

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
April 13, 2022  
7:00 p.m. Library**

**\*I. CALL TO ORDER – OPENING STATEMENT**

The meeting was called to order at 7:00 p.m. with the following opening statement read by Mr. Keiser:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and the Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

**\*II. THE PLEDGE OF ALLEGIANCE**

All who were in attendance pledged the flag

**\*III. ROLL CALL**

Mr. Christopher Keiser - President	Present
Mr. Michael Reaves - Vice President	Present
Ms. Rebecca Kipp-Newbold	Present
Ms. Rita Lemley	Present
Mr. Netz Sacro	Absent

Also present

Dr. Michele Cone, Superintendent	Present
Ms. Cheryl Zarra, Board Secretary	Present

**\*IV. PUBLIC COMMENT**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None

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**\*V. APPROVAL OF MINUTES**

1. Motion by Mr. Keiser and seconded by Mr. Reaves to approve the following minutes:

- March 23, 2022 Regular and Executive Sessions

Motion approved on unanimous all call vote.

**\*VI. WRITTEN COMMUNICATIONS**

M. Bolcar - Tuition rates

**\*VII. SUPERINTENDENT'S REPORT**

Dr. Cone shared the following:

- HIB Report - None
- Enrollment 87
- Updates
  - Spring Break - April 15 - April 22, 2022
  - April 29th - Arbor Day. Planting a tree from the Hunterdon County Parks Dept in the courtyard.
  - Upcoming gardening for courtyard and playground.
  - May 2nd - Wax Museum for grades 3 and 4
  - May 12th - Career Day for middle school
  - May 24th - Jungle Book production
  - State testing week of May 16th with makeup the week of May 23rd.
  - June 21st - Graduation.

**\*VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Discussed Science grants and tuition reimbursement

Policy & Legislation Committee: No updates

Finance, Facilities, & Transportation Committee: Motions on the agenda

Personnel Committee: No updates

Negotiations Committee: No updates

Long Range Planning, Shared Services: CST shared service renewal discussion



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**\*IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action

Motion made by Mr. Reaves and seconded by Ms. Kipp-Newbold to discuss the Consent Agenda.

Motion approved on unanimous all call vote.

Mr. Keiser thanked Mr. Bell for the art donation.

Ms. Kipp-Newbold noted that the science grants sounded exciting.

Motion made by Mr. Keiser and seconded by Ms. Lemley to approve the consent agenda.

Motion approved on unanimous all call vote.

***Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy***

***Finance:***

1. Motion to approve the bills list dated March 24, 2022 through April 13, 2022 in the amount of \$101,938.97.
2. Motion to accept, certify and file the Treasurer's and Board Secretary report for March 2022 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C 6A:23A:16.20.
3. Motion to approve the transfers for March 2022.
4. Motion to approve the submission of the 2022-2023 NJ Child Assault Prevention application and acceptance of funding up to \$524.30 for four (4) in-service events for the fall of 2022. The remaining balance of the contract is \$224.70.
5. Motion to accept, with appreciation, a donation of art supplies from Mr. Jim Bell to the Califon School District with an approximate value of \$500.

***Transportation:***

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***Facilities:***

1. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
March 21, 2022	Security
March 25, 2022	Security
March 31, 2022	Security
April 4, 2022	Fire

***Personnel:***

1. Motion to approve the following substitute for the 2021-2022 School Year:
  - Christine Sullivan

***Curriculum and Instruction:***

1. Motion to accept the Health Report for March 2022.
2. Motion to approve the following graduate course tuition request:

Name	Institution	Dates	Compensation
Amanda Swimmer	Rowan University Global Learning & Partnerships - LDTC 18516: Applied Tests and Measures	May 2022 - July 2022	\$1,715

3. Motion to approve the following science grant applications:

Name of Grant	Purpose
Roots and Shoots Mini Grant	Provides funding for garden projects in schools
Bonnie Plants Third Grade Cabbage Program	Provides materials and science lessons related to growing giant cabbage for grade 3 students.

***Policy:***

**\*X. OLD BUSINESS**

None

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**\*XI. NEW BUSINESS**

- Ms. Kipp -Newbold commented on Califon's zero HIB number as a positive culture and climate in Califon.
- Ms. Lemley noted that the PTA Bowling event was a success with 50 kids participating.

**\*XII. PUBLIC COMMENT (all school-related topics; 3 min. /person)**

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- Ms. Schineller - Inquired about the garden grant funding
  - Dr. Cone noted that the Roots and Shoots grant was between \$200-\$300 and the Cabbage Program was not monetary but plant donations.
- Ms. Schineller - Guidance on forming a Garden Committee
  - Dr. Cone - Noted that she will get in touch with her about formation.
  - Mr. Keiser appreciated the interest.

**\*XIII. BOARD COMMENT**

All responses were provided during public comment.

**\*XIV. EXECUTIVE SESSION**

**\*XV. ADJOURNMENT**

Motion made by Mr. Keiser, seconded by Mr. Reaves to adjourn the meeting at 7:18 pm with full board consent via all call vote.

Respectfully submitted,



Cheryl Zarra  
Board Secretary