

SPECIAL SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

August 21, 2012

5:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mr. Judge B. Helms, Chairman; Mr. Eric F. Hinson; Mr. Charlie D. Frost; Mr. Roger P. Milton; and Mr. Isaac Simmons. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others.

1. CALL TO ORDER

The meeting was called to order by the Chairman, Mr. Judge B. Helms, at 5:05 p.m.

ITEMS FOR CONSENT

Mr. Helms entertained a motion to approve the remaining consent agenda. The motion was made by Mr. Roger P. Milton, seconded by Mr. Charlie D. Frost carried unanimously.

2. AGREEMENTS/CONTRACTS

a. Purchase Orders

Fund Source: General Fund
Amount: \$15,055.90

ACTION REQUESTED: The Superintendent recommended approval.

b. Food Service Purchase Orders

Fund Source: Food Service
Amount: \$166,700.00

ACTION REQUESTED: The Superintendent recommended approval.

e. Agreement Between The School Board of Gadsden County Public Schools and INVO Healthcare Associates, Inc.

Fund Source: FEFP Dollars
Amount: \$58.00 (per hour for actual hours worked)

ACTION REQUESTED: The Superintendent recommended approval.

f. Contract with Soliant Health

Fund Source: FEFP

Amount: \$46.25 per hour (Bachelors Level)

ACTION REQUESTED: The Superintendent recommended approval.

3. BIDS

a. Beverage Bid for 2012 – 2013 #1213-06

Fund Source: 410

Amount: Bids are awarded to the vendor with the lowest bid

ACTION REQUESTED: The Superintendent recommended approval.

4. SCHOOL FACILITY/PROPERTY

a. Request to Delete from Capital Assets and Advertise to Highest Bidder

Fund Source: Applicable Funds

Amount: \$57,466.00

ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

Items preceded by an (*) asterisk were removed from the CONSENT agenda at the beginning of the meeting and acted upon during the DISCUSSION portion of the agenda.

*2. AGREEMENTS/CONTRACTS

c. Purchase Orders

Fund Source: Federal/General Fund

Amount: Federal \$303,973.00 and General \$12,000

Mr. Simmons requested an overview of the services for the purchase orders.

Mrs. Wood stated that Odyssey Ware, Inc. was a credit recovery program for students. She stated that the annual fee was based on the number of site licensees. She stated that Mr. Joseph Knicely will address audit issues to ensure the district is complying with Rank & Serve. She stated that he will be contracted on an as needed basis to assist with financial reports. She stated that Mr. Migdalia Rodriguez contractual service work with Dr. Bridges on imaging computers at the schools. She stated that Mr. Kenneth Thomas, Sr. (Impulse Technology) was contracted to provide technology services to the district. She stated that Mr. Thomas was permanently assigned to work at East Gadsden High School.

Following discussion of the purchase orders for contractual services, Mr. Roger P. Milton made a motion to deny the Superintendent's recommendation on agenda item #2c. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

d. Contracted Services for Sonitrol

Fund Source: General Fund

Amount: \$45,273.37

Mr. Simmons asked how many schools were keyless and received Sonitrol services.

Mr. Shepard stated that the district office, warehouse, principals along with the maintenance department have contact lists for Sonitrol. He stated that all schools needed upgraded security for their computer labs.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #2d. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

g. Agreement for Services with DES of Florida, LLC through Contract No. DESF030928-PAEC

Fund Source: General Fund

Amount: Dependent Upon the Individual Purchase Orders that would be issued through the master agreement Contract No. DESF030928-PAEC

Mr. Milton stated that he wished to defer action on agenda item #2g. He stated that he needed more time to review the DES contract. He stated that he was concerned about employees not having a choice to proceed with a different vendor. He requested an overview of the DES of Florida, LLC Contract.

Mr. Roy Decastro, Partner with DES of Florida, stated that the DES of Florida Contract is utilized around the State of Florida. He stated that the fee associated with the contract depends on the individual. He stated that workers compensation and federal taxes are paid through DES of Florida. He stated that the DES contracts are flexible.

Mr. James stated that PAEC adopted DES of Florida Contract as the best vendor for the district.

Mr. Simmons stated that he was concerned about employees having DROP date in the middle of the year. He stated that the DES of Florida Contract was a vehicle where employees will be working with DES of Florida upon termination of employment with the district.

Following discussion, Mr. Eric F. Hinson made a motion to defer action on agenda item #2g. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*3. BIDS

b. Chemical Bid for 2012 – 2013 #2013-07

Fund Source: 410

Amount: Bids are awarded to the vendor with the lowest bid

Mr. Helms stated that the chemical bid should be re-bid because the first bid was pulled for correction to be made by the vendor.

Mrs. Minnis recommended that the chemical bid be re-bid.

Following discussion, Mr. Eric F. Hinson made a motion to table agenda item #3b and re-bid. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

5. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

Mrs. Wood shared with the Board an overview of the district's budget. She stated that the Legislature provided less funding for transportation. She stated that the district had received an invoice on behalf of Crossroad Academy in the amount of \$65,586.06 for E-rate Services.

Following discussion of the invoice on behalf of Crossroad Academy for \$65,586.06, the Board requested the Superintendent review the issue.

Mr. Simmons made a motion to not pay the invoice until other documentation was provided to support the Crossroad Academy Charter School bill in the amount of \$65,586.06 for E-rate services. The motion was seconded by Mr. Eric F. Hinson and carried unanimously.

Mrs. Wood stated that Greensboro Elementary School, Chattahoochee Elementary School, and Havana Elementary School have a state mandate for an extended day for Reading which affects the general fund.

Mr. Simmons stated that the district has to minimize the number of employees to get the maximum amount for instruction. He stated that the district needed to be creative with the number of employees. He stated that this will be a challenging year for the district.

In response to Mr. Helms' request for a warm body count by teacher student ratio, Ms. Smith stated that the information will be available within two weeks.

6. SCHOOL BOARD REQUESTS AND CONCERNS

Mr. Frost asked for clarity between Robert F. Munroe School, and charter schools. He stated that he was concerned about staff sending their children to charter schools.

Mr. James stated that charter schools are not part of the district. He stated that charter schools operate differently.

Mr. Frost stated that the district needs to ensure that it gets 100% of operation from 21st Century Programs. He stated that a staff person was needed to manage the warehouse. He stated that he wants staff to follow policy and procedures.

Mr. Simmons stated that district needs to follow policy and procedures. He stated that Neola is currently working to update the district policies. He stated that this is the year that the district has to meet common core standards. He stated that this will be a challenging year for the district.

Mr. Hinson stated that an individual's personality can be contagious. He stated that the district needed to do a county-wide blitz for parents to return free and reduced lunch forms. He stated that water was leaking in some of the teacher's classrooms at Havana Elementary School.

The Board scheduled a workshop for September 18th at 4:00 p.m. for Honeywell to give an update on the energy cost avoidance report and savings.

Mr. James stated that the opening of school was very good. He stated that the district is seeking new leadership in technology. He stated that there have been a lot of challenges in the technology department. He stated that the district needs committed people.

7. The meeting adjourned at 7:45 p.m.