Service Worker I	PVHS	10/14/19	9/A	3	
Employ	Instructional Assistant-Bilingual	SMHS	10/29/19	13/A	6.5	
Resign	Instructional Assistant-Spec Ed I	SMHS	10/3/19	13/A	5.5	
Resign	LVN Health Assistant	RHS	10/29/19	22/A	6.5	
Promote	Campus Security Assistant II	PVHS	10/24/19	17/A	4	
Employ	Food Services Director	DO	10/23/19	M/1	8	
Deceased	Instructional Assistant-Spec Ed I	PVHS	11/4/19	13/E	5.5	
Employ	Instructional Assistant-Spec Ed II	PVHS	11/4/19	15/A	6	
CERTIFICATED PERSONNEL ACTIONS						
Action	Assignment	Site	Effective	Salary	FTE	
Retire	Mathematics	PVHS	1/9/20	25/V	1.0	
Teacher Prep Period	Social Science	DHS	10/14/19-12/20/19	26/V	0.2	
Employ/Intern	Special Education	PVHS	9/28/19	3/II	1.0	
Baby Bonding Leave	Special Education	PVHS	10/11/19-10/18/19	3/II	1.0	
Teacher Prep Period	Mathematics	DHS	10/14/19-12/20/19	10/V	0.2	
Baby Bonding Leave	Science	DHS	12/8/19 - 3/23/20	10/V	1.0	
Stipend	Debate	LC/MMEP	11/14/19-5/31/20	1, I 6%		
Retire	Int'l Language	PVHS	10/26/19	24/V	1.0	
Teacher Prep Period	English	DHS	10/14/19-12/20/19	20/V	0.2	
Stipend	Speech	LC/MMEP	11/14/19-5/31/20	1, I 6%		
Baby Bonding Leave	English	SMHS	12/2/19 -12/13/19	15/IV	1.0	
LOA	Mathematics	SMHS	11/4/19 - 11/22/19	13/V	1.0	
Employ/Intern	Mathematics	PVHS	10/28/19	4/III	1.0	
Resign	Co-Department Chair/English	SMHS	11/5/19	1, I 5%		
Teacher Prep Period	English	DHS	10/14/19-12/20/19	18/V	0.2	
Stipend	Ag Judging	SMHS	2015-16	1, I 7.5%		
Stipend	Ag Judging	SMHS	2016-17	1, I 7.5%		
Stipend	Ag Judging	SMHS	2017-18	1, I 7.5%		
Stipend	Ag Judging	SMHS	2018-19	1, I 7.5%		
Teacher Prep Period	English	DHS	10/14/19-12/20/19	16/V	0.2	

