Albuquerque Talent Development Academy (ATDA)

Governing Council (GC) Regular Meeting Minutes

9/16/25

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| GC Members  Esteban Cole, President (**Present**)  Melanie Chavez, Vice President  **(Present**)  Jimmy Gonzalez, Member (**Present**)  Delma Aguilar, Member (**Present**) | |
| Others Present | |
| Corinne Teller, Business Manager  David Bryant, ATDA Principal  Griselda Garcia, Family Engagement Coordinator |  |

Call to Order and Pledge of Allegiance @ 5:32pm Esteban Cole

Introduction of Board Members @5:33pm Esteban Cole

**[Open Session]**

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| **Approval of Agenda** | |
| Motion to Approve  Delma Aguilar | Motion Seconded  Jimmy Gonzalez |
| Jimmy Gonzalez – Approved Melanie Chavez - Approved  Esteban Cole - Approved Delma Aguilar- Approved | |

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| **Approval of 7/15/25 Minutes** | |
| Motion to Approve  Jimmy Gonzalez | Motion Seconded  Delma Aguilar |
| Vote  Esteban Cole– Approved Jimmy Gonzalez – Approved    Melanie Chavez-Approved Delma Aguilar – Approved | |

**Public Input**

None

**Consent Agenda Items**

The following items are **recommended for approval** via consent agenda by the respective committee.  These items may **pass without discussion** if approved unanimously by a quorum of GC members participating in this meeting.  Any GC member may remove any individual item from this list for discussion and possible action elsewhere in this agenda:

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| Vote to accept the Finance Bars for June as well as the Budget Adjustment Requests for July Meeting as well as the Quarter Three Cash Report | |
| Vote | |
| Motion to Approve  Jimmy Gonzalez | Motion Seconded  Delma Aguilar |
| Esteban Cole– Approved. Jimmy Gonzalez – Approved  Melanie Chavez-Approved Delma Aguilar – Approved | |

**Discussion and Possible Actions**

Action Items

• Implement the new volunteer reimbursement policy and process reimbursements for eligible volunteers.

• Communicate the new Transportation Safety Policy to students and families, and enforce the safety gear requirements.

• Distribute the updated Employee

Handbook to all staff.

• Establish the School Health Advisory Committee and schedule their first two meetings of the year.

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| Vote to Approve Volunteer Reimbursement Policy   * David Bryant presents a proposal for reimbursing volunteers who complete at least five hours of service. | |
| Motion to Approve  Jimmy Gonzalez | Motion Seconded  Delma Aguilar |
| Esteban Cole– Approved Jimmy Gonzalez – Approved    Melanie Chavez-Approved Delma Aguilar – Approved | |

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| Vote to Accept Employee Handbook Updates  To include changes to dates, school address and contact information. | |
| Motion to Approve  Melanie Chavez | Motion Seconded  Jimmy Gonzalez |
| Esteban Cole– Approved Jimmy Gonzalez – Approved  Melanie Chavez-Approved Delma Aguilar – Approved | |

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| Vote to Accept Temporary Safety Policy   * students to wear safety gear when using alternative modes of transportation. | |
| Motion to Approve  Melanie Chavez | Motion Seconded  Delma Aguilar |
| Esteban Cole– Approved Jimmy Gonzalez – Approved  Melanie Chavez-Approved Delma Aguilar – Approved | |

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| Vote to Accept the Wellness Policy   * David Bryant presents a wellness policy aimed at promoting healthy nutrition and physical education. * Priyam Banerjee explains that the policy aligns with the PED wellness rubric and is part of the SFA audit review. * A school health advisory committee will meet twice a year to update the policy. * Ms. Chavez suggests an acknowledgment form for students, and David Bryant agrees. | |
| Motion to Approve  Melanie Chavez | Motion Seconded  Jimmy Gonzaez |
| Esteban Cole– Approved Jimmy Gonzalez – Approved  Melanie Chavez-Approved Delma Aguilar – Approved | |

**Staff and Committee Briefings**

**• Principal Report and School Updates**

* David Bryant updates the council on the successful move to the new school building.
* He mentions unexpected budget items and the positive feedback from staff, students, and parents.
* The student lounge, funded by donations, is highlighted as a significant improvement.
* Enrollment numbers are discussed, with the goal of reaching 140 students by the 40th day.
* Upcoming events, including a field trip to the governor's fall festival and a community schools grant, are mentioned.

**Executive Session**

**None**

**Executive Closed Session**

**None**

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| **Motion to Accept Next Month’s GC Meeting Date (10/21/25 at 5:30PM)** | |
| Motion to Approve  Jimmy Gonzalez | Motion Seconded  Melanie Chavez |
| Vote  Esteban Cole– Approved Jimmy Gonzalez – Approved  Melanie Chavez-Approved Delma Aguilar – Approved | |

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| **Motion to Adjourn @ 6:28 PM** | |
| Motion to Approve  Jummy Gonzalez | Motion Seconded  Delma Aguilar |
| Vote  Esteban Cole– Approved Jimmy Gonzalez – Approved  Melanie Chavez-Approved Delma Aguilar – Approved | |

**Directives from Closed Executive Session\***

* Action rising out of Closed Executive Session, If applicable

None