



# SHONTO PREPARATORY SCHOOLS

Haleebée Na'nitin Binahji' Da'ólta'í Binitsékees dóó Bina'nitin Bidziil  
Empowering Student Learning Through Quality Education

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## Shonto Governing Board of Education, Inc. REGULAR BOARD MEETING August 8, 2014

CALL TO ORDER: Ms. Martha Tate, Board President, called the meeting to order at 5:55 PM.  
INVOCATION: Mr. Kenneth Y. Begishe gave the invocation.  
MEMBERS PRESENT: Ms. Martha Tate, Mr. Kee Yazzie Mann, and Mr. Kenneth Y. Begishe. Mr. Royd Lee arrived at 6:15 PM.

#4334  
ADOPTION OF AGENDA

Mr. Kee Yazzie Mann moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board adopts the agenda as presented.

The motion was approved by a vote of (3, 0, 0) CV

Mr. Kee Yazzie Mann moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following items:

#4335  
APPROVAL OF THE MINUTES OF THE REGULAR  
BOARD MEETING OF JULY 7, 2014

That the Governing Board approves the minutes of the July 7, 2014 Regular Board Meeting.

#4336  
APPROVAL OF THE MINUTES OF THE SPECIAL  
BOARD MEETING OF JULY 14, 2014

That the Governing Board approves the minutes of the July 14, 2014 Special Board Meeting.

#4337  
APPROVAL OF THE MINUTES OF THE SPECIAL  
BOARD MEETING OF JULY 22, 2014

That the Governing Board approves the minutes of the July 22, 2014 Special Board Meeting.

The motion was approved by a vote of (3, 0, 0) CV

Mr. Kenneth Y. Begishe moved and Mr. Kee Yazzie Mann seconded a motion to approve the following items:

#4338  
RATIFICATION OF THE JULY 2014 BOARD  
EXPENDITURE REPORT

That the Governing Board accepts and ratifies the July 2014 Board Expenditure Report as presented.

#4339  
RATIFICATION OF THE JULY 2014 MONTHLY  
EXPENDITURE REPORT

That the Governing Board accepts and ratifies the July 2014 Monthly Expenditure Report as presented.

#4340  
RATIFICATION OF THE FY 2013-14 JULY 2014  
PAYROLL VOUCHERS

That the Governing Board accepts and ratifies the FY 2013-14 July 2014 Payroll Vouchers #1152, 1153, 1154, 1155, 1156, & 1157 in the amount of \$169,013.99.

#4341  
RATIFICATION OF THE FY 2013-14 JULY 2014  
ACCOUNTS PAYABLE VOUCHERS

That the Governing Board accepts and ratifies the FY 2013-14 July 2014 Accounts Payable Vouchers # 32, 1148, 1149, 33, 1150, & 1151 in the amount of \$122,291.34.

#4342  
RATIFICATION OF THE FY 2014-15 JULY 2014  
PAYROLL VOUCHERS

That the Governing Board accepts and ratifies the FY 2014-15 July 2014 Payroll Vouchers #1, 2000, 2001, 2, 2002, 3, 2003, 4, 2004, 5, 2005, & 2006 in the amount of \$201,115.48.

#4343  
RATIFICATION OF THE FY 2014-15 JULY 2014  
ACCOUNTS PAYABLE VOUCHERS

That the Governing Board accepts and ratifies the FY 2014-15 July 2014 Accounts Payable Vouchers # 1000, 1001, 1002, 1003, 1004, 1005, 1006, & 1007 in the amount of \$169,510.00.

The motion was approved by a vote of (3, 0, 0) CV

#4344  
APPROVAL OF 1<sup>ST</sup> READING OF THE BOARD  
POLICY ON FACILITY USE FOR PERSONAL GAIN

Mr. Kenneth Y. Begishe moved and Mr. Kee Yazzie Mann seconded a motion to approve the following item:

That the Governing Board approves the 1<sup>st</sup> reading of the Board Policy on Facility Use for Personal Gain as presented.

The motion was approved by a vote of (3, 0, 0) CV

#4345  
APPROVAL OF THE 2<sup>ND</sup> READING OF THE BOARD  
POLICY ON DINE LANGUAGE & CULTURE  
EDUCATION OF NAVAJO STUDENTS

Mr. Kee Yazzie Mann moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves the 2<sup>nd</sup> reading of the Board Policy on Dine Language & Culture Education of Navajo Students as presented.

The motion was approved by a vote of (3, 0, 0) CV

#4346  
APPROVAL OF THE 2<sup>ND</sup> READING OF THE 2014-15  
STUDENT PARENT HANDBOOK

Mr. Kenneth Y. Begishe moved and Mr. Kee Yazzie Mann seconded a motion to approve the following item:

That the Governing Board approves the second reading of the 2014-15 Student Parent Handbook as presented.