COACHING PERSONNEL ACTIONS							
	Action	Assignment	Site	Effective	District	ASB/Booster	Employee Type
	Stipend	Assistant Varsity Girls Water Polo	PVHS	2019-2020		\$1,500	WALK-ON
	Stipend	Head Varsity Girls Cross Country	PVHS	2019-2020	\$850		CERT.
	Stipend Decrease	Head Varsity Girls Cross Country	PVHS	2019-2020	\$1,000		CERT.
	Stipend Increase	Head Varsity Girls Cross Country	PVHS	2019-2020	\$600		WALK-ON
	Stipend	Head Varsity Girls Cross Country	PVHS	2019-2020	\$1,000		WALK-ON
	Stipend	Assistant Varsity Boys Football	PVHS	2019-2020	\$3,000		CERT.
	Stipend	Head Varsity Boys Basketball	SMHS	2019-2020	\$4,436		CERT.
	Stipend	Head JV Boys Basketball	SMHS	2019-2020	\$3,327		CLASS.
	Stipend	Head Frosh Boys Basketball	SMHS	2019-2020	\$2,327		CLASS.
	Stipend	Head Frosh Boys Basketball	SMHS	2019-2020	\$1,000		CLASS.
	Stipend	Head Varsity Girls Basketball	SMHS	2019-2020	\$4,436		WALK-ON
	Stipend	Head JV Girls Basketball	SMHS	2019-2020	\$3,327		CLASS.
	Stipend	Head Frosh Girls Basketball	SMHS	2019-2020	\$3,327		CLASS.
	Stipend	Head Varsity Boys Soccer	SMHS	2019-2020	\$3,696		WALK-ON
	Stipend	Head JV Boys Soccer	SMHS	2019-2020	\$1,109		WALK-ON
	Stipend	Head JV Boys Soccer	SMHS	2019-2020	\$1,663		WALK-ON
	Stipend	Head JV Boys Soccer	SMHS	2019-2020		\$900	WALK-ON
	Stipend	Head Varsity Girls Soccer	SMHS	2019-2020	\$3,696		CLASS.
	Stipend	Head Varsity Boys Wrestling	SMHS	2019-2020	\$4,189		CERT.
	Stipend	Head JV Boys Wrestling	SMHS	2019-2020	\$3,142		WALK-ON
	Stipend	Head Varsity Girls Wrestling	SMHS	2019-2020	\$4,189		WALK-ON
	Stipend	Head JV Girls Wrestling	SMHS	2019-2020	\$3,142		WALK-ON
	Stipend	Assistant Athletic Director	SMHS	2019-2020	\$2,650		CERT.
	Stipend	Assistant Athletic Director	SMHS	2019-2020	\$800		WALK-ON
	Stipend	Assistant Frosh Girls Volleyball	ERHS	2019-2020	\$500		WALK-ON
	Stipend	Head Varsity Boys Basketball	ERHS	2019-2020	\$4,436		CERT.
	Stipend	CoHead Varsity Boys Basketball	ERHS	2019-2020		\$3,000	CLASS.
	Stipend	Head JV Boys Basketball	ERHS	2019-2020	\$2,218		WALK-ON
	Stipend	CoHead JV Boys Basketball	ERHS	2019-2020	\$1,109		CERT.
	Stipend	Head Frosh Boys Basketball	ERHS	2019-2020	\$2,218		WALK-ON
	Stipend	CoHead Frosh Boys Basketball	ERHS	2019-2020	\$1,109		CERT.
	Stipend	Head Varsity Girls Basketball	ERHS	2019-2020	\$4,436		CERT.
	Stipend	CoHead Varsity Girls Basketball	ERHS	2019-2020		\$1,000	WALK-ON

COACHING PERSONNEL ACTIONS							
	Action	Assignment	Site	Effective	District	ASB/Booster	Employee Type
	Stipend	Head JV Girls Basketball	ERHS	2019-2020	\$3,327		WALK-ON
	Stipend	Head Varsity Boys Soccer	ERHS	2019-2020	\$3,696		WALK-ON
	Stipend	Head JV Boys Soccer	ERHS	2019-2020	\$2,772		WALK-ON
	Stipend	Head Varsity Girls Soccer	ERHS	2019-2020	\$3,156		WALK-ON
	Stipend	CoHead Varsity Girls Soccer	ERHS	2019-2020	\$540		WALK-ON
	Stipend	Head JV Girls Soccer	ERHS	2019-2020	\$1,406		WALK-ON
	Stipend	CoHead JV Girls Soccer	ERHS	2019-2020	\$1,366		WALK-ON
	Stipend	Head Varsity Boys Wrestling	ERHS	2019-2020	\$1,119		CERT.
	Stipend	CoHead Varsity Boys Wrestling	ERHS	2019-2020	\$1,118		CERT.
	Stipend	CoHead Varsity Boys Wrestling	ERHS	2019-2020	\$1,118		CERT.
	Stipend	CoHead Varsity Boys Wrestling	ERHS	2019-2020	\$834		CERT.
	Stipend	Head JV Boys Wrestling	ERHS	2019-2020	\$2,000		CERT.
	Stipend	CoHead JV Boys Wrestling	ERHS	2019-2020	\$285		CERT.
	Stipend	CoHead JV Boys Wrestling	ERHS	2019-2020	\$857		WALK-ON
	Stipend	Head JV Girls Wrestling	ERHS	2019-2020	\$2,000		WALK-ON
	Stipend	CoHead JV Girls Wrestling	ERHS	2019-2020	\$1,142		WALK-ON
	Stipend	Assistant Athletic Director	ERHS	2019-2020	\$1,725		CERT.
	Stipend	Assistant Athletic Director	ERHS	2019-2020	\$1,725		CERT.

