

PRATTVILLE HIGH SCHOOL AFJROTC AL-951

COURSE: Corps Management (Fall 2023—Spring 2024)

CREDIT HOURS: 1 elective credit

INSTRUCTOR: Major Jeffrey E. Kochik (Retired)

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TEXTBOOKS: *Leadership Education 400: Principles of Management; Survival: Survive & Return (1997); AFMAN 36-2203 Personnel DRILL AND CEREMONIES; the PHS AFJROTC Cadet Guide*

COURSE DESCRIPTION:

This is a multidisciplinary course is designed for cadets in their final year of high school and who have assumed leadership roles for the cadet corps. It provides exposure to the fundamentals of management. It contains leadership topics that will benefit you as well as provide you with some of the necessary skills you need to put into practice what you have learned. The course also covers the elements of military drill, and describes individual and group precision movements, procedures for saluting, drill, ceremonies, reviews, parades, and development of the command voice. “Good to know” information that would be useful in survival situations will be presented as well. Cadets will also be given the opportunity to put into practice wellness concepts.

COURSE OBJECTIVES:

Aerospace Science

First Semester – AS 400 Management of Cadet Corps

1. Apply theories and techniques learned in previous leadership courses.
2. Analyze how to develop leadership and management competency through participation.
3. Analyze strengthened organizational skills through active incorporation.
4. Evaluate how to develop confidence in ability by exercising decision-making skills.
5. Evaluate Air Force standards, discipline, and conduct.

Second Semester – AS 400 Management of the Cadet Corps
AS 410 Survival (Ch 4)

1. Apply theories and techniques learned in previous leadership courses.
2. Analyze how to develop leadership and management competency through participation.
3. Analyze strengthened organizational skills through active incorporation.
4. Evaluate how to develop confidence in ability by exercising decision-making skills.
5. Evaluate Air Force standards, discipline, and conduct.
6. Know the elements and necessities for maintaining life in a survival situation.

Leadership Education

First Semester – LE 400 Principles of Management (Units 1&2)

1. Know the history and the importance of management.

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2. Know the techniques and skills involved in planning and decision making.

Second Semester – LE 400 Principles of Management (Unit 3&4)

1. Know the importance of managing change, stress, and innovation.

2. Know the key elements of individual and group behavior, the importance of the communication process, and the characteristics of a good leader.

Drill (both semesters) – LE 500 Drill and Ceremonies

1. Know the importance of drill and ceremonies.

2. Know basic commands and characteristics of command voice.

3. Apply and execute the concepts and principles of basic drill positions and movements.

4. Know when and how to salute.

Wellness/Physical Fitness (both semesters)

1. Motivate AFJROTC cadets to lead active, healthy lifestyles beyond program requirements and into their adult lives.

2. Create an individualized training program based on national standards by age and gender.

3. Identify areas of improvements for each cadet.

4. Incorporate a physical training program to reach goals

UNIFORM DAY: Uniform will be worn every THURSDAY unless changed by an instructor. The uniform must be worn the ENTIRE school day. Failure to wear the uniform the entire day will result in a “0” for that uniform inspection. Cadets who fail to wear their uniform three times will be removed from the course or receive NO CREDIT from the course. If the uniform is not worn on the scheduled day, it must be worn the next NON FITNESS school day. The uniform will be worn in accordance with Air Force Instructions 36-2903. A copy of these instructions is available in the instructor office. Uniforms will be returned at the end of the year cleaned from the Dry Cleaners, no exceptions.

GRADING PROCEDURES:

Major Grades	Percentage of grade
Exams and or Tests	65%
Uniform Standards/personal appearance	
<i>(Failure to wear uniform will result in course failure/removal from JROTC)</i>	
Minor Grades	35%
Quiz	
Assignments/classwork	
Assigned corps duties/leadership	
Drill	
Participation in fitness	
Community Service	
Discussion posts	

EXAMS:

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The exams will be based on lesson objectives and samples of behavior covered in your Aerospace Studies text books, Air Force Junior ROTC Cadet Guide, and corresponding workbooks. These exams may be made up of multiple choice, matching, short essay type questions, and fill in the blanks type questions. Some exams may be shorter in length, while others will be longer. All exams regardless of length will weigh the same. All questions will be derived from the assigned readings and will be reinforced during classroom discussions. Therefore, it benefits the entire class if everyone completes their reading assignments and is prepared for classroom discussions. Any missed exams must be made up. Makeup exams time and location will be determined as required.

GRADING SCALE: $\geq 90\% = A, \geq 80\% = B, \geq 70\% = C, \geq 60\% = D, <60\% = F$

ATTENDANCE:

Attendance will be considered in determining your final grade but it is subordinate to measurable performance based on lesson objectives. You will lose points on attendance for being late (5 points from daily grade) or unexcused absences (“0” will be entered as a daily grade.) Excused absences will not count against your daily grade, but missed work has to be completed. As an Air force Junior ROTC cadet, you will be expected to be punctual and present at your appointments.

EVALUATION:

You will be constantly evaluated in some form or another during your life. This class is no different! Your overall attitude, demonstrated enthusiasm to learn, and your constructive participation in class will dictate your evaluation grade. Remember that the way you present yourself may push your grade a point higher. **I expect everyone to be prepared for each class by completing reading assignments and/or other assigned tasks and contribute by participating in classroom discussions.** In addition, all assignments must be completed and turned in at the appointed time unless we make arrangements differently beforehand.

OBSERVE CLASS PROTOCOL: It is an Air Force custom to stand at attention when a ranking officer enters or leaves a room. We will observe this custom in the AFJROTC class. Unless directed otherwise, the first cadet viewing the instructor or ranking officer enter the room will call the class to attention. Additionally, you are required to wear your uniform to class on Wednesday all day. Cadets are expected to always maintain a high standard of dress and appearance while in uniform. Wear the uniform in a manner that emphasizes pride and keep your personal appearance above reproach (i.e. haircuts, weight standards, etc.).

CELL PHONES: Cell phone policy is in accordance with Autauga County school district. Cell phones must remain turned off and out of sight during the instructional day. Students, who use the telecommunications device during the school day, will have the device confiscated. Parents may pick up the confiscated device from the principal’s office. Any student who refuses to turn over their cell phone will be considered insubordinate and will receive additional disciplinary consequences.

WHAT YOU CAN EXPECT FROM US:

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a. **HELP:** BOTTOM LINE, We want you to succeed. Stop in and see us if you have questions on the material or the Air Force.

b. **STRAIGHT ANSWERS:** The Air Force is a great way of life full of exciting opportunities. Hopefully, you will continue in Air Force JROTC. We will do everything we can to help you. You will be given every opportunity and all the assistance available in order for you to succeed.

COURES POLICIES:

- Students will adhere to student handbook and school policy regarding attendance and make-up coursework.
- Students will receive a grade of zero (0) if suspected of cheating on any test, quiz, or assignment. Students will receive a grade of zero (0) if any form of communication is detected during a test or quiz.

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WELCOME TO PRATTVILLE HIGH SCHOOL AIR FORCE JROTC AL-951

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