The motion was approved by a vote of (4, 0, 0) CV

Mr. Kenneth Y. Begishe moved and Mr. Kee Yazzie Mann seconded a motion to approve the following items:

#4347  
APPROVAL OF THE 2014-15 RESIDENTIAL  
OPERATIONS MANUAL

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That the Governing Board approves the SY 2014-15 Residential Operations Manual as presented with corrections noted.

#4348  
APPROVAL OF FOOD PROGRAM PERMANENT  
SERVICE AGREEMENT

That the Governing Board approves the Food Program Permanent Service Agreement as presented.

#4349  
APPROVAL OF THE ENGAGEMENT LETTER WITH  
HEINFELD, MEECH & CO FOR FY 2014-15

That the Governing Board approves the FY 2014-15 Engagement Letter with Heinfeld, Meech & Co. as presented.

The motion was approved by a vote of (4, 0, 0) CV

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following items:

#4350  
APPROVAL OF CONTRACT FOR SY 2014-15 WITH  
CARTER OIL FOR RED DYE HEATING FUEL

That the Governing Board approves a contract for SY 2014-15 with Carter Oil, Co. for red dye heating fuel as presented.

#4351  
APPROVAL OF CONTRACT FOR SY 2014-15 WITH  
CHIEF PROPANE TO SUPPLY PROPANE GAS

That the Governing Board approves a one year contract for FY 2014-15 with Chief Propane in the amount of \$102,564.00.

The motion was approved by a vote of (4, 0, 0) CV

#4352  
APPROVAL OF ASSET DISPOSAL OF STORAGE  
ITEMS IN THE BEAR'S DEN, DORM 2, AND OTHER  
IDENTIFIED AREAS

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves the disposal of assets in storage in the Bear's Den, Dorm 2 and other identified areas as requested.

The motion was approved by a vote of (4, 0, 0) CV

#4353  
APPROVAL OF APPROVAL OF MOA BETWEEN THE  
NAVAJO FOSTER GRANDPARENT PROGRAM AND  
SPS

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion to approve the following item:

That the Governing Board approves the MOA between the Navajo Foster Grandparent Program and Shonto Preparatory School as presented starting August 4, 2014 to June 30, 2017.

The motion was approved by a vote of (4, 0, 0) CV

#4354  
APPROVAL OF DONATION LETTER FROM SPS TO  
BE ISSUED TO EXTERNAL AGENCIES TO SOLICIT  
FUNDS FOR EMPLOYEE RELATED NEEDS

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following item:

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That the Governing Board approves the issuance of a donation letter from the Shonto Preparatory Schools to external agencies to solicit funds for employee related needs.

The motion was approved by a vote of (4, 0, 0) CV

#4355  
APPROVAL OF THE UPDATED ORGANIZATIONAL  
CHART

Mr. Royd Lee moved and Mr. Kee Yazzie Mann seconded a motion to approve the following item:

That the Governing Board approves the updated Organizational Chart as presented.

The motion was approved by a vote of (4, 0, 0) CV

#4356  
PERSONNEL REPORT FOR CERTIFIED STAFF

Mr. Kenneth Y. Begishe moved and Mr. Royd Lee seconded a motion to approve the following items:

1. CONTRACT OFFER FOR SY 2014-15 :

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Saganitso, Cheryl	Speech Language Pathologist	District	ESS	08/11/2014-05/21/2015

2. RETROACTIVE EDUCATIONAL CREDITS FOR SY 2014-15:

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Beard, Merle	ESS Teacher	High School	ESS	07/28/2014-05/21/2015
b.	Grass, Cheryl	Elementary Teacher	Elementary School	ISEP	07/28/2014-05/21/2015
c.	Lynch, David	Physical Education Teacher	Elementary School	ISEP	07/28/2014-05/21/2015
d.	Sells, Regina	Career Technical Education Teacher	Elementary School	ISEP	07/28/2014-05/21/2015
e.	Tsosie, LaVerne	Dine Studies Teacher	Elementary School	ISEP	07/28/2014-05/21/2015

3. ESTABLISHMENT OF FULL TIME POSITIONS:

	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Career Technical Education Teacher (1)	High School	Charter	08/11/2014
b.	Career Technical Education Teacher (1)	Elementary School	ISEP	08/11/2014

4. ESTABLISHMENT OF SHORT-TERM CONTRACTS:

	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	4-H Sustainable Living Club Sponsor (1)	Elementary School	ISEP	09/08/2014-05/15/2015

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b.	Extended Hours Librarian (1)	Elementary School	ISEP	09/08/2014-05/15/2015
c.	Science Club Sponsor (1)	Elementary School	ISEP	09/08/2014-05/15/2015
d.	SMaSE Chaperone (3)	Elementary School	ISEP	09/08/2014-05/15/2015
e.	Youth Ranger Sponsor (2)	Elementary School	ISEP	09/08/2014-05/15/2015
f.	4-H Club Sponsor (1)	High School	Charter	09/08/2014-05/15/2015
g.	Tutor – Certified Teachers (12)	Elementary School	ISEP	08/11/2014-05/21/2015