Appendix B

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

October 2019 Activities

1. Santa Maria High School Construction Projects

SMHS Reconstruction – Rachlin Partners

- Phase 0 construction activities occurring this period include installation of concrete footings, framing, structural block, and interior conduit at the powerhouse. Relocation of the existing transformer to the new building is expected to occur during winter break. **(Photo)**
- The Architect, Contractor, and District staff met to review DSA comments, design questions, and general project status. The Architect is preparing to submit responses to the second round of DSA comments in mid-November.
- The Administration Building Conversion Project design package remains under review at DSA.

SMHS Proposition 39 - HVAC Replacement Bldg. 240 – Ravatt-Albrecht Architects

- The Architect and District staff met to review options for replacement of existing roof top units with updated equipment. The Architect is preparing a proposal to adjust plans and resubmit to DSA. A schedule and cost estimate will be developed after the completion of the revised plans.

SMHS Track Resurfacing – Support Services

- Final payment and closeout activities continue.

2. Ernest Righetti High School Construction Projects

ERHS New 38-Classroom Building – Rachlin Partners

- After Architect and District review, the contractor's corrective action where holes are manually drilled in existing perforated walkway panels on-site was deemed acceptable. The contractor is performing the corrective action after school hours. Assessments and corrective actions related to the JCI centralized climate control issues continue. While the centralized control remains offline, individual classroom control remains fully functional. Costs related to the installation of additional data drops to support a site requested lab have been received and are under review by the Architect and Support Services. Main project documentation closeout activities continue.

ERHS Maintenance and Operations Building – Rachlin Partners

- Construction plans and specification documents continue under development by the Architect. Construction document phase activities are expected to continue through November and December. Bid and project schedules are pending completion of final construction documents.

ERHS Phase 2 Improvements – Rachlin Partners

- Schematic designs and cost estimates are continuing. Review activities will continue throughout November as the project enters the construction document phase.

ERHS Weight Room Roof Replacement – District Facilities

- Removed and replaced the weight room roof with a single ply membrane. Maintenance coordinated with Physical Education and Athletics to replace this roof during the fall semester. **(Photos)**

3. Pioneer Valley High School Construction Projects

PVHS 12 Modular Re-Roofing – Support Services

- Bids were received October 30, 2019. The bid outcome will be presented at the November Board meeting. Construction is anticipated to begin in early December.

PVHS 12 Modular Fire System Revisions – Support Services

- Punch list items are under review by the Architect. Final document closeout activities continue.

4. Career Technical Education Center

C2004 Career Technical Education (CTE) Center/Ag Farm – PMSM Architects

- Construction occurring this period at the Culinary Arts Building A, Shop Building B, Shop Building C, and Barn Building D includes continued installation of roof sheeting, interior and exterior structural wall framing, waterproofing, rough-in electrical and data conduit, rough-in plumbing, block wall, stairs, handrails, and various concrete pads. New work includes drywall, paint, and metal roofing. Off-site work includes boring under the freeway (pathways for sewer and gas connection), access road excavation, as well as pipe and conduit installation for sewer, gas, water, and telephone. Due to the extended time needed to gain County and various utilities approvals of site connections, the project completion is now estimated for early February 2020. **(Photos)**

5. District Wide and Support Services Center

District Wide Project Closeout – Support Services

- Projects under current review and their status are as follows:
 - Evaluations of the remaining legacy projects at SMHS and ERHS continue. In October, Rachlin Architects, the closeout consultant, and the DSA closeout team met to establish what documentation must be provided to gain final approvals. The consultant also visited Support Services to review historic and current files for missing items related to the projects. With Support Services administrative support, the consultant was able to find multiple documents. The consultant is planning to meet with the Architect in November to establish individual action plans to address each remaining missing document and then will meet with DSA to receive plan approvals. Forensic demolition

work required due to missing documentation is expected to be completed during future modernization activities.

SSC New West Parking Area – Flowers and Associates

- The bid from JF Will Company, Inc. was approved by the Board at the October 8, 2019 meeting. All contract documents have been received and are under review. The construction start date is pending final contract and permit coordination.

SSC Proposition 39 VRF HVAC - West Offices – Ravatt-Albrecht Architects

- Support Services has requested a 6-month extension of the City of Santa Maria project permit to allow time for determination of funding options by District administration.

