

**Macomb Academy  
39092 Garfield  
Clinton Township, MI 48038**

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**Monthly Board Meeting**

Macomb Academy Board of Directors

**Date:** October 21st, 2025

**Time:** 5:00 p.m.

**Location:** Macomb Academy  
39092 Garfield  
Clinton Township, MI 48038

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*The mission of Macomb Academy is to provide, in collaboration with community and business resources, a transitional educational program to prepare students for adult roles in the workplace and life.*

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**BOARD OF DIRECTORS**

|                                      |                        |                     |
|--------------------------------------|------------------------|---------------------|
| <b>Ms. Marilyn Wittstock,</b>        | <b>President,</b>      | <b>(09/06/2027)</b> |
| <b>Ms. Felicia Westbrook-Hilton,</b> | <b>Vice President,</b> | <b>(09/06/2027)</b> |
| <b>Ms. Melina Chynoweth,</b>         | <b>Secretary,</b>      | <b>(09/06/2027)</b> |
| <b>Ms. Denise Flinders-Victory</b>   | <b>Treasurer,</b>      | <b>(09/06/2028)</b> |
| <b>Vacant</b>                        | <b>Trustee,</b>        | <b>(09/06/2026)</b> |
| <b>Dr. John Beleutz,</b>             | <b>Emeritus</b>        |                     |
| <b>Mr. Richard Mette,</b>            | <b>Emeritus</b>        |                     |

**ADMINISTRATION**

**Mrs. Mikelle Hillewaere,** **Administrator**

**SECRETARY**

**Mrs. D'Ann Oldham** **Administrative Assistant**

\*Minutes can be requested and are available at Macomb Academy, 39092 Garfield, Clinton Township, MI 48038, (586) 228-2201. Please contact the Business Office if you would like a copy of the minutes. Any person with disabilities who need special provisions to attend a scheduled meeting should contact Brandon Busch, Administrative Assistant, five days prior to the meeting.

## AGENDA

I. **CALL TO ORDER:**

- A. Pledge of Allegiance ..... President Wittstock
- B. Roll Call .....Secretary Chynoweth

II. **APPROVAL OF MINUTES** ..... President Wittstock

- A. Motion to approve Minutes of the Board Meeting held on September 16<sup>th</sup>, 2025

III. **APPROVAL OF AGENDA** ..... President Wittstock

- A. Motion to approve the Agenda for Board Meeting held on October 21<sup>st</sup>, 2025

IV. **INTRODUCTION OF GUESTS** (if applicable) ..... Mrs. Mikelle Hillewaere

V. **CORRESPONDENCE RECEIVED** (if applicable) ..... Mrs. Mikelle Hillewaere

VI. **ADMINISTRATION UPDATES** ..... President Wittstock  
and Mrs. Mikelle Hillewaere

**Old Business:** ..... President Wittstock  
and Mrs. Mikelle Hillewaere

- A. How new classes and in-house training sites
- B. Microsoft office 365
- C. New Staff

**New Business:** ..... President Wittstock  
and Mrs. Mikelle Hillewaere

- A. Count Day
- B. New Students
- C. Donated Fridge
- D. Knights of Columbus Donation
- E. Student Needs
- F. Fundraising

VII. **Financials** ..... Treasurer

- A. Monthly Report – September
  - i. Review
  - ii. Discussion
  - iii. Roll call

VIII. **BOARD PROFESSIONAL GROWTH** ..... CMU Authorizer

- IX. **MACOMB ACADEMY BOARD COMMITTEES** .....All  
A. Parent Networking Committee
- X. **PUBLIC COMMENTS** .....All  
A. Speakers will be afforded up to three minutes each to present their comments
- XI. **CMU CENTER FOR CHARTER SCHOOLS COMMENTARY**  
(if applicable) ..... CMU Authorizer
- XII. **BOARD COMMENTARY** ..... President Wittstock
- XIII. **ADJOURNMENT** ..... President Wittstock  
A. Motion to adjourn the Board Meeting