5. RETROACTIVE ADDENDUM TO CONTRACT:

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Haviland, Marlita	Librarian	Elementary School	ISEP	08/04/2014 – Until Position is Filled

6. RETROACTIVE SHORT-TERM CONTRACTS:

	<u>Position</u>	<u>Purpose</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Benally, Kenneth	Orientation & Classroom Setup	High School	Charter	07/24/2014-07/25/2014
b.	Yazzie, Carlotta	Orientation & Classroom Setup	High School	Charter	07/24/2014-07/25/2014
c.	Certified Staff	Promethean Board Training	Elementary/High School	Charter/ ISEP/ESS	08/09/2014

The motion was approved by a vote of (4, 0, 0) CV

#4357  
PERSONNEL REPORT FOR CLASSIFIED STAFF

Mr. Kee Yazzie Mann moved and Mr. Royd Lee seconded a motion to approve the following items:

1. CONTRACT OFFER FOR SY 2014-15 :

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Austin, Matilda	Bus Monitor	District	ESS	08/11/2014-05/21/2015
b.	Barlow, Betty	Substitute Teacher	District	District	08/11/2014– 05/21/2015
c.	Laughter, Velma	Bus Monitor	District	ESS	08/11/2014-05/21/2015

2. ESTABLISHMENT OF POSTIONS:

	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Administrative Assistant I (1)	Business Office	District	08/11/2014

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- b. Administrative Assistant I (1) Exceptional Student ESS 08/11/2014  
Services
- c. Administrative Assistant I (1) Residential/ Cafeteria District 08/11/2014

## 3. RETROACTIVE ADDENDUM TO CONTRACT:

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Morgan, Lance	Early Childhood Interventionist	Elementary School	ISEP	08/04/14 Until Position is Filled

## 4. ESTABLISHMENT OF SHORT-TERM CONTRACTS:

	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	After School Art Instructor (1)	Elementary School	ISEP	09/08/2014-05/15/2015
b.	After School Enrichment Instructor (6)	Elementary School	ISEP	09/08/2014-05/15/2015
c.	Chess Club Sponsor (1)	Elementary School	ISEP	09/08/2014-05/15/2015
d.	Choir Coach (1)	Elementary School	ISEP	09/08/2014-05/15/2015
e.	Dance Club Sponsor (1)	Elementary School	ISEP	09/08/2014-05/15/2015
f.	Multi-Media Arts Instructor (1)	Elementary School	ISEP	09/08/2014-05/15/2015
g.	Native American Dance Club Sponsor (1)	Elementary School	ISEP	09/08/2014-05/15/2015
h.	Outdoor Adventure Leader (2)	Elementary School	ISEP	09/08/2014-05/15/2015
i.	College Prep Academy Advisor (1)	High School	Charter	09/08/2014-05/15/2015
j.	Multi-Media/Graphic Arts Instructor (1)	High School	Charter	09/08/2014-05/15/2015

## 5. RETROACTIVE SHORT-TERM CONTRACTS:

	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Dates:</u>
a.	Dayzie, Evelyn	High School	Charter	07/24/2014-07/25/2014
b.	Clitso, Lena	Elementary School	ISEP	07/24/2014-07/25/2014
c.	Dewakuku, Kirkland	Elementary School	ISEP	07/24/2014-07/25/2014
d.	Yazzie, Valerie	Elementary School	ISEP	07/24/2014-07/25/2014
e.	Support Staff	Elementary/ High School	Charter/ ISEP/ESS	08/09/2014

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f. Substitute Teachers      Elementary/      Charter/      08/09/2014  
   High School      ISEP

6. RESIGNATION:

	<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Funding Source</u>	<u>Effective Date:</u>
a.	Johnson, Frank	Maintenance Helper	District	District	07/14/2014

The motion was approved by a vote of (4, 0, 0) CV

#4358  
ADJOURNMENT

Mr. Royd Lee moved and Mr. Kenneth Y. Begishe seconded a motion for adjournment:

RESOLVED, that the Governing Board adjourn the Regular Meeting at 7:05 PM.

The motion was approved by unanimous vote (4, 0, 0) CV

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**CERTIFICATION**

RECORDED BY:



Ms. Cassandra Burtel, Administrative Assistant  
Office of the Superintendent

CONCURRED BY:



Mr. Lemual Adson, Superintendent  
Shonto Preparatory Schools

APPROVED BY:



Ms. Martha Tate, Board President  
Shonto Governing Board of Education, Inc.

September 12, 2014

Date

Motion: Mr. Royd Lee      Second: Mr. Kenneth Y. Begishe

VOTE: 3 in favor, 0 opposed and 0 abstained.