SSC-DHS-PVHS Proposition 39 Electrical Lighting Retrofit – PCE Engineering

- The installation is complete except for outdoor pathway and stairwell lights at PVHS, and replacement lights at the SSC. The consultant is reviewing newly proposed submittals for these locations to confirm they meet the requirement of the District. Installation activities will continue to occur during the evenings on a non-interference basis with school activities. Work is now anticipated to be complete in November.

6. Summer Activities Planning

District Wide Summer Projects Planning 2019/20

- Project planning for 2019/2020 is underway. Project development and funding determination meetings, including Support Services, Maintenance and Operations, as well as District and Site Administration staff will continue throughout November and December.

Gary Wuitschick
Director – Support Services

Maintenance & Operations

SMHS

- Engaged in routine scheduled landscape maintenance activities at areas A, B, & C.
- Supervised monthly professional pest control treatment services.
- Performed preventive maintenance on Grounds Maintenance equipment: paint sprayer, litter vacuum, lawn mowers, baseball infield groomer, Gator utility vehicle, and Verti-Top stadium turf groomer.
- Actively completed online safety training modules and annually required mandated reporter training.
- Performed weekly sports line striping and stadium grooming for regular school and outside user athletics.
- Repaired Campus fencing and gates at gates 7 and 26.
- Repaired greenhouse irrigation system leaks and configuration. **(Photo)**
- Repaired irrigation system at Stowell Rd., Broadway Classroom Building, and Math / Science corridor.
- Performed quarterly campus wide herbicide application.
- Executed power washing of concrete areas with high frequency of liquid spillage: cafeteria, Wilson Gymnasium lobby, Administration entrances, stadium concession, and lunch cart distribution areas.
- Installed an interactive flat panel monitor as well as wireless video and touch control in classroom 520.
- Repaired exterior lights: Building 330 and 360 Science Building.
- Converted inground stadium turf ground-fault circuit outlets to improve electrical access.
- Performed plumbing fixture maintenance and repairs in 600 portable boy's restroom, classrooms 321 and 462, boys' locker room restroom, and girls' locker room restroom.
- Performed painting maintenance to "Ralph Baldiviez Stadium" lettering on the press box, Wilson Gymnasium equipment room façade, and Lincoln Street portable exterior. **(Photos)**
- Completed repairs to HVAC in classrooms 104, 105, 113, 129, 230, 231, 232, 246, 335, 336, 337, 339, 510, 905, boys' locker room, Administration boiler, and 350 Math Building boiler.
- Tested and repaired LCD computer projectors in classrooms 243, 527, 621, 622, and 640.
- Repaired custodial cleaning equipment: KaiVac restroom cleaners #1 and #6.
- Performed preventive maintenance on interior/exterior doors campus wide.
- Completed repairs to door hardware at the Administration entry, 232, 360 Science Building girls' restroom, as well as classrooms 232 and 610.
- Reinstalled greenhouse plant cooler and west side paneling.
- Repaired broken windows in the Multi-Media Learning Center (MMLC) conference room.
- Performed monthly fire extinguisher inspection and repairs.
- Completed inspection and testing of campus wide emergency systems: AEDs, fire alarm, emergency showers/eyewash.
- Repaired restroom dispensers: stadium womens' restroom.
- Performed routine inspections on chair lifts and elevators in classrooms 106 and 107, 100 Building hallway, girls' locker room, stadium press box. **(Photo)**
- Performed routine student and staff furniture repair/replacement in classrooms 101, 118, 235, 247, 351, 360 Science hallway, 511, 520, 525, 531, 621, 623, 626, 633, 634, 640, 641, and 904.
- Completed routine cleaning of organic food waste recycle containers at the cafeteria kitchen.
- Performed special project cleaning of MPR interior surfaces.
- Setup and restored from school and civic center use events – ASB Fall Fair, FFA Fundraiser, SMHS Cross Country, SMHS Football, SMHS Girls Tennis, ASB Homecoming Rally, 2019 Career Fair, tablet distribution, DELAC, EAOP, Staff training, 10th grade parent night, 11th grade parent night, 12th grade parent night, MPAC, PSAT, PIQE, Un Cafecito, LCAP parent, Parents on a Mission, FFA meeting, ASB Senate meeting, ASB Homecoming dance, SMHS Volleyball, SMHS Football, Cal Poly ETS, SMYFL, and outside club soccer.
- Preventive work hour - 63
- Routine work order hours – 264
- Total work orders completed – 216
- Event setup hours – 158

Ken Groppetti
Plant Manager

REGULAR MEETING
November 12, 2019

PVHS

- Performed preventive maintenance on interior and exterior doors campus wide.
- Cleaned and prepared tennis courts for home matches.
- Striped practice fields for weekend club site soccer leagues and marching band practices.
- Performed weed abatement in several areas of campus.
- Completed routine maintenance of landscape areas.
- Repaired broken sprinkler heads throughout campus and on the practice fields.
- Performed gopher control with Burrow X gopher machine.
- Installed new data drops in classroom 415.
- Installed power and data for new HUDL athletic camera in the gymnasium.
- Installed hydration station at the water fountain on north side of the 400 Science Building.
- Replaced the pump for the ice maker in Agricultural Science classroom 206.
- Installed new wiring for power to compressor in welding shop 207. **(Photo)**
- Repaired broken handrail on entrance ramp for classroom 617.
- Repaired the greenhouse cooling system power supply and water pump.
- Installed new bollards to protect fire risers outside modular classrooms. **(Photo)**
- Set up portable stage for The Glass Menagerie production in the Performing Arts Center.
- Removed a combustible storage cabinet and installed a new combustible cabinet in shop 204.
- Installed a new shelf in equipment room for water polo teams at the pool.
- Installed a new air hose reel and hose on eastside of maintenance shop.
- Mounted new smartboard speakers in classroom 431.
- Installed new sound system and speakers in PAC for drama rehearsals in rooms 222 and 223.
- Replaced broken soap dispensers in 400 Building north girls' restroom and the cafeteria boys' restroom.
- Serviced custodial equipment: installed new headlights on custodial cart #364, replaced squeegee on stand-on scrubber, replaced the pressure pump in KaiVac #7 restroom cleaner. **(Photo)**
- Installed floor tile in classroom 322 where cabinets were removed to reconfigure Computer Aided Drafting lab.
- Tested and repaired two-door refrigerator in the cafeteria kitchen.
- Installed new coffee grinding dispenser in culinary lab 325.
- Repaired HVAC unit on the cafeteria.
- Diagnosed and repaired an oven switch in the cafeteria kitchen.
- Repaired a leaking sink in science classroom 414.
- Constructed new storage box for ASB Class of 2019 gift: the inflatable Panther Run-through.
- Assembled and delivered an adjustable desk for the teacher in classroom 365.
- Performed annual fire equipment inspection campus wide with the City fire inspector.
- Completed artificial turf safety assessment. **(Photo)**
- Replaced the HVAC unit in 300 Building lower switch room.
- Setup and restored from school and civic center use events – EAOP presentation, parent meeting, newspaper fashion show, panther forum, academic awards, CTE presentation, FFA meeting, memorial basketball tourney, Be Strong club meeting, link crew meeting, NAMI club, Key Club, GLO Club, and Parents on a Mission, football, tennis, and girls' volleyball.
- Preventive work order hours – 25
- Routine work order hours – 96
- Total work orders completed – 173
- Event setup hours – 158

Dan Mather
Plant Manager

REGULAR MEETING
November 12, 2019

ERHS

- Replaced damaged irrigation valve boxes at Delta High School.
- Performed gopher control exercises.
- Groomed stadium for football.
- Cleaned and prepared tennis courts for tennis matches.
- Striped DHS playfield for Delta flag football; striped the practice field for a soccer tournament at ERHS.
- Renovated the varsity baseball bullpen: pitching mounds, curbing, and artificial grass. (Photo)
- Aerated, fertilized and top dressed the practice fields. (Photo)
- Installed a new garbage disposal in cafeteria kitchen, corrected a plugged drain in the cafeteria can-wash room, cleared drains in art classroom 131.
- Replaced toilets in the 300 Building boys' and girls' restrooms; cleared urinal drains in the boys' locker room restroom. (Photo)
- Patched and painted various areas; classroom 235 and 504 interiors, 400 Building boys' restroom, and northside of the 200 Building. (Photo)
- Completed annual HVAC preventive maintenance in the Industrial Arts Building.
- Inspected, lubricated, and adjusted doors in the Administration Building.
- Inspected all campus restroom fixtures for leaks and adjusted as necessary.
- Installed and replaced pencil sharpeners in several classrooms.
- Replaced soap and paper towel dispensers in classroom 102, 300 Building and 598 Portable boys' restrooms.
- Repaired a broken partition in the 598 Portable girls' restroom; replaced a partition door hinge in the 300 Building boys' restroom.
- Performed routine maintenance on custodial equipment: repaired vacuum on the walk-behind scrubber, replaced the unloader valve on the pressure washer, and replaced the chemical selection switch on KaiVac restroom cleaner.
- Completed the annual science classroom fume hood inspection at ERHS and DHS.
- Setup and restored from school and civic center use events – WASC meeting, Financial Aid meeting, Reach Higher Academy, Warrior parent night, PTSA, counselor meeting, Facilitron Use of Facilities meeting, Freshmen photos, CTE presentation, SAT prep academy, AVID family night, FFA, Jesus club, Homecoming Court Fall Rally, Fall Club Day, Culture Cuisine meeting, AVID collaboration day, drama, Homecoming dance, marimba band parent meeting, varsity team meals, wrestling coach meeting, girls' volleyball games, TIP meetings, SBCEO meetings, Cal Poly Education talent search, OYFL films, and Por Vida Program.
- Preventive work order hours – 34
- Routine work order hours – 272 (includes 21 DHS)
- Total work orders completed – 202 (includes 28 DHS)
- Event setup hours – 197 (includes 9 DHS)

Danny Sheridan
Plant Manager

Graffiti & Vandalism

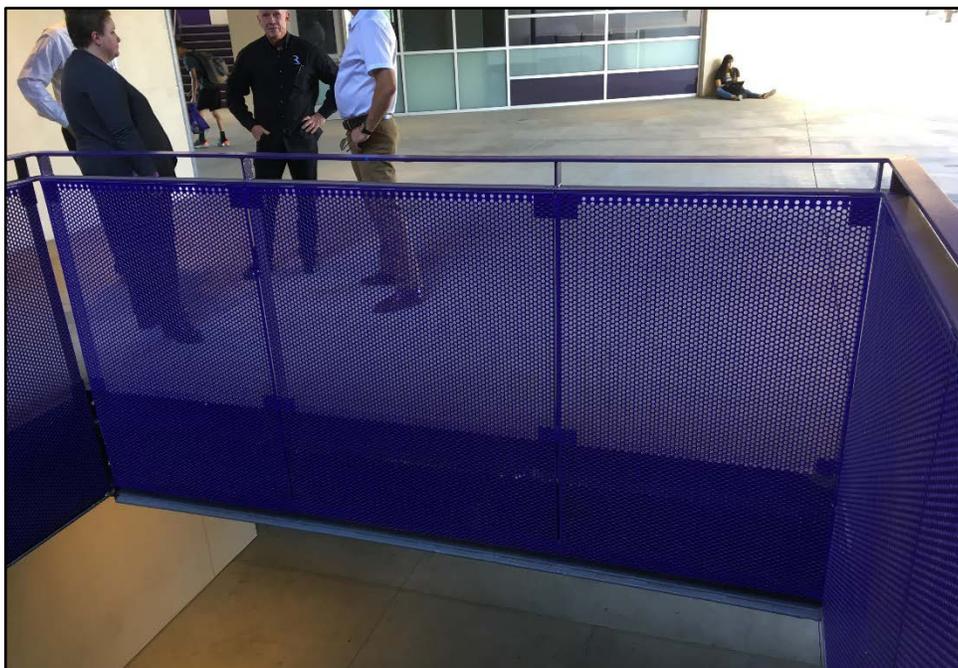
- **DHS** \$ 0
- **ERHS** \$ 0
- **SMHS** \$ 450
- **PVHS** \$ 0

Reese Thompson
Director – Facilities and Operations

Photo Gallery – Major Projects



SMHS Reconstruction – Block Walls for the Power House are Taking Shape



ERHS 38-Classroom Building – District Representatives and the Architect Review Walkway Panel Modifications



ERHS Weight Room – The Old Roof is Removed and Decking is Patched



ERHS Weight Room – New Roofing is Installed



CTE Ag Center - Metal Roofing Installation is Underway



CTE Ag Center - Shop Storefront Windows are Arriving



CTE Ag Center – Excavation for Underground Utilities on Founders Avenue



CTE Ag Center – Forging a New Access Road

Photo Gallery - Maintenance & Operations



SMHS - Jesus Reyes Repairs Greenhouse Irrigation System



SMHS - Joel Amezcua Repaints the Wilson Gymnasium Ventilation Facade



SMHS - Ernest Paz Repaints a Lincoln Street Portable Classroom



SMHS - New Maintenance II, Tim Lew, Tests the Stadium Chair Lift



PVHS - Andy Freitas Wires a New Larger Compressor for the Shop Classes



PVHS - José Placencia Drills Holes for Bollards to Protect Fire Sprinkler Risers



PVHS - Elias Camacho Services Custodial Equipment



PVHS - Artificial Turf is Tested at all Schools to protect the Students



ERHS - Grounds Crew Renovates the Varsity Baseball Bullpen



ERHS - Joseph Campos Aerates the Varsity Baseball Infield



ERHS – Jesus Reyes Cleared a Plugged Urinal in the Boys’ Locker Room



ERHS – Ernest Paz Prepares Building Exterior for Paint

**APPENDIX C
BOARD POLICIES FOR FIRST READING
NOVEMBER 12, 2019**

<p>BP/AR 1312.3</p>	<p>UNIFORM COMPLAINT PROCEDURES</p> <p>Policy and regulation updated to reflect NEW LAWS authorizing the use of uniform complaint procedures (UCP) to resolve allegations of noncompliance with accommodations for pregnant and parenting students (AB 2289), the development and adoption of an LCFF budget overview for parents/guardians (AB 1808), the development of a school plan for student achievement (AB 716), and specified educational rights of migrant students and immigrant students enrolled in a newcomer program (AB 2121). Policy also updates section on "Non-UCP Complaints" to reflect NEW LAW (AB 1808) which provides that complaints alleging health and safety violations in license-exempt California State Preschool Programs are subject to Williams UCP. Regulation also updates section on "Notifications" to more closely reflect the California Department of Education's (CDE) Federal Program Monitoring instrument, deletes section on "District Responsibilities" which duplicates material in other sections, reorganizes section on "Report of Findings" for clarity, and revises section on "Corrective Actions" to delete item #9 which is not a remedy.</p>
<p>AR/E 1312.4</p>	<p>WILLIAMS UNIFORM COMPLAINT PROCEDURES</p> <p>Regulation updated to reflect NEW LAW (AB 1808) which authorizes the use of Williams UCP to resolve allegations of health and safety violations in license-exempt California State Preschool Programs. Regulation also adds optional paragraph authorizing the use of Williams UCP for complaints alleging that a school that serves grades 6-12 and meets a 40 percent student poverty threshold fails to comply with the requirements to stock at least 50 percent of the school's restrooms with feminine hygiene products and to not charge students for such products. Exhibit 1 revised to add the applicable complaint procedure for the types of complaints listed in the notice. Exhibit 2 expands the applicability of the complaint form to include complaints alleging the failure to provide feminine hygiene products. New Exhibits 3 and 4 provide a sample notice and complaint form for complaints regarding health and safety in license-exempt preschool programs pursuant to AB 1808.</p>
<p>BP/AR 4030</p>	<p>NONDISCRIMINATION IN EMPLOYMENT</p> <p>Policy and regulation updated to clarify applicability of the policy to nonemployees providing services to the district pursuant to a contract. Policy reflects NEW STATE REGULATIONS (Register 2018, No. 20) which add a definition of national origin and make it an unlawful employment practice to inquire into or discriminate against an employee</p>

**APPENDIX C
BOARD POLICIES FOR FIRST READING
NOVEMBER 12, 2019**

	<p>on the basis of immigration status. Policy also reflects NEW LAW (SB 1300) which (1) prohibits districts from requiring an employee, in exchange for a raise or bonus or as a condition of employment or continued employment, to sign a nondisparagement agreement or release the right to file a claim against the district for unlawful acts in the workplace, including sexual harassment, and (2) provides that a district may be responsible for any harassment (not just sexual harassment) of employees by nonemployees if the district knows or should have known of the conduct and failed to take action. Regulation revises section on "Measures to Prevent Discrimination" to reflect a requirement, formerly in BP, to post the California Department of Fair Employment and Housing (DFEH) poster on workplace discrimination and harassment and to add the requirement to post the DFEH poster on the rights of transgender employees. Regulation also reflects NEW LAW (SB 1300) which authorizes training on bystander intervention.</p>
<p>AR 4112.23</p>	<p>SPECIAL EDUCATION STAFF</p> <p>Delete 2nd paragraph to reflect repeal of 20 USC 6319 pursuant to the Every Student Succeeds Act (P.L. 114-95), as follows: (Special education teachers who teach core academic subjects shall possess the qualifications required by the No Child Left Behind Act. (5 CCR 6100-6126; 20 USC 1401, 6319, 7801; 34 CFR 200.55-200.57, 300.18))</p>
<p>BP 4114</p>	<p>TRANSFERS</p> <p>Policy updated to delete provision regarding a principal's right to refuse a teacher's transfer request for a school ranked in deciles 1-3 on the API, as the API is no longer being calculated. Policy also adds philosophical statement regarding the assignment of staff in an equitable manner that meets the needs of students and each school.</p>
<p>AR 4115</p>	<p>TEACHER AIDES/PARAPROFESSIONALS</p> <p>(AR revised; E deleted) Regulation updated to delete material on the qualifications and duties of paraprofessionals working in a program supported by Title I funds, as those requirements were repealed by the Every Student Succeeds Act (P.L. 114-95). Regulation also consolidates options for the requirement that paraprofessionals demonstrate proficiency in reading, writing, and mathematics equivalent to or exceeding the proficiency required for high school seniors. Exhibit which provided a sample attestation of compliance with Title I paraprofessional requirements deleted.</p>

**APPENDIX C
BOARD POLICIES FOR FIRST READING
NOVEMBER 12, 2019**

<p>BP 4140/ 4240/ 4340</p>	<p>BARGAINING UNITS</p> <p>Policy updated to reflect NEW COURT DECISION (<u>Janus v. AFSCME</u>) which held that public employees cannot be compelled to pay mandatory "fair share service fees" to an employee organization. Policy also reflects NEW LAW (SB 866, 2018) which prohibits districts from deterring or discouraging employees or job applicants from becoming or remaining members of an employee organization and prohibits sharing the date, time, and place of new employee orientations with anyone other than employees, the exclusive representative, or a vendor contracted to provide a service for the orientation. Policy deletes material regarding the employee organization's provision of a financial report, which is required by law to be submitted to the Public Employment Relations Board rather than the district board.</p>
<p>BP 5131</p>	<p>CONDUCT</p> <p>Policy updated to reflect NEW LAW (AB 272) which authorizes boards to limit or prohibit, except under specified circumstances, student use of smartphones while at school or while under the supervision and control of a district employee. Details regarding student use of mobile communication devices moved to BP 5131.8 - Mobile Communication Devices.</p>
<p>BP 5131.8</p>	<p>MOBILE COMMUNICATION DEVICES</p> <p>New policy reflects NEW LAW (AB 272) which authorizes boards to limit or prohibit student use of smartphones while at school or while under the supervision and control of a district employee, except under specified circumstances (i.e., in an emergency, with permission of teacher or administrator, when directed by student's health care provider, when required by student's individualized education program). Policy also addresses reasonable search of students' mobile communication devices, employees' authority to confiscate a device, and discipline for off-campus use of a mobile communication device which poses a threat of danger to the safety of students, staff, or district property or substantially disrupts school activities.</p>

**APPENDIX C
BOARD POLICIES FOR FIRST READING
NOVEMBER 12, 2019**

BP/AR 6145.2	ATHLETIC COMPETITION Policy updated to reflect NEW LAW (AB 2009) which requires any district that offers an interscholastic athletic program to develop a written emergency action plan to be followed in the event of sudden cardiac arrest or other medical emergency. Regulation updated to reflect requirement of AB 2009 to make an automated external defibrillator available at athletic events. Regulation also includes new section on "Heat Illness" reflecting NEW LAW (AB 2800) which requires coaching education programs to include training on the signs and symptoms of, and appropriate response to, heat illness.
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